AGENDA

THE ELEVENTH MEETING OF THE COMMITTEE OF ADJUSTMENT OF THE CITY OF ST. THOMAS 2022

THURSDAY
10:00 A.M. AUGUST 11, 2022

DISCLOSURE OF INTEREST

MINUTES

VIA ZOOM

Confirmation of the minutes of the meeting held on July 28, 2022.

HEARING OF APPLICATIONS

B07/22 - Skyline Commercial Management Inc. - 1010 Talbot Street Pages 2-14

Planning Report - B07/22 Pages 15-16

NEW BUSINESS

Next Meeting

The next meeting is scheduled to take place on August 25, 2022 at 10:00 a.m.

ADJOURNMENT

PLANNING & BUILDING SERVICES DEPARTMENT



t. (519) 633.2560 **f.** (519) 633.6581 9 Mondamin Street St. Thomas, Ontario, N5P 2T9

CONFIRMATION OF A COMPLETE APPLICATION APPLICATION FOR CONSENT

July 19, 2022

Secretary-Treasurer, Committee of Adjustment Attention: Jon Hindley

An application for Consent, regarding 1010 Talbot Street, was filed on June 28, 2022.

Given that this proposal is simply for the extension of the long-term lease and no new development or alterations to the property are being proposed, staff determined that a formal consultation meeting was not required given the technical nature of the request.

This letter is notice that the information and material required under Subsections 53(2) and 53(3) and the required fee under Section 69 of the Planning Act has been provided and the application for consent is thereby considered complete.

Please contact the Planning & Building Services Department if you have any questions.

Yours truly,

Jim McCoomb, MCIP, RPP Manager of Planning Services

Le McCoord



John George Pappas Direct: 416.865.7719 E-mail: jpappas@airdberlis.com

June 29, 2022

BY EMAIL/COURIER File No. 173743

Jon Hindley, Assistant Secretary-Treasurer City of St. Thomas 545 Talbot Street St. Thomas ON N5P 3V7

Email: jhindley@stthomas.ca

Dear Mr. Hindley:

Re: Application for Technical Consent to Lease 1010 Talbot Street, St. Thomas, Ontario

Aird and Berlis LLP is the authorized agent for Skyline Retail Real Estate Holdings Inc. (the "Owner"), the registered owner of the property municipally known as 1010 Talbot Street in the City of St. Thomas (the "Subject Property"). The Subject Property is located west of First Avenue and south of Talbot Street. The Subject Property has a lot area of 28,456.5m² and is occupied by four one-storey commercial buildings and surface parking.

The Subject Property is designated *Downtown – Talbot East* in the City's Official Plan and is zoned *Downtown Talbot East Commercial* in the St. Thomas By-law 50-88, as amended.

Application for Lease Extension

Medi Power Canada Inc., the former owner of the Subject Property, (the "Landlord") entered into an agreement of lease with Sobey's Capital Incorporated (the "Tenant") to permit the lease of a commercial building, identified as Part 1 of the draft R-Plan, on November 17, 2000. The lease was renewed on December 11, 2015 with the agreement to further renew the lease at a later date, as required. The Owner has assumed the lease with the Tenant.

At this time, the Owner and Tenant require an renewal of the lease, as per the terms set out in the lease agreement. The *Planning Act*, subsection 50(3) prohibits, among other things, a lease for a term which together with renewals exceeds 21 years or more. The proposed technical consent has been submitted to permit the extension of the long-term land lease of the Tenants lands (Part 1) for a term over 21 years. We note that no new construction is proposed as part of this lease renewal.

Existing Easements

No new easements are proposed as part of this application. The Subject Property is subject to the following existing easements:

 Parts 3, 5, 6 and 8 are subject to an easement in favour of St. Thomas Energy Inc. for the purpose of access for installation of above or below ground wiring, any poles, posts or supports (Instrument E429757); and June 29, 2022 Page 2

Parts 3 and 4 are subject to an easement in favour of The Corporation Of The City Of St.
Thomas and St. Thomas Energy Inc. for the purpose of access for constructing,
reconstructing, maintaining, repairing, replacing, relocating altering and removing street
lights and traffic signals, including any of above or below ground wiring, any poles, posts
or supports (Instrument E429758); and

 Part 7 is subject to an easement in favour of St. Thomas Energy Inc. for the purpose of access for installation of above or below ground wiring, any poles, posts or supports (Instrument E435231).

