A G E N D A THE FOURTH MEETING OF THE SPECIAL EVENTS COMMITTEE

COMMITTEE ROOM 304 CITY HALL

3:00 P.M.

June 5, 2019

DISCLOSURES OF INTEREST

MINUTES

Confirmation of the minutes of the meeting held on May 1, 2019.

PETITIONS AND COMMUNICATIONS

Beef BBQ - Elgin Beef Farmers - August 21, 2019 Pages 2-10

Old Courthouse Neighbourhood Street Party - June 15, 2019 Pages 11-16

Car Seat Clinic - Child Passenger Safety Association of Canada - July 14, 2019 Pages 17-23

Face It! Performance Art Installation - Celeste Fiallos - July 18 and 19, 2019 Pages 24-34

Yoga in the Park - Young Women's Christian Association - July 13, 2019 Pages 35-46

St. Thomas Trails Open - Creating Connections - September 14, 2019 Pages 47-56

Iron Horse Festival - August 15-18, 2019 - Amendment Pages 57-60

75th Normandy Anniversary - Mary Ann White - July 21st, 2019 Pages 61-65

UNFINISHED BUSINESS

Upcoming Events

- Teddy Bear Picnic EarlyON Child and Family Centre June 12, 2019
- Father's Day Car Show Lions Club June 16, 2019
- Law Enforcement Torch Run St. Thomas Police Service June 27, 2019
- Canada Day Celebrations July 1, 2019
- Canada Day Beer Garden & BBQ Kinsmen Club July 1, 2019
- Nostalgia Nights Downtown Development Board July 6, 2019
- Day Out with Thomas ECRM July 12-14, 2019
- Roots and Shoots Adventure Club Destination Church August 19-23, 2019
- St. Thomas Iron Horse Festival August 15-18, 2019
- St. Thomas Optimist Children's Festival September 14, 2019
- Railway City Road Races September 22, 2019

NEW BUSINESS

ADJOURNMENT

SECTION 1: EVENT AN	ID ORGANIZER INFORMATIO	N			
Event Name:	The second secon	ners Annual Beef BBQ			
Date(s):	August 21, 2019				
Start Time:	5:00 PM	End Time: 7:00 PM			
Location(s):	Dance Pavilion,				
Organizing Group:	Elgin Beef Farmers				
Contact Name #1:	Maryjo Tait	#2:Rob Tait			
Street Address: 274	01 Celtic Line				
Town/City:	Dutton	Province: ON Postal Code: NOL 1J			
Phone Number #1:	5192827602	#2:5193182773			
Email Address:	maryjotait@yah	00.ca			
Expected Attendance:	700 Number of	f Event Personnel/Volunteers: 50			
Location and Number of	Dork -	carking			
Number of Accessible V		Number of Accessible Parking Spots:			
Please describe your sp Cattlemens a	ecific event. Attach additiona nnual Beef BBQ	I sheets as necessary. This is the This event has been			
running in the	park for about	50 years. Funds raised			
are donated t	o food banks in	Elgin County (including			
	and to local 4-H	The state of the s			
SECTION 2: FOOD AND I					
Will food/beverage of ar f Yes, you must notify E	ny kind be available at this ev Igin St. Thomas Public Health	ent? Yes ✓ No ☐ at 519-631-9900 at least 2 weeks prior to the event.			

SECTION 3: PERSONAL SERVICES

Will there be personal services of any kind offered to the public at this event of Yes, you must notify Elgin St. Thomas Public Health at 519-631-9900 at least	t? Yes 🗌 ist 2 weeks prior t	No ☑ o the event.
Personal services include but are not limited to barbering, manicures, pediciplercing.	ures, esthetics, tat	tooing and
SECTION 4: TENTS		
Will there be an indoor or tent covered area used for public assembly as par	t of the event? Yes 🔲	No ✓
If Yes, please specify the number and size of tents.		
If the tents are larger than 60m ² cumulatively, a building permit is required t Services. Please attach a copy of the Permit and provide the Permit Number	hrough Planning 8	k Building
Please note that Indoor or Tent covered areas for public assembly must com requirements enforced by Elgin St Thomas Public Health. Please contact the information on how to meet these requirements.	ply with Smoke Fr Tobacco Enforcen	ee Ontario Act nent Officer for
SECTION 5: SERVING OF ALCOHOL		
Will alcohol be consumed at the event? If Yes, you must review and meet the requirements of the City's Alcohol Polic Rec and Property Management Department for Special Events taking place o	Yes cy available througon municipal prope	No ☑ gh the Parks, erty.
You must also comply with the Alcohol and Gaming Commission of Ontario (a responsible to notify and provide any pertinent information required under to obtaining a Special Occasion Permit. You must adhere to the Liquor Licence A ensure access is given to the Police and AGCO Inspectors for the purposes of copy of the liquor permit with this application. If utilizing the services of a catendarsements to provide off — premises beverage services, organizers shall seconfirming date/time/location/services as well as a copy of the establishments.	the AGCO guidelin Act and its Regulat inspections. Pleas terer with all the r supply a letter fron	es for ions and se submit a required
The area where alcohol is being served has to have a 36" (0.9m) high barrier/ is a no staking policy in all of the City's Parks, Recreation and Property Mana	partition. Please r gement facilities.	note that there
SECTION 6: MUNICIPALLY SIGNIFICANT EVENT		
If you wish to apply for a "Special Occasion Permit," through the Alcohol and (AGCO), you must obtain a letter of approval from City Council, declaring you by submitting the request to the City Clerk's Department. Please note that suweeks.	ır event "municipa	Illy significant",
Will you be requesting that City Council declare your event a "Municipally Sig		
SECTION 7: MUSIC / NOISE	Yes No	o 🗹
Will there be a concert or musical entertainment as part of the event?	Yes 🗸 No	

Page 3 of 7

If Yes, please note that the use of sound reproduction devices is authorized between the hours of 8:00 a.m. and 11:00 p.m. so long as the Police are satisfied that said devices are being "used in a reasonable manner" and not intolerably high. It is the responsibility of the organizers to obtain any applicable musical licencing through SOCAN for events not taking place in a City facility.

Please note that if utilizing a temporary stage structure, regulations are found under the Occupational Health and Safety Act and enforced by the Ministry of Labour. A resource document for event organizers can be found on the Special Event Permits page on the City of St. Thomas website.

SECTION 8: ANIMALS

Will there be a Petting Zoo or Animals at the If Yes, the Elgin-St. Thomas Public Health me are not permitted in the Animal Control By-Law must be approved by City Council. Please note that such approval may take several process.	ust be notified of the Law 71-2011, an App se attach a copy of th	lication for Tem	norani Evenni	ion to the D.
SECTION 9: ROAD CLOSURES / TRAFFIC FLO	W CHANGES			
Are you anticipating any road closures or tra	offic flow changes?		Yes 🗌	No 🗹
If Yes, please describe the road closure requ of Way Occupancy Permit and City Council a approval may take several weeks.	pproval is required for	map or sketch s or all road closur	showing the clo es. Please not	osure. A Right e that
•				<u> </u>
Please attach a copy of the Right of Way Occ If the event is a Parade / Run / Walk / Pass th under the Special Events page on the City we	nrough Sporting Even	t, please refer to	the city roads	map located
				
Do you require traffic control? If Yes, please contact the St. Thomas Police S	ervices at (519) 631-1	1224 ext. 141.	Yes 🗆	No ☑
PLEASE NOTE: Marshalls, volunteers and spec can direct traffic pursuant to the Highway Tra Have you contacted the Public Works Depart	affic Act.	t allowed to dire	ect traffic. Only	the police
	Barricades	Yes 🗌	No 🗌	N/A 🗸
	No Parking Signs	Yes 🗌	No 🗌	N/A ☑
	Detour Signing Page 4 of 7	Yes 🗀	No 🗌	N/A 🗸
	. 466 4017			

SECTION 10: MUNICIPAL FACILITIES

For events taking place in Pinafore Par and Property Management staff once	k, organizers will need to arra	ange an ons	ite meeting with	Parks, Rec
Have you contacted Parks and Recreat	ion staff about your event?	Yes 🗸	No 🖂	N/A □
Have you rented a pavilion/facility and	signed a permit?	Yes ✓	No 🗌	N/A 🗌
If yes, please provide the location of the	e rental and attach a copy of	the permit.	Dance Pavilion	
Do you require picnic tables or garbage Property Management Dept and that d	elivery/pick up is the respons	y is at the d sibility of the	iscretion of the F	Parks, Rec and
		Yes ✓	No [N/A □
If Yes, how many are you requesting?	# of Picnic Tables: 50	# of Gar	bage Cans:	
Have you made arrangements with Env	vironmental Services staff for	rocueling on		
3		Yes 🗸	No 🗔	N/A 🗌
			140	N/A []
Will you require municipal support for:		Yes 🗸	No 🗌	N/A 🗌
	Hydro	Yes 🗸	No 🗌	N/A 🗌
If required, have you obtained a Hydran If Yes, please attach a copy of the Permi		Yes [] nber:	No 🗌	N/A ☑
SECTION 11: ACCESSIBILITTY				
As an event organizer, it is your responses a substitution of the content of the	IITIES Act (AODA). Organizat y. Please note that direction to indicate the barrier-free pequired, the Special Events C	ions with a onal signage oath of trav ommittee re	at least one eme e needs to be el and location	ployee have prominently
SECTION 12: OTHER SERVICES/RESOUR	CES			
Security: Has a privately licenced securit f Yes, what company and how many sec	y firm been contacted/retain urity officers will be present?	ed?	Yes 🗌	No ☑ —-—
First Aid: For events with an anticipated equired to be retained. Have you confire f Yes, please attach documentation prov	med First Aid services?	Yes 🗆	No 🗸	nre N/A □

SECTION 14: INSURANCE

A Certificate of Insurance is required providing proof of \$5,000,000 in insurance coverage, including the naming of the City of St. Thomas as an Additional Insured under the corresponding policies. A copy of the required insurance MUST be submitted a minimum of two weeks prior to the start of the event. The Special Events Committee reserves the right to Impose additional requirements and increased insurance coverage for large community events.

The provision of the completed and signed Statement of Indemnification below is also required.

Please note that an approved event may be cancelled should insurance coverage not be provided and may be altered or cancelled as a result of an emergency situation.

STATEMENT OF INDEMNIFICATION		
Annual Beef BBQ	organized by Elgin B	eef Farmers
(Event Name)	Organized by	(Organizing Group)
shall indemnify and save harmless The law responsible from any and all liabil	e Corporation of the City of St. Th lities, damages, costs, claims, suit	omas and all persons for whom it is or actions arising out of:
any damage to property including loss death resulting at any time there from	s of use thereof, and any injury to 1, occasioned by any act or omissi	any person or persons, including
Annual Beef BBQ	organized by Elgin Be	
(Event Name)		(Organizing Group)
the premises or any part thereof arisin damage or injury is due to the act, defi officers, agents, servants, employees, of Witness: Pobert Cuit Robert Cuit Pobert	dult of negligence of The Cornors	tion of the City of Cartain
	Address:	27401 Cettic line
	Telephone:	519-282-7602
	Date:	April 30/19
	Event Name:	Annual Beef BBD
	Organizing Group:	Elgin Bet Farmer
	Event Dates:	august 21,2019

7-

Ambulance: Has Emergency Medical Services (Ambulan planned emergency access to the site?	ce Service) been contacted	regarding your	event and
Fireworks: Will there be fireworks as part of your event? If Yes, a permit for exhibition fireworks is required throu	gh the Fire Department.	Yes 🗌	No 🗹
SECTION 13: SIGNATURE			
That the information contained in this application and a provided in support of the application, by myself, my a information and will become part of the public record. A Municipal Freedom of Information and Protection of Priv City of St. Thomas making this application and its suppoincluding copying and disclosing the application and its stheir request.	as such, and in accordance vacy Act, R.S.O. 1990, c.M.56	icitors, constitu with the provisi 5, I hereby cons	ites public ons of the ent to the
(Signature of individual Completing this Application)	apul (Date comp	3()//C)	
Office Use Only: Application Received: Maul, 200	Committee Approval:		

Mailing Address:
Parks and Recreation
P.O. Box 520
545 Talbot Street
St. Thomas, Ontario
N5P 3V7



Office Location:
Joe Thornton
Community Centre
75 Caso Crossing
St. Thomas, Ontario
N5R 0G7

City of St. Thomas Parks, Recreation & Property Management Department Outdoor Facility Permit

- The undersigned agrees to leave the property and its contents in the same condition and location in which it
 was found, and agrees to pay the cost of any damage to the building and/or loss or damage to any equipment
 belonging to or being used with the consent of the Corporation of the City of St. Thomas
- 2. Wedding Receptions / Ceremonies booked in the park pavilions require a \$500.00 damage deposit at time of booking. Either a post dated chq (for date of event), cash, visa, MasterCard or debit will be refunded after the event provided there are no damages and that the property including picnic tables are in the same condition in which the property was found. The intent is to ensure that picnic tables will be returned where they were found by the user.
- The undersigned covenants to save harmless and keep indemnified the Corporation of the City of St. Thomas
 and the Parks and Recreation Department, its servants and agents, against any legal liability for losses,
 damages, claims, action demands, suits and cost arising directly or indirectly by virtue of this rental
 agreement.
- 4. It is the responsibility of the applicant to acquire \$5,000,000 liability insurance (naming the City of St. Thomas as additional insured), the appropriate licenses and pay any applicable tariffs for their event. The individual that will obtain the Special Occasions Permit (if required) must review, sign and adhere to conditions set out in the Municipal Alcohol Policy. Parks and Recreation will assist with this process if needed.
- 5. No live coals permitted on any outdoor municipal property. CSA-approved propane barbecue ONLY.
- 6. Staking of any sorts (tents, signs, canopies,) is not permitted on outdoor municipal property.
- All posted rules throughout the parks must be adhered to at all times.
- 8. PAVILION/BANDSHELL FEES ARE NON-REFUNDABLE.
- Cancellation Policy for facilities <u>other than</u> pavilions/bandshell shall be 14 days notice. There will be no refund
 if cancelled within 14 days.
- 10. The Parks and Recreation Department reserves the right to cancel or alter the time or fees specified in this permit, due to change of policy or availability of facilities.
- 11. Unless otherwise noted, the invoice will be mailed to the person who has signed the facility permit. Please be sure to advise Parks and Recreation if the invoice is to be sent to another person.
- 12. The picnic pavilion permit fee shall include only the use of a pavilion, hydro, and water. Any additional use of facility space (e.g. hydro pedestals) must be requested and a separate fee will be associated on your facility permit.
- 13. The permit-holder acknowledges that the City has sole responsibility for booking any outdoor facilities. The permit-holder does not have the right to assign this permit or any related facilities associated with this permit to another group or individual.

