

THE SEVENTH MEETING OF THE MUNICIPAL HERITAGE COMMITTEE

VIA ZOOM

NOVEMBER 12TH, 2020

5:04 p.m. The meeting convened.

ATTENDANCE

Members

Russell Schnurr, Chair

Councillor Steve Peters

Harrison Cole

Steven McLarty-Payson

Ryan Belanger

Tino Clarke

Andru John (Arrived 5:15 p.m.)

City Officials

J. Hindley, Corporate Admin & Accessibility Clerk

Others

Matt Litwinchuk, Student

Taylor Brydges, Student

Absent

Joe Docherty

Jennifer Childs

DISCLOSURES OF INTEREST

Nil.

MINUTES

Motion by Tino Clarke - Harrison Cole:

THAT: The minutes of the meeting held on October 14, 2020, as amended, be confirmed.

Carried.

NEW BUSINESS

Community Improvement Plan Proposed Changes - Appendix "A"

The Chair provided an overview of proposed changes to the Community Improvement Plan which Council will be considering in the near future. He advised that any comments from the members would be shared with the City's Building and Planning Services Department.

The Chair advised that some of the funding eligibility would be increased to the entire City and that there would be three sub areas, including Downtown, Old St. Thomas and the Downtown Heritage Conservation District.

The Chair advised that most of the programs have proposed increases in grant and loan maximum amounts and longer loan repayment periods.

The members discussed membership of the CIP Evaluation Committee and whether it needs to be diversified to reflect the variety of program funding and project types.

Urban Design Guidelines - Appendix "B"

The Chair reviewed a draft letter to Council recommending that it consider the creation and adoption of city-wide urban design guidelines.

The Chair advised that he had made a presentation to the Downtown Development Board about the importance of urban design guidelines. He further advised that the Board had agreed to send a letter of support for the recommendation to Council.

Motion by Tino Clarke – Harrison Cole:

CONFIRMED _____ CHAIRMAN

7th Meeting of the Municipal Heritage Committee - 2

THAT: The Municipal Heritage Committee support the submission of a letter to City Council recommending that it consider the preparation and adoption of city-wide urban design guidelines for all development areas.

Carried.

Heritage Mapping Students Update - Appendix "C"

Matt Litwinchuk and Taylor Brydges provided a Power Point presentation on their activities, including the updating of the Talbot Street and historic churches brochures, a draft designation by-law for 59 Walnut Street, and progress on inputting properties into the MapMe program.

The members discussed assisting the students in using the land registry office search for information and providing some information and photos where they are missing.

The members asked that the draft by-law for 59 Walnut Street be circulated for feedback.

Ms. Brydges provided an overview of the functionality of the MapMe program and how categories, properties and information are added. She advised that the program comes with unlimited user accounts.

The members discussed creating MapMe user accounts for two Committee members.

The members inquired about a backup of the map, should information accidentally be deleted.

Ms. Brydges advised that she was exploring backup options with the program supplier.

The members discussed the additional benefits of the program, including the ability to export lists into Excel which could form the basis of identifying properties to be listed.

Reference Committee Presentation

The Chair advised that the Committee is scheduled to present at Reference Committee on January 11, 2021.

The members discussed potential topics to discuss with Council, including listing properties, walking map updates, consultation with the Committee and enforcement of Heritage Alteration Permits.

The members discussed the potential for Rosebery Place and the Courthouse area to be considered for listing and discussing this with Council.

The members discussed the requirements for listing properties on a registry under the Ontario Heritage Act, including its legal description, ownership information and brief description.

The Chair advised that he was looking for another member to present with him.

UNFINISHED BUSINESS

Heritage Home Inventory/Proposed Listed Properties

Designation By-laws - 423 Talbot Street and 47 Jonas Street

NEXT MEETING

The next meeting is scheduled to take place on December 9, 2020 at 5:00 p.m.

ADJOURNMENT

6:20 p.m. The meeting adjourned.