



Proposed Budget

2023



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Attachment

Prepared By: Dan Sheridan, Director of Finance and City Treasurer

Subject: 2023 Proposed Operating and Capital Budgets

Proposed Budgets

Administration is pleased to present Council with a review of the Proposed 2023 Operating and Capital Budgets.

Departmental capital and operating budgets were submitted to Treasury, staff assembled the budgets and presented to the Leadership Team. The Leadership Team met several times over the past few weeks to pare down the capital budget to meet the available funding and reviewed the operating budget to include only the increases that are required. The proposed budget presented here reflects the efforts of the Leadership Team.

The proposed 2023 Adjusted Levy reflects a 2.87 increase. The following assumptions have been utilized to arrive at this percentage:

- 1) The 2023 Proposed Budget Binder as presented requires a municipal tax levy increase of 4.65 percent. A one percent change in the municipal tax levy equals to \$620,655.
- 2) Each year when the Assessment Roll is returned in December it includes assessment growth for the current year. For 2023 there is an additional \$68 million in assessment growth, this equates to \$1,107,413 in additional property taxes.

The Levy increase in the attached 2023 Proposed Operating Budget is summarized as follows:

Description	Amount	%
2023 Proposed Levy	\$64,953,091	
2022 Actual Levy	62,065,533	
2023 Levy Increase	2,887,558	4.65%
Less: Additional Growth-Related Tax	1,107,413	1.78%
2023 Adjusted Levy Increase	\$1,780,145	2.87%

On a four-year cycle MPAC reassesses every property in the City for assessment purposes. The last

cycle started in 2017 and was to end in 2020. Due to the COVID-19 pandemic, the Ontario government has postponed the 2020 Assessment Update. Properties assessments for the 2023 property tax year will continue to be based on the fully phased-in January 1, 2016 current values.

Operating Budget Overview

The 2022 year-end and audit processes are not yet complete. Therefore the 2022 Actual YTD column, in the Proposed 2023 Operating Budget, reflects the actual results to October 30, 2022. Due to the timing of these figures, there may be some variances which are not predictive of likely outcomes.

The following chart outlines the major line items affecting the 2023 Operating Budget:

Description	Amount
Wages & Benefits - contractual increases	\$1,510,000
Wages & Benefits - new positions	1,320,000
Contribution to Capital	500,000
Provincial Offenses revenue	125,000
Ambulance Service	200,000
Housing repair costs	260,000
Increase of Provincial Grant - OMPF	(70,000)
Reduction of tax write off account	(100,000)
Savings on insurance renewal	(380,000)
Completion of hospital donation	(350,000)
Election Expense	(116,000)
Other adjustments	(11,442)
Total	\$2,887,558

New Positions for 2023

The new positions below were deemed necessary. Police Services added eight positions in 2022 after the budget was completed, this means the 2023 budget shows the increase for both years. The new positions at Valleyview are not included here as they are mandated and funded by the Province.

Department	FTEs
Clerk's department	1
Planning department	1
Economic Development Corp	1
Police Services - 2022 additions	8
Police Services - 2023 additions	3
Total	14

Capital Budget Overview

The binder includes a summary spreadsheet of the proposed capital projects and supporting detailed project sheets that total in proposed expenditures of \$24,328,469.

The proposed sources of funding to support the capital expenditures are as follows:

Funding Source	\$
2023 Property Tax Levy	\$5,570,000
Water Reserve	3,970,000
Sanitary and Storm Sewer Reserve	5,750,000
Development Charges Reserve Fund	420,000
Canada Community Building Fund (Fed Gas Tax)	3,724,319
Ontario Community Infrastructure Fund (OCIF)	4,465,150
Previously Approved	65,000
Reserves	364,000
Total Sources of Funding	\$24,328,469

The City continues to have an infrastructure deficit that must continue to be addressed. The Asset Management Plan has been developed to provide increases in property tax supported capital funding. The contribution to capital from the operating budget is proposed to increase by \$500,000 to a total of \$5,570,000. The Capital Forecast provided in the Budget Binder provides a reasonable plan for core infrastructure for the next ten years.

2023 Proposed Capital Budget Summary and Detail Sheets

The summary sheet outlines the 2023 Capital Projects submitted by City Departments:

1. The projects recommended are listed within the “Recommended for Approval in 2023” schedule.
2. Projects not recommended are listed within the “Not Recommended for Approval in 2023” schedule.
3. Project sheets have been included in the budget to provide additional information for consideration. In some instances, the approved cost differs from the project sheet to meet funding restraints.

Respectfully Submitted,



Dan Sheridan
Director of Finance and City Treasurer

Reviewed By:





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2023 Operating Budget Highlights

Department

Mayor & Council

Tax Levy Implications

Comparison of net cost for department.

2023 Budget Request	\$431,271
2022 Approved Budget	\$413,261
Percentage Change	4.36%

Long term financial planning requires an examination of current budget performance and analysis of future needs, in terms of service levels and financial impacts. Through the budget process, these issues can be quantified using the following guidelines.

2022 Budget Performance

2022 expenditures are generally consistent with approved budgetary amounts. Some additional expenses were incurred this year with the reinstatement of in-person attendance by Mayor and Council members at municipal conferences and for new Council orientation for the 2022-2026 Council.

Some additional funds were also used to increase communications and public relations, but all are within approved budget amounts.

It is expected that final expenditures will be slightly less than approved budget amounts resulted in a limited surplus at year end.

2023 Budget Comparison

Proposed 2023 expenditures are estimated to be approximately 5.57% above the 2022 approved budget amounts. The proposed increase relates to slight increases in salaries and benefits and car allowance stipends for Mayor and Council members. Where possible, other expenditures have been maintained at 2022 levels or reductions have been applied to minimize increases.

Association fees have risen slightly and are reflected in the budget. Increases are projected for Integrity Commissioner/ Closed meeting investigations with a change in service providers.

The City Council budget also includes a one-time funding allocation request of \$20,000 for the initiation of Council's strategic planning process, which will be implemented as the current plan will conclude in 2023.

Service Level Commentary

There are no anticipated changes to service delivery levels.

2023 Workforce Requirements

Full-Time Equivalent Positions (FTE):

FTE	2022	2023	Change
Permanent	0.00	0.00	0.00
Part-Time	9.00	9.00	0.00
Casual	0.00	0.00	0.00
Total	0.00	0.00	0.00

Explanation of FTE Changes

No FTE Changes.

Flow-Through Impact

All budget requests will flow through as annualized requests for future years with the exception of the funding request for Strategic Planning activities. It is expected that the process to develop the plan will be initiated in 2023 with full implementation in 2024. There may be a small additional request in the 2024 budget request to support full implementation of the plan.



2023 Operating Budget Highlights

Department

City Manager

Tax Levy Implications

Comparison of net cost for department.

2023 Budget Request	\$528,169
2022 Approved Budget	\$390,892
Percentage Change	35.12%

Long term financial planning requires an examination of current budget performance and analysis of future needs, in terms of service levels and financial impacts. Through the budget process, these issues can be quantified using the following guidelines.

2022 Budget Performance

2022 expenditures are projected to exceed approved budgetary amounts related primarily to increases in salaries and benefits. The new Strategic Initiatives Manager position was created in mid 2022 and the salary and benefit costs were not included in the originally approved budget.

Additional funds were expended in excess of the approved budget, to support Health Recruitment Partnership activities, to provide incentives to secure family doctors to the St. Thomas Elgin Community and market the program to high school and medical school students.

Some increases were also experienced in conferences and association memberships reflecting in person conference attendance as well as new staff in the department.

2023 Budget Comparison

Proposed 2023 expenditures are estimated to be approximately 35% above the 2022 approved budget amounts. The proposed increase relates to increases in salaries and benefits related to existing positions as well as the new Strategic Initiative Manager (SIM) position. An Administrative and Communications Assistant (ACA) position is also

included in the 2023 budget although funds to cover were allocated from a previous administrative position in the service area. Funds to support increased communications, training and municipal conference participation have also been proposed to reflect additional staff within the service area. Other expenditures have been maintained at 2022 levels or reductions have been applied to minimize increases.

In most recent years, due to the success of the initiative, the budget allocation for the Health Recruitment Partnership has exceed approved allocations and additional funds were approved in-year. For 2023, an increase is requested in the proposed budget, in line with funding expended during 2022.

Service Level Commentary

With the inclusion of the new SIM position and reprofiling to create the new ACA position, the service area intends to develop and implement increased strategic and communications activities and products. Opportunities to streamline and revise administrative processes will also be explored and implemented. There will be an overall increase in service provided by the City Manager’s Service Area.

2023 Workforce Requirements

Full-Time Equivalent Positions (FTE):

FTE	2022	2023	Change
Permanent	3.00	3.00	0.00
Part-Time	0.00	0.00	0.00
Casual	0.00	0.00	0.00
Total	3.00	3.00	0.00

Explanation of FTE Changes

A Strategic Initiatives Manager was created in 2022 but wasn’t part of the 2022 budget. The 2023 budget submission includes proposed allocation to support the position.

Flow-Through Impact

All projections are for annualized costs and increases are projected through to future years. This includes increased project costs for salary and benefits and for the Health Recruitment Partnership.



2023 Operating Budget Highlights

Department

City Clerk

Tax Levy Implications

Comparison of net cost for department.

2023 Budget Request	\$634,831
2022 Approved Budget	\$677,003
Percentage Change	(6.23%)

Long term financial planning requires an examination of current budget performance and analysis of future needs, in terms of service levels and financial impacts. Through the budget process, these issues can be quantified using the following guidelines.

2022 Budget Performance

2022 Budget performance is expected to be within budgetary projections.

2023 Budget Comparison

Increased revenue from City hangar expansion to be offset by payback of internal financing through City reserves, over a period of years.

2023 Budget includes funding for the addition of a staff member, Deputy City Clerk, and removes costs for municipal election.

Service Level Commentary

Increase in staff, to assist with legislative, records management, and customer service functions.

2023 Workforce Requirements

Full-Time Equivalent Positions (FTE):

FTE	2022	2023	Change
Permanent	6.00	7.00	1.00
Part-Time	0.00	0.00	0.00
Casual	0.00	0.00	0.00
Total	6.00	7.00	7.00

Explanation of FTE Changes

Additional staff member in City Clerk's office - Deputy City Clerk to ensure continuity of legislated responsibilities, including records management and to provide additional assistance to the Customer Service function.

Flow-Through Impact

None.



2023 Operating Budget Highlights

Department

Treasury

Tax Levy Implications

Comparison of net cost for department.

2023 Budget Request	(\$56,081,611)
2022 Approved Budget	(\$52,394,581)
Percentage Change	7.04%

Long term financial planning requires an examination of current budget performance and analysis of future needs, in terms of service levels and financial impacts. Through the budget process, these issues can be quantified using the following guidelines.

2022 Budget Performance

Treasury is expecting to meet its budget targets for 2022. POA revenues have decreased over the last few years and it looks like that trend will continue into the future. An adjustment will need to be made in 2023 to reflect the decreased POA revenues.

2023 Budget Comparison

Corporate

The transfer to capital projects amount has been increased by \$500,000 for 2023. The write-offs account has been reduced by \$100,000. The labour relations account has been decreased by \$800,000 based on staff estimates. Ontario Municipal Partnership Funding has increased by \$73,000 for 2023, due to an increase by the Province. The corporate insurance rates are decreasing by about 27% for 2023, due to a change in insurance companies.

Treasury

The estimated POA revenue has been decreased by \$125,000 as the program is producing less revenue than in the past.

Health Services

The Hospital Grant has been reduced to zero, from \$350,000 as the City's commitment has been fulfilled.

Information Technology

Only inflationary increases for the IT department.

Service Level Commentary

No service level changes that require additional funds for 2023.

2023 Workforce Requirements

Full-Time Equivalent Positions (FTE):

FTE	2022	2023	Change
Permanent	15.00	15.00	0.00
Part-Time	0.00	0.00	0.00
Casual	0.00	0.00	0.00
Total	15.00	15.00	0.00

Explanation of FTE Changes

None.

Flow-Through Impact

There are no flow-through expenses but the reduction in POA revenue will continue in the future.



2023 Operating Budget Highlights

Department

Human Resources

Tax Levy Implications

Comparison of net cost for department.

2023 Budget Request	\$2,656,255
2022 Approved Budget	\$2,363,266
Percentage Change	12.40%

Long term financial planning requires an examination of current budget performance and analysis of future needs, in terms of service levels and financial impacts. Through the budget process, these issues can be quantified using the following guidelines.

2022 Budget Performance

The Human Resources operating budget is tracking to be balanced at year end with the exception of the following budget items:

1-18-18-100-3010 - Reg Full-time Salaries & Wages

In the 2021 budget, an new HR Coordinator-Valleyview Home was approved but funding in the amount of \$75,000 not included in the 2022 budget. It is anticipated that this item will be in a deficit of approximately \$50,000.

1-18-18-100-3011 - Reg Part-time Salaries & Wages

It's projected that this budget line will be in a deficit of approximately \$50,000. The deficit is due to backfilling vacancies (HR Coordinator- Valleyview Home and Payroll & Benefits Administrator) with temporary, full-time employees during the vacancy period and until such time as the permanent full time employee commenced employment.

1-18-18-100-3310 – Workers Compensation

It's projected that this budget line will be in a deficit in excess of approximately \$100,000 by the end of 2022. This deficit is due to the increase in the volume of claims (some COVID-19 related), complexity of claims, and delays in returning employees to modified work.

2023 Budget Comparison

The proposed 2023 operating budget is being submitted with an overall increase of 12.40%.

Some of the highlights include:

The approved 2022 budget included a new HR Coordinator-Valleyview Home position, but funding was not included in the budget, therefore the 2023 operating budget includes the annual salary and benefits for the HR Coordinator position. In addition, the 2023 budget includes salary and wages for a proposed Manager of Human Resources position to be hired in June 2023 (costs included for July – December 2023 – 6 months only).

The Workers Compensation budget has been increased by \$25,000 to more accurately reflect the actual annual costs incurred over the past 3 years.

The Recruitment budget has been increased by \$5,000 to reflect the actual costs due to increased recruitment activity. Due to difficulty in filling some vacant positions, multiple postings have been required.

Service Level Commentary

Over the past couple of years, the HR department workload has been impacted due to taking on the lead role in the Corporation's response to the COVID-19 pandemic and numerous HR staff have been dedicated, on a full-time basis, to the City's response to the pandemic which has greatly impacted the department's ability to maintain acceptable service levels with respect to core HR functions.

2023 Workforce Requirements

Full-Time Equivalent Positions (FTE):

FTE	2022	2023	Change
Permanent	8.00	8.00	0.00
Part-Time	0.00	0.00	0.00
Casual	0.00	0.00	0.00
Total	8.00	8.00	0.00

Explanation of FTE Changes

None.

Flow-Through Impact

None.



2023 Operating Budget Highlights

Department

St. Thomas Police Services Board Budget; Police Operating Budget, Court Services Budget, and Building Maintenance Budget

Tax Levy Implications

Comparison of net cost for department.

2023 Budget Request	\$14,625,667
2022 Approved Budget	\$13,750,392
Percentage Change	6.37%

Long term financial planning requires an examination of current budget performance and analysis of future needs, in terms of service levels and financial impacts. Through the budget process, these issues can be quantified using the following guidelines.

2022 Budget Performance

Monthly budget update from the Treasury Department as of October 11, 2022:

Legal Fees & Expenses Deficit (\$82,171) – Ongoing discipline, SIU and HRT0 matters

Courthouse Recoveries Surplus (+\$7,269) - \$22,000 was projected in 2022

Full-Time Wage surplus (+\$276,929) – STD, LTD savings

Part-Time Wages Deficit (\$6,041) – Increased hours in Communications Centre

Full-Time Wages (Courts) surplus (+\$51,854) – LTD savings, reduced staff re: Video Court

Part-Time Wages (Courts) surplus (+\$27,401) – Two retirees, one replaced just recently

CSPT Grant (Courts) (\$399,780) – Total CSPT Grant: \$799,560.28. \$822,000 was projected

2023 Budget Comparison

The St. Thomas Police Service Operating budget for 2023 reflects changes including the negotiated and approved Collective Agreements for 2020-2023 specifically salary increases of 2.65% for Uniform members and 2% for Civilian members as well as all incremental pay increases plus benefit enhancements. This budget reflects all promotions, retirements, members added in 2022 and a request for additional staff in 2023.

Budget staffing implications include:

- The Service currently has six officers off on WSIB, two officers on modified work and one civilian member on long-term disability.
- The Service at this time also has two civilian members on long-term medical leave. One member is off indefinitely and one member is returning in a limited capacity.
- The Service has two officers in accommodated positions indefinitely.
- Five of six long-term medical vacancies (WSIB) are filled at a cost of \$642,950.16 or 4.68% of a 6.37% overall 2023 increase.

As for the estimated revenues for 2023, we have utilized the current amounts for grants such as the Community Safety & Policing Grants (CSP Local: \$262,308.40 and CSP Provincial: \$325,679.09), RIDE program (\$15,562), Court Security and Prisoner Transportation Program (CSPT-\$822,000), APS Communications/IT revenue (\$90,000) and the Automatic License Plate Reader grant (ALPR - \$75,500).

The Police Courthouse budget reflects the negotiated wage increases and associated statutory, employer and pension benefits. The Court Security and Prisoner Transportation (CSPT) grant revenue formula is based on the net operating costs two years previous, which was \$1,118,871 in 2021. In 2022, only 73.5% of the court operating costs was received or \$790,000. In 2023, we have anticipated a CSPT grant of \$822,000 based on 2020 operating costs and previous percentages received. In 2023, we are reducing courthouse staffing by one member due to decrease in work because of increased video court appearances.

Service Level Commentary

In 2022, the St. Thomas Police Services Board approved an increase in staffing to supplement members off on indefinite medical leave, replace members attending OPC on secondment, to assist with the increasing demand on police resources and member well-being, and to create a four-member Special Constable Community Resource Unit.

In 2023, there will be five senior STPS officers seconded to OPC generating \$851,472.27 in revenue while their replacements – five 3rd and 4th Class Constables create a \$332,716.06 salary and benefit savings in 2023.

Statistics Canada reported 183 Police Officers per 100,000 people in 2021. Ontario had 176 officers/100,000 people representing a 1% increase since 2019. As of May 15, 2021, there were 70,114 Police Officers in Canada, 1267 more than in 2019. As of 2021, St. Thomas had a recorded population of 43,000 and the population has increased since the census was conducted. The actual number is most likely between 44,000 and 45,000. St. Thomas has acquired 100's of acres of land for residential and industrial growth. Other City services are positioning themselves for growth as well. The St. Thomas Police Service has been doing this for the last five years to keep the annual budget impact at a minimal and maintain service delivery to keep up with a significant increase in incidents outside of the core functions of policing.

Section 10 (1) of the Ontario Community Safety and Policing Act, 2019 states: *“The police service boards and the Commissioner shall provide adequate and effective policing in the area for which they have policing responsibility in accordance with the needs of the population in the area and having regard for the diversity of the population in the area.”*

Based on 2021 Ontario police resource statistics (17.6/10,000) and using 44,000 as a realistic population for St. Thomas, STPS should have 77.4 police officers readily available to provide adequate and effective policing to the citizens of St. Thomas. The following is a snapshot of STPS staffing resources as of January 2023, not including the three positions as requested in the 2023 budget.

- 83 Police Officers on paper.
 - 5 Police Officers at OPC on instructor secondment, retiring at the end.
 - 8 Police Officers unavailable for full duties (indefinite leave/modified).

Currently, we are policing the City of St. Thomas with 70 of 77.4 recommended officers. However, due to ongoing fiscal responsibility and creative staffing solutions, our policing model requires a minimum of 72 officers due to civilianization cost savings.

Since 2017, we have civilianized five (5) sworn officer positions:

- Corporate Communications
- Court Supervisor Sergeant
- Crime Stoppers Officer
- Forensic Computer Analysis
- Forensic Identification Officer

In 2023, \$301,500 (2.20%) (salary & benefits) will be saved by having civilian members versus sworn officers in the above positions. The new Community Resource Unit is another example of a civilianization cost savings through replacing one Foot Patrol Constable with two Special Constables in year one at no extra cost.

Business Plan 2023-2026 Consultation

In the spring of 2022, a third party consultant hired by STPS completed a community survey to assist with developing a new 2023-2026 Business Plan as required by the Police Services Act. The survey received 601 responses and 31 consultation sessions

occurred and approximately 51 individuals were interviewed. A data analysis was also completed:

- St. Thomas has the lowest rate of violent crime among the selected comparator communities.
- St. Thomas has the lowest violent crime severity index of all the comparator communities and consequently the lowest rate of violent crime victimization of all comparator communities.
- St. Thomas has a proportional community cost (dollars per resident) that is 11% lower than the average of the comparator communities.
- The low incidence of violent crime and the low violent crime severity index may suggest that the staffing numbers and deployment model are effective in responding to violent crime while also being fiscally responsible.
- 94% of the respondents agreed that having a safe and vibrant downtown is essential for St. Thomas. 57% replied that they avoid walking downtown St. Thomas because it is unsafe.