- Continued use of facilities named in this permit is dependent on all the permit-holder's accounts with the City
 of St. Thomas remaining in current and good standing.
- 15. The permit is subject to revocation at any time by the City for failure to comply with any of the above conditions.
- 16. The City of St. Thomas By-law 111-2008 prohibits the use of tobacco within thirty (30) metres/90 feet of playground equipment, splash pads and players benches.
- 17. Consumption of alcoholic beverages is strictly prohibited outside of the designated/pre-approved licensed area in the facilities pertaining to this permit.
- 18. The permit holder will be financially responsible for in addition to the damage deposit for any grounds restoration such as grass replacement as a result of foot traffic, incumbent weather or vehicles parking in unauthorized areas.

unauthorized areas.		
This permit covers the time period speci Award 2 6 I acknowledge and accept all of the p	2019	anod and perented by
Mory O Youth Name (please print) User Group	May July Signature	Elgin Boof Farmers Group Name
Name (please print) City of St. Thomas	Signature	Date
Invoice #(s) 1710		-

Payment Terms: Due at the time of booking.

Mailing Address: Parks and Recreation P.O. Box 520 St. Thomas, Ontario N5P 3V7



Office Location: Timken Community Centre 2 Third Avenue St. Thomas, Ontario N5R 0A7

City of St. Thomas Parks and Recreation Equipment Rental Permit

- The undersigned agrees to leave the property and its contents in the same condition and location in which it
 was found, and agrees to pay the cost of any damage to the building and/or loss or damage to any equipment
 belonging to or being used with the consent of the Corporation of the City of St. Thomas.
- The undersigned covenants to save harmless and keep indemnified the Corporation of the City of St. Thomas
 and the Parks and Recreation Department, its servants and agents, against any legal liability for losses,
 damages, claims, action demands, suits and cost arising directly or indirectly by virtue of this rental
 agreement.
- All posted rules throughout the parks/outdoor sports facilities must be adhered to at all times.
- Cancellation Policy for equipment rentals shall be 14 days notice.
- The Parks and Recreation Department reserves the right to cancel or alter the availability of the equipment.
- The permit-holder acknowledges that the City has sole responsibility for all equipment rentals. The permit-holder does not have the right to assign this permit or any related equipment associated with this permit to another group or individual.
- Continued use of equipment named in this permit is dependent on all the permit-holder's accounts with the City of St. Thomas remaining in current and good standing.
- The permit is subject to revocation at any time by the City for failure to comply with any of the above conditions.
- 9. All equipment must be loaded, unloaded and transported in a safe manner.

This permit covers the following equipment	:	
picnic tables + Dan	cp Pavillion	
This permit covers the specified time perio		
August 21 26	019	ACCOUNTED TO THE STATE OF THE S
Equipment rental return date:	,	
August 21 2010	<u> </u>	
I acknowledge and accept all of the pred	ceding terms and conditions. Signed and	accepted by:
Mary jo Yait Name (please print) User Group	W cuylum Signature	Glado Name
, , , , , , , , , , , , , , , , , , ,	o granpio	
Name (please print)	Signature	Date
City of St. Thomas		
Rental Agreement #(s)		

SECTION 1: EVENT AND ORGANIZER INFORMATION

Event Name:	Old Courthouse Neighbourhood Street Party			
Date(s):	Saturday 15th June, 2019			
Start Time:	4pm	End Time:	11.30pm	
Location(s):	14 Prince Albert STreet S	St Thomas ON	 	
Organizing Group:				
Contact Name #1:	Kim Parker	#2:	Parker	
Street Address: 14 Pri	nce Albert Street			
Town/City:	St Thomas	Province: ON	Postal Code:	N5R1Z6
Phone Number #1:	519.872.3656			
Email Address:	kimberleyparker@rogers	.com		
Expected Attendance:	150 Number o	of Event Personnel/	Volunteers:	
	of washrooms in place:			
use their own washr	rooms			
Location and Number	of Parking Spaces:	-		
Number of Accessible	Washrooms:	Number of Accessi	ble Parking Spots:	n/a
Please describe your sp	pecific event. Attach addition	al sheets as necess	ary	
This is an annual ga	thering for neighbours in	the Old Court Ho	use district to sh	are a meal
listen to some music	c, parade some soap boxe	es and just enjoy	one another's co	ompany.
Tickets are not sold;	it is not a money-making	exercise, it is pu	rely an event to	facilitate
neighbours getting t	ogether.			
SECTION 2: FOOD AND	BEVERAGE		<u> </u>	
	any kind be available at this of Southwestern Public Health		Yes [least 2 weeks prio	

SECTION 3: PERSONAL SERVICES

Will there be personal services of any kind offered to the public at this event If Yes, you must notify Southwestern Public Health at 519-631-9900 at least		
Personal services include but are not limited to barbering, manicures, pedicupiercing.	ıres, esthetics,	tattooing and
SECTION 4: TENTS		100
Will there be an indoor or tent covered area used for public assembly as par	t of the event? Yes 🗆	
If Yes, please specify the number and size of tents.	163	
If the tents are larger than 60m^2 cumulatively, a building permit is required t Services. Please attach a copy of the Permit and provide the Permit Number	-	-
Please note that Indoor or Tent covered areas for public assembly must com requirements enforced by Southwestern Public Health. Please contact the Toinformation on how to meet these requirements.		
SECTION 5: SERVING OF ALCOHOL		
Will alcohol be consumed at the event? If Yes, you must review and meet the requirements of the City's Alcohol Polic Rec and Property Management Department for Special Events taking place o	*	ough the Parks,
You must also comply with the Alcohol and Gaming Commission of Ontario (presponsible to notify and provide any pertinent information required under to obtaining a Special Occasion Permit. You must adhere to the Liquor Licence Alensure access is given to the Police and AGCO Inspectors for the purposes of copy of the liquor permit with this application. If utilizing the services of a calendorsements to provide off — premises beverage services, organizers shall stoop the confirming date/time/location/services as well as a copy of the establishment.	the AGCO guide Act and its Regi inspections. Pl terer with all th supply a letter f	elines for ulations and lease submit a ne required from the licensee
The area where alcohol is being served has to have a 36" (0.9m) high barrier, is a no staking policy in all of the City's Parks, Recreation and Property Mana	•	
SECTION 6: MUNICIPALLY SIGNIFICANT EVENT		
f you wish to apply for a "Special Occasion Permit," through the Alcohol and (AGCO), you must obtain a letter of approval from City Council, declaring you submitting the request to the City Clerk's Department. Please note that suweeks.	ır event "munic	ipally significant",
Will you be requesting that City Council declare your event a "Municipally Sig	gnificant Event' Yes □	′? No ☑
	–	
Will there be a concert or musical entertainment as part of the event?	Yes 🔽	No 🗆

Page 3 of 7

If Yes, please note that the use of sound reproduction devices is authorized between the hours of 8:00 a.m. and 11:00 p.m. so long as the Police are satisfied that said devices are being "used in a reasonable manner" and not intolerably high. It is the responsibility of the organizers to obtain any applicable musical licencing through SOCAN for events not taking place in a City facility.

Please note that if utilizing a temporary stage structure, regulations are found under the Occupational Health and Safety Act and enforced by the Ministry of Labour. A resource document for event organizers can be found on the Special Event Permits page on the City of St. Thomas website.

SECTION 8: ANIMALS

Will there be a Petting Zoo or Animals at If Yes, the Southwestern Public Health m are not permitted in the Animal Control I Law must be approved by City Council. Please note that such approval may take	ust be notified of the eve By-Law 71-2011, an Appli lease attach a copy of the	ication for Ten	nporary Exempti	on to the By-
SECTION 9: ROAD CLOSURES / TRAFFIC I	FLOW CHANGES			
Are you anticipating any road closures or	traffic flow changes?		Yes 🗹	No 🗆
If Yes, please describe the road closure re of Way Occupancy Permit and City Counc approval may take several weeks.	cil approval is required fo	r all road closi	_	_
We would appreciate barriers to dete	our traffic from going o	down Prince	Albert Street v	vhere t
the bulk of people will be sitting. (Th	ey can go down Isabe	Street as a	n alternate rou	te)
Please attach a copy of the Right of Way If the event is a Parade / Run / Walk / Pas under the Special Events page on the City	ss through Sporting Even	t, please refer	to the city roads	map located
Do you require traffic control?	co Somison at /E10\ 621 1	1224 out 4177	Yes 🗆	 No ☑
PLEASE NOTE: Marshalls, volunteers and can direct traffic pursuant to the Highway	special event staff are no y Traffic Act.	ot allowed to d	irect traffic. Onl	y the police
Have you contacted the Env Services Dep	Barricades	rsporation for Yes 🗹	: No □	N/A □
	No Parking Signs Detour Signing	Yes □ Yes □	No □ No □	N/A 🛭 N/A 🗷
	Page 4 of 7			

SECTION 10: MUNICIPAL FACILITIES

e tallian alama in Dinafana Dank	i will need to arra	ngo an onsit	e meeting with	Parks Rec
For events taking place in Pinafore Park,	organizers will need to alra	lige an Unsid	e meeting with	raiks, Nec
and Property Management staff once th Have you contacted Parks and Recreatio	e Special Events Permit App in staff about your event?	Yes 🗌	No 🗌	N/A 🗹
Have you rented a pavilion/facility and s	igned a permit?	Yes 🗆	No 🗆	N/A 🗹
If yes, please provide the location of the	rental and attach a copy of	the permit.		
Do you require additional picnic tables o	a corbogo cons2 Planca note	. availahility i	is at the discreti	on of the Parks. Rec.
Do you require additional pichic tables of and Property Management Dept and the	or garbage calls? Flease note	nonsibility of	the event orga	nizer.
and Property Management Dept and the	at delivery, pick up is the res	Yes 🗆	No □	N/A 🔽
If Yes, how many are you requesting?	# of Picnic Tables:	# of Gar	bage Cans:	
				lostion?
Have you made arrangements with Envi	ronmental Services staff for		No 🗌	N/A 🗆
		Yes 🗸	ИОП	N/A LI
verill	Water	Yes 🔲	No 🗆	N/A ☑
Will you require municipal support for:	Hydro	Yes 🗆	No 🗆	N/A 🗹
	,	_		
Authority. If required, please attach th Number:				
If required, have you obtained a Hydran	t Connection Permit?	Yes 🔲	No 🗆	N/A 🗹
If Yes, please attach a copy of the Permi	t and provide the Permit Nu	ımber:		-
SECTION 11: ACCESSIBILITTY				
As an event organizer, it is your responses to the Accessibility for Ontarians with Disable requirements to meet for accessibility displayed throughout the event venue washrooms and parking. Although not replan to the Municipal Accessibility Advis	ilities Act (AODA). Organiz cy. Please note that direct to indicate the barrier-free required, the Special Events	ations with tional signage path of tra Committee	at least one e ge needs to be vel and location recommends su	mployee have e prominently n of accessible
SECTION 12: OTHER SERVICES/RESOUR	CES			
Security: Has a privately licenced securi If Yes, what company and how many se	ty firm been contacted/reta curity officers will be preser	ined? nt?	Yes 🗆	No 🗹
First Aid: For events with an anticipated	l attendance of more than 3	200 people. I	First Aid service	s are
required to be retained. Have you confi		Yes 🗆	No 🗆	N/A ☑
If Yes, please attach documentation pro	widing proof that First Aid se		· · · ·	•
ii res, piease attacii documentation pro	Page 5 of 7			

Ambulance: Has Emergency Medical Services (Ambulance Service) be planned emergency access to the site?	een contacted	regarding your Yes □	event and
Fireworks: Will there be fireworks as part of your event? If Yes, a permit for exhibition fireworks is required through the Fire De	Yes 🗌	No 🗹	
SECTION 13: SIGNATURE			
That the information contained in this application and any document provided in support of the application, by myself, my agents, consuminformation and will become part of the public record. As such, and in Municipal Freedom of Information and Protection of Privacy Act, R.S.C. City of St. Thomas making this application and its supporting docume including copying and disclosing the application and its supporting detheir request.	ultants and sol in accordance D. 1990, c.M.S entation availa	licitors, constitu with the provisi 6, I hereby cons ible to the gene	ites public ions of the sent to the eral public,
K. Parkor	29 April 201	9	
(Signature of Individual Completing this Application)	(Date com	pleted)	
Office Use Only: Application Received: May 1, 2019. Committee	e Approval:	-	

SECTION 14: INSURANCE

A Certificate of Insurance is required providing proof of \$5,000,000 in insurance coverage, including the naming of the City of St. Thomas as an Additional Insured under the corresponding policies. A copy of the required insurance MUST be submitted a minimum of two weeks prior to the start of the event. The Special Events Committee reserves the right to impose additional requirements and increased insurance coverage for large community events.

The provision of the completed and signed Statement of Indemnification below is also required.

Please note that an approved event may be cancelled should insurance coverage not be provided and may be altered or cancelled as a result of an emergency situation.

