

**THE CORPORATION OF THE CITY OF ST. THOMAS**  
**THE TENTH MEETING OF THE MUNICIPAL HERITAGE COMMITTEE**

**COMMITTEE ROOM #304**  
**CITY HALL**

**OCTOBER 30, 2018**

5:30 p.m. The meeting convened with Russell Schnurr, Chair, presiding.

**ATTENDANCE**

Members

Russell Schnurr, Chair  
Harrison Cole  
Tino Clarke  
Joe Docherty  
Jennifer Childs  
Craig Crane

City Officials

M. Konefal, City Clerk  
J. McCoomb, Manager of Planning Services  
K. McClure, Planner

Absent

Councillor Joan Rymal  
Todd Noble  
Lisa Kelly

Others

Harold Swimm, 519-523 Talbot Street  
Matt McLellan, 244-248 Talbot Street

This special meeting was called to deal with the following matters.

**NEW BUSINESS**

Heritage Alteration Permit Application HAP-03-18 - 244-248 Talbot Street

The members discussed the need for clarification relating to permits where emergency work is required.

The Manager of Planning Services advised that Administration is reviewing classification of permits such as emergency permits.

Mr. McLellan provided an outline of the proposed alterations.

The members advised that the policies and guidelines of the Heritage Conservation District Plan recommend avoiding painting of brick.

The members discussed the fact that high lime content mortar should be used for bricks.

Mr. McLellan inquired about mansard roof materials.

The members suggested metal roofing.

Motion by H. Cole - T. Clarke:

THAT: The Municipal Heritage Committee recommends the issuance of a Heritage Alteration Permit for the property at 244-248 Talbot Street relating to Application HAP-03-18, provided that:

- (a) the original arched window openings are maintained, with black glass
- (b) high lime content mortar is used
- (c) the replacement cornice matches the existing detail.

Carried.

**UNFINISHED BUSINESS**

Heritage Alteration Permit Application HAP-02-18 - 519-523 Talbot Street

The members reviewed the amended drawings for proposed alterations to the property at 519-523 Talbot Street.

CONFIRMED \_\_\_\_\_ CHAIRMAN

## 10th Meeting of the Municipal Heritage Committee - 2

The Manager of Planning Services advised that the applicants need a heritage alteration permit prior to obtaining a demolition permit to remove cladding and assess the bricks beneath the cladding.

The members discussed the extension of second floor windows, enlargement of ground floor windows, and maintaining original brick, where possible.

The members advised that storefronts were not typically made of brick and suggested alternative materials.

Motion by H. Cole - J. Docherty:

THAT: The Municipal Heritage Committee recommends the issuance of a Heritage Alteration Permit for the property at 519-523 Talbot Street relating to Application HAP-02-18, provided that:

- (a) once the cladding is removed, the brick is assessed by the Chief Building Official and original brick is maintained if found in good condition
- (b) the second storey window sills are to be extended down to match those at 523 Talbot Street
- (c) ground floor windows be extended to the bottom of the sign with proper window sills and including the placement of black glass over the doors
- (d) consideration be given to use of material other than brick on the ground floor up to the sign
- (e) the brick at 523 Talbot Street is retained and re-pointed with high lime content mortar.

Carried.

### Heritage Alteration Permit Application HAP-03-18- 389 and 393 Talbot Street

The Manager of Planning Services advised that the existing vertical sign would be removed.

The members discussed the importance of maintaining arches above the second and third floor windows and maintaining original features such as the flashing over the dentil mouldings.

The members discussed whether the Committee should be reviewing minor changes or repairs.

The Manager of Planning Services advised that Administration is reviewing options for Council to delegate some of its powers to staff relating to minor changes.

Motion by J. Childs - T. Clarke:

THAT: The Municipal Heritage Committee recommends the issuance of a Heritage Alteration Permit for the property at 389-393 Talbot Street relating to Application HAP-01-18, provided that:

- (a) the second and third floor windows be renovated as shown on page 42 of the agenda and that the storefront level be renovated as shown on page 43 of the agenda
- (b) existing dentil mouldings and corbels be maintained or replaced above the storefront.

Carried.

### ADJOURNMENT

Motion by J. Docherty - T. Clarke:

THAT: We do now adjourn at 6:54 p.m.

Carried.