Application Materials

In support of our application, please find following enclosed materials:

- 1. A Completed Committee of Adjustment Application Form;
- 2. A Completed Authorization Form;
- 3. A cheque in the amount of \$450;
- 4. Draft Reference Plan, prepared by Callon Dietz Inc., dated May 26, 2022; and
- 5. Site Plan, prepared by Rylett Engineering, dated May 2001.

We understand that June 29, 2022 is the cut off date to receive applications for the July 28, 2022 Committee of Adjustment hearing. We respectfully request that our application be considered for the July 28 hearing date.

Should you have any questions, please do not hesitate to contact myself or Tarah Coutts at tcoutts@airdberlis.com or 416-637-7571.

Yours truly,

AIRD & BERLIS LLP

John George Pappas

JGP:TC

49247093.1



Consultation Date: N/A - determined not required



OFFICE USE: Date Application Received: __June 29, 2022

THE CORPORATION OF THE CITY OF ST THOMAS

COMMITTEE OF ADJUSTMENT

APPLICATION FOR CONSENT

Date Application Deemed Complete:	
	Application #: B07/22
	City of St. Thomas 545 Talbot Street St. Thomas ON N5P 3V7 Tel: (519) 631-1680 ext 4125 Fax: (519) 633-9019 Email: jhindley@stthomas.ca
Building Services Department must take p After consultation, the application will be together with the sketch referred to in Not Thomas. All information and materials	w 30-2015, consultation with the Planning and place prior to the submission of an application. If iled with the Assistant Secretary-Treasurer, the 1 and \$450 m ade payable to the City of St. is ubmitted for the application shall be made tion 1.0.1 of the Planning Act, R.S.O. 1990.
	collected under the authority of the Planning Act, ation 200/96 and will be used for the purpose of
(a) Registered Owner(s): Skyline Comme	rcial Management Inc. (c/o Maria Duckett, Vice President)
Mailing Address: 55 Douglas Street, Su	uite 301, Guelph, Ontario
Postal Code: N1H 2S8_Telephone: 5	19-826-0439 Fax: 519-836-2320
email: mduckett@skylinegrp.ca	
(b) Owner's Solicitor or Authorized Age	ent (if any): Aird & Berlis LLP (c/o John Pappas)
Mailing Address: 181 Bay Street, Suite	
	6.865.7719 Fax: 416.863.1515
email: jpappas@airdberlis.com	. 47
	piagtions about he cent
(c) Please specify to whom all commu	
Owner Solicito 2. (a) Type and purpose of proposed trar	
Creation of New Lot	☐ Disposal of Surplus Farm Dwelling
Addition to Lot	Correction of Title
☐ Mortgage or Charge	Partial Discharge of Mortgage
✓ Lease	Right-of-way
Easement	
(b) If a lot addition, identify the lands to	which the parcel will be added:

January 2020

1/8

Name of person(s), if known, to whom land or interest in land is intended to be transferred, charged or leased:

Sobey's Capital Incorporated 3. Are there any existing easements or restrictive covenants affecting the land? Yes 🗸 No If "Yes" describe the easement or covenant and its effect: See attached Cover Letter. 4. Location of land: Municipality (City/Town/Township)St. Thomas Concession No____Lot(s)___Registered Plan No____Lot(s)____ Reference Plan No______Part(s)_____ Name of Street Talbot Street Street No 1010 Description of land to be severed: (in metric units) Part No. on sketch Part 1 (Leased) 5. (a) Frontage 48.91m Depth 63.6 m Area 2,800.1 m.sq (0.28 ha) (b) Existing Use Retail/Commercial Proposed Use Retail/Commercial (c) Existing and proposed buildings and structures on the subject land: Existing: 1 Storey Commercial Building Proposed: 1 Storey Commercial Building (No proposed changes) Description of land to be retained: (in metric units) Part No. on sketch Parts 2 - 8 6. (a) Frontage 309.2 m Depth 89.0m Area 25,656.4 m.sq (2.56 ha) (b) Existing Use Retail/Commercial Proposed Use Retail/Commercial (c) Existing and proposed buildings and structures on the land to be retained: Existing: Three 1-Storey Commercial Buildings & Parking Lot Proposed: Three 1-Storey Commercial Buildings & Parking Lot (No proposed changes) 7. (a) Type of access to severed land: Provincial Highway Regional Road Municipal Road maintained all year Other Public Road Municipal Road maintained seasonally Right-of-Way Water Access Private Road (b) Type of access to retained land: Provincial Highway Regional Road Municipal Road maintained all year Other Public Road Municipal Road maintained seasonally Right-of-Way Private Road Water Access