When the community was asked to identify the publicly funded services with the greatest positive impact, mental health and police services were identified as the highest priority.

Similarly, when asked to allocate \$100 to local government services, police and social services were identified as the top priority.

2023 Workforce Requirements

Full-Time Equivalent Positions (FTE):

FTE	2022	2023	Change
Permanent	114.00	118.00	4.00
Part-Time	12.00	11.00	(1.00)
Casual	0.00	0.00	0.00
Total	126.00	129.00	3.00

Explanation of FTE Changes

In 2022, the PSB approved:

- Four Special Constables for a Community Resource Officer (CRO) Unit to enhance downtown safety (2023 Budget Impact - \$373,600.97 or 2.72%).
- Two experienced Constables to fill the absence of two members off on long-term medical leave (2023 Budget Impact - \$280,354.38 or 2.04%).
- One Cadet to OPC to fill the absence of one officer on long-term leave (2023 Budget Impact - \$92,931.23 or .68%).

Costs for additional members (training/OPTIC/uniforms) (2023 Budget Impact - \$37,000 or .27%).

Staffing for medical leaves and enhance downtown safety = \$783,886.58 (5.71%).

STPS 2023 Operating Budget without the above resourcing needs = 0.66%.

In addition, the PSB approved:

- Sending a Cadet to OPC in September 2022 to replace a position filled by an officer seconded to OPC resulting in a net gain of \$65,280 in 2023.

The PSB has approved the following, which has been included in the 2023 budget:

- Sending two Cadets to OPC in January 2023 to fill the absence of a member on medical leave for over 17 months with no return date and return the Property Crimes Unit back to three officers which it originally was prior to re-assigning a member back to General Patrol due to frontline staffing shortages (2023 Budget Impact – \$127,421.06)
- Hiring one more Special Constable to increase the CRU community presence from 5 days per week to 7 days (2023 Budget Impact – \$65,663.86)
- Replacing a PT Clerk with a FT Clerk in the Business Office to meet increasing demands with administrative duties, court disclosure and one Clerk returning on modified duties (2023 Budget Impact – \$20,076.80).

***Note: Salary and benefit costs are calculated in all of the above budget impact projections.*

Flow-Through Impact

The 2022 budget includes known staffing changes, experiential pay incremental increases, promotions, rank changes and new hires.



2023 Operating Budget Highlights

Department

Fire Services

Tax Levy Implications

Comparison of net cost for department.

2023 Budget Request	\$10,251,696
2022 Approved Budget	\$9,305,067
Percentage Change	10.17%

Long term financial planning requires an examination of current budget performance and analysis of future needs, in terms of service levels and financial impacts. Through the budget process, these issues can be quantified using the following guidelines.

2022 Budget Performance

In 2022, the Fire Department has overspent in Equipment and Clothing/Uniforms. The STFD equipment required updating which included the replacement of hoses and nozzles. The department also added several new employees to the staff and the price of gear and work wear has doubled in most areas. For those items that are not under fire administration's control, for example: salary, benefits, OMERS and internal fleet charges, it is expected that the fire department will also be over budget.

2023 Budget Comparison

Salary and benefits represent approximately 94.1% of the Fire Department's annual operating budget. The proposed 2023 Operating Budget projects an overall increase of 10.17% which is significantly higher than current inflation rates. However, anticipated salary and benefit increases due to the possibility of a staff increase have not been included. For those operating budget items not related to salary and benefits, Fire administration has increased some budget lines based on operational needs. Fire Administration has also increased Training and Fire Prevention to meet today's standard of service delivery.

Service Level Commentary

The Fire Department has not increased its service levels in 2022 and these levels are expected to be maintained in 2023.

2023 Workforce Requirements

Full-Time Equivalent Positions (FTE):

FTE	2022	2023	Change
Permanent	59.00	59.00	0.00
Part-Time	0.00	0.00	0.00
Casual	0.00	0.00	0.00
Total	59.00	59.00	0.00

Explanation of FTE Changes

None.

Flow-Through Impact

None.



2023 Operating Budget Highlights

Department

Environmental Services

Tax Levy Implications

Comparison of net cost for department.

2023 Budget Request	\$9,508,035
2022 Approved Budget	\$9,179,456
Percentage Change	3.58%

Long term financial planning requires an examination of current budget performance and analysis of future needs, in terms of service levels and financial impacts. Through the budget process, these issues can be quantified using the following guidelines.

2022 Budget Performance

Savings from proactive management of Service Areas include:

- Great value achieved in new waste management request for proposals.
- Increased visits to CRC by City and partners municipality citizens.
- There were increased expenses for Downtown and Homelessness Clean-up, however this was offset by provincial funding.

2023 Budget Comparison

This increase is due to significant inflationary impacts, some council approved increase in level of service in transit, and several approved conversions of staff from multiple part times in a full-time position to address labour shortages.

In addition to these net costs the following departmental expenditures are covered by rates: Water Distribution, Secondary Water System, and sewer systems.

Tax Based	\$9.6 million
Water Rates	\$11.5 million
Secondary Water System	\$3.6 million
Sewer Rates	<u>\$11.8 million</u>
Total	\$36.5 million

Long term financial planning requires an examination of current budget performance and analysis of future needs, in terms of service levels and financial impacts. Through the budget process, these issues can be quantified using the following guidelines.

In the previous 5 years, numerous operational efficiencies have been implemented to maintain a growing City without increasing FTEs in Environmental Services. A significant capital program is also being managed with internal staff. With these efficiencies, no increases have been implemented in staffing.

Electric fleet conversion and workplace charging stations were started in 2020 and ramping up in 2022 and 2023. This will eventually lead to lower operating costs of the fleet with environmental benefit as an added bonus.

The Transit Strategic Plan will increase service to residents and therefore increase ridership without increasing budget. This will raise revenue through fares and provincial gas tax. Regional Transit discussions have occurred between municipal partners and province.

There have been large investments made to increase active transportation opportunities by adding trails and sidewalks. This improves transportation options and supports a healthier community.

Service Level Commentary

Downtown debris removal and maintenance has been increased to improve the level of service in our core.

As requested by Council, the City is upgrading many of its pedestrian crossings for improved safety and visibility.

Council added some bus time to the OnDemand RCT transit system to improve supply vs demand and address rider requests.

2023 Workforce Requirements

Full-Time Equivalent Positions (FTE):

FTE	2022	2023	Change
Permanent	80.00	77.50	(2.50)
Part-Time	0.00	0.00	0.00
Casual	3.83	4.27	0.44
Total	83.83	81.77	(2.06)

Explanation of FTE Changes

One Medium Equipment Operator and two Summer Students for Roads. The two additional students matched actual staffing levels in 2021 and 2022. Reduction in crossing guards as locations are improved with safety changes.

Flow-Through Impact

Savings/operational efficiencies from utilizing internal resources will continue into future years.



2023 Operating Budget Highlights

Department

Recreation

Tax Levy Implications

Comparison of net cost for department.

2023 Budget Request	\$1,446,822
2022 Approved Budget	\$1,349,843
Percentage Change	7.18%

Long term financial planning requires an examination of current budget performance and analysis of future needs, in terms of service levels and financial impacts. Through the budget process, these issues can be quantified using the following guidelines.

2022 Budget Performance

Budget overages are the result in the increase in costs related to goods and services. The budget for supplies for camps and staff have not been increased in years.

2023 Budget Comparison

The increase in the 2023 Budget compared to the 2022 budget is primarily due to increased cost of labour, fuel, supplies, utilities, contractor costs and an adjustment to staff needs regarding supplies for camps, etc.

Service Level Commentary

Maintain same level of service.

2023 Workforce Requirements

Full-Time Equivalent Positions (FTE):

FTE	2022	2023	Change
Permanent	13.00	13.00	0.00
Part-Time	7.90	7.90	0.00
Casual	2.00	2.00	0.00
Total	22.90	22.90	0.00

Explanation of FTE Changes

None.

Flow-Through Impact

None.



2023 Operating Budget Highlights

Department

Parks

Tax Levy Implications

Comparison of net cost for department.

2023 Budget Request	\$2,844,540
2022 Approved Budget	\$2,720,304
Percentage Change	4.57%

Long term financial planning requires an examination of current budget performance and analysis of future needs, in terms of service levels and financial impacts. Through the budget process, these issues can be quantified using the following guidelines.

2022 Budget Performance

Parks is on track for a balanced 2022 Budget.

2023 Budget Comparison

The increase in the 2023 Budget compared to the 2022 budget is mostly due to increased labour, fuel, supplies, utilities, and contractor costs.

Funds requested for the Water Tower Mountain Bike Park (\$30,000) are for continued development of the trails to offer a fully functioning trail system to the parks users for the summer of 2023.

Additional funds required for the replacement of a mower deck with an estimated cost of \$25,000.00

With the increased clean up of encampments through out the city, staff require additional health and safety supplies to perform work safely.

Service Level Commentary

Over the past year, staff time, PPE and disposal fees associated with encampment removals have been tracked.

- Staff time: on average, 25-hours/week
- PPE: An approximate \$8K over existing budget.

Dedicated dumpster: \$1,400

2023 Workforce Requirements

Full-Time Equivalent Positions (FTE):

FTE	2022	2023	Change
Permanent	11.00	11.00	0.00
Part-Time	0.00	0.00	0.00
Casual	33.00	34.00	1.00
Total	44.00	45.00	1.00

Explanation of FTE Changes

One additional casual required to cover the workload that would've been completed by the transfer of an operator from the arenas. With interest in reducing overtime costs at the arenas less full-time staff will be transferred to parks for the spring/summer seasons.

Flow-Through Impact

None.



2023 Operating Budget Highlights

Department

Property Maintenance

Tax Levy Implications

Comparison of net cost for department.

2023 Budget Request	\$1,007,937
2022 Approved Budget	\$847,076
Percentage Change	18.99%

Long term financial planning requires an examination of current budget performance and analysis of future needs, in terms of service levels and financial impacts. Through the budget process, these issues can be quantified using the following guidelines.

2022 Budget Performance

Budget overages were mainly realized in the increase in costs related to goods and services. The largest increase was in the approved Janitorial Services contract.

2023 Budget Comparison

Increases to wages and benefits resulting from negotiated contracts. Approximately a \$20,000 increase in janitorial contracted services.

Service Level Commentary

No additional services requested for 2023.

2023 Workforce Requirements

Full-Time Equivalent Positions (FTE):

FTE	2022	2023	Change
Permanent	7.00	7.00	0.00
Part-Time	1.71	1.71	0.00
Casual	0.00	0.00	0.00
Total	8.71	8.71	0.00

Explanation of FTE Changes

None.

Flow-Through Impact

None.



2023 Operating Budget Highlights

Department

Planning Services

Tax Levy Implications

Comparison of net cost for department.

2023 Budget Request	\$918,776
2022 Approved Budget	\$757,575
Percentage Change	21.28%

Long term financial planning requires an examination of current budget performance and analysis of future needs, in terms of service levels and financial impacts. Through the budget process, these issues can be quantified using the following guidelines.

2022 Budget Performance

In 2022, all budget lines are expected to be on target by year end except for wages and benefits. Wages and benefits were under budgeted in prior years and have been adjusted moving forward.

2023 Budget Comparison

There are increases in salaries and benefits due to a new full time staff position being proposed.

Community Improvement Grants was moved to the Planning budget in 2022 from the Corporate Administration Budget. This change results in a increase in department expense, but no impact to the City's overall budget.

It's anticipated that there will be an increase in contracted services for planning studies and the budget has been reflected accordingly.

Service Level Commentary

Contracted Services

- Zoning and Official Plan Review/Update - \$110,000
- studies and consultation services needed to complete the OP Update throughout 2023 (Land Needs, Urban Design, Engagement, Zoning By-law Review)

2023 Workforce Requirements

Full-Time Equivalent Positions (FTE):

FTE	2022	2023	Change
Permanent	6.00	7.00	1.00
Part-Time	1.00	1.00	0.00
Casual	0.00	0.00	0.00
Total	7.00	8.00	1.00

Explanation of FTE Changes

It's currently proposed that a new permanent Senior Planner position will be added. The Senior Planner cost would be shared between the City and the Municipality of Central Elgin (70% City, 30% Central Elgin). The new position is expected to help reduce the additional workload from more development activity.

Flow-Through Impact

The proposed Senior Planner is expected to start halfway through the year. As a result, only 50% of the wage and benefit cost has been added to the 2023 budget. In 2024, the remaining annualized cost will need to be added.



2023 Operating Budget Highlights

Department

Building Services

Tax Levy Implications

Comparison of net cost for department.

2023 Budget Request	\$88,204
2022 Approved Budget	\$81,153
Percentage Change	8.69%

The Building & Plumbing Section is an enterprise operation that runs a balanced budget which has no implications on the Tax Levy. While the housing sector is expected to cool down in 2023, the multi-residential sector is expected to increase. The construction sector as a whole is expected to continue strong well into 2023. Any year-to-year excesses or shortages are smoothed out by utilizing a reserve account. Building Services currently has sufficient funds in the reserve account to handle any variations encountered in permit activity.

The Property Standards Section implemented a ticketing system to assist with offsetting the costs of enforcement services. This should see an uptick in revenues moving forward. However, the section operates at a deficit.

Long term financial planning requires an examination of current budget performance and analysis of future needs, in terms of service levels and financial impacts. Through the budget process, these issues can be quantified using the following guidelines.

2022 Budget Performance

Building and Plumbing

The Building and Plumbing revenue for 2022 are currently approximately 34% under budget predictions and expenses are approximately 10% under budget predictions. This should still allow for a small surplus to transfer to the reserve account.

Property Standards Enforcement

The Property Standards revenue is well below budget predictions as the ability to recover ticket revenue and bill for contract work is lagging. However, the expenses for 2022 are currently approximately 20% below budget predictions.

2023 Budget Comparison

Building and Plumbing

The Building and Plumbing revenues in 2023 are expecting to see a cool down in the housing sector while the multi-residential sector is expected to increase. The construction sector as a whole is expected to continue strong well into 2023.

Account	2022 Budget	2023 Proposed	Variance
Total Revenue	1,091,000	1,079,000	-1.1 %

The Building and Plumbing expenses in 2023 are expected to be higher than those budgeted for in 2022 due to the increase in staffing levels discussed below. This change will have an impact on salary related line items as well as on training, mileage, supplies and membership.

Account	2022 Budget	2023 Proposed	Variance
Total Expense	1,121,520	1,156,760	3.1 %

The overall expenses of the Building and Plumbing section has increased by 3.1% with an expected 1.1% decrease in revenue. This should still allow for a small surplus to transfer to the reserve account which will be used to smooth out any discrepancies. As such, there will be no implications on the Tax Levy.

Property Standards Enforcement

The 2023 revenue predictions for Property Standards is a 9.5% increase.

Account	2022 Budget	2023 Proposed	Variance
Total Revenue	21,000	23,000	9.5 %

The 2023 expense predictions for Property Standards is a 8.9% increase.

Account	2022 Budget	2023 Proposed	Variance
Total Expenses	102,153	111,204	8.9 %

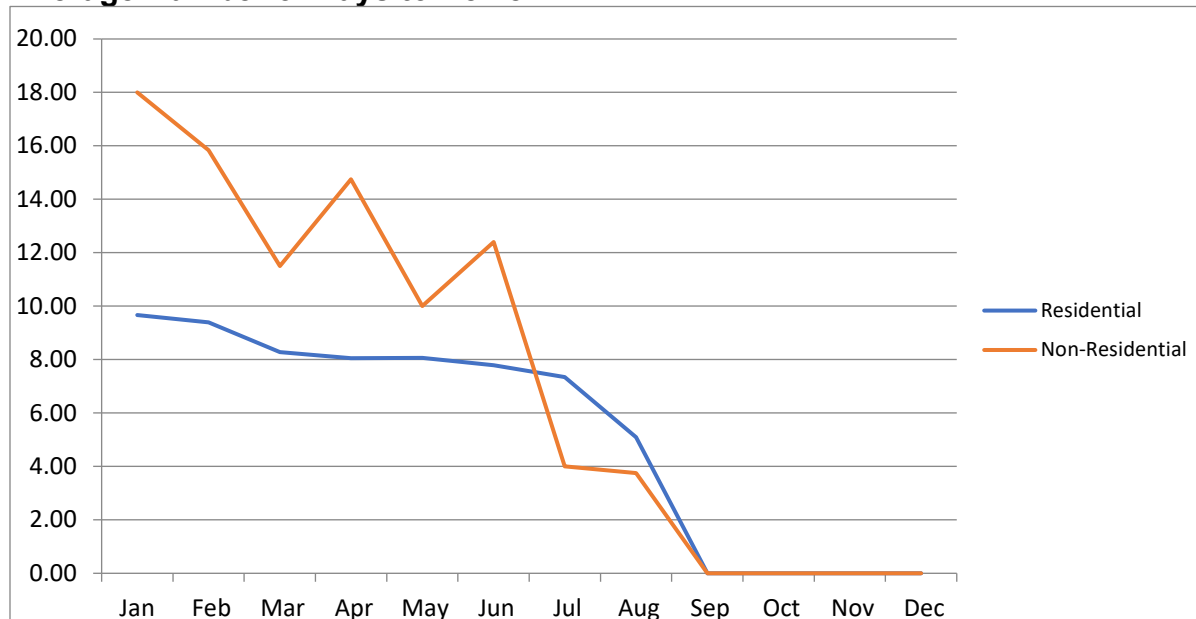
Service Level Commentary

Building and Plumbing

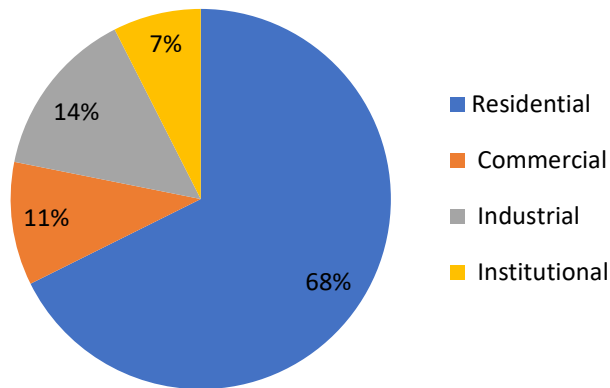
At the year-to-date (end of Aug) 2022 is slightly off the record-setting numbers of 2020 and 2021, yet at the current rate will still post as above average.

The number one metric of service level is the number of days to review an application for permit. For housing permits the standard is 10 days while non-housing can be anywhere from 15 to 30 days depending on the complexity of the project. The average time to review for housing has been consistently below 10 working days. The construction value indicators show that this year has a similar mix of housing, commercial and industrial to 2021. To date, the service levels have not been impacted by the workforce challenges listed below through the use of overtime and contract inspectors.

Average Number of Days to Review



Value of Construction



Property Standards Enforcement

In the year to date (end of Aug) 2022 there were 281 new complaints (an increase of 26% over last year), of which 110 have been resolved (39% - a 38% decrease over last year). There were 66 Notices issued (3% decrease over last year) and 14 Orders issued (21% increase over last year). In most cases initial contact on these files has been made within the 48 hour customer service window.

The increase in complaints may be attributable to the compliance efficiency instilling in the City’s constituents a higher level of confidence in the process.

2023 Workforce Requirements

Full-Time Equivalent Positions (FTE):

FTE	2022	2023	Change
Permanent	7.00	7.00	0.00
Part-Time	0.00	0.00	0.00
Casual	0.00	0.30	0.30
Total	7.00	7.30	0.30

Explanation of FTE Changes

In 2022 a Deputy Chief Building Official position was created and filled. The departure of two junior inspectors in 2021 and a senior inspector in early 2022 has left Building

Services short staffed. A junior inspector was hired in May of this year and the balance was supported by hiring a contract inspector and a contract plan examiner.

A college student on a summer work-term placement will help fill the gap in staffing.

Flow-Through Impact

None.



2023 Operating Budget Highlights

Department

Social Services

Tax Levy Implications

Comparison of net cost for department.

2023 Budget Request	\$4,792,726
2022 Approved Budget	\$4,624,990
Percentage Change	3.63%

Long term financial planning requires an examination of current budget performance and analysis of future needs, in terms of service levels and financial impacts. Through the budget process, these issues can be quantified using the following guidelines.

2022 Budget Performance

The Social Services Department anticipates a surplus in the budget this year due to a number of staffing vacancies.

2023 Budget Comparison

Overall, the Social Services budget for 2023 has increased by **3.63%**.

The County shares the cost of Social Services in accordance with the City/County cost sharing agreement.

Wages, benefits and the general increase in the costs account for most of the increases in the budget.

Administration: Cost Neutral

- Administration expenses include general and non-program operating costs such as janitorial services, office rent, equipment rentals, telephone, and office supplies. Administration expenses are charged to the three divisions (Ontario

Works, children's services, and housing services) through a costing allocation model.

Ontario Works: Increase of 3.83%

- The province continues to cap administrative funding at the level of 2018 actual Ontario Works expenditures. This 50/50 funding is for delivery of the Ontario Works program. Direct benefits paid to OW recipients remain 100% funded by the province.