STATEMENT OF INDEMNIFICATION		
Old Courthouse Street Party	Old Courthou organized by	use Neighbours
(Event Name)		(Organizing Group)
shall indemnify and save harmless The Corlaw responsible from any and all liabilities,		
any damage to property including loss of death resulting at any time there from, occ		-
Old Courthouse Street Party	Old Courthous	se Neighbours
(Event Name)	- ·	(Organizing Group)
damage or injury is due to the act, default officers, agents, servants, employees, cont Witness: Name (Print): Mel Knapp	-	
	Address:	14 Prince Albert St
	Telephone:	519.872.3656
	Date:	29 April, 2019
	Event Name:	Old Courthouse Street Party
	Organizing Group:	Old Courthouse Neighbours
	Event Dates:	Saturday 15th June 2019

SECTION 1: EVENT AND ORGANIZER INFORMATION **Event Name:** Date(s): Start Time: End Time; 5:00pm Location(s): Organizing Group; Contact Name #1: Street Address: Town/City: Postal Code: NSR 6 BS Province: Phone Number #1: #2: Email Address: Expected Attendance: 40 Number of Event Personnel/Volunteers: Location and number of washrooms in place: 10, anywhere Location and Number of Parking Spaces: _ Number of Accessible Washrooms: Number of Accessible Parking Spots: Please describe your specific event. Attach additional sheets as necessary, SECTION 2: FOOD AND BEVERAGE Will food of any kind be available at this event? Yes No V If Yes, you must notify Elgin St. Thomas Public Health at www.elginhealth.on.ca

SECTION 3: PERSONAL SERVICES
Will there be personal services of any kind offered to the public at this event? Yes No V If Yes, you must notify Southwestern Public Health at 519-631-9900 at least 2 weeks prior to the event.
Personal services include but are not limited to barbering, manicures, pedicures, esthetics, tattooing and piercing.
SECTION 4: TENTS
Will there be an indoor or tent covered area used for public assembly as part of the event?
If Yes, please specify the number and size of tents
If the tents are larger than 60m ² cumulatively, a building permit is required through Planning & Building Services. Please attach a copy of the Permit and provide the Permit Number:
Please note that Indoor or Tent covered areas for public assembly must comply with Smoke Free Ontario Act requirements enforced by Southwestern Public Health. Please contact the Tobacco Enforcement Officer for information on how to meet these requirements.
SECTION 5: SERVING OF ALCOHOL
Will alcohol be consumed at the event? If Yes, you must review and meet the requirements of the City's Alcohol Policy available through the Parks, Rec and Property Management Department for Special Events taking place on municipal property.
You must also comply with the Alcohol and Gaming Commission of Ontario (AGCO). Event organizers are responsible to notify and provide any pertinent information required under the AGCO guidelines for obtaining a Special Occasion Permit. You must adhere to the Liquor Licence Act and its Regulations and ensure access is given to the Police and AGCO inspectors for the purposes of inspections. Please submit a copy of the liquor permit with this application. If utilizing the services of a caterier with all the required endorsements to provide off — premises beverage services, organizers shall supply a letter from the licensee confirming date/time/location/services as well as a copy of the establishments' endorsement.
The area where alcohol is being served has to have a 36" (0.9m) high barrier/partition. Please note that there is a no staking policy in all of the City's Parks, Recreation and Property Management facilities.
SECTION 6: MUNICIPALLY SIGNIFICANT EVENT
If you wish to apply for a "Special Occasion Permit," through the Alcohol and Gaming Commission of Ontario (AGCO), you must obtain a letter of approval from City Council, declaring your event "municipally significant", by submitting the request to the City Clerk's Department. Please note that such approval may take several weeks.
Will you be requesting that City Council declare your event a "Municipally Significant Event"? Yes □ No ☑
CECTION 7. AMERIC AMORE

SECTION 7: MUSIC / NOISE

Will there be a concert or musical entertainment as part of the event?

Yes 🗌

If Yes, please note that the use of sound reproduction devices is authorized between the hours of 8:00 a.m. and 11:00 p.m. so long as the Police are satisfied that said devices are being "used in a reasonable manner" and not intolerably high. It is the responsibility of the organizers to obtain any applicable musical licencing through SOCAN for events not taking place in a City facility.

Please note that if utilizing a temporary stage structure, regulations are found under the Occupational Health and Safety Act and enforced by the Ministry of Labour. A resource document for event organizers can be found on the Special Event Permits page on the City of St. Thomas website.

SECTION 8: ANIMALS				7
Will there be a Petting Zoo or Animals at the If Yes, the Southwestern Public Health must are not permitted in the Animal Control By-Law must be approved by City Council. Please note that such approval may take several control of the Council Please note that such approval may take several control of the Council Please note that such approval may take several control of the Council Please note that such approval may take several control of the Council Please note that such approval may take several control of the Council Please note that such approval may take several control of the Council Please note that such approval may take several control of the Council Please note that such approval may take several control of the Council Please note that such approval may take several control of the Council Please note that such approval may take several control of the Council Please note that such approval may take several control of the Council Please note that such approval may take several control of the Council Please note that such approval may take several control of the Council Please note that such approval may take several control of the Council Please note that such approval may take several control of the Council Please note that such approval may take several control of the Council Please note that such approval may take several control of the Council Please note that such approval may take several control of the Council Please note that such approval may take several control of the Council Please note that such approval may take several control of the Council Please note that such approval may take several control of the Council Please note that such approval may take several control of the Council Please note that such approval may take several control of the Council Please note that such approval may take several control of the Council Please note that such approval may take several control of the Council Please note that the Council Please note that the Council Please note that the Council Please note t	be notified of the ever Law 71-2011, an Applic se attach a copy of the	ation for Tempo	rary Exemption	on to the By-
SECTION 9: ROAD CLOSURES / TRAFFIC FLO	W CHANGES			2
Are you anticipating any road closures or tra	affic flow changes?		Yes 🔲	No 🗹
If Yes, please describe the road closure requ of Way Occupancy Permit and City Council a approval may take several weeks.	pproval is required for	all road closures	. Please note	sure: A Right that —
Please attach a copy of the Right of Way Occ If the event is a Parade / Run / Walk / Pass t under the Special Events page on the City w	hrough Sporting Event	, please refer to t	he city roads	map located
				,
Do you require traffic control? If Yes, please contact the St. Thomas Police	Services at (519) 631-1	224 ext. 4177.	Yes 🗌	No 1
PLEASE NOTE: Marshalls, volunteers and special direct traffic pursuant to the Highway To	raffic Act.		ct traffic. Only	the police
Have you contacted the Env Services Depart	ment - Roads and Tran Barricades No Parking Signs Detour Signing Page 4 of 7	sporation for: Yes □ Yes □ Yes □	No 🗌 No 🗍	N/A ☑/ N/A ☑ N/A ☑

SECTION 10: MUNICIPAL FACILITIES

For events taking place in Pinafore Park, and Property Management staff once the		- · · · ·		
Have you contacted Parks and Recreation	100		No □	N/A 🗹
Have you rented a pavilion/facility and s	igned a permit?	Yes 🗌	No 🗌	N/AEZ
If yes, please provide the location of the	rental and attach a copy of	the permit.		<u> </u>
Do you require additional picnic tables of and Property Management Dept and the				
		Yes 🗌	Nov	N/A □
If Yes, how many are you requesting?				
Have you made arrangements with Envi	ronmental Services staff for			
Will you require municipal support for:	Water Hydro	Yes 🗌 Yes 🗍	No D	N/A □ N/A □.
Please note that all equipment and exterior certification body under the Ontario El Authority. If required, please attach the Number:	ectrical Safety Code or hav	e been inspe	ected by the El	ectrical Safety
If required, have you obtained a Hydran	t Connection Permit?	Yes 🗖	No 🗆	N/A E
If Yes, please attach a copy of the Permi	t and provide the Permit Nu	mber:	<u> </u>	_
SECTION 11: ACCESSIBILITTY				
As an event organizer, it is your responses to the Accessibility for Ontarians with Disability requirements to meet for accessibility displayed throughout the event venue washrooms and parking. Although not replan to the Municipal Accessibility Advis	ilities Act (AODA). Organiza y. Please note that direct to indicate the barrier-free equired, the Special Events	ations with a control of traverse of the control of traverse control of traverse of the control of traverse of the control of	at least one en e needs to be vel and location ecommends su	nployee have prominently of accessible
SECTION 12: OTHER SERVICES/RESOUR	CES			/
Security: Has a privately licenced security life, what company and how many sec			Yes 🗆	No 52
First Aid: For events with an anticipated required to be retained. Have you conflict the second required to be retained. Have you conflict the second requirementation provides the second results of the second results and second results are second requirementation provides the second results are second results.	med First Ald services?	Yes 🗆	No 🖂	N/A 🗹

Ambulance: Has Emergency Medical Services (Ambulance splanned emergency access to the site?	Service) been contacted	regarding your Yes 🗌	event ánd No ☑
Fireworks: Will there be fireworks as part of your event? If Yes, a permit for exhibition fireworks is required through	the Fire Department.	Yes 🗌	No 🗹
SECTION 13: SIGNATURE			
That the information contained in this application and any provided in support of the application, by myself, my age information and will become part of the public record. As a Municipal Freedom of Information and Protection of Privacy City of St. Thomas making this application and its supportion including copying and disclosing the application and its supportion request.	nts, consultants and soluth, and in accordance vact, R.S.O. 1990, c.M.S. documentation availa	icitors, constitu with the provision 6, I hereby consible to the gene	tes public ons of the ent to the ral public,
Katri Charton (Signature of Individual Completing this Application)	MOUS (Date com	2, <u>201</u> 9 pleted)	
Office Use Only: Application Received:	Committee Approval:		

SECTION 14: INSURANCE

STATEMENT OF INDEMNIFICATION

A Certificate of Insurance is required providing proof of \$5,000,000 in insurance coverage, including the naming of the City of St. Thomas as an Additional Insured under the corresponding policies. A copy of the required insurance MUST be submitted a minimum of two weeks prior to the start of the event. The Special Events Committee reserves the right to impose additional requirements and increased insurance coverage for large community events.

The provision of the completed and signed Statement of Indemnification below is also required.

Please note that an approved event may be cancelled should insurance coverage not be provided and may be altered or cancelled as a result of an emergency situation.

Car Seat Clinic organic	nized by <u>Child</u>	Passenger Safety Association (Organizing Group) of Canada
shall indemnify and save harmless The Corporatio law responsible from any and all liabilities, damag		
any damage to property including loss of use there death resulting at any time there from, occasioned		
Car Seat Clinic organi (Event Name)	zed by <u>Child</u>	Passenger Safety Association (Organizing Group) of Canada
its officers, agents, servants, employees, contractors, the premises or any part thereof arising from or or damage or injury is due to the act, default or negli officers, agents, servants, employees, contractors,	ccasioned by any ca gence of The Corpo	use whatsoever, except where such ration of the City of St. Thomas, its
Name (Print): Legan Parkie Cupsky	Signed: Name (Print):	the Charette
	Address:	43 Neal Ave
to	Telephone:	579-207-032/
	Date:	May 6,2019
	Event Name:	Car Seat Clinic
	Organizing Grou	ip: <u>CPSAC</u>
	Event Dates:	July 14,2019



75 Main Street North, Princeton , ON NOJ 1V0 Phone: 800-265-4000 Fax: 519-458-4366

	CERTIFICATE	OF INSU	RANCE		100	
This certificate is issued as a matter of info	rmation only and confers n ses not amend, extend or a	o rights upon iter the cover	the certificat	e holder and imposes in the policies below.	no lia	ability on the insurer.
INSURED'S FULL NAME AND MAILING ADDRESS	Supplementary Schedule			MAILING ADDRESS	A.1	
OXFORD ELGIN ST. THOMAS HEALTH UNIT, OPERATING AS SOUTHWESTERN PUBLIC HEALTH 1230 TALBOT STREET 5T. THOMAS, ON N5P 1G9 Underwriting Agent Frank Cowan Company Limited 75 Main Street North Princeton, ON N0J 1V0						
		RAGES				
This is to certify that the policies of insurance listed term or condition of any contract or other document herein is subject to all terms, exclusions and conditions.	with respect to which this certific	cate may be iss	ued or may perta	icy period indicated notwith ain. The insurance afforded VE BEEN REDUCED BY F	by th	e policies described
TYPE OF INSURANCE	INSURANCE COMPANY AND POLICY NUMBER	EFFECTIVE DATE	A RESIDENCE OF THE PARTY OF THE	Description of the second	OF LL	ABILITY
HEALTHCARE GENERAL LIABILITY	Subscribing Companies as Identified in			BODILY INJURY & PROPERTY DAMAG	3E	
☐ CLAIMS MADE or ☑ OCCURRENCE	CP82892	May 1, 2019	May 1, 2020	EACH OCCURRENCE GENERAL AGGREGATE		\$5,000,000
PRODUCTS AND/OR COMPLETED OPERATIONS	1	, , , , , , , , , , , , , , , , , , ,	may 1, 2020	PRODUCTS-COMPLETED/OPERATION		
☑ EMPLOYERS LIABILITY	1		1	PERSONAL INJURY	NS AUG	
PERSONAL INJURY	1		ł			INCLUDED
TENANTS LEGAL LIABILITY	i			MEDICAL PAYMENTS (Any One Person TENANTS LEGAL LIABILITY	ŋ	MOLLOCE
■ NON-OWNED AUTO ■ HIRED AUTOMOBILES			1			INCLUDED
PROFESSIONAL / MALPRACTICE LIABILITY	1		1	NON-OWNED AUTO PROFESSIONAL / MALPRACTICE LIAB	ON ETC.	DIGINDED.
☑ CROSS LIABILITY ☑ BLANKET CONTRACTUAL					ши	INCLUDED
ENVIRONMENTAL LIABILITY CLAIMS MADE			 	OCCURRENCE		AGGREGATE
AUTOMOBILE LIABILITY			 	UMIT		AGGREGATE
DESCRIBED AUTOMOBILES ALL OWNED AUTOMOBILES				BODILY INJURY AND PROPERTY DAM COMBINED	MGE	
LEASED AUTOMOBILES **				BODILY INJURY (Per Person)		
" ALL AUTOMOBILES LEASED IN EXCESS OF 30 DAYS WHERE THE			ļ	BOOILY INJURY (Per Accident)		
INSURED IS REQUIRED TO PROVIDE INSURANCE				PROPERTY DAMAGE		
OTHER CLAIMS MADE or OCCURRENCE						
			}	UNIT		AGGREGATE
				LIMIT		DEDUCTIBLE
				OCCURRENCE		AGGREGATE
PROPERTY				\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	Valuation	1
PROPERTY 'ALL RISKS'						
☐ Supplementary Schedule				De	eductible	H ALL OTHER
				EARTHQUAKE		FL000
ADDITIONAL INSURED NAME	Supplementary Sch	nedule DESCRI	PTION OF OPER	ATIONS / LOCATIONS / AUT	OMO	BILES / SPECIAL ITEMS
THE CITY OF ST. THOMAS	st to Insured "With respect to Liability	PINAFO	ESPECT TO THE *S' DRE PARK	T, THÖMAS TRAILS OPEN" ÉVENT	ON SE	PTEMBER 14, 2019, AT
CERTIFICATE HOLDER - NAME AND MAILING ADDRESS		CANCEL	LATION			
THE CITY OF ST. THOMAS Should any of the above described policies be cancelled before the expiration date thereof, the issuing company will endeavour to mall 30 days written countries to the certificate holder named on the left, but failure to mail such notice to the certificate holder named on the left, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its brokers				30 days written to mall such notice		
UBSCRIBING COMPANIES ON BEHALF OF FRANK COM NANAGING GENERAL AGENT INCLUDING BUT NOT LIMI		or repre	sentatives.			
The Guarantee Company of North America	*A*				A	Caino
Temple Insurance Company	"A+"					
Underwriters at Lloyds of London	*A*	5				May 7, 2019

-24-

	HACONY
SECTION 1: EVENT AN	ID ORGANIZER INFORMATION MAY 1 0 2019
Event Name:	Face It! Performan archer Installation
Date(s):	Thursday July 18th and Friday July 19th
Start Time:	5:30 pm End Time: 9:00 pm
Location(s):	Waterworks Park
Organizing Group:	Celeste Fiallos
Contact Name #1:	Celeste Fiallos #2:
Street Address: 2	South Edgeware Rd
Town/City:	St. Thomas Province: ON Postal Code: N59 2618
Phone Number #1:	519-878-1432 #2:
Email Address:	Fiallos @ Wwindsor. ca
Expected Attendance:	Number of Event Personnel/Volunteers: 15 PP
Location and number	of washrooms in place: 3 bathrooms: I female,
1 male	and I family. Located at the back of parking
Location and Number	of Parking Spaces: Right as you drive down
the hill,	at the entrance of the park.
	Washrooms: Number of Accessible Parking Spots:
Please describe your s	pecific event. Attach additional sheets as necessary.
addition	
"ev	ent description"

SECTION 2: FOOD AND BEVERAGE

Will food/beverage of any kind be available at this event? Yes ☐ No ☑ If Yes, you must notify Southwestern Public Health at 519-631-9900 at least 2 weeks prior to the event.