8.	What type of water supply is proposed? (Check appropriate space)				
		PROF		ED .	RETAINED
	TYPE	LO	Т		LOT
	Publicly owned and operated piped water system	/			
	Other (specify)		Lea	sed Lot	
9.	What type of sewage disposal i	s propos	sed?	(Check appro	priate space)
	TVDE	PROF		ED .	RETAINED
	TYPE Publicly owned and operated	LOT			LOT
	sanitary sewage system Other (specify)	ت	Lea	sed Lot	
40		.			
10.	What is the current designation of the subject land in any applicable official plan?				
	(a) Local Municipal Official Pla	n <u>laibot</u>	East		
	(b) Regional Policy Plan N/A				
11.	(a) Has the subject land ever				cation for approval of a plan of consent under Section 53 of
	The Act?	1 01 111			To onsent under occion 33 or
	Yes L		No		
	(b) If the answer to (a) is "Yes"	, please	prov	ide the followir	ng information:
	File Number:				
	Status:				
12.		red from	the	oarcel originall	y acquired by the owner of the
	subject land? Yes		No	✓	
	(b) If the answer to (a) is "Ye	ne" nloc	oco ir	odicato proviou	is severances on the required
	sketch and supply the follo				
	Grantee's (Purchaser's) na	me			
	Land Use on severed parc	el			
	Date parcel transferred				
	Consent file number (if	known)	B		
13.	approval of a pl an of sul	odivision	; a c	onsent applie	on under the Planning Act e.g. cation; an appl ication f or an by-law or a M inister's zoning
	Yes		No	~	
	(b) If the answer of (a) is "Yes"	, please	prov	ide the followir	ng information:
	File Number:				
	Status:				
14.					the Policy Statements issued
	under subsection 3(1) of the	ie Piann	_	ict?	
	Yes 🗸		No		
	(b) Are the subject lands with	n an are	ea of	land designat	ed under a Provincial Plan or
	Plans? Yes		No	✓	

	(c)	\ <i>,</i>	does the proposed co ovincial Plan or Plans?	 ntorm to or
		Yes	No 🗌	
_	_	 		

- 15. As p rovided f or i n O ntario R egulation 197/96, and as r equired by t his C ommittee of Adjustment, an application must be ac companied by a preliminary drawing prepared, signed and dated by an O ntario Land S urveyor, showing the information set out below. In the case of multiple applications, one drawing plus one extra copy for each additional application will suffice.
 - (a) the boundaries and di mensions of any land abutting the subject land that is owned by the owner of the subject land;
 - (b) the distance between the subject land and the nearest township lot line or landmark such as a bridge or railway crossing;
 - (c) the boundaries and dimensions of the subject land, the part that is to be severed and the part that is to be retained;
 - (d) the location of all land previously severed from the parcel originally acquired by the current owner of the subject land;
 - (e) the approximate location of all natural and artificial features on the subject land and on the land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks:
 - (f) the existing uses on adj acent land, such as residential, agricultural and commercial uses;
 - (g) the I ocation, w idth and nam e of any r oads w ithin or abut ting the subject land, indicating whether it is an unopened r oad al lowance, a public t ravelled r oad, a private road or a right of way;
 - (h) if access to the subject land is by water only, the location of the parking and boat docking facilities to be used;
 - (i) the location and nature of any easement affecting the subject land.
- 16. One copy of this application form is to be filed for each subject parcel, together with the preliminary drawing and the applicable application fee in cash, money order or by cheque made payable to the City of St. Thomas.

APPLICANT DECLARATION

By making this application, permission is hereby granted to any Municipal staff members and Municipal Planning Consultant to enter upon the premises described in this application at a reasonable time for the purpose of inspecting the property in relation to the proposed application and for distributing information concerning the same. This information is being collected pursuant to the Planning Act, Municipal Act, and Freedom of Information Act. The information contained herein will be distributed to bodies and agencies prescribed by legislation and regulation and also to interested parties.