Children's Services: Increase of 3.67%

- In 2022 the Ministry reduced the cost -sharing of admin funding from 10% to 5%. It is anticipated that the cost share will be reinstated to 10% in 2023 however the allocation has not been received from the Province at the time of this report in order to confirm.

Housing: Increase of 3.53%

- The largest increase within Housing is due to the necessity to increase funding related to repairs and upkeep of our housing stock.

Service Level Commentary

Human Services Integration (HSI)

- Human Service Integration has been encouraged Provincially for over 10years. This concept strives to provide streamlined services across Ontario Works, Children's Services and Housing and Homelessness. It is not mandatory and has been implemented to various degrees across the province.
- Social Services has implemented this concept (HSI) through front facing customer service, intake, financial services, data/research and filing.
- Throughout 2022 the position of Social Service Resource Coordinator has been piloted. This staff position provides direction, referrals and support across all three service areas by responding to inquiries from the public who are not already attached to a worker within the office. This includes internal programs, community programs and other Provincial programs (ODSP, CPP,OAS etc). This position has been funded through the surplus in wages due to staffing changes and reduced caseload numbers.

Ontario Works

- The Provincial forecast for 2023-2024 projects a caseload increase of 17%. Historically, this forecasting is fairly accurate and an effective tool for planning. The present FTE compliment of Employment and Income Coordinators is expected to be sufficient for 2023.
- Despite the cost of living continuing to rise, Ontario Works rates for recipients have not increased since October 2018. Economic hardship adds pressure to

Discretionary Benefit funding that has been capped at \$10 per case per month since April 2013.

- Staff work closely with Employment Ontario service providers in St. Thomas and Elgin County to connect recipients with employment opportunities, job readiness activities and resume, interview skill training.
- Ontario Works employs uniquely trained staff who focus on the diverse needs of those who require assistance from the office. These specialized caseloads include mental health, addictions, long term recipients, youth, Elgin-East and Elgin -West. There are also staff members who speak low-German and French.
- Ontario Works staff collaborate with various community agencies in order to provide wrap around services from a holistic person-centered approach. In addition, staff attend Grace Café, Railway City Lofts and the Inn on a weekly basis to connect with the community.
- There have been many Provincial initiatives over the past year including electronic data management, centralized intake, enhanced online reporting services and preparation for Employment Transformation. These initiatives will continue throughout 2023 and require resources for training, expanding programs within the community and capacity to support frontline staff to successfully implement changes.

Children's Services

- At this time, the 2023 allocation has not been received. It is anticipated that there will be some reductions due to the continued decrease of parent fees which aligns with the roll out of Canada Wide Early Learning Child Care (CWELCC) system.
- The CWELCC system is fully funded and does not require municipal funds.
- Workforce funding will carry over into March 2023. The objective of the funding is to assist childcare providers to attract staff, retain existing staff and enhance training opportunities.
- There continues to be a reduction in utilization of the childcare fee subsidy program due to many factors including COVID 19, lack of spaces and staff capacity within centres.
- There is a need to increase support for Special Needs resource funding which will allow access for all children in licensed childcare. This will be covered through core funding from the Ministry.

Housing and Homelessness

- Additional funds are required to maintain the quality and condition of the Housing stock.
- The Social Housing waitlist has decreased by 10% over the past year. This is the first decrease in several years. The positive change may be due to the increase in Portable Housing Benefits that were approved in the budget last year.

- There are increased pressures within the Homelessness service area due to the concern for those who are in our community living unsheltered. All available resources are being accessed to plan for the future, mitigate risks, collaborate with community partners and support those who are vulnerable in our community.
- There are several rent subsidies administered through the office to assist the public with increased rental costs. These subsidies require a significant amount of staff resources at initial application, each time someone moves and completing annual reviews.
- A review of available internal resources will be conducted in the next 6 months to determine if the current staffing level is sufficient to respond to the increased needs in the community.

2023 Workforce Requirements

Full-Time Equivalent Positions (FTE):

FTE	2022	2023	Change
Permanent	47.00	47.00	0.00
Part-Time	0.00	0.00	0.00
Casual	0.00	0.00	0.00
Total	47.00	47.00	0.00

Explanation of FTE Changes

None.

Flow-Through Impact

None.



2023 Operating Budget Highlights

Department

Valleyview

Tax Levy Implications

Comparison of net cost for department.

2023 Budget Request	\$2,926,801
2022 Approved Budget	\$2,698,403
Percentage Change	8.46%

Long term financial planning requires an examination of current budget performance and analysis of future needs, in terms of service levels and financial impacts. Through the budget process, these issues can be quantified using the following guidelines.

2022 Budget Performance

The 2022 budget is forecasted to meet budget expectations at year end. However, the uncertainty of covid could have an impact.

2023 Budget Comparison

The 2023 budget will maintain current service levels and increase in two areas as outlined in service level commentary. Negotiated wage increases and benefit increases, as well as supply price increases have impacted the 2023 budget.

Service Level Commentary

Valleyview will receive \$974,000 in additional funding from the Ministry of Long-Term Care. This funding must be utilized to increase staffing levels to achieve 4.0 hours of care per day. With this funding Valleyview will add staff in the Nursing department 8.0 FTE and activation 1.6 FTE.

Valleyview will transition away from contract cleaning services which have become unstable in today's environment. Additional cleaning staff will be hired using funds previous paid to contract cleaners, plus additional funding of \$66,664.

2023 Workforce Requirements

Full-Time Equivalent Positions (FTE):

FTE	2022	2023	Change
Permanent	91.00	100.00	9.00
Part-Time	53.77	58.75	4.98
Casual	0.00	0.00	0.00
Total	144.77	158.75	13.98

Explanation of FTE Changes

Please see Service Level Commentary above.

Flow-Through Impact

FTE increase will flow-through into future budgets.



2023 Operating Budget Highlights

Department

Library Services

Tax Levy Implications

Comparison of net cost for department.

2023 Budget Request	\$2,614,524
2022 Approved Budget	\$2,545,974
Percentage Change	2.69%

Long term financial planning requires an examination of current budget performance and analysis of future needs, in terms of service levels and financial impacts. Through the budget process, these issues can be quantified using the following guidelines.

2022 Budget Performance

It's not anticipated that there will be significant over or under expenditures. Some issues with the supply chain could have an effect.

2023 Budget Comparison

The 2023 budget shows an increase of 2.7%.

Service Level Commentary

The Library has returned to being fully open to the public. With this positive change, it's anticipated that there should be an increase in the revenue generated from various activities like room rentals.

The Wages and Benefits reflect agreements made in the 4 year ratified Collective Agreement (1.75% in 2023) as well as increases in the cost of benefits.

The increase in cost for the Employee Assistance Program (EAP) wasn't anticipated in 2022. This line item will be updated in 2023 to reflect the anticipated cost increases. Postage and Postage Meter includes the mailing of Interlibrary Loans. Some of this money is reimbursed to us by the Ontario government via a grant.

Some of the collections lines have significantly increased or decreased. This is due to the cost of eBooks and eAudiobooks. In total, however, there isn't an increase for all collections.

Due to the decrease in availability of print magazines and DVDs, the machine readable budget line has increased by \$5,400 to allow the purchase of online resources including Newsstand and Video streaming.

The technology budget increased by 2.5% to cover increasing costs for the maintenance of and contractual agreements for technology used in the Library.

The snow removal contract will increase in cost. Last year the entire season was paid for at once. This year payment will be made month by month so there won't be a payment for two months in the previous year. This is reflected in an increase in the Building Contracts line.

2023 Workforce Requirements

Full-Time Equivalent Positions (FTE):

FTE	2022	2023	Change
Permanent	17.00	17.00	0.00
Part-Time	7.50	7.50	0.00
Casual	0.00	0.00	0.00
Total	24.50	24.50	0.00

Explanation of FTE Changes

None.

Flow-Through Impact

Incremental increases to support software and hardware as well as to balance online resources such as eBooks and eAudiobooks with physical materials.



2023 Operating Budget Highlights

Department

Economic Development

Tax Levy Implications

Comparison of net cost for department.

2023 Budget Request	805,357
2022 Approved Budget	689,925
Percentage Change	16.73%

Long term financial planning requires an examination of current budget performance and analysis of future needs, in terms of service levels and financial impacts. Through the budget process, these issues can be quantified using the following guidelines.

2022 Budget Performance

In 2022, the EDC secured more external funding than at any part of its 65-year history, with over \$120,000 coming from the Canadian Urban Institute, \$330,000 coming from the My Main Street Program (overseen by the Economic Developers Council of Ontario) to fund two Main Street Ambassadors and grants (totaling \$200,000) to local businesses, \$17,800 from Global Affairs Canada, \$100,000 from the Southwestern Ontario Tourism Corporation and \$80,000 from Reconnect Ontario (both for Arts and Cultural Programs), along with substantial community partnerships totaling over \$50,000 from the local business community. This represents additional funding of \$697,800 – more than the overall budget of the EDC in 2022.

The current statements do not reflect some of this revenue, so it appears as though the EDC is underperforming in certain areas. Once those funds are received, however, the expectation is that the Corporation will be on or below budget.

2023 Budget Comparison

Prior to 2022, the EDC reorganized and shifted responsibilities, ramping up the marketing to better serve all areas, combining roles to encourage business attraction

and retention and taking on the Horton Farmers' Market as a new program of the Corporation. After one year of this increased activity, it has become obvious that, if the EDC is to continue to service the community at the level that has become expected, additional human resources will be required.

In the 2023 Budget, the wages and benefits of the CEO, the Manager of Marketing and Communication and the Manager of Business Development and Entrepreneurship have all been included in the EDC's core budget (previously shared costs for two of these roles with the Small Business Enterprise Centre - SBEC), an additional role has been budgeted for within the SBEC, an additional Summer Student has been budgeted for in Tourism (to assist with the Horton Farmers' Market and to support the marketing efforts of the Corporation) and the Horton Market Coordinator position is being funded to a greater extent by the Market budget itself (with approximately 10% of the wage and 100% of the benefits still covered under the SBEC Budget). These additions, along with natural annual wage increases to existing staff of nearly \$12,000 and inflationary pressures in other areas, result in an annual budget increase of approximately \$116,000, or 16.95%.

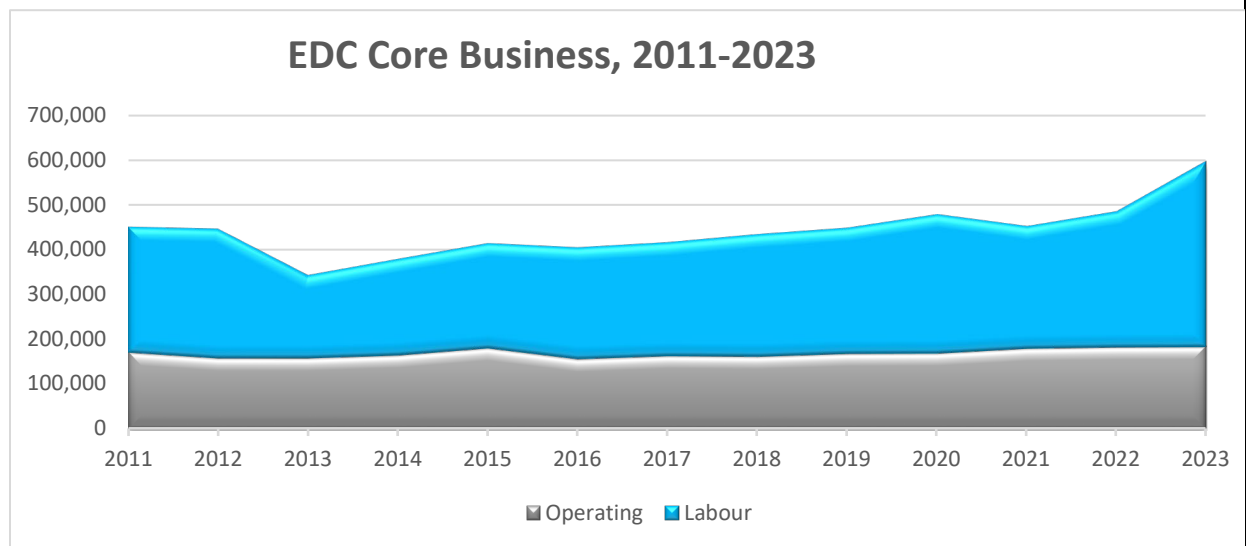
This is the largest budget increase ever requested by the EDC and yet even with the added cost, the EDC remains one of the lowest overall organizational budgets in the City and relies on less municipal funding than comparable cities. For example (2021):

- InvestStratford – overall budget of \$824,898 (does not cover tourism or a farmers' market as the City of Stratford added \$630,000 in tourism spending, which does not include wages of Tourism staff)
- City of Woodstock Economic Development - \$709,000 (also does not include tourism or a farmers' market – Tourism adds over \$500,000 to this budget)
- Sarnia-Lambton Economic Partnership – Nearly \$1.5 million, with an additional \$780,000 spent on Tourism.

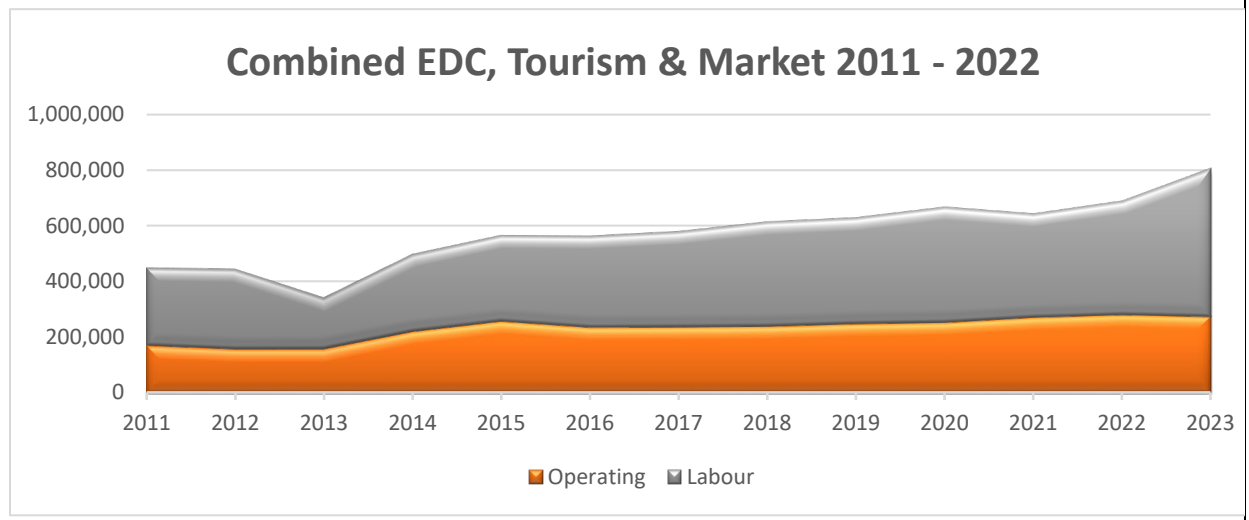
The EDC recognizes the impact the added costs have on the overall budget and the expectation is that, over the next several years, the growth that occurs as a result of having a welcoming environment for development in the City will more than cover the expenditures. In the last year alone, the EDC worked on sales of what were effectively infill City lands that totaled \$820,000. With the addition of a large amount of new industrial lands in the northeast of the City, the expectation is that the next several years will be exceptionally busy with development activity.

It should be noted that the EDC is very much a service-based organization, with the 2023 proposed budget showing over \$800,000 in costs directly associated with wages and benefits. Fortunately, funding is received to cover a portion of those costs as it relates to the SBEC. On the operating side, outside of wages and benefits, the EDC has remained at approximately the same level of cost to the City for nearly a decade.

On the following chart, the historical costs of the EDC's core budget is demonstrated (without Tourism, the SBEC or the Horton Farmers' Market):



When the entirety of the organization is looked at, it results in the following comparison (the SBEC is not included as it is fully funded within the budgets shown and funded through external sources):



Service Level Commentary

As described above, the EDC is currently stretched thin, with clients having to wait longer than what is considered an appropriate amount of time to meet with staff. This, along with the potential for employee burnout, is the driver for the request for additional resources. If this request is not deemed a priority for the City, the EDC will review the services currently being provided and will look to see where service levels can be

decreased to provide a more reasonable workload and adequate response times for those served. As this option would involve cutting some of the important work that is being done in the community, it is not the ideal scenario.

2023 Workforce Requirements

Full-Time Equivalent Positions (FTE):

FTE	2022	2023	Change
Permanent	6.00	7.00	1.00
Part-Time	0.22	0.22	0.00
Casual	0.31	0.62	0.31
Total	6.53	7.84	1.31

Explanation of FTE Changes

The addition to the FTE totals represents a new role in the Small Business Enterprise Centre (Senior Business Advisor) and another Summer Student.

Flow-Through Impact

None.

City of St Thomas
2023 Draft Operating Budget

	2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
<u>Budget Summary</u>					
Mayor and Council	\$321,531.36	\$413,260.56	\$431,271.00	18,010	4.36%
City Manager	437,658.48	390,891.96	528,169.00	137,277	35.12%
City Clerk	506,306.58	677,003.16	634,830.94	(42,172)	(6.23%)
Treasury	(70,519,813)	(52,394,581)	(56,081,611)	(3,687,031)	7.04%
Human Resources	1,974,190.28	2,363,266.08	2,656,254.80	292,989	12.40%
Police	11,130,727.47	13,750,392.36	14,625,667.44	875,275	6.37%
Fire	8,427,976.06	9,305,067.48	10,251,695.50	946,628	10.17%
Environmental Services	8,468,964.31	9,179,455.68	9,508,034.99	328,579	3.58%
Parks, Recreation and Property Managemer	4,749,848.27	4,917,223.12	5,299,298.86	382,076	7.77%
Planning and Building	638,941.82	838,728.12	1,006,980.33	168,252	20.06%
Social Services	3,528,274.42	4,624,989.84	4,792,725.91	167,736	3.63%
Valleyview	1,801,066.94	2,698,402.96	2,926,801.00	228,398	8.46%
Library	2,020,950.77	2,545,974.00	2,614,524.33	68,550	2.69%
Economic Development Corporation	814,061.41	689,925.24	805,357.00	115,432	16.73%
	(25,699,315)	0	0	0	(100.00%)

City of St Thomas
2023 Draft Operating Budget

		2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
Mayor and Council						
Councillors						
10-10-1000: 2999	Revenue					
Expenses:						
1-10-10-100-3011	Reg Part-time Salaries & Wages	173,711.31	210,089.04	221,169.00	11,080	5.27%
1-10-10-100-3120	Statutory Benefits	11,664.41	20,069.76	18,149.00	(1,921)	(9.57%)
1-10-10-100-3130	Employer Benefits	11,277.98	14,912.16	14,900.00	(12)	(0.08%)
1-10-10-100-3210	Car Allowance	11,398.60	12,999.96	15,000.00	2,000	15.38%
1-10-10-100-3316	Board Recoveries	-1,650.00	-4,500.00	-4,500.00	0	0.00%
1-10-10-100-4022	Conference Fees	5,281.71	11,000.04	11,000.00	(0)	(0.00%)
1-10-10-100-4240	Telephone Services	6,180.77	1,800.00	1,800.00	0	0.00%
1-10-10-100-5099	Miscellaneous Expenses	40.00			0	(100.00%)
1-10-10-100-4280	Staff Mileage		249.96		(250)	(100.00%)
	Total Expenses	217,904.78	266,620.92	277,518.00	10,897	4.09%
	Total Councillors	217,904.78	266,620.92	277,518.00	10,897	4.09%
Mayor						
10-11-1000: 2999	Revenue					
Expenses:						
1-10-11-100-3011	Reg Part-time Salaries & Wages	56,450.68	65,681.04	71,193.00	5,512	8.39%
1-10-11-100-3120	Statutory Benefits	4,516.71	2,508.72	6,268.00	3,759	149.85%
1-10-11-100-3130	Employer Benefits	31.90		42.00	42	(100.00%)
1-10-11-100-3210	Car Allowance	4,890.19	5,124.96	6,500.00	1,375	26.83%
1-10-11-100-3316	Board Recoveries	-1,210.00			0	(100.00%)
1-10-11-100-4022	Conference Fees	1,841.65	5,000.04	5,000.00	(0)	(0.00%)
1-10-11-100-4240	Telephone Services	155.20	300.00	400.00	100	33.33%
1-10-11-100-4280	Mileage		249.96		(250)	(100.00%)
	Total Expenses	66,676.33	78,864.72	89,403.00	10,538	13.36%
	Total Mayor	66,676.33	78,864.72	89,403.00	10,538	13.36%
City Council						
Administration						
10-12-100-1000: 299	Revenue					
Expenses:						
1-10-12-100-4001	Meetings/Receptions	474.33	6,999.96	4,000.00	(3,000)	(42.86%)
1-10-12-100-4005	Public Relations	8,497.28	20,000.04	15,000.00	(5,000)	(25.00%)
1-10-12-100-4023	Association Membership Fees	15,152.44	15,000.00	16,000.00	1,000	6.67%
1-10-12-100-4055	Integrity Commissioner / Investigator	2,544.00	3,500.04	5,000.00	1,500	42.86%
1-10-12-100-4259	Courier	4.58	249.96	250.00		0.02%
1-10-12-100-4261	Advertising	790.77	3,000.00	1,000.00	(2,000)	(66.67%)
1-10-12-100-4272	Printing	762.82	1,500.00	1,500.00	0	0.00%
1-10-12-100-4700	Service Charges	75.00		200.00	200	(100.00%)
1-10-12-100-5011	Office Supplies	553.72	1,749.96	1,200.00	(550)	(31.43%)
1-10-12-100-5099	Miscellaneous Expenses	532.21	500.04		(500)	(100.00%)
1-10-12-100-7330	Council Grants	7,563.10	14,124.96		(14,125)	(100.00%)
1-10-12-100-4014	Strategic Planning Expenses		750.00	20,000.00	19,250	2566.67%
1-10-12-100-5510	Publications and Subscriptions		399.96	200.00	(200)	(49.99%)
	Total Expenses	36,950.25	67,774.92	64,350.00	(3,425)	(5.05%)
	Total Administration	36,950.25	67,774.92	64,350.00	(3,425)	(5.05%)
Honours & Awards						
10-12-121-1000: 299	Revenue					
10-12-121-3000: 999	Expenses					
	Total Honours & Awards				0	(100.00%)
Canada Day						
10-12-122-1000: 299	Revenue					
10-12-122-3000: 999	Expenses					
	Total Canada Day				0	(100.00%)
	Total City Council	36,950.25	67,774.92	64,350.00	(3,425)	(5.05%)
	Total Mayor and Council	321,531.36	413,260.56	431,271.00	18,010	4.36%

