

## **MINUTES**

Thursday March 24, 2022

**Location:** Teams Video Meeting

**Time:** 9:00am

**Present:** C. Topping, Councillor S. Peters, S. Rodaway, T. Tiersma, K. Lizotte, A. Williams, L. McClure; B. Ryan, S. Datars Bere

**Regrets:** M. Sylvester

9:06 a.m. The meeting convened with Deput Chair Councillor S. Peters, presiding.

### **DISCLOSURES OF INTEREST**

NIL

### **ADOPTION OF MINUTES**

Motion by: A. Williams – L. McClure

THAT: The minutes of the meeting held on February 24, 2022 be confirmed.

Carried.

### **REPORTS of COMMITTEES**

1. **Budget:** Nothing to report.
2. **Special Events:** S. Rodaway reported that the Special Events Committee recently met and that a number of community events are scheduled. Most of these events are being held at Pinafore Park and have no accessibility concerns. A few others require road closures, but will not present any accessibility concerns.
3. **Site Plan Control:** C. Topping reported that the site plan application for the proposed 14 storey, 162-unit apartment building with associated parking at 1025 Talbot Street was reviewed. C. Topping will reach out to suggest that consideration be given to providing more than the 8 accessible parking spots in the underground parking.

### **NEW BUSINESS**

1. **Introduction of the City Manager** – The committee welcomed Sandra Datars Bere to the meeting. Councillor S. Peters introduced Sandra, sharing her previous experience at the City as Director of Social Services. S. Datars Bere stated that the lens of accessibility is always applied to her approach to decision making and that her door is open should the committee have any questions or concerns. Councillor S. Peters shared that the committee would like to be actively involved in the upcoming transit procurement process.
2. **Endorsement of the 2022 Municipal Election Accessibility Plan** – after some discussion the committee had questions concerning the voting process for the visually impaired. Members requested the Secretary request further

information from the Clerk on confidentiality and readability of the PIN number on the voters' letters.

Motion by: S. Rodaway – A. Williams

THAT: The 2022 Municipal Election Accessibility Plan be endorsed by the committee, as proposed by the Clerk's office but that the committee has concerns regarding visual impairment and may add additional information to the plan at a later date.

Carried.

3. Site Audits for 2022 – the Committee decided on the following 3 site visits – Waste Pollution Control Plant, 1Password Park, and City Hall. The committee asked the secretary to request a dedicated bus to transport members to the sites, as well as order a luncheon which will be eaten at 1Password Park. Committee members also requested that the secretary send the site audit checklist as well as the revisions made for an updated copy to their attention. The secretary was also asked to request that J. Bray, Director of Parks, Recreation and Property Management accompany the group on the tours.

### **UNFINISHED BUSINESS**

1. National Accessibility Week – Sunday May 29<sup>th</sup> – Saturday June 4<sup>th</sup> – A. Williams reported that he has not yet secured a flag for the event. Suggestions for other vendors were discussed as well as the option of the secretary creating a new design if required. The committee requested that the secretary script a letter on behalf of the Chair to request the flag raising and the declaration of the National Accessibility Week.
2. Annual Open House – Action Items and Date – It was decided by the committee to discuss action items and areas of responsibility at the next meeting. The committee requested that the secretary contact the Joint Accessibility Advisory Committee of Elgin County to inquire into a partnership for the open house.

### **NEXT MEETING**

C. Topping on behalf of the Chair set the next meeting for Thursday April 28<sup>th</sup> at 9am in Room 304 at City Hall.

### **ADJOURNMENT**

Motion by: B. Ryan – S. Rodaway

THAT: The committee adjourned at 10:06 a.m.

Carried.

  
Signed, Chair, Municipal Accessibility Advisory Committee

  
Date