If this application is signed by an agent or solicitor on behalf of an applicant, the owner's written authorization must accompany the application (Appendix A). If the applicant is a corporation acting without an agent or solicitor, the application must be signed by an officer of the corporation and the corporation's seal (if any) must be affixed.

MUNICIPAL FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT Application information is collected under the authority of the Planning Act. R.S.O. 1990, c.P.13. In accordance with that Act, it is the policy of the City of St. Thomas to provide public access to all Planning Act applications and supporting documentation submitted to the City. Aird & Berlis LLP (c/o John Pappas) , the Owner or Authorized Agent, hereby agree (Print name of Owner or Authorized Agent) and acknowledge that the information contained in this application and any documentation, including reports, studies and drawings, provided in support of the application, by myself, my agents, consultants and solicitors, constitutes public information and will become part of the public record. As such, and in accordance with the provisions of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.M. 56, I hereby consent to the City of St. Thomas making this application and its supporting documentation available to the general public, including copying and disclosing the application and its supporting documentation to any third party upon their request. **Collection of Personal Information:** Personal information on this form is collected under the authority of Section 41 of the Planning Act, R.S.O. 1990 and Sections 8 (1) and 10 of the Municipal Act, 2001, as amended, and will be used to contact the owner, applicant and/or agent regarding the Committee of Adjustment Application. Questions about this collection should be directed to the City Clerk, 545 Talbot Street, St. Thomas, Ontario, N5P 2T9, (519) 631-1680. AFFIDAVIT OR SWORN DECLARATION I, John Pappas in the province of Ontario name of applicant make oath and say (or solemnly declare) that the information required under Schedule 1 of Ontario Regulation 545/06 and provided by the applicant in this application is accurate, and that the information contained in the documents that accompany this application is accurate. on this 28 day of 06 Day Month Sworn (or declared) before me at the Toronto June 28, 2022 kure of Oyner or Authorized Agent Date June 28, 2022 Signature of Commissioner of Oaths, etc. Date

JASMINE FRASER

APPENDIX A – AUTHORIZATION OF OWNER

If the applicant is not the owner of the subject lands, please complete the owner authorization				
concerning personal information as set out below.				
I, Skyline Commercial Management Inc. (c/o Maria Duckett, Vice President), am th	ne owner of the subject lands, and I authorize			
Aird & Berlis LLP (c/o John Pappas), to act of	on our behalf as the agent for the submissions			
required for all matters relating to the subject lands, and to provide any of my personal				
information that will be included in this application or collected during the planning process.				
June 28, 2022 Date	Signature of Owner			
APPENDIX B – ACKNOWLEDGEM	ENT OF LEGAL AND PLANNING FEES			
	s application package, please note that where the other technical or professional consultants in the shall be responsible for reimbursing all fees			
*Please note, Appendix B must be comple	eted by the owner, not the authorized agent.			
I, Skyline Commercial Management Inc. (c/o Maria Duckett, Vice President), am th	ne <u>owner</u> of the subject lands, and I understand			
that further fees may be incurred by the City	throughout the planning process and that I am			
responsible for reimbursing all fees.				
June 28, 2022	Man Swell			
Date	Signature of Owner			

PROCEDURES FOR PROCESSING APPLICATIONS FOR CONSENT

Under the provisions of Sections 50 and 53 of The Planning Act, as amended, the approval of the Committee of Adjustment is required for I and transactions covering the separation of a parcel of land from existing holdings. This approval is called a "consent". Consent is also required for leases, rights-of-way or easements if such extend beyond a period of 21 years and to mortgage or discharge a mortgage over part of a parcel of land.

As provided for by The Planning Act and Regulation 197/96 under The Act, every application for consent must be brought to the attention of certain authorities and to property owners within 60 metres of the subject land, either by personal service or by advertising in a newspaper which has general circulation in the area. In addition, other agencies will be consulted if the location of the subject lands falls within their respective field of responsibility.

It is this Committee's policy to conduct a public hearing on each application for consent. Notice of this hearing is circulated to the applicant/agent/solicitor and all other persons or agencies as required at least 10 days prior to the date of hearing.

Prior to the hearing, members of the Committee may examine the lands which are the subject of the application.