**City of St Thomas
2023 Draft Operating Budget**

2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
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City Manager

Corporate Administration

13-1000:2999

Revenue

Expenses:

1-13-13-100-3010	Reg Full-time Salaries & Wages	284,617.85	271,213.92	381,564.00	110,350	40.69%
1-13-13-100-3120	Statutory Benefits	19,764.41	14,283.00	22,800.00	8,517	59.63%
1-13-13-100-3130	Employer Benefits	25,788.03	25,088.04	35,485.00	10,397	41.44%
1-13-13-100-3135	OMERS	13,620.28	32,307.00	16,180.00	(16,127)	(49.92%)
1-13-13-100-4001	Meeting/Reception Expenses	418.43	1,200.00	1,000.00	(200)	(16.67%)
1-13-13-100-4005	Public Relations	275.94	3,000.00	2,000.00	(1,000)	(33.33%)
1-13-13-100-4020	Training, Workshops, Exam Fees	894.17	249.96	250.00		0.02%
1-13-13-100-4022	Conference Fees	1,759.68	999.96	5,000.00	4,000	400.02%
1-13-13-100-4023	Association Membership Fees	1,541.67	800.04	2,500.00	1,700	212.48%
1-13-13-100-4059	Health Recruitment Partnership	84,083.41	38,000.04	58,140.00	20,140	53.00%
1-13-13-100-4240	Telephone Services	1,142.19	699.96	800.00	100	14.29%
1-13-13-100-4280	Staff Mileage	740.03	950.04	1,200.00	250	26.31%
1-13-13-100-4700	Service Charges	75.00		50.00	50	(100.00%)
1-13-13-100-5011	Office Supplies	2,508.64	2,000.04	1,000.00	(1,000)	(50.00%)
1-13-13-100-5510	Books & Subscriptions	428.75	99.96	200.00	100	100.08%
Total Expenses		437,658.48	390,891.96	528,169.00	137,277	35.12%
Total City Manager		437,658.48	390,891.96	528,169.00	137,277	35.12%

City Clerk

Clerk's Office

Administration

Revenue:

1-14-14-100-1499	Misc. Sales	-80.53	-249.96	-199.96	50	(20.00%)
1-14-14-100-2114	Commissioners Fee	-2,486.63	-2,000.04	-2,000.04	0	0.00%
1-14-14-100-2115	In/Out of Town Death Recoveries	-12,280.00	-5,000.04	-7,000.04	(2,000)	40.00%
1-14-14-100-2525	Heritage Committee Secretarial Recovery	-749.97	-999.96	-999.96	0	0.00%
1-14-14-100-2761	Marriage Licence Fee	-29,260.00	-27,999.96	-24,999.96	3,000	(10.71%)
Total Revenue		-44,857.13	-36,249.96	-35,199.96	1,050	(2.90%)

Expenses:

1-14-14-100-3010	Reg Full-time Salaries & Wages	308,177.59	383,542.20	502,226.41	118,684	30.94%
1-14-14-100-3011	Reg Part-time Salaries & Wages	44,006.00	9,000.00		(9,000)	(100.00%)
1-14-14-100-3090	Overtime	3,541.48	4,500.00	4,500.00	0	0.00%
1-14-14-100-3120	Statutory Benefits	29,734.54	31,709.04	41,082.12	9,373	29.56%
1-14-14-100-3130	Employer Benefits	42,214.97	52,386.24	67,850.79	15,465	29.52%
1-14-14-100-3135	OMERS	34,900.69	38,637.48	50,975.98	12,339	31.93%
1-14-14-100-4020	Training, Workshops, Exam Fees	206.23	2,100.00	3,100.00	1,000	47.62%
1-14-14-100-4022	Conference Fees	50.00	600.00	600.00	0	0.00%
1-14-14-100-4023	Association Membership Fees	1,236.39	1,800.00	1,800.00	0	0.00%
1-14-14-100-4131	Contracted Security	779.23	3,000.00	4,500.00	1,500	50.00%
1-14-14-100-4166	Software Expense	6,105.60	5,597.04	6,200.04	603	10.77%
1-14-14-100-4240	Telephone Services	281.66	300.00	300.00	0	0.00%
1-14-14-100-4259	Courier	165.36	300.00	300.00	0	0.00%
1-14-14-100-4700	Service Charges	92.04			0	(100.00%)
1-14-14-100-5011	Office Supplies	533.36	2,000.04	1,500.04	(500)	(25.00%)
1-14-14-100-5240	Marriage Licence Expense	9,600.00	12,000.00	12,000.00	0	0.00%
1-14-14-100-5510	Books & Subscriptions	218.40	300.00	300.00	0	0.00%
1-14-14-100-4075	Contracted Services		5,000.04		(5,000)	(100.00%)
1-14-14-100-4077	Records Storage/Document Mtg.		399.96	399.96	0	0.00%
1-14-14-100-4272	Printing		200.04	200.04	0	0.00%
1-14-14-100-4280	Staff Mileage		200.04	200.04	0	0.00%
1-14-14-100-5070	Equipment Purchases		999.96	999.96	0	0.00%
Total Expenses		481,843.54	554,572.08	699,035.38	144,463	26.05%
Total Administration		436,986.41	518,322.12	663,835.42	145,513	28.07%

Committee of Adjustment

Revenue:

1-14-14-141-2192	C. of. A. Administrative Charges	-1,800.00	-800.04	-1,000.00	(200)	24.99%
1-14-14-141-2194	Committee of Adj Application Fees	-9,700.00	-8,499.96	-11,500.00	(3,000)	35.29%
Total Revenue		-11,500.00	-9,300.00	-12,500.00	(3,200)	34.41%

Expenses:

1-14-14-141-3011	Reg Part-time Salaries & Wages	2,052.60	2,400.00	3,000.00	600	25.00%
1-14-14-141-3120	Statutory Benefits	97.24	120.00	150.00	30	25.00%
1-14-14-141-4023	Association Membership Fees	150.00	150.00	150.00	0	0.00%
1-14-14-141-4051	Committee of Adjustment Advertising	7,257.23	5,430.00	8,000.00	2,570	47.33%
1-14-14-141-4040	Legal Fees		1,200.00	1,200.00	0	0.00%

**City of St Thomas
2023 Draft Operating Budget**

		2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
Total Expenses		9,557.07	9,300.00	12,500.00	3,200	34.41%
Total Committee of Adjustment		-1,942.93			0	(100.00%)
Elections						
Revenue:						
1-14-14-142-2110	Election Nominations	-2,500.00			0	(100.00%)
Total Revenue		-2,500.00			0	(100.00%)
Expenses:						
1-14-14-142-3011	Reg Part-time Salaries & Wages	200.00	15,840.00		(15,840)	(100.00%)
1-14-14-142-4051	Advertising, Marketing & Prom.	1,655.44	2,000.04		(2,000)	(100.00%)
1-14-14-142-4240	Telephone Services	15.52	450.00		(450)	(100.00%)
1-14-14-142-4257	Regular Postage	29,678.81	27,000.00		(27,000)	(100.00%)
1-14-14-142-4510	Voters List, Ballots	15,284.31	21,500.04		(21,500)	(100.00%)
1-14-14-142-5010	Special Departmental Supplies	10,430.79	39,999.96		(40,000)	(100.00%)
1-14-14-142-3090	Overtime		600.00		(600)	(100.00%)
1-14-14-142-3120	Statutory Benefits		1,944.96		(1,945)	(100.00%)
1-14-14-142-4160	Equipment Warranty		2,300.04		(2,300)	(100.00%)
1-14-14-142-4171	Building Rent/Lease		2,000.04		(2,000)	(100.00%)
1-14-14-142-4272	Printing		2,499.96		(2,500)	(100.00%)
Total Expenses		57,264.87	116,135.04		(116,135)	(100.00%)
Total Elections		54,764.87	116,135.04		(116,135)	(100.00%)
Municipal Heritage Committee						
Revenue:						
1-14-14-143-2020	National Trust for Canada funding	-8,850.00	-5,499.96	-5,499.96	0	0.00%
1-14-14-143-2406	Book Sales	-28.57			0	(100.00%)
Total Revenue		-8,878.57	-5,499.96	-5,499.96	0	0.00%
Expenses:						
1-14-14-143-3011	Reg Part-time Salaries & Wages	10,692.76	7,749.96	7,749.96	0	0.00%
1-14-14-143-3120	Statutory Benefits	911.05	750.00	750.00	0	0.00%
1-14-14-143-4061	Secretarial Support	749.97	999.96	999.96	0	0.00%
1-14-14-143-5012	Program Supplies	141.86	1,500.00	1,500.00	0	0.00%
Total Expenses		12,495.64	10,999.92	10,999.92	0	0.00%
Total Municipal Heritage Committee		3,617.07	5,499.96	5,499.96	0	0.00%
Total Clerk's Office		493,425.42	639,957.12	669,335.38	29,378	4.59%
Airport						
General Operations						
Revenue:						
1-14-15-120-2370	Farm Land Rental	-263,065.21	-275,538.00	-294,825.56	(19,288)	7.00%
1-14-15-120-2371	Lot Lease Rental (Commercial)	-13,476.18	-19,344.00	-27,500.00	(8,156)	42.16%
1-14-15-120-2372	Small Lot Lease Rental (Private)	-31,098.98	-21,032.04	-40,289.85	(19,258)	91.56%
1-14-15-120-2373	Tie-Down Revenue	-6,700.00	-6,000.00	-6,000.00	0	0.00%
1-14-15-120-2420	100LL Fuel Sales Revenue	-298,963.60	-410,000.04	-410,000.04	0	0.00%
1-14-15-120-2421	Aircraft Oil Sales Revenue	-1,697.76	-500.04	-500.04	0	0.00%
1-14-15-120-2422	Jet A Fuel Sales Revenue	-364,539.65	-192,999.96	-192,999.96	0	0.00%
1-14-15-120-2590	Ramp Fees	-24,322.00	-24,000.00	-24,000.00	0	0.00%
1-14-15-120-2592	Miscellaneous Revenue	-19,068.46	-15,906.00	-15,906.00	0	0.00%
1-14-15-120-2510	Catering Recoveries		-500.04	-500.04	0	0.00%
1-14-15-120-2518	Water Recovery - Lot Lease Rental (Commercial)		-1,500.00	-1,500.00	0	0.00%
Total Revenue		-1,022,931.84	-967,320.12	-1,014,021.49	(46,701)	4.83%
Expenses:						
1-14-15-120-3010	Reg Full-time Salaries & Wages	108,847.20	130,868.40	137,113.60	6,245	4.77%
1-14-15-120-3011	Reg Part-time Salaries & Wages	85,711.74	96,999.96	95,775.73	(1,224)	(1.26%)
1-14-15-120-3090	Overtime	1,586.88	999.96	999.96	0	0.00%
1-14-15-120-3120	Statutory Benefits	11,192.56	15,167.28	17,267.86	2,101	13.85%
1-14-15-120-3130	Employer Benefits	10,492.83	14,493.96	14,016.58	(477)	(3.29%)
1-14-15-120-3135	OMERS	13,079.76	15,681.00	24,536.28	8,855	56.47%
1-14-15-120-3211	Uniforms	300.00	300.00	300.00	0	0.00%
1-14-15-120-4022	Conference Fees	1,276.40	1,500.00	1,500.00	0	0.00%
1-14-15-120-4023	Association Membership Fees	628.00	999.96	999.96	0	0.00%
1-14-15-120-4054	Professional Fees	11,806.51	12,000.00	17,000.00	5,000	41.67%
1-14-15-120-4063	Waste Removal Expense	3,804.09	2,600.04	2,600.04	0	0.00%
1-14-15-120-4067	Airfield Lighting Expense	5,965.36	5,000.04	5,000.04	0	0.00%
1-14-15-120-4070	Landscaping/Grass Cutting Expenses	3,008.14	5,049.96	5,049.96	0	0.00%
1-14-15-120-4071	Oil Removal Expense	135.85	500.04	500.04	0	0.00%
1-14-15-120-4131	Contracted Security	5,333.28	6,300.00	6,700.00	400	6.35%
1-14-15-120-4151	Radio Repair Expenses	920.00	6,000.00	6,000.00	0	0.00%

City of St Thomas
2023 Draft Operating Budget

		2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
1-14-15-120-4176	Operating Equipment Rent/Lease	460.16	999.96	999.96	0	0.00%
1-14-15-120-4212	Insurance	19,001.00	18,200.04	21,850.00	3,650	20.05%
1-14-15-120-4240	Telephone/Fax Services	2,571.91	2,529.96	2,529.96	0	0.00%
1-14-15-120-4244	Cell Phone Expense	146.23	800.04	800.04	0	0.00%
1-14-15-120-4250	Internet - Computer T/TV	837.50	999.96	999.96	0	0.00%
1-14-15-120-4700	Service Charges	5,981.77	11,000.04	10,000.04	(1,000)	(9.09%)
1-14-15-120-5010	General Supplies	2,302.26	3,000.00	3,000.00	0	0.00%
1-14-15-120-5011	Office Supplies	539.24	1,400.04	1,400.04	0	0.00%
1-14-15-120-5030	Parking - Materials & Supplies	3,700.30	14,000.04	14,000.04	0	0.00%
1-14-15-120-5070	Equipment Purchases	2,813.29	6,999.96	6,999.96	0	0.00%
1-14-15-120-5093	Catering Expenses	553.70	999.96	999.96	0	0.00%
1-14-15-120-5270	Turbo Fuel Jet A	373,486.85	155,000.04	155,000.04	0	0.00%
1-14-15-120-5271	AV Fuel 100II	292,510.26	330,000.00	330,000.00	0	0.00%
1-14-15-120-5272	Aviation Oil Purchases	1,908.96	999.96	999.96	0	0.00%
1-14-15-120-7011	Transfer to Reserve	56,250.00	75,000.00	75,000.00	0	0.00%
1-14-15-120-4051	Advertising, Marketing & Prom.		3,000.00	3,000.00	0	0.00%
1-14-15-120-4140	Asphalt Repairs Expense		9,999.96	9,999.96	0	0.00%
1-14-15-120-4146	Contracted Equipment Repair		2,025.00	2,025.00	0	0.00%
1-14-15-120-4280	Staff Mileage		500.04	500.04	0	0.00%
	Total Expenses	1,027,152.03	951,915.60	975,465.01	23,549	2.47%
	Total General Operations	4,220.19	-15,404.52	-38,556.48	(23,152)	150.29%
	Building					
	Revenue:					
1-14-15-800-2300	New Hangar Rental Income			-254,800.00	(254,800)	(100.00%)
	Total Revenue			-254,800.00	(254,800)	(100.00%)
	Expenses:					
1-14-15-800-4192	Other Property Taxes	-13,442.26	35,000.04	35,700.00	700	2.00%
1-14-15-800-7011	Transfer to Reserve			220,000.00	220,000	(100.00%)
	Total Expenses	-13,442.26	35,000.04	255,700.00	220,700	630.57%
	Total Building	-13,442.26	35,000.04	900.00	(34,100)	(97.43%)
	Terminal					
	Revenue:					
1-14-15-831-2300	Airport Terminal Rental Income	-20,000.00	-24,000.00	-24,000.00	0	0.00%
	Total Revenue	-20,000.00	-24,000.00	-24,000.00	0	0.00%
	Expenses:					
1-14-15-831-4141	Contracted Maintenance Expense	488.50	2,000.04	2,000.04	0	0.00%
1-14-15-831-5020	Maintenance Materials and Supplies Expense	548.65	500.04	500.04	0	0.00%
1-14-15-831-5410	Electricity (Hydro)	6,355.77	8,000.04	8,000.00	()	(0.00%)
1-14-15-831-5415	Water Expense	1,982.50	1,214.04	1,262.56	49	4.00%
1-14-15-831-5421	Natural gas	2,807.17	2,061.00	3,200.00	1,139	55.26%
	Total Expenses	12,182.59	13,775.16	14,962.64	1,187	8.62%
	Total Terminal	-7,817.41	-10,224.84	-9,037.36	1,187	(11.61%)
	Large Hangar					
	Revenue:					
1-14-15-832-2300	Large Hangar Office/Workshop Rental Income	-29,372.09	-32,042.28	-33,323.00	(1,281)	4.00%
1-14-15-832-2516	Insurance Recovery - Large Hangar	-132.88	-1,299.96	-1,299.96	0	0.00%
1-14-15-832-2518	Utilities Recovery - Large Hangar	-3,108.91	-14,499.96	-10,700.00	3,800	(26.21%)
	Total Revenue	-32,613.88	-47,842.20	-45,322.96	2,519	(5.27%)
	Expenses:					
1-14-15-832-4141	Contracted Maintenance Expense	401.66	1,011.96	1,011.96	0	0.00%
1-14-15-832-4800	Major Maintenance	109,540.00	99,999.96	99,999.96	0	0.00%
1-14-15-832-5020	Maintenance Materials and Supplies Expense	1,377.06	4,047.96	4,047.96	0	0.00%
1-14-15-832-5410	Electricity (Hydro)	2,515.12	4,040.04	4,040.04	0	0.00%
1-14-15-832-5421	Natural gas	1,831.22	6,630.00	6,630.00	0	0.00%
	Total Expenses	115,665.06	115,729.92	115,729.92	0	0.00%
	Total Large Hangar	83,051.18	67,887.72	70,406.96	2,519	3.71%
	Small Hangar					
	Revenue:					
1-14-15-833-2300	Small Hangar Monthly Rental Fee	-10,875.00	-34,567.56	-15,000.00	19,568	(56.61%)
1-14-15-833-2518	Hydro Recovery - Small Lot Hangar		-6,999.96	-4,000.00	3,000	(42.86%)
	Total Revenue	-10,875.00	-41,567.52	-19,000.00	22,568	(54.29%)

**City of St Thomas
2023 Draft Operating Budget**

		2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
Expenses:						
1-14-15-833-5020	Maintenance Materials and Supplies Expense	4.68	5,060.04	5,000.00	(60)	(1.19%)
1-14-15-833-5410	Electricity (Hydro)	3,090.35	6,999.96	5,000.00	(2,000)	(28.57%)
	Total Expenses	3,095.03	12,060.00	10,000.00	(2,060)	(17.08%)
	Total Small Hangar	-7,779.97	-29,507.52	-9,000.00	20,508	(69.50%)
	Corporate Jet Hangar					
Revenue:						
1-14-15-834-2340	Hanger Aircraft Storage - Corp Jet Hanger	-117,898.85	-78,999.96	-130,500.00	(51,500)	65.19%
	Total Revenue	-117,898.85	-78,999.96	-130,500.00	(51,500)	65.19%
Expenses:						
1-14-15-834-4120	Janitorial Cleaning Expense	7,019.48	6,000.00	7,500.00	1,500	25.00%
1-14-15-834-5025	Janitorial Supplies Expense	973.30	2,529.96	2,500.00	(30)	(1.18%)
1-14-15-834-5410	Electricity (Hydro)	8,662.94	5,049.96	7,000.00	1,950	38.61%
1-14-15-834-5421	Natural gas	9,670.61	4,580.04	10,500.00	5,920	129.26%
	Total Expenses	26,326.33	18,159.96	27,500.00	9,340	51.43%
	Total Corporate Jet Hangar	-91,572.52	-60,840.00	-103,000.00	(42,160)	69.30%
	Maintenance Garage					
1-14-15-835-1000:2	Revenue					
Expenses:						
1-14-15-835-5020	Maintenance Materials and Supplies Expense	768.48	2,025.00	2,025.00	0	0.00%
1-14-15-835-5410	Electricity (Hydro)	4,405.63	4,040.04	4,201.60	162	4.00%
1-14-15-835-5421	Natural gas	1,111.70	1,145.04	1,190.80	46	4.00%
1-14-15-835-4141	Contracted Maintenance Expense		2,025.00	2,025.00	0	0.00%
	Total Expenses	6,285.81	9,235.08	9,442.40	207	2.24%
	Total Maintenance Garage	6,285.81	9,235.08	9,442.40	207	2.24%
	Pump-House					
1-14-15-836-1000:2	Revenue					
Expenses:						
1-14-15-836-5020	Maintenance Materials and Supplies Expense		99.96	99.96	0	0.00%
1-14-15-836-5415	Water Expense		800.04	800.04	0	0.00%
	Total Expenses		900.00	900.00	0	0.00%
	Total Pump-House		900.00	900.00	0	0.00%
	Vehicles					
1-14-15-900-1000:2	Revenue					
Expenses:						
1-14-15-900-5010	General Supplies	1,191.73	2,000.04	2,000.04	0	0.00%
1-14-15-900-5435	Vehicle Fuel and Oil	12,407.98	11,000.04	11,440.00	440	4.00%
1-14-15-900-7200	Internal Fleet Services Charges	26,336.43	27,000.00	30,000.00	3,000	11.11%
	Total Expenses	39,936.14	40,000.08	43,440.04	3,440	8.60%
	Total Vehicles	39,936.14	40,000.08	43,440.04	3,440	8.60%
	Total Airport	12,881.16	37,046.04	-34,504.44	(71,550)	(193.14%)
	Total City Clerk	506,306.58	677,003.16	634,830.94	(42,172)	(6.23%)