SECTION 3: PERSONAL SERVICES

Will there be personal services of any kind offered to the public at this ever If Yes, you must notify Southwestern Public Health at 519-631-9900 at leas		Yes 🗌 prior to the e	No 🔯 vent.
Personal services include but are not limited to barbering, manicures, pedie piercing.	cures, esth	netics, tattooin	ng and
SECTION 4: TENTS			
Will there be an indoor or tent covered area used for public assembly as pa			57
If Yes, please specify the number and size of tents.		Yes 🗌	No LM
If the tents are larger than 60m^2 cumulatively, a building permit is required Services. Please attach a copy of the Permit and provide the Permit Number	through P er:	lanning & Bui	lding
Please note that Indoor or Tent covered areas for public assembly must correquirements enforced by Southwestern Public Health. Please contact the Tinformation on how to meet these requirements.	mply with S Fobacco Er	Smoke Free O nforcement O	ntario Act fficer for
SECTION 5: SERVING OF ALCOHOL			
Will alcohol be consumed at the event? If Yes, you must review and meet the requirements of the City's Alcohol Pol Rec and Property Management Department for Special Events taking place	licy availab	res res through the pal property.	No 🖫 e Parks,
You must also comply with the Alcohol and Gaming Commission of Ontario responsible to notify and provide any pertinent information required under obtaining a Special Occasion Permit. You must adhere to the Liquor Licence ensure access is given to the Police and AGCO Inspectors for the purposes of copy of the liquor permit with this application. If utilizing the services of a calendorsements to provide off — premises beverage services, organizers shall confirming date/time/location/services as well as a copy of the establishments.	the AGCO Act and its of inspection aterer with supply a le	guidelines fo s Regulations ons. Please sul n all the requie etter from the	r and bmit a red
The area where alcohol is being served has to have a 36" (0.9m) high barries is a no staking policy in all of the City's Parks, Recreation and Property Management	r/partition agement f	. Please note acilities.	that there
SECTION 6: MUNICIPALLY SIGNIFICANT EVENT			
If you wish to apply for a "Special Occasion Permit," through the Alcohol and (AGCO), you must obtain a letter of approval from City Council, declaring yo by submitting the request to the City Clerk's Department. Please note that sweeks.	ur event "	municipally si	gnificant",
Will you be requesting that City Council declare your event a "Municipally Si	gnificant E	ivent"? No 🔽	
SECTION 7: MUSIC / NOISE	162	INO LY	
Will there be a concert or musical entertainment as part of the event?	Yes 🔽	No 🗆	

Page 3 of 7

If Yes, please note that the use of sound reproduction devices is authorized between the hours of 8:00 a.m. and 11:00 p.m. so long as the Police are satisfied that said devices are being "used in a reasonable manner" and not intolerably high. It is the responsibility of the organizers to obtain any applicable musical licencing through SOCAN for events not taking place in a City facility.

Please note that if utilizing a temporary stage structure, regulations are found under the Occupational Health and Safety Act and enforced by the Ministry of Labour. A resource document for event organizers can be found on the Special Event Permits page on the City of St. Thomas website.

SECTION 8: ANIMALS				
Will there be a Petting Zoo or Animals at the If Yes, the Southwestern Public Health must are not permitted in the Animal Control By-Law must be approved by City Council. Plea Please note that such approval may take see	be notified of the ever Law 71-2011, an Applic se attach a copy of the	ation for Temp	orary Exemptio	n to the By-
SECTION 9: ROAD CLOSURES / TRAFFIC FLO	W CHANGES			
Are you anticipating any road closures or tra	affic flow changes?		Yes 🗌	No 🖺
If Yes, please describe the road closure requ of Way Occupancy Permit and City Council a approval may take several weeks.	approval is required for	all road closur	es. Please note	
NON	E			
			- 1.550 Esse	
Please attach a copy of the Right of Way Oc	cupancy Permit and pro	ovide the perm	it #:	
If the event is a Parade / Run / Walk / Pass t under the Special Events page on the City w				
70	ne			
Do you require traffic control? If Yes, please contact the St. Thomas Police	Services at (519) 631-1	224 ext. 4177.	Yes 🗌	No 🖭
PLEASE NOTE: Marshalls, volunteers and specan direct traffic pursuant to the Highway T	raffic Act.		ect traffic. Only	the police
Have you contacted the Env Services Depart	tment - Roads and Tran Barricades	sporation for: Yes □	No 🖳	N/A 🗆
	No Parking Signs	Yes 🗌	No 🗗	N/A
	Detour Signing	Yes 🗌	No 🕒	N/A 🗆

Page 4 of 7

SECTION 10: MUNICIPAL FACILITIES

For events taking place in Pinafore Park, and Property Management staff once the				
Have you contacted Parks and Recreation		Yes 🗹		N/A □
Have you rented a pavilion/facility and s		Yes 🔽	No 🗌	N/A □
If yes, please provide the location of the	rental and attach a copy of	the permit.	far right	t of Park
Do you require additional picnic tables of and Property Management Dept and the	or garbage cans? Please note at delivery/pick up is the res	sponsibility of	the event orga	nizer.
	y _e	Yes 🗌	No 💽	N/A □
If Yes, how many are you requesting?	# of Picnic Tables:	# of Garb	page Cans:	<u>8</u>
Have you made arrangements with Envi	ronmental Services staff for	recycling cor Yes	tainers and col	lection? N/A 🗌
Will you require municipal support for:	Water Hydro	Yes ☐ Yes 【】	No ☑	N/A □ N/A □
Please note that all equipment and exterior certification body under the Ontario El Authority. If required, please attach the Number: If required, have you obtained a Hydran If Yes, please attach a copy of the Permi	ectrical Safety Code or have Electrical Safety Authorit t Connection Permit?	ve been inspe cy documenta Yes □	cted by the Ele	ectrical Safety
SECTION 11: ACCESSIBILITTY				
As an event organizer, it is your responsable to the Accessibility for Ontarians with Disable requirements to meet for accessibility displayed throughout the event venue washrooms and parking. Although not replan to the Municipal Accessibility Advisors	lities Act (AODA). Organize y. Please note that direct to indicate the barrier-free equired, the Special Events	ations with a tional signago path of trav Committee re	it least one er e needs to be el and location ecommends sul	mployee have prominently of accessible
SECTION 12: OTHER SERVICES/RESOUR	CES			
Security: Has a privately licenced security If Yes, what company and how many sec	·		Ø Yes □	No 🖳
First Aid: For events with an anticipated required to be retained. Have you confir If Yes, please attach documentation pro-	med First Aid services?	Yes 🗆	No 🔽	are N/A 🔲

-38-

Ambulance: Has Emergency Medical Services (Ambulance Service) been contacted	regarding your	event and
planned emergency access to the site?	Yes 🗌	No 🛚
Fireworks: Will there be fireworks as part of your event? If Yes, a permit for exhibition fireworks is required through the Fire Department.	Yes 🗌	No 🖳
in res, a permit for exhibition meworks is required through the rive department.		

SECTION 13: SIGNATURE

That the information contained in this application and any documentation, including reports, and drawings, provided in support of the application, by myself, my agents, consultants and solicitors, constitutes public information and will become part of the public record. As such, and in accordance with the provisions of the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c.M.56, I hereby consent to the City of St. Thomas making this application and its supporting documentation available to the general public, including copying and disclosing the application and its supporting documentation to any third parties upon their request.

| Committee Approval:

SECTION 14: INSURANCE

A Certificate of Insurance is required providing proof of \$5,000,000 in insurance coverage, including the naming of the City of St. Thomas as an Additional Insured under the corresponding policies. A copy of the required insurance MUST be submitted a minimum of two weeks prior to the start of the event. The Special Events Committee reserves the right to impose additional requirements and increased insurance coverage for large community events.

The provision of the completed and signed Statement of Indemnification below is also required.

Please note that an approved event may be cancelled should insurance coverage not be provided and may be altered or cancelled as a result of an emergency situation.

	STATEMENT OF INDEMNIFICATION		
Face	:+1. Performance Art Installation	ed by Celesti	e Fiallos
	(Event Name)		(Organizing Group)
	shall indemnify and save harmless The Corporation o law responsible from any and all liabilities, damages,		
	any damage to property including loss of use thereof death resulting at any time there from, occasioned by		
ico it!	Performance Art installation organized	Ibv Celeste	e fiallos
	(Event Name)		(Organizing Group)
	its officers, agents, servants, employees, contractors, the premises or any part thereof arising from or occa damage or injury is due to the act, default or negliger officers, agents, servants, employees, contractors, cu	sioned by any cause nce of The Corporat	e whatsoever, except where such ion of the City of St. Thomas, its
		Address:	40 circlewood Drive
		Telephone:	59-878-1432
		Date:	May 10th 2019
		Event Name:	Face It installation
		Organizing Group:	celeste fiallos
		Event Dates:	July 18th + July 19th

Event Description: Face It! Performance Art Installation

The event can best be described as an interactive theatre performance. Through the course of the next ten weeks I will be creating a 45 minute modern theatre piece with a group of six high school dancers. The question I will be asking my students throughout process is "how has art impacted your growth as a person?" From there, we will be using elements of dance, poetry and visual arts to build our manifesto. My vision for July 18th and 19th to present two performances a night: the first at 6 pm and the second at 8 pm. I will promote this event as a "bring your own seating" show. I will organize my seating into two sections: blankets and chairs. This performance will be located on the far right of Waterworks Park pass the conservation ponds. The 'stage' itself will be on the grass and the 'set' will be installation of Laura Woermke's visual art. Once the first show ends at 6:45 pm, the audience will be encouraged to walk through the exhibit until 7:45 pm. As for the second performance it will start at 8 pm sharp, giving the audience 15 minutes afterwards to look at the art before the event closes at 9 pm. I will need the assistance of the Parks, Rec and Property Management Department to keep the bathrooms open until 9 pm and to provide hydro that reaches the installation. I will be renting stage lights and a sound system for the performance. I will be selling tickets prior to the event and also there will be a booth on the right side just after parking, where patrons can buys tickets that evening. Tickets will be priced at \$25 for Adults, \$15 for students and children under 4 will get in for free. I will be managing a group of 15 volunteers to run the booth, guide patrons to seating and overall crowd control. I hope this will be a performance art installation will be a conversation starter as to how accessible theatre can be in this community.

Mailing Address: Parks and Recreation P.O. Box 520 545 Talbot Street St. Thomas, Ontario N5P 3V7



Office Location:
Joe Thornton
Community Centre
75 Caso Crossing
St. Thomas, Ontario
N5R 0G7

City of St. Thomas Parks, Recreation & Property Management Department Outdoor Facility Permit

- 1. The undersigned agrees to leave the property and its contents in the same condition and location in which it was found, and agrees to pay the cost of any damage to the building and/or loss or damage to any equipment belonging to or being used with the consent of the Corporation of the City of St. Thomas
- Wedding Receptions / Ceremonies booked in the park pavilions require a \$500.00 damage deposit at time of booking. Either a post dated chq (for date of event), cash, visa, MasterCard or debit will be refunded after the event provided there are no damages and that the property including picnic tables are in the same condition in which the property was found. The intent is to ensure that picnic tables will be returned where they were found by the user.
- 3. The undersigned covenants to save harmless and keep indemnified the Corporation of the City of St. Thomas and the Parks and Recreation Department, its servants and agents, against any legal liability for losses, damages, claims, action demands, suits and cost arising directly or indirectly by virtue of this rental agreement.
- 4. It is the responsibility of the applicant to acquire \$5,000,000 liability insurance (naming the City of St. Thomas as additional insured), the appropriate licenses and pay any applicable tariffs for their event. The individual that will obtain the Special Occasions Permit (if required) must review, sign and adhere to conditions set out in the Municipal Alcohol Policy. Parks and Recreation will assist with this process if needed.
- 5. No live coals permitted on any outdoor municipal property. CSA-approved propane barbecue ONLY.
- 6. Staking of any sorts (tents, signs, canopies,) is not permitted on outdoor municipal property.
- 7. All posted rules throughout the parks must be adhered to at all times.
- 8. PAVILION/BANDSHELL FEES ARE NON-REFUNDABLE.
- 9. Cancellation Policy for facilities other than pavilions/bandshell shall be 14 days notice. There will be no refund if cancelled within 14 days.
- 10. The Parks and Recreation Department reserves the right to cancel or alter the time or fees specified in this permit, due to change of policy or availability of facilities.
- 11. Unless otherwise noted, the invoice will be mailed to the person who has signed the facility permit. Please be sure to advise Parks and Recreation if the invoice is to be sent to another person.
- 12. The picnic pavilion permit fee shall include only the use of a pavilion, hydro, and water. Any additional use of facility space (e.g. hydro pedestals) must be requested and a separate fee will be associated on your facility permit.
- 13. The permit-holder acknowledges that the City has sole responsibility for booking any outdoor facilities. The permit-holder does not have the right to assign this permit or any related facilities associated with this permit to another group or individual.

- 14. Continued use of facilities named in this permit is dependent on all the permit-holder's accounts with the City of St. Thomas remaining in current and good standing.
- 15. The permit is subject to revocation at any time by the City for failure to comply with any of the above conditions.
- 16. The City of St. Thomas By-law 111-2008 prohibits the use of tobacco within thirty (30) metres/90 feet of playground equipment, splash pads and players benches.
- 17. Consumption of alcoholic beverages is strictly prohibited outside of the designated/pre-approved licensed area in the facilities pertaining to this permit.
- 18. The permit holder will be financially responsible for in addition to the damage deposit for any grounds restoration such as grass replacement as a result of foot traffic, incumbent weather or vehicles parking in unauthorized areas.