Following the hearing, the applicant/agent/solicitor is notified in writing of the decision of the Committee. In addition, any other person or agency who files a written request for the decision of the Committee or attends the hearing will be sent a copy of the decision.

Anyone objecting to the decision of the Committee or the condition(s) imposed by the Committee may appeal either the decision and/or the conditions of consent to the Local Planning Appeal Tribunal within 20 days after the giving of the notice of decision. The notice of appeal, together with written reasons supporting the appeal and the fee by cheque or money order payable to the Minister of Finance must be filed with the Secretary-Treasurer, who in turn, will forward the appeal to the Local Planning Appeal Tribunal. The Fees and Charges, found on the Local Planning Appeal Tribunal's website, outlines the costs associated with filing an LPAT appeal. All parties to the appeal will receive any further notice concerning the appeal directly from the Local Planning Appeal Tribunal.

Prior to final consent being issued, written proof must be submitted to the Secretary-Treasurer to the effect that any conditions imposed by the Committee in granting consent have been fulfilled. According to the Act, if the consent granted by the Committee is conditional, the conditions must be fulfilled within one year of the giving of the notice of decision. Failure to do so will cause the consent to lapse.

Preliminary Discussion and Pre-consultation

Prior t o su bmission of an application, the A pplicant/Agent must discuss the proposed application with the City's Planning and Building Services Department and other agencies to determine the requirements for a complete application. The City and any affected agency may also require additional background reports in support of the application in order for the application to be considered complete. The purpose of pre-consultation is to ensure that the applicant is aware of the required supporting information before an application is submitted in order to prevent delays in processing the application. In some cases it may be necessary to schedule a pre-consultation meeting with the City and affected agencies.

POLICIES

The requirements to complete one application are:

One fully completed application for consent form signed by the applicant(s) or authorized agent and properly witnessed by a Commissioner for the taking of affidavits.

A letter of authorization from the applicant(s) f or appl ications w hich are s igned by someone other than the owner(s).

A preliminary drawing which has been prepared, dated and signed by an Ontario Land Surveyor, showing all information referred to in item 14 of the application form.

Payment of \$450. Cheques are to be made payable to the "City of St. Thomas" There is an additional fee of \$200 for deed stamping if the consent is approved and all conditions are met.

Someone must be present at the hearing to represent the application.

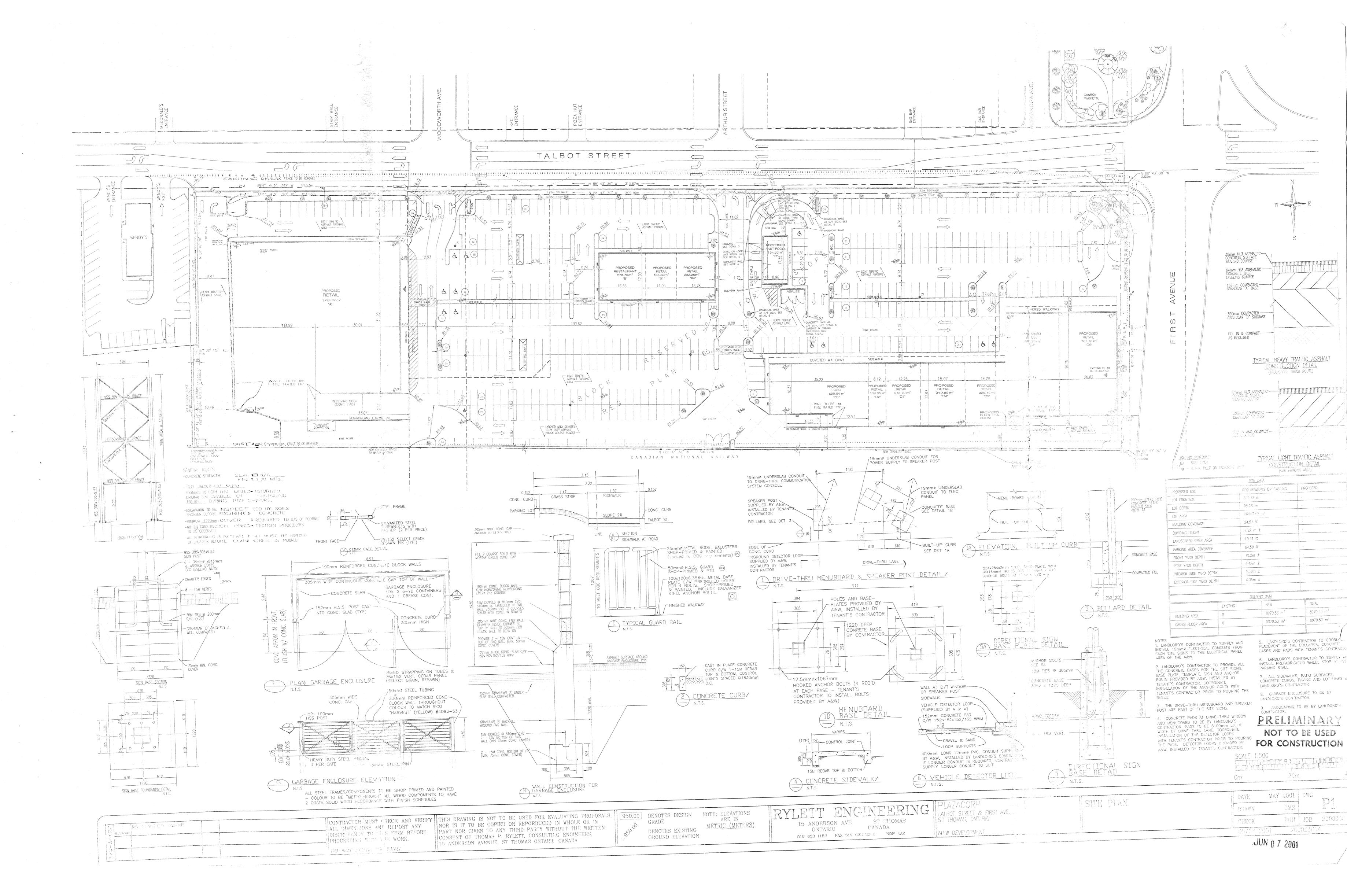
Decisions of the Committee are made in public.