City of St Thomas
2023 Draft Operating Budget

		2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
Treasury						
Corporate Services						
Revenue:						
1-16-16-160-2030	Unconditional Grant - Provincial	-2,683,125.00	-3,577,500.00	-3,650,900.00	(73,400)	2.05%
1-16-16-160-2040	Ministry of Health -LTC Facility Funding	-428,140.00	-513,770.04	-513,770.04	0	0.00%
1-16-16-160-2048	OCIF Funding	-3,288,180.00			0	(100.00%)
1-16-16-160-2050	ICIP Funding	-553,833.00			0	(100.00%)
1-16-16-160-2052	PGT Funding	-422,877.00			0	(100.00%)
1-16-16-160-2053	CCBF (FGT) Funding	-1,234,004.91			0	(100.00%)
1-16-16-160-2112	NSF Charges	-1,400.00	-2,499.96	-2,499.96	0	0.00%
1-16-16-160-2300	Other Rental Income	-4,216.89	-414,999.96	-415,000.00	()	0.00%
1-16-16-160-2505	Bequests / Donations Received	-292,096.20			0	(100.00%)
1-16-16-160-2580	PB Funds	-5,900,000.00			0	(100.00%)
1-16-16-160-2591	Unallocated Revenues	-15,118.78			0	(100.00%)
1-16-16-160-2610	Interest on Taxes - Current Year	-177,810.99	-200,000.04	-200,000.04	0	0.00%
1-16-16-160-2620	Interest on Taxes - 1 yr. Arrears	-120,398.10	-174,999.96	-140,000.00	35,000	(20.00%)
1-16-16-160-2630	Interest on Taxes - 2 yr. Arrears	-31,940.87	-60,000.00	-40,000.00	20,000	(33.33%)
1-16-16-160-2640	Interest on Taxes - 3+ yrs. Arrears	-7,084.71	-24,999.96	-10,000.00	15,000	(60.00%)
1-16-16-160-2650	Interest Earned	-252,734.09	-249,999.96	-275,000.00	(25,000)	10.00%
1-16-16-160-2651	A/R Interest Earned	-2,672.14	-3,999.96	-3,999.96	0	0.00%
1-16-16-160-2660	Dividend Income		-1,100,000.04	-1,100,000.04	0	0.00%
	Total Revenue	-15,415,632.68	-6,322,769.88	-6,351,170.04	(28,400)	0.45%
Expenses:						
1-16-16-160-4040	Legal and Consulting Fees	82,504.78	125,000.04	125,000.04	0	0.00%
1-16-16-160-4053	Assessment Services	453,451.12	440,000.04	450,000.00	10,000	2.27%
1-16-16-160-4075	Contracted Services	-1,352.61			0	(100.00%)
1-16-16-160-4212	Insurance	516,589.12	472,670.04	208,000.00	(264,670)	(55.99%)
1-16-16-160-4213	Insurance Claims	51,606.89	99,999.96	99,999.96	0	0.00%
1-16-16-160-4240	Telephone/Fax Services	25,702.22	32,000.04	25,000.00	(7,000)	(21.88%)
1-16-16-160-4257	Regular Postage	8,098.14	24,000.00	15,000.00	(9,000)	(37.50%)
1-16-16-160-4259	Courier	5,364.88		7,000.00	7,000	(100.00%)
1-16-16-160-4275	Photocopying	12,516.12	12,000.00	18,000.00	6,000	50.00%
1-16-16-160-4700	Service Charges	2,738.35	6,000.00	6,000.00	0	0.00%
1-16-16-160-5010	Other	7,704.77		10,000.00	10,000	(100.00%)
1-16-16-160-5071	Municipal Accessibility Resources	356.16	3,000.00	3,000.00	0	0.00%
1-16-16-160-7011	Transfer to Reserves	1,656,881.91			0	(100.00%)
1-16-16-160-7330	Council Grants			25,000.00	25,000	(100.00%)
1-16-16-160-7331	St. Thomas-Elgin Public Art Gallery Grant	45,231.08	49,343.04	50,502.60	1,160	2.35%
1-16-16-160-7332	Talbot Teen Centre - Grant	39,575.00	39,575.16	40,505.18	930	2.35%
1-16-16-160-7500	Debenture Principle Paid	2,028,685.30	4,006,182.96	4,006,182.96	0	0.00%
1-16-16-160-7501	Debenture Interest - 1Password	291,009.65			0	(100.00%)
1-16-16-160-7502	Debenture Interest - Valleyview	214,564.87			0	(100.00%)
1-16-16-160-7503	Debenture Interest - Pollice Bldg	384,575.50			0	(100.00%)
1-16-16-160-7504	Debenture Interest - 230 Talbot	228,306.13			0	(100.00%)
1-16-16-160-7600	Overhead Allocation	-521,550.00	-695,400.00	-709,300.00	(13,900)	2.00%
1-16-16-160-8910	Rebate Programs-Charities	42,627.08	39,999.96	39,999.96	0	0.00%
1-16-16-160-8930	Rebate Programs-Affordable Housing	93,888.72	105,000.00	105,000.00	0	0.00%
1-16-16-160-4041	Labour Relations Costs		1,275,443.04	250,000.00	(1,025,443)	(80.40%)
1-16-16-160-7010	Capital Project Pre-approved Funding		5,070,000.00	5,570,000.00	500,000	9.86%
1-16-16-160-7130	Contribution from Development Charges		-35,000.04	-35,000.04	0	0.00%
1-16-16-160-8950	Rebate Programs - Tax Incentives		410,000.04	410,000.04	0	0.00%
	Total Expenses	5,669,075.18	11,479,814.28	10,719,890.70	(759,924)	(6.62%)
	Total Corporate Services	-9,746,557.50	5,157,044.40	4,368,720.66	(788,324)	(15.29%)
Taxation						
1-16-161-1000:2999 Revenue						
Expenses:						
1-16-16-161-8101	Gen Levy - Residential	-44,698,880.22			0	(100.00%)
1-16-16-161-8102	Gen Levy - Residential Awaiting Develop	-37,737.87			0	(100.00%)
1-16-16-161-8103	Gen Levy - Multi-Res	-4,207,349.36			0	(100.00%)
1-16-16-161-8104	Gen Levy - Commercial	-6,791,664.61			0	(100.00%)
1-16-16-161-8105	Gen Levy - Shopping Centre	-1,257,845.22			0	(100.00%)
1-16-16-161-8106	Gen Levy - Industrial	-1,476,413.96			0	(100.00%)
1-16-16-161-8107	Gen Levy - Industrial Awaiting Develop	-4,444.30			0	(100.00%)
1-16-16-161-8108	Gen Levy - Large Industrial	-2,300,434.36			0	(100.00%)
1-16-16-161-8109	Gen Levy - Pipelines	-201,350.44			0	(100.00%)
1-16-16-161-8110	Gen Levy - Farm	-40,036.04			0	(100.00%)
1-16-16-161-8111	Gen Levy - Managed Forest	-1,308.19			0	(100.00%)
1-16-16-161-8112	Shared PIL - Industrial	-16,828.80			0	(100.00%)
1-16-16-161-8113	PIL - Commercial	-962,905.36			0	(100.00%)
1-16-16-161-8114	PIL - Commercial Vacant	-1,100.82			0	(100.00%)
1-16-16-161-8115	H&B - Fanshawe	-24,075.00	-21,999.96	-24,000.00	(2,000)	9.09%
1-16-16-161-8116	H&B - St. Thomas-Elgin General Hospital	-29,625.00	-30,000.00	-30,000.00	0	0.00%
1-16-16-161-8117	Linear - Hydro One	-1,246.20	-3,000.00	-3,000.00	0	0.00%
1-16-16-161-8118	Shared PIL - Commercial	-67,232.08			0	(100.00%)
1-16-16-161-8119	Linear - Railway Right of Way	-5,187.29	-5,000.04	-5,000.04	0	0.00%
1-16-16-161-8120	Education Revenue - Shared PIL	-79,396.25	-75,000.00	-80,000.00	(5,000)	6.67%

City of St Thomas
2023 Draft Operating Budget

	2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %	
1-16-16-161-8151	Supp Levy - Residential	-771,918.97	-789,999.96	-789,999.96	0	0.00%
1-16-16-161-8153	Supp Levy - Multi-Res	-14,777.96	-200,000.04	-200,000.04	0	0.00%
1-16-16-161-8154	Supp Levy - Commercial	-261,466.23	-50,000.04	-50,000.04	0	0.00%
1-16-16-161-8156	Supp Levy - Industrial	-38,816.17			0	(100.00%)
1-16-16-161-8159	Supp Levy - Pipelines	-5,603.44			0	(100.00%)
1-16-16-161-8170	Tax Write-Offs	131,869.55	249,999.96	150,000.00	(100,000)	(40.00%)
1-16-16-161-8240	Supp Levy - Large Industrial	-21,779.56			0	(100.00%)
1-16-16-162-8200	Eng Pub - Transfer	5,554,331.64	9,999,999.96	9,999,999.96	0	0.00%
1-16-16-162-8201	Eng Pub - Gen Levy - Residential	-4,229,439.54	-9,999,999.96	-9,999,999.96	0	0.00%
1-16-16-162-8203	Eng Pub - Gen Levy - Multi-Res	-207,696.43			0	(100.00%)
1-16-16-162-8204	Eng Pub - Gen Levy - Commercial	-1,788,287.94			0	(100.00%)
1-16-16-162-8205	Eng Pub - Gen Levy - Shopping Centre	-330,564.85			0	(100.00%)
1-16-16-162-8206	Eng Pub - Gen Levy - Industrial	-312,087.37			0	(100.00%)
1-16-16-162-8207	Eng Pub - Gen Levy - Industrial Awaiting Develop	-364.01			0	(100.00%)
1-16-16-162-8208	Eng Pub - Gen Levy - Large Industrial	-400,855.72			0	(100.00%)
1-16-16-162-8209	Eng Pub - Gen Levy - Pipelines	-77,305.88			0	(100.00%)
1-16-16-162-8210	Eng Pub - Gen Levy - Farm	-4,269.26			0	(100.00%)
1-16-16-162-8211	Eng Pub - Gen Levy - Managed Forest	-132.59			0	(100.00%)
1-16-16-162-8251	Eng Pub - Supp Levy - Residential	-78,875.83			0	(100.00%)
1-16-16-162-8253	Eng Pub - Supp Levy - Multi-Res	-707.28			0	(100.00%)
1-16-16-162-8254	Eng Pub - Supp Levy - Commercial	-81,576.07			0	(100.00%)
1-16-16-162-8255	Eng Pub - Supp Levy - Shopping Centre	5,922.04			0	(100.00%)
1-16-16-162-8256	Eng Pub - Supp Levy - Industrial	-8,082.88			0	(100.00%)
1-16-16-162-8258	Eng Pub - Supp Levy - Large Industrial	-4,397.02			0	(100.00%)
1-16-16-162-8259	Eng Pub - Supp Levy - Pipelines	-2,165.51			0	(100.00%)
1-16-16-162-8270	Eng Pub - Write Off - Residential	11,637.13			0	(100.00%)
1-16-16-162-8271	Eng Pub - Write Off - Commercial	25,197.33			0	(100.00%)
1-16-16-162-8300	Eng Sep - Transfer	1,003,643.43			0	(100.00%)
1-16-16-162-8301	Eng Sep - Gen Levy - Residential	-526,999.76			0	(100.00%)
1-16-16-162-8303	Eng Sep - Gen Levy - Multi-Res	-19,790.58			0	(100.00%)
1-16-16-162-8304	Eng Sep - Gen Levy - Commercial	-481,703.91			0	(100.00%)
1-16-16-162-8305	Eng Sep - Gen Levy - Shopping Centre	-89,042.92			0	(100.00%)
1-16-16-162-8306	Eng Sep - Gen Levy - Industrial	-84,065.71			0	(100.00%)
1-16-16-162-8307	Eng Sep - Gen Levy - Industrial Awaiting Develop	-98.05			0	(100.00%)
1-16-16-162-8308	Eng Sep - Gen Levy - Large Industrial	-107,976.88			0	(100.00%)
1-16-16-162-8309	Eng Sep - Gen Levy - Pipelines	-20,823.58			0	(100.00%)
1-16-16-162-8311	Eng Sep - Gen Levy - Managed Forest	-6.16			0	(100.00%)
1-16-16-162-8351	Eng Sep - Supp Levy - Residential	-3,790.17			0	(100.00%)
1-16-16-162-8353	Eng Sep - Supp Levy - Multi-Res	-145.70			0	(100.00%)
1-16-16-162-8354	Eng Sep - Supp Levy - Commercial	-21,883.51			0	(100.00%)
1-16-16-162-8355	Eng Sep - Supp Levy - Shopping Centre	1,590.30			0	(100.00%)
1-16-16-162-8356	Eng Sep - Supp Levy - Industrial	-2,173.38			0	(100.00%)
1-16-16-162-8358	Eng Sep - Supp Levy - Large Industrial	-1,163.47			0	(100.00%)
1-16-16-162-8359	Eng Sep - Supp Levy - Pipelines	-581.79			0	(100.00%)
1-16-16-162-8370	Eng Sep - Write Off - Residential	980.18			0	(100.00%)
1-16-16-162-8371	Eng Sep - Write Off - Commercial	6,656.90			0	(100.00%)
1-16-16-162-8400	Fre Sep - Transfer	51,396.54			0	(100.00%)
1-16-16-162-8401	Fre Sep - Gen Levy - Residential	-7,053.31			0	(100.00%)
1-16-16-162-8403	Fre Sep - Gen Levy - Multi-Res	-93.76			0	(100.00%)
1-16-16-162-8404	Fre Sep - Gen Levy - Commercial	-36,785.51			0	(100.00%)
1-16-16-162-8405	Fre Sep - Gen Levy - Shopping Centre	-6,799.80			0	(100.00%)
1-16-16-162-8406	Fre Sep - Gen Levy - Industrial	-6,419.71			0	(100.00%)
1-16-16-162-8407	Fre Sep - Gen Levy - Industrial Awaiting Develop	-7.48			0	(100.00%)
1-16-16-162-8408	Fre Sep - Gen Levy - Large Industrial	-8,245.70			0	(100.00%)
1-16-16-162-8409	Fre Sep - Gen Levy - Pipelines	-1,590.20			0	(100.00%)
1-16-16-162-8411	Fre Sep - Gen Levy - Managed Forest	-0.47			0	(100.00%)
1-16-16-162-8454	Fre Sep - Supp Levy - Commercial	-1,688.65			0	(100.00%)
1-16-16-162-8455	Fre Sep - Supp Levy - Shopping Centre	85.79			0	(100.00%)
1-16-16-162-8456	Fre Sep - Supp Levy - Industrial	-167.13			0	(100.00%)
1-16-16-162-8458	Fre Sep - Supp Levy - Large Industrial	-91.82			0	(100.00%)
1-16-16-162-8459	Fre Sep - Supp Levy - Pipelines	-44.75			0	(100.00%)
1-16-16-162-8470	Fre Sep - Write Off - Residential	0.54			0	(100.00%)
1-16-16-162-8471	Fre Sep - Write Off - Commercial	604.98			0	(100.00%)
1-16-16-162-8500	Fre Pub - Transfer	32,024.77			0	(100.00%)
1-16-16-162-8501	Fre Pub - Gen Levy - Residential	-6,993.93			0	(100.00%)
1-16-16-162-8503	Fre Pub - Gen Levy - Multi-Res	-141.39			0	(100.00%)
1-16-16-162-8504	Fre Pub - Gen Levy - Commercial	-21,419.41			0	(100.00%)
1-16-16-162-8505	Fre Pub - Gen Levy - Shopping Centre	-3,959.38			0	(100.00%)
1-16-16-162-8506	Fre Pub - Gen Levy - Industrial	-3,738.06			0	(100.00%)
1-16-16-162-8507	Fre Pub - Gen Levy - Industrial Awaiting Develop	-4.36			0	(100.00%)
1-16-16-162-8508	Fre Pub - Gen Levy - Large Industrial	-4,801.30			0	(100.00%)
1-16-16-162-8509	Fre Pub - Gen Levy - Pipelines	-925.94			0	(100.00%)
1-16-16-162-8511	Fre Pub - Gen Levy - Managed Forest	-0.28			0	(100.00%)
1-16-16-162-8554	Fre Pub - Supp Levy - Commercial	-936.38			0	(100.00%)
1-16-16-162-8555	Fre Pub - Supp Levy - Shopping Centre	70.71			0	(100.00%)
1-16-16-162-8556	Fre Pub - Supp Levy - Industrial	-96.69			0	(100.00%)
1-16-16-162-8558	Fre Pub - Supp Levy - Large Industrial	-51.58			0	(100.00%)
1-16-16-162-8559	Fre Pub - Supp Levy - Pipelines	-25.87			0	(100.00%)
1-16-16-162-8570	Fre Pub - Write Off - Residential	0.31			0	(100.00%)
1-16-16-162-8571	Fre Pub - Write Off - Commercial	332.58			0	(100.00%)
1-16-16-161-8000	Total Municipal Tax Levy		-62,065,532.60	-64,953,091.32	(2,887,559)	4.65%
Total Expenses		-65,492,215.59	-62,990,532.68	-65,985,091.40	(2,994,559)	4.75%
Total Taxation		-65,492,215.59	-62,990,532.68	-65,985,091.40	(2,994,559)	4.75%

