

St. Thomas Municipal Accessibility Advisory Committee

**MINUTES
February 27, 2020**

Location: Senior's Centre

Time: 8:35am

Present: Ken Lizotte, Cathy Topping, Councillor Stephen Peters, Sheila Rodaway, Tracey Tiersma, Brenda Ryan

Regrets: Graham Dart, Leslie McClure, Deborah Herridge-Walters.

8:36 a.m. The meeting convened with C. Topping, Chair, presiding.

DISCLOSURES OF INTEREST

NIL

INTRODUCTION OF NEW MEMBER

B. Ryan introduced herself and some her accessibility volunteer background with the committee.

ADOPTION OF MINUTES

Motion by Councillor Peters – S. Rodaway:

THAT: The minutes of the meeting held on January 30, 2020 be accepted as amended.

Carried.

REPORTS OF COMMITTEES

1. Budget – The Secretary shared financial information from the treasury department pertaining to the 2019 MAAC Budget. There were \$429.23 in expenditures in this account in 2019. A total of \$2,570.77 was accrued at the end of the year, so that the full \$3,000 was expensed. The invoice from the Chamber of Commerce for the Thumbs Up Advertisement was \$457.92 leaving a total of \$2,112.85 for donation towards the New Animal Shelter for Accessibility Features.
2. Special Events : Upcoming Events as provided by the Special Events Committee Secretary
 - a. Shamrock Shuffle - March 14
 - b. Walk with the Cross - LifeHouse – April 10
 - c. Easter Egg Hunt - St. Thomas Kinsmen Club – April 11 : Councillor Peters inquired that if there are accommodations made for children with disabilities for this event. S. Rodaway will ask this of the Special Events Committee at their next meeting.
 - d. Alzheimer's Walk – May 9
 - e. Big Bike Heart & Stroke – May 27-28
 - f. St. Anne's Community Festival – June 3-6
 - g. Teddy Bear Picnic – EarlyON Child & Family Centre – June 10
 - h. Father's Day Car Show – June 21
 - i. Senior's Day in the Park – July 8
 - j. Canadian Dream Circus – St. Thomas EDC – Aug 24-Sept 17
3. Site Plan Control – C. Topping reported 2 apartments being built at the corner of Manor and Wellington St. There are 2 van spaces and 6 accessible parking spaces as part of their plan.

UNFINISHED BUSINESS

1. Quotes for lawn sign/banners – C. Topping shared multiple quotes from local printers.

Motion by Councillor Peters – B. Ryan:

THAT: The committee proceed with the quotation from McBain for our sign needs; and further that the A-frame with the pockets be purchased although it was not specifically quoted.

Carried.

2. Recommendations of City Hall Site Audit Men's Downstairs Public Washroom – Grab Bar placement - Councillor Peters will report back to the committee for our next meeting.
3. Transit review implementation timeline – an update was given to the new member. The secretary shared that the Final Report for the Transit was going Council for the March 2, 2020 meeting.
4. Update to Ryan Hooey Canadian National Institute for the Blind Foundation (CBNIB)– Ontario West - The secretary shared that Ryan will be attending the April 30th meeting. He will be bringing the Blind Square and other technology to committee members to view and try, as well as sharing programs and services available to our community. The members decided that we would order coffee and muffins from the Senior Centre for this meeting. The secretary will order this in advance.

NEW BUSINESS

1. Review of Open House Planning Timeline – C. Topping reviewed the timeline prepared by the secretary for the Open House planning. It was decided that a form email will be sent to past vendors inviting their participation in the event for 2020 and at that time we would request if they can contribute any door prizes for the event. An updated timeline will be sent to members to reflect responsibility for tasks.

NEXT MEETING

The next meeting will be held on March 26, 2020 commencing at 8:30a.m. at St. Thomas Senior's Centre.

ADJOURNMENT

Motion by K. Lizotte – B. Ryan:

THAT: The committee adjourned at 9:45a.m.

Carried.



Signed, Chair, Municipal Accessibility Advisory Committee



Date