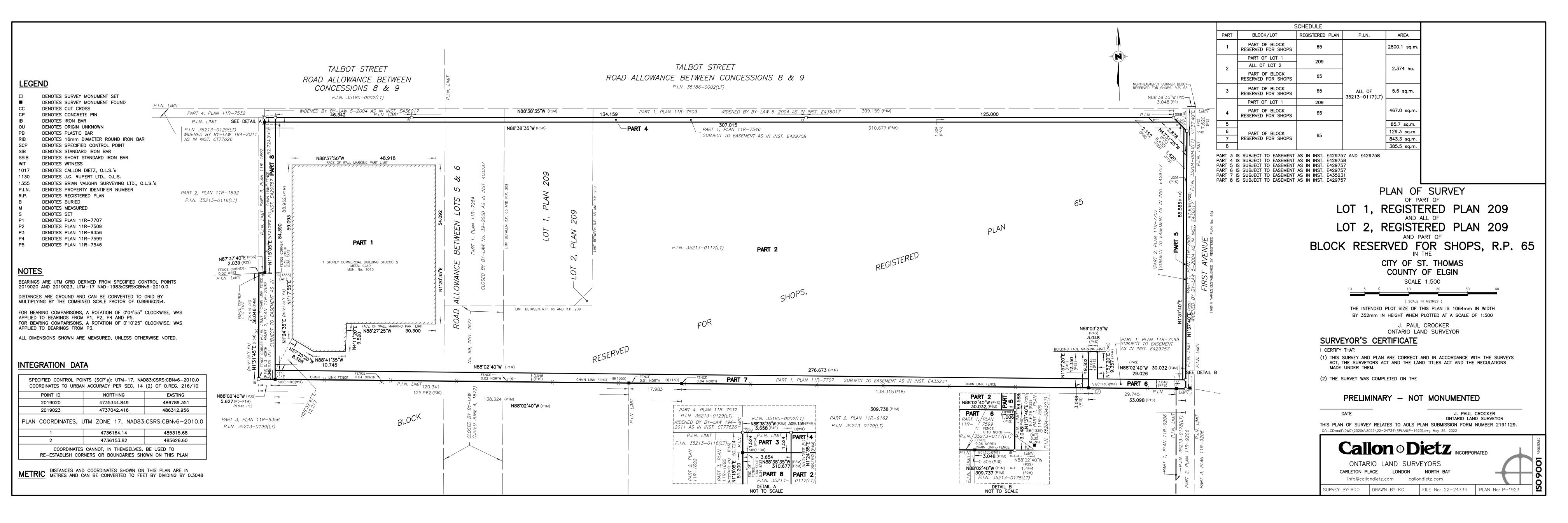
In granting consent to an application, the Committee may impose conditions as requested by municipal or other authorities such as the following:

That payment of 5% of the value of the subject parcel be made to the local municipality for parks purposes or dedication of 5% of the subject land to the municipality for parks purposes.