**City of St Thomas
2023 Draft Operating Budget**

		2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
Accounting and Finance						
Revenue:						
1-16-16-163-2120	Tax Certificate Fees	-57,261.00	-60,000.00	-75,000.00	(15,000)	25.00%
1-16-16-163-2712	Business Licences Fees	-7,797.50	-3,000.00	-3,000.00	0	0.00%
1-16-16-163-2730	Bingo Revenue	-195,650.59	-170,000.04	-170,000.04	0	0.00%
1-16-16-163-2732	BOT/Raffle Licensing Fees	-4,739.15	-4,200.00	-4,200.00	0	0.00%
1-16-16-163-2513	POA Revenue		-200,000.04	-75,000.00	125,000	(62.50%)
	Total Revenue	-265,448.24	-437,200.08	-327,200.04	110,000	(25.16%)
Expenses:						
1-16-16-163-3010	Reg Full-time Salaries & Wages	606,100.28	799,700.04	828,661.00	28,961	3.62%
1-16-16-163-3090	Overtime	166.43			0	(100.00%)
1-16-16-163-3120	Statutory Benefits	48,777.59	58,200.00	65,606.00	7,406	12.73%
1-16-16-163-3130	Employer Benefits	63,869.50	94,800.00	98,396.00	3,596	3.79%
1-16-16-163-3135	OMERS	63,836.56	80,600.04	85,830.00	5,230	6.49%
1-16-16-163-4020	Training, Workshops, Exam Fees	504.88	6,699.96	6,699.96	0	0.00%
1-16-16-163-4022	Conference Fees	2,529.55	6,000.00	6,000.00	0	0.00%
1-16-16-163-4023	Association Membership Fees	4,536.02	5,100.00	5,100.00	0	0.00%
1-16-16-163-4042	Auditing & Accounting	24,750.00	33,000.00	33,000.00	0	0.00%
1-16-16-163-4075	Contracted Services	1,473.34	9,999.96	9,999.96	0	0.00%
1-16-16-163-4257	Regular Postage	16,331.21	20,000.04	20,000.04	0	0.00%
1-16-16-163-4259	Courier	2,623.42	3,999.96	3,999.96	0	0.00%
1-16-16-163-4272	Printing	8,703.54	9,999.96	9,999.96	0	0.00%
1-16-16-163-4280	Staff Mileage	34.11	2,000.04	2,000.04	0	0.00%
1-16-16-163-4700	Service Charges	466.64	300.00	300.00	0	0.00%
1-16-16-163-4705	Cashier Over/Under	-80.89	200.04	200.04	0	0.00%
1-16-16-163-5011	Office Supplies	4,496.31	3,500.04	3,500.04	0	0.00%
1-16-16-163-5070	Equipment Purchases	3,558.91	3,500.04	3,500.04	0	0.00%
1-16-16-163-7600	Overhead Allocation	-133,125.03	-177,500.04	-181,100.00	(3,600)	2.03%
1-16-16-163-4051	Advertising, Marketing & Prom.		200.04	200.04	0	0.00%
	Total Expenses	719,552.37	960,300.12	1,001,893.08	41,593	4.33%
	Total Accounting and Finance	454,104.13	523,100.04	674,693.04	151,593	28.98%
Health Services						
1-16-167-1000:2999 Revenue						
Expenses:						
1-16-16-167-4300	Land Ambulance Services	1,962,000.00	2,612,384.04	2,815,000.00	202,616	7.76%
1-16-16-167-7310	Hospital Grant	350,000.00	350,000.04		(350,000)	(100.00%)
1-16-16-167-7315	City Operating Grant - Health Unit	845,762.50	791,079.00	791,079.00	0	0.00%
1-16-16-167-7330	City Operating Grant - Cemetery	44,770.00	48,839.52	48,839.52	0	0.00%
	Total Expenses	3,202,532.50	3,802,302.60	3,654,918.52	(147,384)	(3.88%)
	Total Health Services	3,202,532.50	3,802,302.60	3,654,918.52	(147,384)	(3.88%)
Conservation						
1-16-168-1000:2999 Revenue						
Expenses:						
1-16-16-168-7320	Conservation Authority Grants	278,922.60	301,790.04	308,500.00	6,710	2.22%
1-16-16-168-7321	Catfish Creek Grant	22,961.94	21,836.04	24,500.00	2,664	12.20%
	Total Expenses	301,884.54	323,626.08	333,000.00	9,374	2.90%
	Total Conservation	301,884.54	323,626.08	333,000.00	9,374	2.90%
Downtown Development Board						
1-16-169-1000:2999 Revenue						
Expenses:						
1-16-16-169-7917	BIA Levy Pd.	114,545.25	126,000.00	140,000.00	14,000	11.11%
1-16-16-169-8100	Downtown Improvement Area Levy	-125,337.95	-126,000.00	-140,000.00	(14,000)	11.11%
	Total Expenses	-10,792.70			0	(100.00%)
	Total Downtown Development Board	-10,792.70			0	(100.00%)
Information Technology						
1-16-17-1000:2999 Revenue						
Expenses:						
1-16-17-100-3010	Reg Full-time Salaries & Wages	244,137.26	322,299.96	371,496.00	49,196	15.26%
1-16-17-100-3039	On Call Salary	13,508.95	16,200.00	18,000.00	1,800	11.11%
1-16-17-100-3090	Overtime	2,066.74		2,000.00	2,000	(100.00%)
1-16-17-100-3120	Statutory Benefits	23,957.88	24,969.96	32,590.00	7,620	30.52%
1-16-17-100-3130	Employer Benefits	32,442.60	35,375.04	53,295.00	17,920	50.66%
1-16-17-100-3135	OMERS	34,302.32	30,933.96	36,325.00	5,391	17.43%
1-16-17-100-4020	Training, Workshops, Exam Fees	4,791.30	15,000.00	15,000.00	0	0.00%
1-16-17-100-4075	Contracted Services	1,373.76	30,000.00	30,000.00	0	0.00%

**City of St Thomas
2023 Draft Operating Budget**

		2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
1-16-17-100-4147	Operating Equip. Maint/Repair	94,754.03	9,999.96	9,999.96	0	0.00%
1-16-17-100-4166	Program Mtce Contracts	307,306.61	300,000.00	300,000.00	0	0.00%
1-16-17-100-4240	Telephone Services	1,415.93	2,000.04	2,000.04	0	0.00%
1-16-17-100-4250	Internet Services	70,676.01	80,000.04	80,000.04	0	0.00%
1-16-17-100-4275	Photocopying	1,367.32	2,000.04	2,000.04	0	0.00%
1-16-17-100-4280	Staff Mileage	254.53	999.96	999.96	0	0.00%
1-16-17-100-5011	Office Supplies	76.76	2,000.04	2,000.04	0	0.00%
1-16-17-100-5045	Clothing	975.00	999.96	999.96	0	0.00%
1-16-17-100-7600	Overhead Allocation	-62,175.06	-82,899.96	-84,557.96	(1,658)	2.00%
	Total Expenses	771,231.94	789,879.00	872,148.08	82,269	10.42%
	Total Information Technology	771,231.94	789,879.00	872,148.08	82,269	10.42%
	Total Treasury	-70,519,812.68	-52,394,580.56	-56,081,611.10	(3,687,031)	7.04%

City of St Thomas
2023 Draft Operating Budget

		2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
Human Resources						
Administration						
Revenue:						
1-18-18-100-2500	Dress Down Collections/Donations	-21.00			0	(100.00%)
	Total Revenue	-21.00			0	(100.00%)
Expenses:						
1-18-18-100-3010	Reg Full-time Salaries & Wages	492,879.01	589,832.04	734,369.36	144,537	24.50%
1-18-18-100-3011	Reg Part-time Salaries & Wages	35,029.32			0	(100.00%)
1-18-18-100-3035	Wellness Training	2,691.53	3,999.96	4,000.00		0.00%
1-18-18-100-3090	Overtime	58.68	5,000.04	5,000.00	()	(0.00%)
1-18-18-100-3120	Statutory Benefits	41,950.25	42,804.96	61,000.72	18,196	42.51%
1-18-18-100-3130	Employer Benefits	52,654.68	77,408.04	80,723.17	3,315	4.28%
1-18-18-100-3135	OMERS	53,120.00	66,360.00	82,271.55	15,912	23.98%
1-18-18-100-3211	Clothing/Uniform/Car Allowance	500.00	650.04	650.00	()	(0.01%)
1-18-18-100-3310	Workers Compensation	666,136.91	675,000.00	700,000.00	25,000	3.70%
1-18-18-100-3314	Negotiations	521.24	15,000.00	10,000.00	(5,000)	(33.33%)
1-18-18-100-4004	Employee Recognition/Public Relations	7,664.81	20,000.04	20,000.00	()	(0.00%)
1-18-18-100-4020	Training, Workshops, Exam Fees	3,414.60	6,000.00	6,000.00	0	0.00%
1-18-18-100-4022	Conference Fees	356.16	5,000.04	5,000.00	()	(0.00%)
1-18-18-100-4023	Association Membership Fees	2,068.16	2,000.04	4,500.00	2,500	125.00%
1-18-18-100-4024	Employee Assistance Program	14,642.84	24,999.96	25,000.00		0.00%
1-18-18-100-4028	First Aid/CPR Training	4,112.31	5,000.04	5,000.00	()	(0.00%)
1-18-18-100-4029	Health & Safety Certification	502.01	1,500.00	1,500.00	0	0.00%
1-18-18-100-4030	Corporate Training	11,632.47	35,000.04	30,000.00	(5,000)	(14.29%)
1-18-18-100-4040	Legal Fees & Expenses	75,928.77	129,999.96	130,000.00		0.00%
1-18-18-100-4075	Contracted Services	23,419.30	90,000.00	90,000.00	0	0.00%
1-18-18-100-4077	Records Storage	209.59	999.96	1,000.00		0.00%
1-18-18-100-4081	Contracted Payroll Service	90,321.64	120,000.00	120,000.00	0	0.00%
1-18-18-100-4147	Operating Equip. Maint/Repair	179.10	600.00	600.00	0	0.00%
1-18-18-100-4173	Office Equipment Rent/Lease	2,765.99	3,999.96	4,000.00		0.00%
1-18-18-100-4240	Telephone Services	229.86	999.96	1,000.00		0.00%
1-18-18-100-4259	Courier	86.07	200.04	200.00	()	(0.02%)
1-18-18-100-4262	Recruitment	16,103.34	24,999.96	30,000.00	5,000	20.00%
1-18-18-100-5011	Office Supplies	2,134.32	2,000.04	2,000.00	()	(0.00%)
1-18-18-100-5040	Safety Supplies	690.20	1,500.00	1,500.00	0	0.00%
1-18-18-100-5071	Furniture	1,322.22			0	(100.00%)
1-18-18-100-5510	Books & Subscriptions	571.06	1,500.00	1,500.00	0	0.00%
1-18-18-100-4280	Staff Mileage		2,499.96	2,500.00		0.00%
	Total Expenses	1,603,896.44	1,954,855.08	2,159,314.80	204,460	10.46%
	Total Administration	1,603,875.44	1,954,855.08	2,159,314.80	204,460	10.46%
Retired Employees						
1-18-181-1000:2999	Revenue					
Expenses:						
1-18-18-182-3120	Statutory Benefits				0	(100.00%)
1-18-18-182-3130	Employer Benefits (to 65)	315,386.89	398,678.04	428,466.00	29,788	7.47%
1-18-18-181-3120	Statutory Benefits				0	(100.00%)
1-18-18-181-3130	Employer Benefits (post 65)	54,927.95	9,732.96	68,474.00	58,741	603.53%
	Total Expenses	370,314.84	408,411.00	496,940.00	88,529	21.68%
	Total Retired Employees	370,314.84	408,411.00	496,940.00	88,529	21.68%
	Total Human Resources	1,974,190.28	2,363,266.08	2,656,254.80	292,989	12.40%

City of St Thomas
2023 Draft Operating Budget

		2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
Police Services						
Police Services Board						
1-20-20-1000: 2999	Revenue					
Expenses:						
1-20-20-100-3011	Reg Part-time Salaries & Wages	7,186.56	9,152.04	9,152.04	0	0.00%
1-20-20-100-3120	Statutory Benefits	639.69	590.04	590.04	0	0.00%
1-20-20-100-4005	Receptions & Public Relations	1,498.15	2,000.04	3,000.00	1,000	50.00%
1-20-20-100-4040	Legal Fees & Expenses		9,999.96	2,000.04	(8,000)	(80.00%)
	Total Expenses	9,324.40	21,742.08	14,742.12	(7,000)	(32.20%)
	Total Police Services Board	9,324.40	21,742.08	14,742.12	(7,000)	(32.20%)
Police Operations						
General Operations						
Revenue:						
1-20-21-100-2240	OPC Recoveries	-413,751.09	-789,120.96	-851,472.24	(62,351)	7.90%
1-20-21-100-2252	RCMP Prints Recovery	-1,840.60	-3,999.96	-3,999.96	0	0.00%
1-20-21-100-2255	Paid Duty Recovery	-6,105.12	-9,999.96	-9,999.96	0	0.00%
1-20-21-100-2510	Police Recoveries	-51,232.99	-65,000.04	-65,000.04	0	0.00%
1-20-21-211-2035	CSP Grant - Local Priorities	-249,231.30	-262,308.00	-262,308.00	0	0.00%
1-20-21-212-2035	CISO Grant - Prov Priorities	-319,155.25	-60,999.96	-325,679.04	(264,679)	433.90%
1-20-21-213-2075	Aylmer Police Dispatching Revenue	-69,834.85	-90,000.00	-90,000.00	0	0.00%
1-20-21-214-2035	Project MOST Grant	-3,000.00			0	(100.00%)
1-20-21-215-2035	Victim Support Grant	-60,852.15	-60,000.00	-60,000.00	0	0.00%
1-20-21-217-2035	Provincial Funding CCTV	-26,114.25	-8,704.80		8,705	(100.00%)
1-20-21-217-2080	CCTV Grants	-18,000.00			0	(100.00%)
1-20-21-218-2035	CISO Special Project Grant	-39,277.17			0	(100.00%)
1-20-21-100-2035	Provincial Funding			-75,500.04	(75,500)	(100.00%)
1-20-21-210-2035	RIDE Grant		-15,561.96	-15,561.96	0	0.00%
	Total Revenue	-1,258,394.77	-1,365,695.64	-1,759,521.24	(393,826)	28.84%
Expenses:						
1-20-21-100-3010	Reg Full-time Salaries & Wages	7,951,339.46	10,172,717.40	11,192,346.84	1,019,629	10.02%
1-20-21-100-3011	Reg Part-time Salaries & Wages	263,622.86	298,682.28	418,163.04	119,481	40.00%
1-20-21-100-3012	Paid Duty Wages	121,375.77	9,999.96	9,999.96	0	0.00%
1-20-21-100-3039	Premium overtime/Standby	703.52	18,825.00	18,825.00	0	0.00%
1-20-21-100-3090	Overtime	106,110.15	129,999.96	129,999.96	0	0.00%
1-20-21-100-3091	Statutory Holiday Pay	1,698.94	100,980.00	98,000.04	(2,980)	(2.95%)
1-20-21-100-3120	Statutory Benefits	604,865.21	707,202.72	776,292.96	69,090	9.77%
1-20-21-100-3130	All Employer Benefits	881,818.85	1,059,600.24	1,163,093.28	103,493	9.77%
1-20-21-100-3135	OMERS	893,903.92	1,154,786.52	1,267,576.56	112,790	9.77%
1-20-21-100-3210	Car Allowance	11,000.00	11,000.04	11,000.04	0	0.00%
1-20-21-100-3211	Clothing Allowance	14,913.46	16,500.00	16,500.00	0	0.00%
1-20-21-100-4005	Public Relations	15,201.73	9,999.96	9,999.96	0	0.00%
1-20-21-100-4020	Training, Workshops, Exam Fees	5,950.07	5,000.04	5,000.04	0	0.00%
1-20-21-100-4023	Association Membership Fees	5,796.58	6,999.96	6,999.96	0	0.00%
1-20-21-100-4024	Employee Assistance Program	14,462.46	3,999.96	3,999.96	0	0.00%
1-20-21-100-4027	Police College Training	90,943.32	80,000.04	99,999.96	20,000	25.00%
1-20-21-100-4040	Legal Fees & Expenses	111,193.08	5,000.04	5,000.04	0	0.00%
1-20-21-100-4057	Forensic Analyst	154.93	8,000.04	10,500.00	2,500	31.25%
1-20-21-100-4089	RCMP Prints Expense	4,735.67	3,500.04	3,500.04	0	0.00%
1-20-21-100-4147	Operating Equip. Maint/Repair	4,000.01	5,000.04	5,000.04	0	0.00%
1-20-21-100-4168	OPTIC	76,623.40	90,999.96	101,000.04	10,000	10.99%
1-20-21-100-4176	Operating Equipment Rent/Lease	8,218.15	9,999.96	9,999.96	0	0.00%
1-20-21-100-4240	Communications	42,472.26	60,000.00	60,000.00	0	0.00%
1-20-21-100-4257	Regular Postage	4,951.31	3,500.04	3,500.04	0	0.00%
1-20-21-100-4259	Courier	929.96	999.96	999.96	0	0.00%
1-20-21-100-4272	Printing	4,602.62	5,000.04	5,000.04	0	0.00%
1-20-21-100-4700	Service Charges	580.93			0	(100.00%)
1-20-21-100-5010	General Supplies	36,836.27	20,000.04	20,000.04	0	0.00%
1-20-21-100-5011	Office Supplies	9,436.52	9,999.96	9,999.96	0	0.00%
1-20-21-100-5040	Safety Supplies	8,830.25	3,000.00	3,000.00	0	0.00%
1-20-21-100-5041	Body Armour	9,063.81	5,000.04	5,000.04	0	0.00%
1-20-21-100-5045	Uniforms/Supplies	61,046.36	45,000.00	51,999.96	7,000	15.56%
1-20-21-100-5060	Major Crime Expenses	7,587.47	12,999.96	12,999.96	0	0.00%
1-20-21-100-5061	Forensic Identification Supplies	12,069.14	9,999.96	9,999.96	0	0.00%
1-20-21-100-5062	Canine Unit Supplies	8,678.66	5,000.04	5,000.04	0	0.00%
1-20-21-100-5071	Office Furniture Purchases	5,288.31	5,000.04	5,000.04	0	0.00%
1-20-21-100-5073	Equipment Purchases - Axon	50,000.00	50,000.04	50,000.04	0	0.00%
1-20-21-100-5075	Equipment Maint/Repair Supply	31,471.59	24,999.96	24,999.96	0	0.00%
1-20-21-100-5510	Books & Subscriptions	796.80	999.96	999.96	0	0.00%
1-20-21-100-5580	Computer Systems	77,081.79	95,000.04	125,000.04	30,000	31.58%
1-20-21-100-5700	Vehicle Purchases	140,294.53	140,000.04	155,000.04	15,000	10.71%
1-20-21-100-7011	Trans to/from Police Reserve	-69,484.96			0	(100.00%)
1-20-21-100-7700	Expenditures from Police Reserve	69,484.96		-99,999.96	(100,000)	(100.00%)
1-20-21-212-5012	CSP Expenditures -Prov. Priorities	43,715.77			0	(100.00%)
1-20-21-214-5700	Victim Support Expenditures	56,779.21			0	(100.00%)
1-20-21-215-5012	VSG Expenditures	1,892.74			0	(100.00%)

**City of St Thomas
2023 Draft Operating Budget**

		2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
1-20-21-218-5012	CISO Special Project Expenditures	35,603.37			0	(100.00%)
1-20-21-800-4063	Garbage Collection	2,508.08	4,500.00	3,500.04	(1,000)	(22.22%)
1-20-21-800-4075	Service Contracts	38,338.38	30,000.00	24,999.96	(5,000)	(16.67%)
1-20-21-800-4120	Janitorial Services	63,701.75	84,999.96	84,999.96	0	0.00%
1-20-21-800-4141	Contracted Building Maintenance	27,624.85	39,999.96	39,999.96	0	0.00%
1-20-21-800-4147	Operating Equip. Maint/Repair	5,406.97	6,500.04	5,000.04	(1,500)	(23.08%)
1-20-21-800-4240	Telephone Services	313.28	500.04	500.04	0	0.00%
1-20-21-800-5020	Building Maintenance Supplies	9.88	2,000.04	999.96	(1,000)	(50.00%)
1-20-21-800-5410	Electricity (Hydro)	48,290.71	80,000.04	80,000.04	0	0.00%
1-20-21-800-5415	Water	38,283.44	45,000.00	39,999.96	(5,000)	(11.11%)
1-20-21-800-5421	Natural gas	10,291.65	9,999.96	9,999.96	0	0.00%
1-20-21-100-3214	Dry Cleaning Allowance		1,200.00	1,200.00	0	0.00%
1-20-21-100-4051	Advertising, Marketing & Prom.		3,000.00	3,000.00	0	0.00%
1-20-21-100-4170	Downtown Satellite Office			17,000.04	17,000	(100.00%)
Total Expenses		12,073,410.20	14,712,994.32	16,122,497.76	1,409,503	9.58%
Total Police Operations		10,815,015.43	13,347,298.68	14,362,976.52	1,015,678	7.61%
Fleet						
Revenue:						
1-20-22-965-2035	CISO Grant - Unit 48--Vehicle 65-	-3,185.20	-8,000.04	-8,000.04	0	0.00%
Total Revenue		-3,185.20	-8,000.04	-8,000.04	0	0.00%
Expenses:						
1-20-22-900-4145	Vehicle Repairs & Maintenance	14,601.66	207,999.96	207,999.96	0	0.00%
1-20-22-901-4145	Vehicle Repairs & Maintenance	8,967.83			0	(100.00%)
1-20-22-901-5435	Gasoline - Operating	14,287.64			0	(100.00%)
1-20-22-902-4145	Vehicle Repairs & Maintenance	3,458.47			0	(100.00%)
1-20-22-902-5435	Gasoline - Operating	11,472.42			0	(100.00%)
1-20-22-903-4145	Vehicle Repairs & Maintenance	1,223.73			0	(100.00%)
1-20-22-903-5435	Gasoline - Operating	1,777.85			0	(100.00%)
1-20-22-904-5435	Gasoline - Operating	2,617.37			0	(100.00%)
1-20-22-905-4145	Vehicle Repairs & Maintenance	1,002.40			0	(100.00%)
1-20-22-905-5435	Gasoline - Operating	1,549.37			0	(100.00%)
1-20-22-906-4145	Vehicle Repairs & Maintenance	618.26			0	(100.00%)
1-20-22-906-5435	Gasoline - Operating	12,543.76			0	(100.00%)
1-20-22-907-4145	Vehicle Repairs & Maintenance	2,327.45			0	(100.00%)
1-20-22-907-5435	Gasoline - Operating	14,802.00			0	(100.00%)
1-20-22-908-5435	Gasoline - Operating	158.95			0	(100.00%)
1-20-22-909-4145	Vehicle Repairs & Maintenance	809.11			0	(100.00%)
1-20-22-909-5435	Gasoline - Operating	1,557.45			0	(100.00%)
1-20-22-910-4145	Vehicle Repairs & Maintenance	7,539.12			0	(100.00%)
1-20-22-910-5435	Gasoline - Operating	3,598.64			0	(100.00%)
1-20-22-911-5435	Gasoline - Operating	125.48			0	(100.00%)
1-20-22-932-4145	Vehicle Repairs & Maintenance	253.38			0	(100.00%)
1-20-22-932-5435	Gasoline - Operating	540.87			0	(100.00%)
1-20-22-933-4145	Vehicle Repairs & Maintenance	101.76			0	(100.00%)
1-20-22-936-4145	Vehicle Repairs & Maintenance	1,573.27			0	(100.00%)
1-20-22-936-5435	Gasoline - Operating	1,898.79			0	(100.00%)
1-20-22-942-4145	Vehicle Repairs & Maintenance	570.00			0	(100.00%)
1-20-22-942-5435	Gasoline - Operating	1,647.98			0	(100.00%)
1-20-22-947-5435	Gasoline - Operating	590.39			0	(100.00%)
1-20-22-951-4145	Vehicle Repairs & Maintenance	4,237.23			0	(100.00%)
1-20-22-951-5435	Gasoline - Operating	6,333.88			0	(100.00%)
1-20-22-952-5435	Gasoline - Operating	182.93			0	(100.00%)
1-20-22-953-4145	Vehicle Repairs & Maintenance	46.35			0	(100.00%)
1-20-22-954-4145	Vehicle Repairs & Maintenance	2,904.29			0	(100.00%)
1-20-22-954-5435	Gasoline - Operating	1,577.49			0	(100.00%)
1-20-22-955-4145	Vehicle Repairs & Maintenance	3,470.07			0	(100.00%)
1-20-22-955-5435	Gasoline - Operating	8,783.64			0	(100.00%)
1-20-22-956-4145	Vehicle Repairs & Maintenance	11,203.12			0	(100.00%)
1-20-22-956-5435	Gasoline - Operating	1,530.35			0	(100.00%)
1-20-22-958-4145	Vehicle Repairs & Maintenance	5,038.65			0	(100.00%)
1-20-22-958-5435	Gasoline - Operating	6,920.67			0	(100.00%)
1-20-22-959-4145	Vehicle Repairs & Maintenance	1,448.45			0	(100.00%)
1-20-22-959-5435	Gasoline - Operating	6,046.14			0	(100.00%)
1-20-22-960-4145	Vehicle Repairs & Maintenance	1,138.99			0	(100.00%)
1-20-22-960-5435	Gasoline - Operating	1,195.49			0	(100.00%)
1-20-22-961-4145	Vehicle Repairs & Maintenance	2,978.53			0	(100.00%)
1-20-22-961-5435	Gasoline - Operating	7,854.16			0	(100.00%)
1-20-22-962-4145	Vehicle Repairs & Maintenance	5,357.49			0	(100.00%)
1-20-22-962-5435	Gasoline - Operating	13,535.42			0	(100.00%)
1-20-22-963-4145	Vehicle Repairs & Maintenance	7,660.52			0	(100.00%)
1-20-22-963-5435	Gasoline - Operating	15,786.52			0	(100.00%)
1-20-22-964-4145	Vehicle Repairs & Maintenance	1,550.61			0	(100.00%)
1-20-22-964-5435	Gasoline - Operating	803.78			0	(100.00%)
1-20-22-965-4145	Vehicle Repairs & Maintenance	51.19			0	(100.00%)
1-20-22-966-4145	Vehicle Repairs & Maintenance	1,018.91			0	(100.00%)
1-20-22-966-5435	Gasoline - Operating	1,501.11			0	(100.00%)
1-20-22-967-4145	Vehicle Repairs & Maintenance	26.58			0	(100.00%)
1-20-22-967-5435	Gasoline - Operating	882.94			0	(100.00%)