This permit covers the time period spec	cified below:	
July	18+19, 2019	
I acknowledge and accept all of the p	preceding terms and conditions. Signed ar	nd accepted by:
Name (please print) User Group	Signature Signature	Face It ART Paerforme Group Name
Name (please print) City of St. Thomas	Signature	May 6, 2019 Date
Invoice #(s)	17374	

Payment Terms: Due at the time of booking.



City of St. Thomas - Parks and Recreation P.O. Box 520, 545 Talbot Street St. Thomas, ON N5P 3V7 Phone: (519) 633-7112 Fax: (519) 633-9272 Scheduling Receipt

Creation Date:

Mon May 6, 2019

Receipt #:

17374

PAYEE:

Celeste Fiallos 40 Circelwood Drive St. Thomas, Ontario, Canada

Total Amount Due:

\$0.00

N5P 0A7

Amount Paid:

\$0.00

Balance Due:

\$0.00

Client #:

13669

(519) 878-1432

Account #: Phone 2:

Email: fiallos@uwindsor.ca

Phone 1:

Fax:

Event:

Face It - Performance Art Installation

10698 4131 RT0001

Facility

Facility Name

Description

Date

Time

Price

Waterworks Park - Park Grounds - Other

No Charge - \$0,00

Thu Jul 18, 2019 Fri Jul 19, 2019 04:00PM - 09:00PM

\$0.00

04:00PM - 09:00PM

\$0.00

Н

Н

Facility Subtotal:

\$0.00 \$0.00

Transactions

There are no transactions to display for this Invoice...

Comments

Booked by Celesta May 6, 2019.

Subtotal:

Total:

\$0.00

Total:

\$0.00

Amount Paid: Balance Due: \$0.00 \$0.00

Powered by Book King

Created: Mon May 6, 2019 @ 11:46AM (EDT)

May 8th 2019

Special Events Committee c/o Melanie Knapp St. Thomas, ON N5P 3V7

Re: Yoga in The Park

My name is Holly White; I am a YWCA St. Thomas-Elgin Board of Directors Member and Chair of a Fund Development Sub-Committee group (Young Women's Community Group). I am writing this letter to express my interest in having a community event July 13th 2019 at Pinafore Park (Lion's Club Celebration Pavilion) from 9:00 am to 10:00 am. As part of my board commitments, I have taken on the role of planning and facilitating local third-party events to engage the public in the YWCA's program initiatives and raise funds to support the great work they do in this community. The volunteers within my group are community-minded women who enjoy event planning and have a mutual goal of building a strong, supportive community in St. Thomas and Elgin County. All event proceeds go directly to the YWCA St. Thomas-Elgin and are used at their discretion to support program costs.

For our summer event, we are offering "Yoga in The Park", with the hope of brining together women and their families for an enjoyable exercise that will introduce attendees to the benefits of yoga, and bring people out to enjoy our beautiful Pinafore Park. Our goal is to have 60 attendees and we are charging \$10.00 for individuals and \$15.00 per family. Most tickets will be sold prior to the event; however, we are also accepting payment and additional donations at the event. We plan to sell bottled water and healthy snacks; such as granola bars, bananas, apples, and freezes, in effort to raise additional funds. All items will be stored and distributed in accordance with Public Health Special Events guidelines.

The event will entail an approximately hour-long introductory yoga session with a trained facilitator, Kathryn White from Positively Wholesome. Attendees will be asked to bring their own blanket or mat and gather around the yoga instructor in the large green space in front of the Lion's Club Celebration Pavilion to participate. The pavilion will be used to sell tickets, water and snacks; as well as distribute information about the YWCA's programs and initiatives.

I truly appreciate your consideration to permit this community event. Please contact me if you have any further questions or require addition information.

With sincere gratitude,

Holly White

YWCA St. Thomas-Elgin Board of Director Member

Young Women's Community Group - Chair

SECTION 1: EVENT AN	D ORGANIZER INFORMATION	360-	City of St. Thomas		
Event Name:	Yoga In The Park		MAY N 8 2019		
Date(s):	July 13th 2019		City Clerks Dept.		
Start Time:	9:00 am	10:00	am		
Location(s):	Pinafore Park - Lions Club Pavilion				
Organizing Group:	Young Women's Christian Association of St. Thomas				
Contact Name #1:	Holly White	#2:			
Street Address: 16	Mary Street West				
Town/City:	St. Thomas	ince: ON Postal	N5P 2S3		
Phone Number #1:	226-376-7465	#2:			
Email Address:	hollyawhite12@gr	mail.com			
Expected Attendance:	60-80 Number of Ever	nt Personnel/Volunteers:	6		
Location and number of	of washrooms in place: Pinafo	ore park wash	rooms		
Location and Number	of Parking Spaces: Pinafore	park parking			
Number of Accessible	Washrooms: 1 Num	ber of Accessible Parking	Spots: 2		
Please describe your s	pecific event. Attach additional she	ets as necessary			
Please see	attached form for	event descript	tion.		
4,000			222 1		
178					
SECTION 2: FOOD AND) BEVERAGE				

Will food/beverage of any kind be available at this event? Yes ☑ No ☐ If Yes, you must notify Elgin St. Thomas Public Health at 519-631-9900 at least 2 weeks prior to the event.

No 🗌

SECTION 3: PERSONAL SERVICES

-351-

Will there be personal services of any kind offered to the public at this event If Yes, you must notify Elgin St. Thomas Public Health at 519-631-9900 at lea			No ☑ event.
Personal services include but are not limited to barbering, manicures, pedicupiercing.	res, estheti	cs, tattooin	g and
SECTION 4: TENTS			
Will there be an indoor or tent covered area used for public assembly as part			. .
If Yes, please specify the number and size of tents.	Yes		No ☑ ——
If the tents are larger than $60m^2$ cumulatively, a building permit is required the Services. Please attach a copy of the Permit and provide the Permit Number	hrough Plan	ning & Buil	ding
Please note that Indoor or Tent covered areas for public assembly must comprequirements enforced by Elgin St Thomas Public Health. Please contact the information on how to meet these requirements.	ply with Smo Tobacco Enf	oke Free Or orcement (ntario Act Officer for
SECTION 5: SERVING OF ALCOHOL			
Will alcohol be consumed at the event? If Yes, you must review and meet the requirements of the City's Alcohol Polic Rec and Property Management Department for Special Events taking place or	Yes y available t n municipal	through the	No ☑ Parks,
You must also comply with the Alcohol and Gaming Commission of Ontario (A responsible to notify and provide any pertinent information required under to obtaining a Special Occasion Permit. You must adhere to the Liquor Licence A ensure access is given to the Police and AGCO Inspectors for the purposes of copy of the liquor permit with this application. If utilizing the services of a cat endorsements to provide off — premises beverage services, organizers shall seconfirming date/time/location/services as well as a copy of the establishment.	he AGCO gu act and its Ro inspections. erer with all upply a lette	idelines for egulations a Please sub I the requir er from the	and mit a ed
The area where alcohol is being served has to have a 36" (0.9m) high barrier/ is a no staking policy in all of the City's Parks, Recreation and Property Manag	partition. Pl gement facil	ease note t ities.	hat there
SECTION 6: MUNICIPALLY SIGNIFICANT EVENT			
If you wish to apply for a "Special Occasion Permit," through the Alcohol and (AGCO), you must obtain a letter of approval from City Council, declaring you by submitting the request to the City Clerk's Department. Please note that suweeks.	r event "mu	nicipally sig	nificant",
Will you be requesting that City Council declare your event a "Municipally Sig			
SECTION 7: MUSIC / NOISE	Yes 🗌	No 🗹	
Will there be a concert or musical entertainment as part of the event?	Yes 🗹	No 🗹	

If Yes, please note that the use of sound reproduction devices is authorized between the hours of 8:00 a.m. and 11:00 p.m. so long as the Police are satisfied that said devices are being "used in a reasonable manner" and not intolerably high. It is the responsibility of the organizers to obtain any applicable musical licencing through SOCAN for events not taking place in a City facility.

Please note that if utilizing a temporary stage structure, regulations are found under the Occupational Health and Safety Act and enforced by the Ministry of Labour. A resource document for event organizers can be found on the Special Event Permits page on the City of St. Thomas website.

SECTION 8: ANIMALS

Will there be a Petting Zoo or Animals at the If Yes, the Elgin-St. Thomas Public Health me are not permitted in the Animal Control By-Law must be approved by City Council. Please Please note that such approval may take several	ust be notified of the e Law 71-2011, an Appli se attach a copy of the	ication for Tem	porary Exempt	ion to the Rv-
SECTION 9: ROAD CLOSURES / TRAFFIC FLO	W CHANGES			
Are you anticipating any road closures or tra	offic flow changes?		Yes 🗌	No 🗹
If Yes, please describe the road closure requ of Way Occupancy Permit and City Council a approval may take several weeks.	pproval is required for	r all road closur	es. Please note	osure. A Right e that
Please attach a copy of the Right of Way Occ If the event is a Parade / Run / Walk / Pass thunder the Special Events page on the City we	nrough Sporting Event	, please refer to	the city roads	map located
		10		
Do you require traffic control? f Yes, please contact the St. Thomas Police So	ervices at (519) 631-1	224 ext. 141.	Yes □	—— No ☑
PLEASE NOTE: Marshalls, volunteers and spec can direct traffic pursuant to the Highway Tra Have you contacted the Public Works Depart	affic Act.	allowed to dire	ect traffic. Only	the police
	Barricades No Parking Signs Detour Signing	Yes 🗌 Yes 🗍 Yes 🗍	No 🗌 No 🔲 No 🔲	n/a 🗹 n/a 🗹 n/a 🗹

SECTION 10: MUNICIPAL FACILITIES

For events taking place in Pinafore Parl and Property Management staff once t				
Have you contacted Parks and Recreati		Yes 🗹	No □	N/A 🗀
Have you rented a pavilion/facility and	signed a permit?	Yes 🗹	No 🔲	N/A □
If yes, please provide the location of the	e rental and attach a copy of	the permit.	Lion's Club Celebrati	on Pavilion
Do you require picnic tables or garbage	cans? Please note availabilit	v is at the di	scretion of the P	arks. Rec and
Property Management Dept and that de	elivery/pick up is the respons	sibility of the	event organize	r.
		Yes 🗹	No 🗌	N/A 🗌
If Yes, how many are you requesting?	# of Picnic Tables: 2	# of Gar	bage Cans: 2	
Have you made arrangements with Env	ironmental Services staff for	recycling co	ntainers and col	lection?
		Yes 🗹	No 🗌	N/A 🗌
Will you require municipal support for:	Water	Yes 🗌	No 🗌	N/A ☑
	Hydro	Yes 🗀	No 🗌	N/A 🗹
Authority. If required, please attach the Number: f required, have you obtained a Hydran feet, please attach a copy of the Permi	et Connection Permit?	Yes 🗌	No 🗆	ie the Permit N/A 🗹
SECTION 11: ACCESSIBILITTY				
As an event organizer, it is your respondances to the Accessibility for Ontarians with Disable equirements to meet for accessibility displayed throughout the event venue washrooms and parking. Although not rolan to the Municipal Accessibility Advisuation 12: OTHER SERVICES/RESOUR	ilities Act (AODA). Organizary. Please note that direction to indicate the barrier-free equired, the Special Events Cory Committee for larger events.	tions with a onal signag path of trav Committee r	at least one en e needs to be rel and location ecommends sub	nployee have prominently of accessible
			_	_
security: Has a privately licenced securit f Yes, what company and how many sec	•		Yes 🗌	No ☑ ——
irst Aid: For events with an anticipated	attendance of more than 20	00 people, Fi	rst Aid services	are
equired to be retained. Have you confir		Yes 🗆	No 🗆	N/A ☑
f Yes, please attach documentation prov	- -	vices have b	een retained.	
	Page 5 of 7			

Page 5 of 7

-40-

Ambulance: Has Emergency Medical Services (Ambulance Service) been contacted planned emergency access to the site?	regarding your Yes ☑	event and No □
Fireworks: Will there be fireworks as part of your event? If Yes, a permit for exhibition fireworks is required through the Fire Department.	Yes 🗌	No 🗹

SECTION 13: SIGNATURE

That the information contained in this application and any documentation, including reports, and drawings, provided in support of the application, by myself, my agents, consultants and solicitors, constitutes public information and will become part of the public record. As such, and in accordance with the provisions of the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c.M.56, I hereby consent to the City of St. Thomas making this application and its supporting documentation available to the general public, including copying and disclosing the application and its supporting documentation to any third parties upon their request.

(Signature of Individual Completing this Application)

(Date completed)

Office Use Only: Application Received: May 8, 2019

Committee Approval:

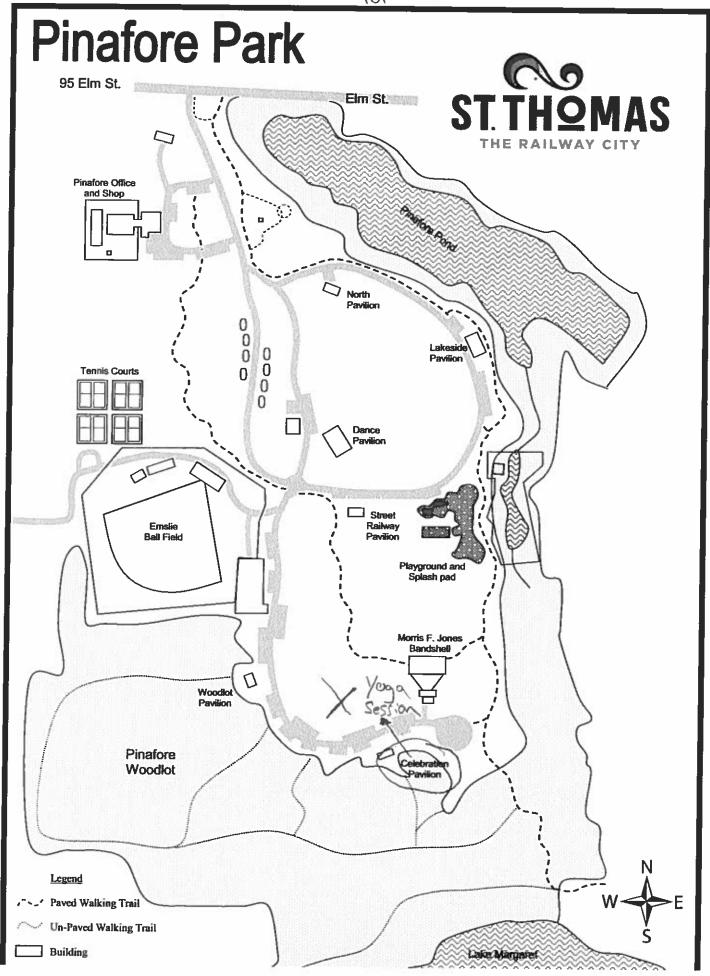
SECTION 14: INSURANCE

A Certificate of Insurance is required providing proof of \$5,000,000 in insurance coverage, including the naming of the City of St. Thomas as an Additional Insured under the corresponding policies. A copy of the required insurance MUST be submitted a minimum of two weeks prior to the start of the event. The Special Events Committee reserves the right to impose additional requirements and increased insurance coverage for large community events.