That an agreement with the local municipality be ent ered into for installation of such municipal services as may be required, at the expense of the applicant and to standards acceptable to the municipality.

That land be deeded gratuitously to the local or Regional municipality for road widening purposes.







The Corporation of the City of St. Thomas

Report No.: B07-2022

Applicant: Skyline Commercial

Management Inc.

Directed to: Members of the Committee of Adjustment Report Date: August 3, 2022

Meeting Date: August 11, 2022

Location: Plan 65 Part Reserved for Shop, Plan 209 Lots 1 & 2, Municipally known as 1010 Talbot Street, in the

City of St. Thomas

Subject: Request for a consent pursuant to Section 50 (3) of the Planning Act, R.S.O, as amended

Department: Planning Department

Prepared by: Steve Craig, Senior Planning Technician

Attachments: Location Plan and Aerial

Photograph 2020

Recommendation:

That: Report B07-2022 be received.

BACKGROUND

The applicant is seeking approval for an extension of a lease beyond 21 years for an existing grocery store (Sobey's Capital Incorporated) within the area identified as Part 1 on the draft R-Plan, prepared by Callon Dietz and accompanying the application.

PROPOSAL

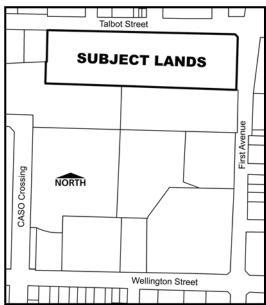
Skyline Commercial Management Inc., through consent application B07/22, is requesting consent for a lease in excess of twenty-one years, pursuant to Subsection 50(3) of the Planning Act, on Part 1 of the subject lands, as shown on the plan prepared by Callon Dietz Incorporated, dated May 25, 2022, and accompanying the subject application.

OFFICIAL PLAN

- The subject lands are in the Talbot East designation, as shown on Schedule "A" (Land Use Plan) to the Official Plan for the City of St. Thomas.
- Permitted uses of the Talbot East designation are predominantly automobile oriented, space extensive commercial uses that have the following functional characteristics, the uses are not oriented to casual,

following functional characteristics, the uses are not oriented to casual, pedestrian shopping activity but rather to single purpose shopping trips (i), the uses require arterial road locations to serve their markets (ii), the uses serve the demands of arterial road traffic (iii) and the new format retail commercial uses that require smaller box platforms in freestanding, single purpose/tenant or multi-purpose/tenant buildings rather than strip plazas or shopping centres (5.3.4.3.1).

Location Plan:



ZONING BY-LAW

- The subject lands are in the Secondary Commercial Zone (C3-5) pursuant to the City of St. Thomas Zoning By-Law No. 50-88, as shown on Zoning Map 16.
- Permitted uses of the C3 zone include a retail store, business office, personal service shop, drive-in restaurant, restaurant, automobile service business, automotive trade, film processing laboratory, bakery, hotel, recreation centre, repair and custom workshop, dry cleaning pick-up station, institution, animal clinic, clinic and uses accessory to the foregoing (14.1). The special provisions of the C3-5 zone a theatre and uses accessory to the foregoing (14.5.5(b)).

Aerial Photograph 2020:



COMMENTS

- The subject application would not result in any new lots given its sole purpose is to grant permission under Section 50(3) for a long-term lease (i.e., greater than 21+ years duration).
- In staff's opinion the consent complies with the Provincial Policy Statement (PPS), City of St. Thomas Official Plan, Zoning By-law and satisfies the criteria of Section 51(24) of the Planning Act, R.S.O, as amended. Therefore, approval of Consent Application B07-2022 is supportable, should the Committee approve the application staff recommends the following condition:
 - 1. the City of St. Thomas be provided with a copy of the Reference Plan.

Respectfully submitted,

Steve Craig

Senior Planning Technician