**City of St Thomas
2023 Draft Operating Budget**

	2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
Total Expenses	233,280.90	207,999.96	207,999.96	0	0.00%
Total Fleet Expenses	230,095.70	199,999.92	199,999.92	0	0.00%
Total Police Operations	11,045,111.13	13,547,298.60	14,562,976.44	1,015,678	7.50%
Courthouse					
General Operations					
Revenue:					
1-20-23-100-2035 (CSPT) Court Security Prisoner Transpo Grant	-599,670.20	-822,000.00	-822,000.00	0	0.00%
1-20-23-100-2510 Courthouse Recoveries	-44,054.54	-21,999.96	-35,000.04	(13,000)	59.09%
Total Revenue	-643,724.74	-843,999.96	-857,000.04	(13,000)	1.54%
Expenses:					
1-20-23-100-3010 Reg Full-time Salaries & Wages	365,530.44	546,979.68	441,837.84	(105,142)	(19.22%)
1-20-23-100-3011 Reg Part-time Salaries & Wages	168,855.29	245,520.84	259,440.72	13,920	5.67%
1-20-23-100-3090 Overtime	5,591.12	9,999.96	9,999.96	0	0.00%
1-20-23-100-3120 Statutory Benefits	45,528.61	37,360.32	30,275.16	(7,085)	(18.96%)
1-20-23-100-3130 Employer Benefits	51,296.38	54,729.12	44,064.72	(10,664)	(19.49%)
1-20-23-100-3135 OMERS	48,829.47	69,161.52	57,730.32	(11,431)	(16.53%)
1-20-23-100-4176 Operating Equipment Rent/Lease	1,056.87	2,499.96	2,499.96	0	0.00%
1-20-23-100-4240 Communications	15,684.25	20,000.04	20,000.04	0	0.00%
1-20-23-100-4272 Printing	1,841.85	500.04	500.04	0	0.00%
1-20-23-100-5010 General Supplies	3,557.04	2,000.04	2,000.04	0	0.00%
1-20-23-100-5011 Office Supplies	1,459.44	2,499.96	2,499.96	0	0.00%
1-20-23-100-5040 Safety Supplies	320.38	3,000.00	3,000.00	0	0.00%
1-20-23-100-5045 Uniforms/Supplies	4,278.72	3,000.00	3,000.00	0	0.00%
1-20-23-100-5075 Equipment	239.47	5,000.04	5,000.04	0	0.00%
1-20-23-100-5580 Computer Systems	2,995.87	2,000.04	2,000.04	0	0.00%
1-20-23-100-4023 Association Membership Fees		500.04	500.04	0	0.00%
1-20-23-100-4024 Employee Assistance Program		500.04	500.04	0	0.00%
1-20-23-100-4027 Police College Training		500.04	500.04	0	0.00%
1-20-23-100-4168 OPTIC		9,999.96	9,999.96	0	0.00%
1-20-23-100-4274 Mobile Radio		500.04	500.04	0	0.00%
1-20-23-100-5071 Office Furniture Purchases		999.96	999.96	0	0.00%
1-20-23-100-5510 Books & Subscriptions		99.96	99.96	0	0.00%
Total Expenses	717,065.20	1,017,351.60	896,948.88	(120,403)	(11.83%)
Total General Operations	73,340.46	173,351.64	39,948.84	(133,403)	(76.96%)
Fleet					
1-20-24-1000: 2999 Revenue					
Expenses:					
1-20-24-946-4145 Vehicle Repairs & Maintenance	1,925.93			0	(100.00%)
1-20-24-946-5435 Gasoline - Operating	1,025.55			0	(100.00%)
1-20-24-100-4145 Vehicle Repairs & Maintenance		8,000.04	8,000.04	0	0.00%
Total Expenses	2,951.48	8,000.04	8,000.04	0	0.00%
Total Fleet	2,951.48	8,000.04	8,000.04	0	0.00%
Total Courthouse	76,291.94	181,351.68	47,948.88	(133,403)	(73.56%)
Total Police	11,130,727.47	13,750,392.36	14,625,667.44	875,275	6.37%

City of St Thomas
2023 Draft Operating Budget

		2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
Fire Services						
General Operations						
Revenue:						
1-30-30-100-2221	Fire Occurrence Reports Fees	-2,490.00	-3,999.96	-3,999.96	0	0.00%
1-30-30-100-2224	Air Tank Refills Revenue	-1,385.50	-500.04	-500.04	0	0.00%
1-30-30-100-2225	Fire Marque Revenue	-10,414.30	-7,500.00	-7,500.00	0	0.00%
1-30-30-100-2500	Donations	807.97	-3,500.04	-3,500.04	0	0.00%
1-30-30-100-2592	Motor Vehicle Collision Revenue		-500.04	-500.04	0	0.00%
	Total Revenue	-13,481.83	-16,000.08	-16,000.08	0	0.00%
Expenses:						
1-30-30-100-3010	Reg Full-time Salaries & Wages	5,886,677.26	6,695,743.68	7,450,618.21	754,875	11.27%
1-30-30-100-3039	Premium overtime/Standby	36,356.07	39,999.96	39,999.96	0	0.00%
1-30-30-100-3090	Overtime	598,340.24	420,000.00	420,000.00	0	0.00%
1-30-30-100-3120	Statutory Benefits	397,454.16	439,147.56	478,174.69	39,027	8.89%
1-30-30-100-3130	Employer Benefits	326,741.45	419,133.36	459,350.34	40,217	9.60%
1-30-30-100-3135	OMERS	662,529.10	732,132.72	829,642.14	97,509	13.32%
1-30-30-100-3215	Call Back Expenses	358.21	200.04	200.04	0	0.00%
1-30-30-100-4005	Public Relations	795.76	699.96	699.96	0	0.00%
1-30-30-100-4020	Training, Workshops, Exam Fees	27,271.50	39,999.96	45,000.00	5,000	12.50%
1-30-30-100-4022	Conference Fees	823.20	3,500.04	3,500.04	0	0.00%
1-30-30-100-4023	Association Membership Fees	917.26	1,550.04	1,550.04	0	0.00%
1-30-30-100-4025	Medical/Physical Fitness	4,358.22	2,499.96	2,499.96	0	0.00%
1-30-30-100-4051	Advertising, Marketing & Prom.	767.87	999.96	999.96	0	0.00%
1-30-30-100-4075	Contracted Services	9,399.04			0	(100.00%)
1-30-30-100-4141	Furnishings Maint/Repair	661.18	200.04	200.04	0	0.00%
1-30-30-100-4151	Radio Equipment Maintenance	2,233.32	3,200.04	3,200.04	0	0.00%
1-30-30-100-4240	Telephone Services/Pagers	7,817.02	9,999.96	9,999.96	0	0.00%
1-30-30-100-4257	Regular Postage	4.58	60.00	60.00	0	0.00%
1-30-30-100-4259	Courier	202.76	450.00	450.00	0	0.00%
1-30-30-100-4272	Printing	655.92	999.96	999.96	0	0.00%
1-30-30-100-4280	Staff Mileage	1,402.13	3,500.04	3,000.00	(500)	(14.29%)
1-30-30-100-5011	Office Supplies	3,000.07	3,500.04	3,500.04	0	0.00%
1-30-30-100-5025	Janitorial Supplies	8,830.74	11,000.04	11,000.04	0	0.00%
1-30-30-100-5038	Training Supplies	8,648.77	3,999.96	3,999.96	0	0.00%
1-30-30-100-5040	Safety Supplies	30,871.75	3,500.04	3,500.04	0	0.00%
1-30-30-100-5045	Uniforms/Supply	121,336.87	80,000.04	80,000.04	0	0.00%
1-30-30-100-5070	Equipment Purchases	51,462.39	72,999.96	80,000.00	7,000	9.59%
1-30-30-100-5071	Furniture - Office/Lounge	596.13	3,500.04	4,000.00	500	14.28%
1-30-30-100-5073	Equipment Purchase - Other	1,556.34	12,000.00	12,000.00	0	0.00%
1-30-30-100-5075	Fire Extinguisher/SCBA Cylinder Maintenance	2,586.16	6,999.96	6,999.96	0	0.00%
1-30-30-100-5078	Vehicle Repair/Maintenance	13,191.61	15,000.00	20,000.00	5,000	33.33%
1-30-30-100-5510	Books & Subscriptions	75.00	1,250.04	1,250.04	0	0.00%
1-30-30-100-7200	Internal Fleet Services Charges	121,036.22	122,000.04	120,000.00	(2,000)	(1.64%)
1-30-30-100-4700	Service Charges		150.00	150.00	0	0.00%
1-30-30-100-7350	Redman Scholarship		2,000.04	2,000.04	0	0.00%
	Total Expenses	8,328,958.30	9,151,917.48	10,098,545.50	946,628	10.34%
	Total General Operations	8,315,476.47	9,135,917.40	10,082,545.42	946,628	10.36%
Fire Prevention						
1-30-30-300-1000: 2 ¹ Revenue						
Expenses:						
1-30-30-300-4020	Training, Workshops, Exam Fees	3,673.16	3,800.04	3,800.04	0	0.00%
1-30-30-300-4023	Association Membership Fees	251.67	800.04	800.04	0	0.00%
1-30-30-300-4051	Advertising, Marketing & Prom.	6,485.44	3,600.00	3,600.00	0	0.00%
	Total Expenses	10,410.27	8,200.08	8,200.08	0	0.00%
	Total Fire Prevention	10,410.27	8,200.08	8,200.08	0	0.00%
Dispatch Centre						
1-30-30-301-1000: 2 ¹ Revenue						
Expenses:						
1-30-30-301-4247	Mobile Radio Licences	2,578.38	2,499.96	2,499.96	0	0.00%
1-30-30-301-4147	Dispatch Service Contracts		30,500.04	30,500.04	0	0.00%
	Total Expenses	2,578.38	33,000.00	33,000.00	0	0.00%
	Total Dispatch Centre	2,578.38	33,000.00	33,000.00	0	0.00%
Emergency						
1-30-30-302-1000: 2 ¹ Revenue						
Expenses:						
1-30-30-302-5012	CEMC Supplies	1,490.58	15,000.00	15,000.00	0	0.00%
	Total Expenses	1,490.58	15,000.00	15,000.00	0	0.00%

City of St Thomas
2023 Draft Operating Budget

	2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
Total Emergency	1,490.58	15,000.00	15,000.00	0	0.00%
Property Management					
1-30-30-800: 899-10 Revenue					
Expenses:					
1-30-30-800-4063 Contracted Garbage Collection	1,890.22	2,000.04	2,000.04	0	0.00%
1-30-30-800-4075 Service Contracts	22,183.66	21,249.96	21,249.96	0	0.00%
1-30-30-800-5020 Building Maint/Repair Supply	11,981.13	17,000.04	17,000.04	0	0.00%
1-30-30-800-5070 Tools & Equipment Replacement	1,650.27			0	(100.00%)
1-30-30-800-5410 Electricity (Hydro)	11,778.71	18,000.00	18,000.00	0	0.00%
1-30-30-800-5415 Hydro - Water	3,134.66	5,499.96	5,499.96	0	0.00%
1-30-30-800-5421 Natural gas	6,364.28	7,500.00	7,500.00	0	0.00%
1-30-30-805-4063 Contracted Garbage Collection	989.07	900.00	900.00	0	0.00%
1-30-30-805-4075 Contracted Services	8,708.19	999.96	999.96	0	0.00%
1-30-30-805-4240 Telephone Services	3,885.84	4,299.96	4,299.96	0	0.00%
1-30-30-805-5020 Building Maintenance Materials & Supplies	6,197.78	9,500.04	9,500.04	0	0.00%
1-30-30-805-5410 Electricity (Hydro)	8,211.43	12,000.00	12,000.00	0	0.00%
1-30-30-805-5415 Water Expense	3,614.19	5,000.04	5,000.04	0	0.00%
1-30-30-805-5421 Natural gas	7,430.93	9,000.00	9,000.00	0	0.00%
Total Expenses	98,020.36	112,950.00	112,950.00	0	0.00%
Total Property Management	98,020.36	112,950.00	112,950.00	0	0.00%
Total Fire	8,427,976.06	9,305,067.48	10,251,695.50	946,628	10.17%

City of St Thomas
2023 Draft Operating Budget

2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
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Environmental Services

Administration

1-40-40-1000: 2999 Revenue

Expenses:

1-40-40-100-3010	Reg Full-time Salaries & Wages	87,073.96	106,740.00	114,370.00	7,630	7.15%
1-40-40-100-3120	Statutory Benefits	5,876.06	6,620.04	7,200.00	580	8.76%
1-40-40-100-3130	Employer Benefits	9,237.01	11,190.00	12,320.00	1,130	10.10%
1-40-40-100-3135	OMERS	10,297.67	12,189.96	13,040.00	850	6.97%
1-40-40-100-4023	Association Membership Fees	417.21	1,500.00	1,000.00	(500)	(33.33%)
1-40-40-100-4147	Operating Equip. Maint/Repair	-30.00			0	(100.00%)
1-40-40-100-4240	Telephone Services	1,204.27	1,500.00	1,500.00	0	0.00%
1-40-40-100-4259	Courier	4.58	200.04		(200)	(100.00%)
1-40-40-100-4275	Photocopying	420.64	2,000.04	1,000.00	(1,000)	(50.00%)
1-40-40-100-4700	Service Charges	152.52	75.00	75.00	0	0.00%
1-40-40-100-5011	Office Supplies	1,012.77	3,500.04	1,500.00	(2,000)	(57.14%)
1-40-40-100-4022	Conference Fees		2,499.96	500.00	(2,000)	(80.00%)
1-40-40-100-4280	Staff Mileage		350.04		(350)	(100.00%)
1-40-40-100-5070	Equipment Purchases		500.04		(500)	(100.00%)
Total Expenses		115,666.69	148,865.16	152,505.00	3,640	2.45%

Total Administration

115,666.69 148,865.16 152,505.00 3,640 2.45%

Water and Sewer

Water Operations

Revenue:

1-40-41-410-2410	Water Revenues	-7,487,267.24	-10,749,999.96	-11,000,000.00	(250,000)	2.33%
1-40-41-410-2411	Central Elgin Water Revenue	-297,624.69	-440,000.04	-440,000.00		(0.00%)
1-40-41-410-2412	Southwold Water Revenue	5,681.41	12,999.96	12,000.00	(1,000)	(7.69%)
1-40-41-410-2510	Recoveries/Sundry User Groups	-50,772.80	-45,000.00	-45,000.00	0	0.00%
Total Revenue		-7,829,983.32	-11,222,000.04	-11,473,000.00	(251,000)	2.24%

Expenses:

1-40-41-410-3010	Reg Full-time Salaries & Wages	534,188.08	675,870.00	720,060.00	44,190	6.54%
1-40-41-410-3029	Distributed Waqes	412,502.70	498,783.84	538,750.00	39,966	8.01%
1-40-41-410-3039	Premium overtime/Standby	10,730.55	12,000.00	14,000.00	2,000	16.67%
1-40-41-410-3090	Overtime	22,540.14	20,000.04	20,000.00	()	(0.00%)
1-40-41-410-3100	Benefits Clearing	-535,779.75	-675,000.00	-675,000.00	0	0.00%
1-40-41-410-3120	Statutory Benefits	53,478.08	55,910.04	62,060.00	6,150	11.00%
1-40-41-410-3129	Distributed Benefits	99,649.53	95,958.84	159,630.00	63,671	66.35%
1-40-41-410-3130	Employer Benefits	69,497.17	83,730.00	91,940.00	8,210	9.81%
1-40-41-410-3135	OMERS	56,623.06	112,070.04	69,070.00	(43,000)	(38.37%)
1-40-41-410-3999	Job Costing Labour	680,214.45	789,999.96	755,000.00	(35,000)	(4.43%)
1-40-41-410-4020	Training, Workshops, Exam Fees	7,692.78	9,999.96	12,000.00	2,000	20.00%
1-40-41-410-4023	Association Membership Fees	4,099.93	5,000.04	3,000.00	(2,000)	(40.00%)
1-40-41-410-4075	Contracted Services	56,066.19	1,500.00	1,500.00	0	0.00%
1-40-41-410-4076	Billing Services	205,911.10	186,999.96	200,000.00	13,000	6.95%
1-40-41-410-4080	DWQMS Certification	3,358.08	5,000.04	5,000.00	()	(0.00%)
1-40-41-410-4141	Public Works Building Overhead	41,873.20	75,000.00	75,000.00	0	0.00%
1-40-41-410-4152	SCADA Maintenance	14,969.69	20,000.04	20,000.00	()	(0.00%)
1-40-41-410-4169	Job Costing Subcontractors	252,851.96	309,999.96	309,500.00	(500)	(0.16%)
1-40-41-410-4179	Job Costing Equipment	75,440.58	105,000.00	105,000.00	0	0.00%
1-40-41-410-4192	City Own Property Taxes - Tyke Rd	2,009.56	3,950.04	4,050.00	100	2.53%
1-40-41-410-4212	Insurance	73,080.81	69,999.96	84,040.00	14,040	20.06%
1-40-41-410-4240	Telephone Services	6,120.63	5,000.04	5,000.00	()	(0.00%)
1-40-41-410-4251	CMMS/Water Trax Support Fee	12,752.22	30,999.96	32,000.00	1,000	3.23%
1-40-41-410-4252	Communications SCADA	46,904.82	25,000.08	25,000.00	()	(0.00%)
1-40-41-410-4275	Photocopying	365.59	699.96	600.00	(100)	(14.28%)
1-40-41-410-4700	Service Charges	119.86		600.00	600	(100.00%)
1-40-41-410-5010	General Supplies	10,164.12	10,200.00	10,200.00	0	0.00%
1-40-41-410-5011	Office Supplies	5,093.07	6,999.96	7,000.00		0.00%
1-40-41-410-5045	Uniforms/Supply	7,542.49	6,000.00	6,000.00	0	0.00%
1-40-41-410-5281	Primary Water Purchases	1,763,850.01	2,499,999.96	2,600,000.00	100,000	4.00%
1-40-41-410-5282	Secondary Water Purchases	1,746,727.40	2,000,000.04	2,300,000.00	300,000	15.00%
1-40-41-410-5410	Electricity (Hydro)	63,467.75	96,660.00	96,660.00	0	0.00%
1-40-41-410-5421	Natural gas	3,743.83	3,249.96	4,500.00	1,250	38.46%
1-40-41-410-5999	Job Costing Materials	156,144.60	200,000.04	200,000.00	()	(0.00%)
1-40-41-410-7110	Transfer to Water Reserve Fund	2,473,526.14	3,664,716.96	3,498,540.00	(166,177)	(4.53%)
1-40-41-410-7600	Overhead Allocation - Corporate Support Serv	81,074.97	108,099.96	110,300.00	2,200	2.04%
1-40-41-410-4051	Advertising, Marketing & Prom.		2,600.04	1,500.00	(1,100)	(42.31%)
1-40-41-410-5173	Water Meter Replacement Program		99,999.96		(100,000)	(100.00%)
Total Expenses		8,518,595.39	11,221,999.68	11,472,500.00	250,500	2.23%