The provision of the completed and signed Statement of Indemnification below is also required.

Please note that an approved event may be cancelled should insurance coverage not be provided and may be altered or cancelled as a result of an emergency situation.

STATEMENT OF INDEMNIFICATION	
Yoga In The Park	Young Women's Christian Association of St. Thomas organized by
(Event Name)	(Organizing Group)
	ooration of the City of St. Thomas and all persons for whom it i damages, costs, claims, suits or actions arising out of:
any damage to property including loss of death resulting at any time there from, occ	se thereof, and any injury to any person or persons, including asioned by any act or omissions of
Yoga In The Park	Young Women's Christian Association of St. Thomas organized by
(Event Name)	(Organizing Group)
officers, agents, servants, employees, cont Witness: Name (Print): Leta Klating	11 11 1/10
ridine (Time). 125(A. 1-00) TVC	Address: 17 Fourth Ave
	Telephone: 226-376-7465
	Date: May 10th 2019
	Event Name: Yoga In The Park
	Organizing Group: YWCA St. Thomas-Elgin
	Event Dates: July 13th 2019



CERTIFICATE OF LIABILITY INSURANCE This certificate is issued as a matter of information only and confers no rights upon the certificate holder and imposes no liability on the insurer, This certificate does not amend, extend or alter the coverage afforded by the policies below. 2. INSURED'S FULL NAME AND MAILING ADDRESS 1. CERTIFICATE HOLDER - NAME AND MAILING ADDRESS Young Women's Christian Association of St. Thomas City of St. Thomas 545 Talbot Street, 16 Mary Street West, POSTAL N5P 3V7 POSTAL N5P 2S3 St. Thomas ON St. Thomas ON 3. DESCRIPTION OF OPERATIONS/LOCATIONS/AUTOMOBILES/SPECIAL ITEMS TO WHICH THIS CERTIFICATE APPLIES (but only with respect to the operations of the Name Young Women's Christian Association of St. Thomas Re: Yoga in Pinafore Park 4. COVERAGES This is to certify that the policies of insurance listed below have been issued to the insured named above for the policy period indicated notwithstanding any requirements, terms or conditions of any contract or other document with respect to which this certificate may be issued or may pertain. The insurance afforded by the policies described herein is subject to all terms, exclusions and conditions of such policies. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS LIMITS OF LIABILITY **EFFECTIVE EXPIRY** LIABILITY ss indicated otherwise) AMOUNT OF INSURANCE COMPANY AND POLICY NUMBER (Canadian dollars unk DATE YYYY/MM/DD TYPE OF INSURANCE YYYY/MM/DI COVERAGE DED. COMMERCIAL GENERAL LIABILITY BODILY INJURY AND PROPERTY DAMAGE Ecclesiastical Insurance Office plc 0006304NA01 5,000,000 COMMERCIAL GENERAL LIABILITY - GENERAL AGGREGATE CLAIMS MADE OR X OCCURRENCE 5,000,000 - EACH OCCURRENCE ☑ PRODUCTS AND / OR COMPLETED OPERATION PRODUCTS AND COMPLETED OPERATIONS AGGREGATE X EMPLOYER'S LIABILITY 5,000,000 X CROSS LIABILITY PERSONAL INJURY LIABILITY 5.000.000 OR PERSONAL AND ADVERTISING INJURY LIABILITY MEDICAL PAYMENTS 10,000 TENANTS LEGAL LIABILITY TENANTS LEGAL LIABILITY 1,000 1,000,000 POLLUTION LIABILITY EXTENSION POLLUTION LIABILITY EXTENSION NON-OWNED AUTOMOBILES HIRED AUTOMOBILES NON OWNED AUTOMOBILE AUTOMOBILE LIABILITY **BODILY INJURY AND PROPERTY**

LEASED AUTOMOBILES **					BODILY INJURY (PER	ACCIDENT)	
" ALL AUTOMOBILES LEASED IN EXCESS OF 30 DAYS WHERE THE INSURED IS REQUIRED TO PROVIDE INSURANCE					PROPERTY DAMAGE		
EXCESS LIABILITY					EACH OCCURRENCE		
☐ UMBRELLA FORM			1		AGGREGATE		
OTHER LIABILITY (SPECIFY)							
0							
5. CANCELLATION				1	,		
Should any of the above described policies be o	ancelled before the	e expiration date the	reof, the issu	ing company will end	eavor to mail 30 d	ays written notice t	o the certificate
holder named above, but failure to mail s	uch notice shall	impose no obliga	tion or liab	1007		•	
6. BROKERAGE/AGENCY FULL NAME	AND MAILING A	DDRESS		7. ADDITIONAL I	NSURED NAME AND respect to the opera	MAILING ADDRE	SS ed insured)
Arthur J. Gallagher Canada Limited				City of St. Thoma	ıs		
20 Erb St. West, Suite 100,				545 Talbot Stree	t,		•
Waterloo	ON	POSTAL N2L 1	Т2				
BROKER CLIENT ID:				St. Thomas		ON	POSTAL N5P 3V7
8. CERTIFICATE AUTHORIZATION							
ISSUER Arthur J. Gallagher Canada Limited	8			CONTACT NUMBER	(S) NO. 519-772-0972	TYPE	NO.
AUTHORIZED REPRESENTATIVE Narisha Jose	ph, BA CIP			TYPE Fax	NO. 519-772-0977	TYPE	NO.
SIGNATURE OF SOLUTION	, a.c.			DATE 2019/05/06	FMAII ADD	RESS narisha iosen	n@aig.com

DAMAGE COMBINED

BODILY INJURY (PER PERSON)

☐ DESCRIBED AUTOMOBILES

■ ALL OWNED AUTOMOBILES

☐ LEASED AUTOMOBILES **



City of St. Thomas - Parks and Recreation P.O. Box 520, 545 Talbot Street St. Thomas, ON N5P 3V7 Phone: (519) 633-7112 Fax: (519) 633-9272 Scheduling Invoice

Creation Date:

PAYEE:

Fri Apr 26, 2019

Holly White 16 St. Mary's Street East St. Thomas, Ontario, Canada N5P 2S3

Invoice #:

17307

Total Amount Due:

\$196.47

Amount Paid:

\$0.00

Balance Due:

\$196.47

Client #: Phone 1: Event:

13659

(226) 376-7465 YWCA Yoga Event

Account #: Phone 2:

Email: hollyawhite12@gmail.com

106984131 RT0001

racinty						
Facility Name	Description	Date	Time	Price		
Pinafore Park - Picnic S	Shelters - Lion's Club Celebration Pavilion					
5 Hour Block 2019 - \$17	73,87 Per Time Slot					
		Sat Jul 13, 2019	08:00AM - 08:00PM		\$173.87	H
			Facility Sub	total:	\$173.87	
				Total:	\$173.87	
Transactions						

There are no transactions to display for this invoice...

Comments	
Booked by Holly May 7, 2019. Please sign and return attached permit with payment to St. Thomas Parks & Recreation.	i

Subtotal:	\$173.87
13% HST:	\$22.60
Total:	\$196.47
Amount Paid:	\$0.00
Balance Due:	\$196.47

Powered by Book King

Created: Tue May 7, 2019 @ 03:32PM (EDT)

* Fees paid directly by YWCA

Mailing Address: Parks and Recreation P.O. Box 520

P.O. Box 520 545 Talbot Street St. Thomas, Ontario N5P 3V7



Office Location:
Joe Thornton
Community Centre
75 Caso Crossing
St. Thomas, Ontario
N5R 0G7

City of St. Thomas Parks, Recreation & Property Management Department Outdoor Facility Permit

- The undersigned agrees to leave the property and its contents in the same condition and location in which it
 was found, and agrees to pay the cost of any damage to the building and/or loss or damage to any equipment
 belonging to or being used with the consent of the Corporation of the City of St. Thomas
- 2. Wedding Receptions / Ceremonies booked in the park pavilions require a \$500.00 damage deposit at time of booking. Either a post dated chq (for date of event), cash, visa, MasterCard or debit will be refunded after the event provided there are no damages and that the property including picnic tables are in the same condition in which the property was found. The intent is to ensure that picnic tables will be returned where they were found by the user.
- 3. The undersigned covenants to save harmless and keep indemnified the Corporation of the City of St. Thomas and the Parks and Recreation Department, its servants and agents, against any legal liability for losses, damages, claims, action demands, suits and cost arising directly or indirectly by virtue of this rental agreement.
- 4. It is the responsibility of the applicant to acquire \$5,000,000 liability insurance (naming the City of St. Thomas as additional insured), the appropriate licenses and pay any applicable tariffs for their event. The individual that will obtain the Special Occasions Permit (if required) must review, sign and adhere to conditions set out in the Municipal Alcohol Policy. Parks and Recreation will assist with this process if needed.
- 5. No live coals permitted on any outdoor municipal property. CSA-approved propane barbecue ONLY.
- 6. Staking of any sorts (tents, signs, canopies,) is not permitted on outdoor municipal property.
- 7. All posted rules throughout the parks must be adhered to at all times. 🗸
- 8. PAVILION/BANDSHELL FEES ARE NON-REFUNDABLE.
- Cancellation Policy for facilities <u>other than</u> pavilions/bandshell shall be 14 days notice. There will be no refund /
 if cancelled within 14 days.
- 10. The Parks and Recreation Department reserves the right to cancel or alter the time or fees specified in this permit, due to change of policy or availability of facilities.
- 11. Unless otherwise noted, the invoice will be mailed to the person who has signed the facility permit. Please be sure to advise Parks and Recreation if the invoice is to be sent to another person.
- 12. The picnic pavilion permit fee shall include only the use of a pavilion, hydro, and water. Any additional use of facility space (e.g. hydro pedestals) must be requested and a separate fee will be associated on your facility permit.
- 13. The permit-holder acknowledges that the City has sole responsibility for booking any outdoor facilities. The permit-holder does not have the right to assign this permit or any related facilities associated with this permit to another group or individual.

- 14. Continued use of facilities named in this permit is dependent on all the permit-holder's accounts with the City of St. Thomas remaining in current and good standing.
- 15. The permit is subject to revocation at any time by the City for failure to comply with any of the above conditions.
- 16. The City of St. Thomas By-law 111-2008 prohibits the use of tobacco within thirty (30) metres/90 feet of playground equipment, splash pads and players benches.
- 17. Consumption of alcoholic beverages is strictly prohibited outside of the designated/pre-approved licensed area in the facilities pertaining to this permit.
- 18. The permit holder will be financially responsible for in addition to the damage deposit for any grounds restoration such as grass replacement as a result of foot traffic, incumbent weather or vehicles parking in unauthorized areas.

This permit covers the time period spec	cified below:	
l acknowledge and accept all of the p	preceding terms and conditions. Signed ar	nd accepted by:
Hally White Name (please print) User Group	Signature	YWCA - St. Thomas - Group Name Elg:
Name (please print) City of St. Thomas	Signature	Date
Invoice #(s)		

Payment Terms: Due at the time of booking.

SECTION 1: EVENT AN	D ORGANIZER INFORMATION
Event Name:	St. Thomas Trails Open
Date(s):	Saturday September 14, 2019
Start Time:	10:00am 8:00pm
Location(s):	Pinafore Park, Waterworks Park, 1Password Park
Organizing Group:	Creating Connections Subcommittee
Contact Name #1:	Jessica Lang #2: Adrienne Jefferson
Street Address: 123	0 Talbot Street
Town/City:	St. Thomas Province: ON Postal Code: N5P1G9
Phone Number #1:	519-631-9900 x.1304 #2: 519-631-1680 x.5202
Email Address:	jlang@swpublichealth.ca
Expected Attendance:	500+ Number of Event Personnel/Volunteers: 6
	of washrooms in place: Pinafore Park (1 comfort station/washroom)
	Park (1 washroom) and 1Password Park
Location and Number	This event encourages residents to explore the trails by walking, of Parking Spaces:
	event. However parking spaces will be required for those who drive and park at the parks.
Number of Accessible	Nashrooms: 2 Number of Accessible Parking Spots: ?
	This is a City-wide celebration pecific event. Attach additional sheets as necessary
	oratively by Southwestern Public Health,
the City of St. Thomas F	arks and Recreation department and local developers to celebrate the improvements
that have been r	nade through the Creating Connections walkability project.
We are encouraging resi	dents to come out and explore the trails with their family or friends on foot, bike, or wheel
enjoy some food and music	and socialize. Residents will be encouraged to visit the trall klosks and submit a "selfie" to win a prize.
SECTION 2: FOOD AND	BEVERAGE
	any kind be available at this event? No [Southwestern Public Health at 519-631-9900 at least 2 weeks prior to the event

SECTION 3: PERSONAL SERVICES No 🗹 Yes 🗍 Will there be personal services of any kind offered to the public at this event? If Yes, you must notify Southwestern Public Health at 519-631-9900 at least 2 weeks prior to the event. Personal services include but are not limited to barbering, manicures, pedicures, esthetics, tattooing and piercing. **SECTION 4: TENTS** Will there be an indoor or tent covered area used for public assembly as part of the event? No 🔽 Yes 🗍 If Yes, please specify the number and size of tents. _ If the tents are larger than 60m² cumulatively, a building permit is required through Planning & Building Services. Please attach a copy of the Permit and provide the Permit Number: _ Please note that Indoor or Tent covered areas for public assembly must comply with Smoke Free Ontario Act requirements enforced by Southwestern Public Health. Please contact the Tobacco Enforcement Officer for information on how to meet these requirements. **SECTION 5: SERVING OF ALCOHOL** No 🗹 Yes 🖂 Will alcohol be consumed at the event? If Yes, you must review and meet the requirements of the City's Alcohol Policy available through the Parks, Rec and Property Management Department for Special Events taking place on municipal property. You must also comply with the Alcohol and Gaming Commission of Ontario (AGCO). Event organizers are responsible to notify and provide any pertinent information required under the AGCO guidelines for obtaining a Special Occasion Permit. You must adhere to the Liquor Licence Act and its Regulations and ensure access is given to the Police and AGCO Inspectors for the purposes of inspections. Please submit a copy of the liquor permit with this application. If utilizing the services of a caterer with all the required endorsements to provide off - premises beverage services, organizers shall supply a letter from the licensee confirming date/time/location/services as well as a copy of the establishments' endorsement. The area where alcohol is being served has to have a 36" (0.9m) high barrier/partition. Please note that there is a no staking policy in all of the City's Parks, Recreation and Property Management facilities. SECTION 6: MUNICIPALLY SIGNIFICANT EVENT If you wish to apply for a "Special Occasion Permit," through the Alcohol and Gaming Commission of Ontario (AGCO), you must obtain a letter of approval from City Council, declaring your event "municipally significant", by submitting the request to the City Clerk's Department. Please note that such approval may take several weeks.

