

# St. Thomas Municipal Accessibility Advisory Committee

## MINUTES January 30, 2019

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<b><u>Location:</u></b>	Senior's Centre
<b><u>Time:</u></b>	8:30am
<b><u>Present:</u></b>	Ken Lizotte, Cathy Topping, Councillor Stephen Peters, Sheila Rodaway, Tracey Tiersma, Leslie McClure
<b><u>Regrets:</u></b>	Graham Dart, Brenda Ryan, Deborah Herridge-Walters.

8:36 a.m. The meeting convened with C. Topping, Chair, presiding.

### **DISCLOSURES OF INTEREST**

NIL

### **MINUTES**

Motion by S. Rodaway – L. McClure:

THAT: The minutes of the meetings held on November 28, 2019 be confirmed.

Carried.

Motion by Councillor Peters – S. Rodaway:

THAT: The minutes of the meeting held on December 6, 2019 be accepted as amended.

Carried.

### **REPORTS OF COMMITTEES**

**2020 Budget** - Councillor Peters told the committee that Council has approved the 2020 Budget for \$3,000.

**Special Events** - S. Rodaway and C. Topping attended the Special Events committee meeting.

- Coldest Night of the Year event does not require parking and there were accessibility issues of concern.
- St. Thomas-Elgin Children's Water Festival– members have requested enough parking and accessible washrooms to be provided.
- Arrangements are being made at AirFest2020 (southwestern Ontario Wings and Wheels Association) to allow for accessible parking at the event.

**Site Plan Control** – C. Topping visited the 3 storey walk-ups on East street and reported concerns with parking. Councillor Peters explained that because this is on the North side of Talbot Street, parking is not required as per zoning by-laws. C. Topping then requested that the existing zoning area for loading/unloading be used as an accessible pick-up and drop-off location if possible. She will report back on to the committee on this suggestion.

C. Topping and Councillor Peters shared site plan information on the day care centre being constructed on St. Catharines St., specifically regarding the entrance and exit challenges. Van parking will be located closer to the entrance. There will be a horseshoe lane extending behind the building where drivers will enter on the South side and exit on the North side. The committee discussed concerns that if upgrades happen to the upper St. Catharines parking lot, handicapped parking spaces for the tourism office should be created.

### **UNFINISHED BUSINESS**

1. Quotes for lawn sign/banners – C. Topping will report next meeting with quotes.
2. Recommendations of City Hall Site Audit Men's Downstairs Public Washroom – Grab Bar placement - With committee member changes, Councillor Peters has offered to look at the facilities to see what changes need to be made for improvements and discuss findings with Property Management.
3. Transit review implementation timeline – Will update new member at next meeting. Reference committee meeting video pertaining to transit was shared with all members prior to this meeting.
4. Invitation to Ryan Hooey Canadian National Institute for the Blind Foundation (CBNIB)– Ontario West division to attend a meeting to share information on their programs and services.

Motion by K. Lizotte – S. Rodaway:

THAT: The secretary invite to Ryan Hooey to attend either the March or April meeting to share information on the CNIB programs and services.

Carried.

### **NEW BUSINESS**

#### 1. Election of Officers

The Secretary took over the chair position to preside over the election of officers.

Motion by Councillor Peters – S. Rodaway:

THAT: The C. Topping be reappointed to Chair for the committee.

Carried.

Motion by C. Topping – K. Lizotte

THAT: The Councillor Peters be reappointed to Vice-Chair for the committee.

Carried.

C. Topping resumed the Chair position for the remainder of the meeting.

#### 2. Confirmation of meeting dates and times – C. Topping asked if members were okay with the meeting being held the last meeting of each month with the exception of August and September. All members were in favour.

Discussion regarding the commercial development at Talbot and First. Concerns were raised on the entrance and exits, light fixtures on sidewalks, and loading zones.

### **NEXT MEETING**

The next meeting will be held on February 27, 2020 commencing at 8:30a.m. at St. Thomas Senior's Centre.

### **ADJOURNMENT**

Motion by K. Lizotte – Councillor Peters:

THAT: The committee adjourned at 9:18 a.m.

Carried.

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Signed, Chair, Municipal Accessibility Advisory Committee

Date