Page 3 of 7

No 🗸

No 🗆

Yes 🗌

Yes 🗹

Will you be requesting that City Council declare your event a "Municipally Significant Event"?

Will there be a concert or musical entertainment as part of the event?

SECTION 7: MUSIC / NOISE

If Yes, please note that the use of sound reproduction devices is authorized between the hours of 8:00 a.m. and 11:00 p.m. so long as the Police are satisfied that said devices are being "used in a reasonable manner" and not intolerably high. It is the responsibility of the organizers to obtain any applicable musical licencing through SOCAN for events not taking place in a City facility.

Please note that if utilizing a temporary stage structure, regulations are found under the Occupational Health and Safety Act and enforced by the Ministry of Labour. A resource document for event organizers can be found on the Special Event Permits page on the City of St. Thomas website.

SECTION 8: ANIMALS

Will there be a Petting Zoo or Animals at the If Yes, the Southwestern Public Health must are not permitted in the Animal Control By-Law must be approved by City Council. Pleas Please note that such approval may take sev	be notified of the eve aw 71-2011, an Applic e attach a copy of the	cation for Tem _l	orary Exempti	on to the By-
SECTION 9: ROAD CLOSURES / TRAFFIC FLO	W CHANGES			
Are you anticipating any road closures or tra	ffic flow changes?		Yes 🔲	No 🗹
If Yes, please describe the road closure requi of Way Occupancy Permit and City Council a approval may take several weeks.	pproval is required for	r all road closui	es. Please note	
Please attach a copy of the Right of Way Occ	upancy Permit and pr	ovide the perm	ilt #:	
If the event is a Parade / Run / Walk / Pass the under the Special Events page on the City we		•	•	•
Do you require traffic control? If Yes, please contact the St. Thomas Police S	ervices at (519) 631-1	224 ext. 4177.	Yes 🗌	No 🗹
PLEASE NOTE: Marshalls, volunteers and spe can direct traffic pursuant to the Highway Tr	affic Act.		ect traffic. Only	y the police
Have you contacted the Env Services Departs	Barricades	Yes	Mo []	N/A [7]
	No Parking Signs	Yes 🗌	No □ No □	N/A ☑ N/A ☑
	Detour Signing	Yes 🗌	No 🗆	N/A ☑
	Page 4 of 7			

SECTION 10: MUNICIPAL FACILITIES

For events taking place in Pinafore Park, and Property Management staff once the	_	_	T		
Have you contacted Parks and Recreatio	*		No 🗆	N/A 🗆	
Have you rented a pavilion/facility and s	igned a permit?	Yes 🗸	No 🗹	N/A□	
If yes, please provide the location of the	rental and attach a copy of	the permit.	Pinatore Park and Weterwor	ks Park Pavillone	
Do you require additional picnic tables o and Property Management Dept and tha	-	•			:C
		Yes 🗹	No 🗌	N/A 🗌	
If Yes, how many are you requesting?	# of Picnic Tables: 10	# of Gar	bage Cans: 10		
Have you made arrangements with Envi	ronmental Services staff for	recycling co	ntainers and co	lection?	
		Yes 🖂	No 🗹	N/A 🗆	
Will you require municipal support for:	Water	Yes 🗹	No 🗆	N/A □	
	Hydro	Yes 🗹	No 🗆	N/A 🗆	
Number: If required, have you obtained a Hydrant If Yes, please attach a copy of the Permit		Yes 🗌	No 🗹	N/A □	
ii res, piease attacii a copy oi tile reiliiii	, and provide the Fernik 145	<u></u>		-	
SECTION 11: ACCESSIBILITTY					
As an event organizer, it is your respondencessibility for Ontarians with Disablication of the event of the event venue washrooms and parking. Although not replan to the Municipal Accessibility Advisors	lities Act (AODA). Organiza	ations with tional signage path of trad Committee r	at least one endemonerated to be detected to be det	mployee have prominently of accessible	
SECTION 12: OTHER SERVICES/RESOUR	<u>CES</u>				
Security: Has a privately licenced securit If Yes, what company and how many sec			Yes 🗆 —	No ☑ ———	
First Aid: For events with an anticipated	attendance of more than 2	200 people, F	irst Aid service:	i are	
required to be retained. Have you confir	med First Aid services?	Yes 🗹	No 🗆	N/A 🗆	
If Yes, please attach documentation prov	riding proof that First Aid se Page 5 of 7	rvices have t	een retained.		

regarding your Yes	event and No 🗹
Yes 🗌	No 🗹
licitors, constitu with the provisi 6, I hereby cons able to the gene	ites public ions of the sent to the eral public,
3, 2019 opleted)	
	_

SECTION 14: INSURANCE

A Certificate of Insurance is required providing proof of \$5,000,000 in insurance coverage, including the naming of the City of St. Thomas as an Additional Insured under the corresponding policies. A copy of the required insurance MUST be submitted a minimum of two weeks prior to the start of the event. The Special Events Committee reserves the right to impose additional requirements and increased insurance coverage for large community events.

The provision of the completed and signed Statement of Indemnification below is also required.

Please note that an approved event may be cancelled should insurance coverage not be provided and may be altered or cancelled as a result of an emergency situation.

STATEMENT O	F INDEMNIFICATION		
St. Thor	nas Trails Open _{organiz}	ed by Southwe	estern Public Health
-	(Event Name)		(Organizing Group)
	y and save harmless The Corporation e from any and all liabilities, damages		
	property including loss of use therec at any time there from, occasioned		
St. Thor	nas Trails Open _{organize}	_{d by} Southwe	stern Public Health
	(Event Name)		(Organizing Group)
damage or inju	or any part thereof arising from or occurry is due to the act, default or negligons, servants, employees, contractors, c	ence of The Corpora	tion of the City of St. Thomas, its
Name (Print):	Jessica Lang	Name (Print):	Monica Nusink
rvaine (Filit).		Address:	1230 Talbot St.
		Telephone:	519-631-9900
		Date:	May 3, 2019
		Event Name:	St. Thomas Trails Open
		O	Southwestern Public Health

Organizing Group:

Event Dates:

September 14, 2019

- 53-Book King Scheduling Module 8,20 - Scheduling Invoice



City of St. Thomas - Parks and Recreation P.O. Box 520, 545 Talbot Street St. Thomas, ON N5P 3V7 Phone: (519) 633-7112 Fax: (519) 633-9272 Scheduling Invoice

Creation Date:

Tue Apr 16, 2019

Invoice #:

17274

PAYEE:

Jessica Lang 1230 Talbot Street St. Thomas, Ontario, Canada N5P 1G9

Total Amount Due: Amount Paid:

\$656,90

\$0.00

Balance Due:

\$656.90

Client #: Phone 1:

8946 (519) 631-9900 x1304 Sl. Thomas Trails Open

Account #: Phone 2:

Email: jlang@swpublichealth.ca

10698 4131 RT0001

Facility

Facility Name	Description	Date	Time	Price	
5 179	c Shelters - Dance Pavilion - Bo tions 2019 - \$166.08 Daily Rate		to the contract of the second of the contract		coro.
Daily Nate Dotal Sect	ions 2015 - \$100,00 Daily Rate	Sat Sep 14, 2019	09:00AM - 08:00PM	\$166,08	Н
			Facility Subtota	l: \$166.08	
Pinafore Park - Picni Daily Rate 2019 - \$2	c Shelters - Morris F. Jones Me 49,16 Daily Rate	morial Bandshell			
		Sal Sep 14, 2019	09.00AM - 08.00PM	\$249.16	Н
			Facility Subtota	l: \$249.16	
Waterworks Park - P Daily Rate 2019 - \$8		Shelter (formerly South Shelter)			
		Sat Sep 14, 2019	09:00AM - 08:00PM	\$83.04	Н
			Facility Subtota	l: \$83,04	
Waterworks Park - P Daily Rate 2019 - \$8	icnic Shelters - Lily Pond Shelte 3.04 Daily Rate	er (formerly North Shelter)			
		Sat Sep 14, 2019	09:00AM - 08:00PM	\$83.04	Н
		radi tili i viran vir derme andriamit reknit me emercenski par vir fiz sibernesi i reget gli sik grigeli dji gbilder gi ngo	Facility Subtota	l: \$83.04	
			Tota	l: \$581.32	

Transactions

There are no transactions to display for this Invoice...

Comments	Subtotal:	\$581.32
Booked by Jessica April 16, 2019. Please make payment to St. Thomas Parks & Recreation.	13% HST:	\$75,58
	Total:	\$656,90
	Amount Paid:	\$0.00
	Balance Due:	\$656.90



Powered by Book King

Created: Thu Apr 25, 2019 @ 12:20PM (EDT)

Mailing Address:
Parks and Recreation
P.O. Box 520
545 Talbot Street
St. Thomas, Ontario
N5P 3V7



Office Location:
Joe Thornton
Community Centre
75 Caso Crossing
St. Thomas, Ontario
N5R 0G7

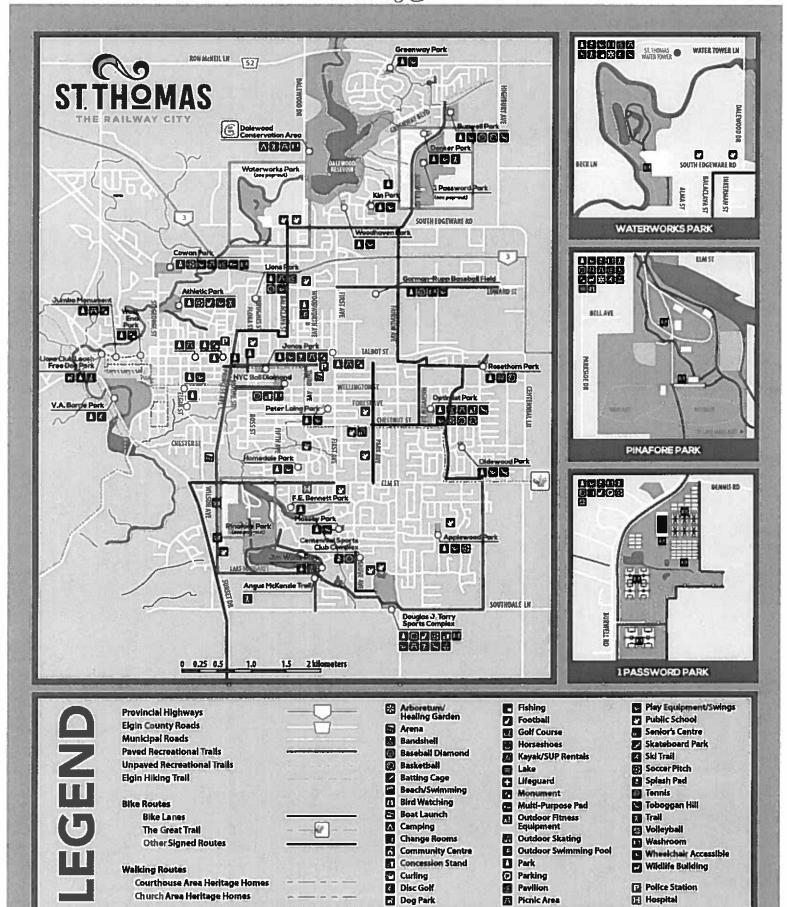
City of St. Thomas Parks, Recreation & Property Management Department Outdoor Facility Permit

- The undersigned agrees to leave the property and its contents in the same condition and location in which it
 was found, and agrees to pay the cost of any damage to the building and/or loss or damage to any equipment
 belonging to or being used with the consent of the Corporation of the City of St. Thomas
- 2. Wedding Receptions / Ceremonies booked in the park pavilions require a \$500.00 damage deposit at time of booking. Either a post dated chq (for date of event), cash, visa, MasterCard or debit will be refunded after the event provided there are no damages and that the property including picnic tables are in the same condition in which the property was found. The intent is to ensure that picnic tables will be returned where they were found by the user.
- The undersigned covenants to save harmless and keep indemnified the Corporation of the City of St. Thomas
 and the Parks and Recreation Department, its servants and agents, against any legal liability for losses,
 damages, claims, action demands, suits and cost arising directly or indirectly by virtue of this rental
 agreement.
- 4. It is the responsibility of the applicant to acquire \$5,000,000 liability insurance (naming the City of St. Thomas as additional insured), the appropriate licenses and pay any applicable tariffs for their event. The individual that will obtain the Special Occasions Permit (if required) must review, sign and adhere to conditions set out in the Municipal Alcohol Policy. Parks and Recreation will assist with this process if needed.
- 5. No live coals permitted on any outdoor municipal property. CSA-approved propane barbecue ONLY.
- 6. Staking of any sorts (tents, signs, canopies,) is not permitted on outdoor municipal property.
- All posted rules throughout the parks must be adhered to at all times.
- 8. PAVILION/BANDSHELL FEES ARE NON-REFUNDABLE.
- 9. Cancellation Policy for facilities other than pavilions/bandshell shall be 14 days notice. There will be no refund if cancelled within 14 days.
- 10. The Parks and Recreation Department reserves the right to cancel or alter the time or fees specified in this permit, due to change of policy or availability of facilities.
- 11. Unless otherwise noted, the invoice will be mailed to the person who has signed the facility permit. Please be sure to advise Parks and Recreation if the invoice is to be sent to another person.
- 12. The picnic pavilion permit fee shall include only the use of a pavilion, hydro, and water. Any additional use of facility space (e.g. hydro pedestals) must be requested and a separate fee will be associated on your facility permit.
- 13. The permit-holder acknowledges that the City has sole responsibility for booking any outdoor facilities. The permit-holder does not have the right to assign this permit or any related facilities associated with this permit to another group or individual.

- 14. Continued use of facilities named in this permit is dependent on all the permit-holder's accounts with the City of St. Thomas remaining in current and good standing.
- 15. The permit is subject to revocation at any time by the City for failure to comply with any of the above conditions.
- 16. The City of St. Thomas By-law 111-2008 prohibits the use of tobacco within thirty (30) metres/90 feet of playground equipment, splash pads and players benches.
- 17. Consumption of aicoholic beverages is strictly prohibited outside of the designated/pre-approved licensed area in the facilities pertaining to this permit.
- 18. The permit holder will be financially responsible for in addition to the damage deposit for any grounds restoration such as grass replacement as a result of foot traffic, incumbent weather or vehicles parking in unauthorized areas.

unauthorized areas.		
This permit covers the time period spe	ecified below: otember 14, 2019	3
l acknowledge and accept all of the		
Peter Haywood	01/2~	Southwester Bullichtenth
Name (please print) User Group	Signatule	Group Name
Name (please print) City of St. Thomas	Signature	Apr:1 25/19 Date
Invoice #(s)	17274	

Payment Terms: Due at the time of booking.





Church Area Heritage Homes



HAYHOE



Hospital

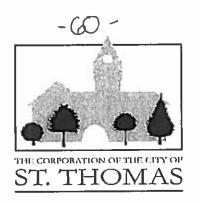
SECTION 1: EVENT ANI	O ORGANIZER INFORMATION		
Event Name:	Iron Horse Festival		
Date(s):	August 15-18		
Start Time:	4pm (15th) End Time: 6pm (18th)		
Location(s):	The area south of the McCaig property, east of Ross St. and north of the walkway		
Organizing Group:	Iron Horse Board of Directors		
Contact Name #1:	Gabby McSloy #2: Terri SinClair		
Street Address:			
Town/City:	St. Thomas On Postal Code:		
Phone Number #1:	(226)799 9727		
Email Address:	info@ironhorsefestival.com		
Expected Attendance:	Number of Event Personnel/Volunteers:		
Location and number of	of washrooms in place:		
Location and Number	of Parking Spaces:		
Number of Accessible	Washrooms: Number of Accessible Parking Spots:		
	pecific event. Attach additional sheets as necessary. This area would be etting zoo and pony rides as part of Iron Horse		
Festival.			
545			
SECTION 2: FOOD AND) BEVERAGE		
Will food/beverage of If Yes, you must notify	any kind be available at this event? Yes \(\subseteq \text{No } \subseteq \) Southwestern Public Health at 519-631-9900 at least 2 weeks prior to the event.		

-58-

Office Use Only: Application Received: May 08, 2019 Committee	e Approval:	
(Signature of Individual Completing this Application)	(Date completed)	
Calle Muy	05-28-2019	
That the information contained in this application and any document provided in support of the application, by myself, my agents, consuminformation and will become part of the public record. As such, and in Municipal Freedom of Information and Protection of Privacy Act, R.S.C. City of St. Thomas making this application and its supporting docume including copying and disclosing the application and its supporting dottheir request.	Itants and solicitors, constination accordance with the provolution of the contract of the generation available to the generation available available to the generation available	tutes public isions of the nsent to the neral public,
Fireworks: Will there be fireworks as part of your event? Yes No Yes Yes No Yes Yes No Yes Yes Yes Yes Yes Yes Yes Yes		
Ambulance: Has Emergency Medical Services (Ambulance Service) be planned emergency access to the site?	en contacted regarding you Yes □	r event and No 🗌



ST. THOMAS May 28 19.
RECEIVED FROM
Iron Horse
5/
TWENTY XX /100 DOLLARS
FOR THE ACCOUNT OF
temparant exemption.
#219 013 0000 4515
CITY OF ST. THOMAS
JOFST. 1
Circle July
18 2 May 20 Char
E. & Q.E. (RECEIPT VALID ONLY WHEN RECEIPTED BY CASHIER)
RECEIPT IS NOT VALID UNTIL CHEQUE IS CLEARED BY BANK



City of St. Thomas

MAY 2 8 2019

City Clerks Dept.

Corporation of the City of St. Thomas

APPLICATION FOR TEMPORARY EXEMPTION TO ANIMAL CONTROL BY- LAW 71- 2011

This application to be filed with the City Clerk and must be accompanied with a \$20.00 cash fee.

I/We hereby apply to the Council of the Corporation of the City of St. Thomas for a temporary exemption to section 6.1 of Animal Control By-Law 71-2011 as outlined in this application.

l.	Name of Applicant Gabby McGloy on behalf of Iron Horse Festival
	Address
	Telephone 226 799 9727
2.	Is the applicant the Owner of the land? YES NO
	If not, proof of Owner's consent must be filed with the application.
3.	Type and number of Animal(s) 6 ponies on a wheel. I miniature horse
	miniatur donkey, 2 alpacas, 3 goats, 3 sheep, & bunnies
4.	Proposed use of Animal(s) Petting Zoo / Doney Rides
5.	Proposed location of Animal(s) South of McCoin proporty, East of Rass ST
6.	Will the Animal(s) be re-located during the exemption period. YESNO
	If so, where?
7.	Date(s) the Animal(s) will be in the City Sat. Aug 17 for Sun. Aug. 18
	List the names and addresses of the neighbours you have notified of your intent to apply for this temporary exemption. If necessary, please use the back of the form.
	Gallell Men
	Signature of Applicant

If you wish to provide any further information, please attach on a separate page.

No two requests from one individual or group are permitted within a six month period. Exemptions may be granted by Council for a maximum period of 4 days. Applicants must comply with Federal, Provincial, and Municipal regulations pertaining to the care and control of Animals.

SECTION 1: EVENT AN	D ORGANIZER INFORMATION
Event Name:	75th Normady Ansiversary
Date(s):	July 21, 2019
Start Time:	2PM End Time: 3PM
Location(s):	Momorial Garden Moore St
Organizing Group:	Mary Anna White
Contact Name #1:	Mary Ann White #2: Rose Gubson
Street Address: 24	John Street Veterans Way
Town/City:	St. Thomas Province: OW Postal Code: 15P 2X2
Phone Number #1:	705-345-5313 #2:59-668-4924
Email Address:	
Expected Attendance	Number of Event Personnel/Volunteers:6
Location and number	of washrooms in place: TBD
Location and Number	of Parking Spaces:
Number of Accessible	Washrooms: Number of Accessible Parking Spots:
Please describe your	specific event. Attach additional sheets as necessary.
5 mall Su	membrance Banners - O Canada and God Save the Queen
splacing Re	membrance Banners
>Singing of	- O Canada and God Save the Queen
V V	
SECTION 2: FOOD AN	ID BEVERAGE
Will food/beverage of	of any kind be available at this event? Yes \(\sum \) No \(\sum \) You thwestern Public Health at 519-631-9900 at least 2 weeks prior to the event.
, ,	•

SECTION 3: PERSONAL SERVICES No 🗹 Will there be personal services of any kind offered to the public at this event? Yes 🗍 If Yes, you must notify Southwestern Public Health at 519-631-9900 at least 2 weeks prior to the event. Personal services include but are not limited to barbering, manicures, pedicures, esthetics, tattooing and piercing. **SECTION 4: TENTS** Will there be an indoor or tent covered area used for public assembly as part of the event? Pending wea If Yes, please specify the number and size of tents. If the tents are larger than 60m2 cumulatively, a building permit is required through Planning & Building Services. Please attach a copy of the Permit and provide the Permit Number: Please note that Indoor or Tent covered areas for public assembly must comply with Smoke Free Ontario Act requirements enforced by Southwestern Public Health. Please contact the Tobacco Enforcement Officer for information on how to meet these requirements. **SECTION 5: SERVING OF ALCOHOL** No 🖾 Yes 🖂 Will alcohol be consumed at the event? If Yes, you must review and meet the requirements of the City's Alcohol Policy available through the Parks, Rec and Property Management Department for Special Events taking place on municipal property. You must also comply with the Alcohol and Gaming Commission of Ontario (AGCO). Event organizers are responsible to notify and provide any pertinent information required under the AGCO guidelines for obtaining a Special Occasion Permit. You must adhere to the Liquor Licence Act and its Regulations and ensure access is given to the Police and AGCO Inspectors for the purposes of inspections. Please submit a copy of the liquor permit with this application. If utilizing the services of a caterer with all the required endorsements to provide off - premises beverage services, organizers shall supply a letter from the licensee confirming date/time/location/services as well as a copy of the establishments' endorsement. The area where alcohol is being served has to have a 36" (0.9m) high barrier/partition. Please note that there is a no staking policy in all of the City's Parks, Recreation and Property Management facilities. **SECTION 6: MUNICIPALLY SIGNIFICANT EVENT** If you wish to apply for a "Special Occasion Permit," through the Alcohol and Gaming Commission of Ontario

If you wish to apply for a "Special Occasion Permit," through the Alcohol and Gaming Commission of Ontario (AGCO), you must obtain a letter of approval from City Council, declaring your event "municipally significant", by submitting the request to the City Clerk's Department. Please note that such approval may take several weeks.

Will you be requesting that City Council declare your event a "Municipally Significant Event"?

Yes 🗌 No 🔯

SECTION 7: MUSIC / NOISE

Will there be a concert or musical entertainment as part of the event?

Yes 🔀

No 🗆

Page 3 of 7

If Yes, please note that the use of sound reproduction devices is authorized between the hours of 8:00 a.m. and 11:00 p.m. so long as the Police are satisfied that said devices are being "used in a reasonable manner" and not intolerably high. It is the responsibility of the organizers to obtain any applicable musical licencing through SOCAN for events not taking place in a City facility.

Please note that if utilizing a temporary stage structure, regulations are found under the Occupational Health and Safety Act and enforced by the Ministry of Labour. A resource document for event organizers can be found on the Special Event Permits page on the City of St. Thomas website.

SECTION 8: ANIMALS				
Will there be a Petting Zoo or Animals at the If Yes, the Southwestern Public Health must lare not permitted in the Animal Control By-L Law must be approved by City Council. Please Please note that such approval may take seven	be notified of the ever aw 71-2011, an Applic e attach a copy of the	ation for Tempe	orary Exemption	on to the By-
SECTION 9: ROAD CLOSURES / TRAFFIC FLO	W CHANGES			
Are you anticipating any road closures or tra	ffic flow changes?		Yes 🗹	No 🗌
If Yes, please describe the road closure requi of Way Occupancy Permit and City Council a approval may take several weeks.	pproval is required for	all road closure	es. Please note	sure. A Right that —
Moore St. from Talkot	Street to Con	the Stre	et	<u>-</u>
Moore St. from Talkot Veterans Memorial Gara	len			
Please attach a copy of the Right of Way Occ If the event is a Parade / Run / Walk / Pass the under the Special Events page on the City we	hrough Sporting Event	, please refer to	the city roads	map located
				
Do you require traffic control? If Yes, please contact the St. Thomas Police S	Services at (519) 631-1	224 ext. 4177.	Yes 🗌	No 🗹
PLEASE NOTE: Marshalls, volunteers and special direct traffic pursuant to the Highway Tr	raffic Act.		ect traffic. Onl	y the police
Have you contacted the Env Services Depart	ment - Roads and Trar Barricades	rsporation for: Yes 🔀	No 🔠	N/A 🗖
	No Parking Signs	Yes 🗌	No 🗵	N/A 🗓
	Detour Signing	Yes 🗌	No 🗹	N/A 🗓

Detour Signing Page 4 of 7

SECTION 10: MUNICIPAL FACILITIES

For events taking place in Pinafore Park, or and Property Management staff once the	organizers will need to arra	nge an onsite	e meeting with foeen approved.	Parks, Rec	
Have you contacted Parks and Recreation			No 🗆	N/A™	
Have you rented a pavilion/facility and si	gned a permit?	Yes 🗌	No 🗌	N/A 🛛	7
If yes, please provide the location of the	rental and attach a copy of	the permit			
Do you require additional picnic tables or	garbage cans? Please note	availability i	s at the discretion	on of the Parks	, Rec
and Property Management Dept and tha	t delivery/pick up is the res	Yes		N/A 🔀	
If Yes, how many are you requesting?	of Picnic Tables:	# of Garl	bage Cans:	_	
Have you made arrangements with Envir		recycling co	ntainers and col	lection?	
		Yes 🗌		N/A 🗆	
Will you require municipal support for:	Water	Yes 🗌	No 🔀	N/A □	
	Hydro	Yes 🗌	No 🗌	N/A 🗌	+
Authority. If required, please attach the Number: If required, have you obtained a Hydrant If Yes, please attach a copy of the Permit	Connection Permit?	Yes 🗀	No 🗹	N/A □	
	and provide the retime ve			-	
SECTION 11: ACCESSIBILITTY					
As an event organizer, it is your responsibility for Ontarians with Disability requirements to meet for accessibility displayed throughout the event venue washrooms and parking. Although not replan to the Municipal Accessibility Advisor	ities Act (AODA). Organiz	ations with tional signage path of trav Committee r	at least one er ge needs to be vel and location recommends sul	nployee have prominently of accessible	
SECTION 12: OTHER SERVICES/RESOURG	CES				
Security: Has a privately licenced security If Yes, what company and how many sec			Yes 🗌	No⊠	
First Aid: For events with an anticipated required to be retained. Have you confir If Yes, please attach documentation prov	med First Aid services?	Yes 🗆	_No 🗵	N/A 🗹	

-(05)-

Ambulance: Has Emergency Medical Services (Ambulance Service) been contacted planned emergency access to the site?	regarding your Yes	event and No ⊠					
Fireworks: Will there be fireworks as part of your event? If Yes, a permit for exhibition fireworks is required through the Fire Department.	Yes 🗌	No 🗹					
SECTION 13: SIGNATURE							
That the information contained in this application and any documentation, including reports, and drawings, provided in support of the application, by myself, my agents, consultants and solicitors, constitutes public information and will become part of the public record. As such, and in accordance with the provisions of the <i>Municipal Freedom of Information and Protection of Privacy Act</i> , R.S.O. 1990, c.M.56, I hereby consent to the City of St. Thomas making this application and its supporting documentation available to the general public, including copying and disclosing the application and its supporting documentation to any third parties upon their request.							
(Signature of Individual Completing this Application) (Date con	npleted)	17 +					
Office Use Only: Application Received: May 28 19. Committee Approval:							