Total Water Operations

688,612.07 -0.36 -500.00 (500) 138788.89%

Secondary Water Operations

Revenue:

**City of St Thomas
2023 Draft Operating Budget**

		2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
4-40-41-412-2410	Recoveries - St. Thomas	-1,748,309.90	-2,000,000.04	-2,300,000.00	(300,000)	15.00%
4-40-41-412-2411	Recoveries - Southwold/Central Elgin	-1,231,571.81	-1,250,000.04	-1,320,000.00	(70,000)	5.60%
	Total Revenue	-2,979,881.71	-3,250,000.08	-3,620,000.00	(370,000)	11.38%
Expenses:						
4-40-41-412-3029	Distributed Wages	28,159.68	48,000.00	39,040.00	(8,960)	(18.67%)
4-40-41-412-3129	Distributed Benefits	6,029.07		11,420.00	11,420	(100.00%)
4-40-41-412-3999	Job Costing Labour	61,845.96	48,000.00	55,000.00	7,000	14.58%
4-40-41-412-4042	Audit Fees	3,739.68	3,500.04		(3,500)	(100.00%)
4-40-41-412-4075	Secondary Water System - Contractor	464.65	99,999.96	100,000.00		0.00%
4-40-41-412-4141	Misc. Contracted Services	7,686.95	35,000.04	35,000.00	()	(0.00%)
4-40-41-412-4152	SCADA Maintenance	9,331.52	15,000.00	15,000.00	0	0.00%
4-40-41-412-4169	Job Costing Subcontractors	17,270.65	20,000.04	20,000.00	()	(0.00%)
4-40-41-412-4172	Occupancy Fee	58,756.27		60,000.00	60,000	(100.00%)
4-40-41-412-4179	Job Costing Equipment	6,187.61	8,499.96	8,500.00		0.00%
4-40-41-412-4190	City Own Property Taxes	4,968.60	4,899.96	5,000.00	100	2.04%
4-40-41-412-4212	Insurance	24,012.27	23,000.04	27,610.00	4,610	20.04%
4-40-41-412-4251	CMMS Support Fee	3,834.87	3,200.04	3,300.00	100	3.12%
4-40-41-412-4252	Communications SCADA	29,746.65	20,340.00	20,340.00	0	0.00%
4-40-41-412-5280	Purchase of Water	1,798,338.78	1,875,000.00	2,086,750.00	211,750	11.29%
4-40-41-412-5410	Electricity (Hydro)	479,928.02	215,000.04	250,000.00	35,000	16.28%
4-40-41-412-5438	Chemicals	4,847.79	5,090.04	15,000.00	9,910	194.69%
4-40-41-412-5999	Job Costing Materials	4,195.12	999.96	1,100.00	100	10.00%
4-40-41-412-7111	Transfer to Secondary Water Reserve Fund	941,512.14	824,469.96	866,940.00	42,470	5.15%
	Total Expenses	3,490,856.28	3,250,000.08	3,620,000.00	370,000	11.38%
	Total Secondary Water Operations	510,974.57			0	(100.00%)
Sewer Operations						
Revenue:						
1-40-41-414-2415	Sewer & Sewage Charges	-4,214,145.46			0	(100.00%)
1-40-41-414-2510	Misc. Recoveries	-84,498.74	-9,999.96		10,000	(100.00%)
	Total Revenue	-4,298,644.20	-9,999.96		10,000	(100.00%)
Expenses:						
1-40-41-414-3010	Req Full-time Salaries & Wages	507,371.31	621,129.96	643,280.00	22,150	3.57%
1-40-41-414-3029	Distributed Wages	37,042.10	94,580.04	96,670.00	2,090	2.21%
1-40-41-414-3039	Premium overtime/Standby	12,279.45	12,000.00	19,000.00	7,000	58.33%
1-40-41-414-3090	Overtime	21,069.04	20,000.04	20,000.00	()	(0.00%)
1-40-41-414-3100	Benefits Clearing	-475,125.45	-585,000.00	-585,000.00	0	0.00%
1-40-41-414-3120	Statutory Benefits	51,443.97	59,930.04	64,350.00	4,420	7.38%
1-40-41-414-3130	Employer Benefits	65,975.11	87,600.00	93,020.00	5,420	6.19%
1-40-41-414-3135	OMERS	54,786.02	65,289.96	68,270.00	2,980	4.56%
1-40-41-414-3999	Job Costing Labour	233,767.95	450,000.00	450,000.00	0	0.00%
1-40-41-414-4085	Annual Erosion Control - Storm Structure Repair	5,408.55	110,000.04	50,000.00	(60,000)	(54.55%)
1-40-41-414-4086	Annual Sewer Video Inspection	13,787.22	20,000.04	20,000.00	()	(0.00%)
1-40-41-414-4169	Job Costing Subcontractors	195,184.12	150,000.00	149,500.00	(500)	(0.33%)
1-40-41-414-4179	Job Costing Equipment	48,315.14	95,000.04	95,000.00	()	(0.00%)
1-40-41-414-4550	Basement Flooding Program	81,378.83	65,000.04	65,000.00	()	(0.00%)
1-40-41-414-5011	Office Supplies	5,094.51	6,999.96	7,000.00		0.00%
1-40-41-414-5045	Uniforms/Supply	4,997.07	5,000.04	5,000.00	()	(0.00%)
1-40-41-414-5999	Job Costing Materials	55,907.05	84,999.96	65,000.00	(20,000)	(23.53%)
1-40-41-414-7120	Transfer to Sewer Reserve	3,480,539.15	-1,379,300.04	-1,347,040.00	32,260	(2.34%)
1-40-41-414-3011	Req Part-time Salaries & Wages		26,769.60	20,950.00	(5,820)	(21.74%)
	Total Expenses	4,399,221.14	9,999.72		(10,000)	(100.00%)
	Total Sewer Operations	100,576.94	-0.24			(100.00%)
	Total Water and Sewer	1,300,163.58	-0.60	-500.00	(499)	83233.33%
Pollution Control						
Pollution Operations						
Revenue:						
1-40-42-100-2412	Southwold Sanitary Capital Charge	5,242.38	9,000.00	12,000.00	3,000	33.33%
1-40-42-100-2415	Sewer & Sewage Charges	-3,217,537.48	-9,999,999.96	-11,780,000.00	(1,780,000)	17.80%
	Total Revenue	-3,212,295.10	-9,990,999.96	-11,768,000.00	(1,777,000)	17.79%
Expenses:						
1-40-42-100-3010	Req Full-time Salaries & Wages	490,043.03	692,310.00	711,740.00	19,430	2.81%
1-40-42-100-3011	Req Part-time Salaries & Wages	77,891.01	12,729.96	12,950.00	220	1.73%
1-40-42-100-3029	Distributed Wages	270,713.58	318,290.04	348,570.00	30,280	9.51%
1-40-42-100-3039	Premium overtime/Standby	13,200.00	16,400.04	16,400.00	()	(0.00%)
1-40-42-100-3090	Overtime	36,255.24	44,000.04	20,000.00	(24,000)	(54.55%)
1-40-42-100-3120	Statutory Benefits	51,859.12	56,930.04	62,100.00	5,170	9.08%
1-40-42-100-3129	Distributed Benefits	66,596.97	91,459.92	104,040.00	12,580	13.75%
1-40-42-100-3130	Employer Benefits	63,969.55	87,510.00	88,260.00	750	0.86%
1-40-42-100-3135	OMERS	57,658.47	68,469.96	72,050.00	3,580	5.23%

**City of St Thomas
2023 Draft Operating Budget**

		2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
1-40-42-100-4052	Consulting Services (Eng & Fin)	2,695.41	9,999.96	5,000.00	(5,000)	(50.00%)
1-40-42-100-4075	Contract Services	3,102.22	1,500.00	1,500.00	0	0.00%
1-40-42-100-4076	Billing Services	87,743.16	186,999.96	200,000.00	13,000	6.95%
1-40-42-100-4141	Public Works Building Overhead	48,578.45	75,000.00	75,000.00	0	0.00%
1-40-42-100-4152	SCADA Maintenance	7,019.90	9,999.96	15,000.00	5,000	50.00%
1-40-42-100-4190	City Own Property Taxes	56,489.16	55,580.04	56,700.00	1,120	2.02%
1-40-42-100-4212	Insurance	220,495.25	211,200.00	253,570.00	42,370	20.06%
1-40-42-100-4240	Telephone Services	10,098.54	35,000.04	35,000.00	()	(0.00%)
1-40-42-100-4251	CMMS Support Fee	36,360.27	21,999.96	23,000.00	1,000	4.55%
1-40-42-100-4275	Photocopying	365.65	699.96	700.00		0.01%
1-40-42-100-5410	Electricity (Hydro)	7,346.24	10,700.04	11,000.00	300	2.80%
1-40-42-100-5421	Natural gas	3,743.83	3,249.96	4,500.00	1,250	38.46%
1-40-42-100-7120	Transfer to Sewer Reserve		5,885,840.04	7,408,000.00	1,522,160	25.86%
1-40-42-100-7600	Overhead Allocation - Corporate Support Servic	116,700.03	155,600.04	158,700.00	3,100	1.99%
1-40-42-100-4040	Legal Fees		500.04	500.00	()	(0.01%)
Total Expenses		1,728,925.08	8,051,970.00	9,684,280.00	1,632,310	20.27%
Total Pollution Operations		-1,483,370.02	-1,939,029.96	-2,083,720.00	(144,690)	7.46%
PC Sewage Treatment						
1-40-42-420-1000:2 Revenue						
Expenses:						
1-40-42-420-4020	Training, Workshops, Exam Fees	13,398.61	9,999.96	15,000.00	5,000	50.00%
1-40-42-420-4023	Association Membership Fees	1,078.19	1,100.04	1,100.00	()	(0.00%)
1-40-42-420-4052	Contracted Services	111,779.98	135,000.00	150,000.00	15,000	11.11%
1-40-42-420-4065	Sludge Hauling	22,263.87	20,000.04	20,800.00	800	4.00%
1-40-42-420-4066	Sludge Disposal Expense	128,039.94	120,000.00	124,800.00	4,800	4.00%
1-40-42-420-4141	Contracted Building Maint.	37,405.84	47,000.04	49,000.00	2,000	4.26%
1-40-42-420-4240	Telephone Services	8,496.77	9,500.04	9,900.00	400	4.21%
1-40-42-420-4259	Courier	752.90	1,220.40	1,300.00	80	6.52%
1-40-42-420-4275	Photocopying	1,294.20	1,119.96	1,120.00		0.00%
1-40-42-420-4280	Staff Mileage	1,423.72	500.04	1,000.00	500	99.98%
1-40-42-420-5011	Office Supplies	303.65	999.96	1,100.00	100	10.00%
1-40-42-420-5045	Uniforms/Supply	6,433.43	6,000.00	6,000.00	0	0.00%
1-40-42-420-5070	Equipment Purchases	76,829.90	102,000.00	107,000.00	5,000	4.90%
1-40-42-420-5438	Chemicals	544,454.70	429,999.96	550,000.00	120,000	27.91%
1-40-42-420-7200	Internal Fleet Services Charges	25,924.80	29,000.04	29,000.00	()	(0.00%)
Total Expenses		979,880.50	913,440.48	1,067,120.00	153,680	16.82%
Total PC Sewage Treatment		979,880.50	913,440.48	1,067,120.00	153,680	16.82%
Property Management						
1-40-42-800:899-10 Revenue						
Expenses:						
1-40-42-800-5020	Building Maint/Repair Supply	9,528.60	15,255.00	15,900.00	645	4.23%
1-40-42-800-5025	Janitorial Supplies	2,287.35	2,847.60	3,000.00	152	5.35%
1-40-42-800-5040	Health & Safety Supplies	2,591.04	6,102.00	6,400.00	298	4.88%
1-40-42-800-5070	Annual Equipment Replacements	287,528.49	310,185.00	323,000.00	12,815	4.13%
1-40-42-800-5410	Electricity (Hydro)	217,123.25	350,000.04	310,000.00	(40,000)	(11.43%)
1-40-42-800-5415	Water	28,310.35	30,000.00	30,000.00	0	0.00%
1-40-42-800-5421	Natural gas	42,808.16	30,000.00	40,000.00	10,000	33.33%
1-40-42-825-4152	SCADA Maintenance	15,425.51	15,000.00	15,600.00	600	4.00%
1-40-42-825-4252	Communications SCADA	8,643.07	35,000.04	36,500.00	1,500	4.29%
1-40-42-825-5020	St Thomas - Pump Station Build Maint/Repair Su	35,116.93	36,000.00	37,000.00	1,000	2.78%
1-40-42-825-5075	Pumping Station Upgrades	67,316.07	99,999.96	104,000.00	4,000	4.00%
1-40-42-825-5411	Electricity - Central Elgin Pumpng Stations	9,298.65	11,000.04	11,000.00	()	(0.00%)
1-40-42-825-5412	Electricity - St Thomas Pumping Stations	42,485.02	60,999.96	61,000.00		0.00%
1-40-42-825-5415	Water	15,332.95	20,000.04	20,000.00	()	(0.00%)
1-40-42-825-5421	Natural gas	2,476.21	3,200.04	3,200.00	()	(0.00%)
Total Expenses		786,271.65	1,025,589.72	1,016,600.00	(8,990)	(0.88%)
Total Property Management		786,271.65	1,025,589.72	1,016,600.00	(8,990)	(0.88%)
Total Pollution Control		282,782.13	0.24		0	(100.00%)
Roads and Transportation						
Road Operations						
Revenue:						
1-40-43-430-2514	Recoveries/Sundry User Groups	-14,836.93	-2,000.04	-27,000.00	(25,000)	1249.97%
1-40-43-430-2766	Road Occupancy Permit Fee	-6,537.78	-3,500.04	-2,500.00	1,000	(28.57%)
1-40-43-430-2525	Wages Recoveries		-249.96		250	(100.00%)
Total Revenue		-21,374.71	-5,750.04	-29,500.00	(23,750)	413.04%
Expenses:						
1-40-43-430-3010	Req Full-time Salaries & Wages	782,190.31	1,002,317.76	1,007,240.00	4,922	0.49%
1-40-43-430-3011	Req Part-time Salaries & Wages	111,057.06	110,640.00	136,810.00	26,170	23.65%
1-40-43-430-3029	Distributed Wages	16,876.23		21,240.00	21,240	(100.00%)

City of St Thomas
2023 Draft Operating Budget

		2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
1-40-43-430-3039	Premium overtime/Standby	18,967.50	23,000.04	25,000.00	2,000	8.70%
1-40-43-430-3090	Overtime	62,732.21	80,000.04	80,000.00	()	(0.00%)
1-40-43-430-3100	Benefits Clearing	-1,043,334.19	-1,254,999.96	-1,360,500.00	(105,500)	8.41%
1-40-43-430-3120	Statutory Benefits	90,175.40	106,299.96	116,100.00	9,800	9.22%
1-40-43-430-3130	Employer Benefits	115,816.33	137,439.96	149,360.00	11,920	8.67%
1-40-43-430-3135	OMERS	77,439.15	94,509.96	105,370.00	10,860	11.49%
1-40-43-430-3999	Job Costing Labour	1,034,415.50	1,241,499.60	1,335,900.00	94,400	7.60%
1-40-43-430-4020	Training, Workshops, Exam Fees	20,155.81	9,999.96	15,000.00	5,000	50.00%
1-40-43-430-4022	Conference Fees	3,364.85	3,000.00		(3,000)	(100.00%)
1-40-43-430-4023	Association Membership Fees	695.76	2,700.00	2,700.00	0	0.00%
1-40-43-430-4025	Medical/Physical Fitness	459.75		500.00	500	(100.00%)
1-40-43-430-4068	GPS Maintenance	9,279.33	29,000.04	29,000.00	()	(0.00%)
1-40-43-430-4075	Contracted Services	9,560.11	1,500.00	30,000.00	28,500	1900.00%
1-40-43-430-4169	Job Costing Subcontractors	421,624.69	424,000.20	444,000.00	20,000	4.72%
1-40-43-430-4179	Job Costing Equipment	354,652.90	382,000.20	369,500.00	(12,500)	(3.27%)
1-40-43-430-4240	Telephone Services	3,616.73	7,500.00	5,000.00	(2,500)	(33.33%)
1-40-43-430-4251	CMMS Support Fee	14,496.10	11,000.04	11,500.00	500	4.55%
1-40-43-430-4275	Photocopying	365.69	699.96	600.00	(100)	(14.28%)
1-40-43-430-4280	Staff Mileage	117.55	249.96	250.00		0.02%
1-40-43-430-5011	Office Supplies	5,194.71			0	(100.00%)
1-40-43-430-5040	Health & Safety Supplies	4,418.87	500.04	2,000.00	1,500	299.97%
1-40-43-430-5045	Uniforms/Supply	10,423.95	8,124.96	9,500.00	1,375	16.92%
1-40-43-430-5070	Equipment Purchases	9,784.72	35,000.04	35,000.00	()	(0.00%)
1-40-43-430-5410	Electricity (Hydro)	7,348.47	8,700.00	10,000.00	1,300	14.94%
1-40-43-430-5421	Natural gas	3,744.97	3,000.00	4,500.00	1,500	50.00%
1-40-43-430-5999	Job Costing Materials	332,182.76	424,499.64	425,000.00	500	0.12%
1-40-43-430-4040	Legal Fees & Expenses		500.04	500.00	()	(0.01%)
1-40-43-430-4178	Job Costing Equipment - Wk Others		150.00	150.00	0	0.00%
1-40-43-430-4600	Work for Other Services----Work for Other - Servic			22,100.00	22,100	(100.00%)
1-40-43-430-4605	Special Events Services-----Special Events - Servic			8,000.00	8,000	(100.00%)
Total Expenses		2,477,823.22	2,892,832.44	3,041,320.00	148,488	5.13%
Total Road Operations		2,456,448.51	2,887,082.40	3,011,820.00	124,738	4.32%
Fleet Operations						
Revenue:						
1-40-43-900-2510	Recoveries/Sundry User Groups	-980,050.27	-1,078,500.24	-1,089,650.00	(11,150)	1.03%
Total Revenue		-980,050.27	-1,078,500.24	-1,089,650.00	(11,150)	1.03%
Expenses:						
1-40-43-900-3010	Req Full-time Salaries & Wages	160,898.16	200,850.00	204,090.00	3,240	1.61%
1-40-43-900-3039	Premium overtime/Standby	13,600.00	16,550.04	16,550.00	()	(0.00%)
1-40-43-900-3090	Overtime	8,280.06	14,000.04	14,000.00	()	(0.00%)
1-40-43-900-3100	Benefits Clearing	-244,977.93	-270,999.96	-275,000.00	(4,000)	1.48%
1-40-43-900-3120	Statutory Benefits	17,052.48	18,210.00	19,630.00	1,420	7.80%
1-40-43-900-3130	Employer Benefits	22,509.47	27,390.00	29,790.00	2,400	8.76%
1-40-43-900-3135	OMERS	16,845.72	18,320.04	18,500.00	180	0.98%
1-40-43-900-3999	Job Costing Labour	221,179.68	230,000.04	255,000.00	25,000	10.87%
1-40-43-900-4020	Training, Workshops, Exam Fees	1,780.72	3,000.00	3,000.00	0	0.00%
1-40-43-900-4075	Contracted Services	1,034.02			0	(100.00%)
1-40-43-900-4145	Vehicle Repair Subcontractors	155,098.82	487,655.04	234,440.00	(253,215)	(51.93%)
1-40-43-900-4169	Subcontractors	317,786.20			0	(100.00%)
1-40-43-900-4240	Telephone Services	596.74		500.00	500	(100.00%)
1-40-43-900-5010	MTO Reports	51.00	150.00	150.00	0	0.00%
1-40-43-900-5045	Uniforms/Supply	3,125.00	3,375.00	4,000.00	625	18.52%
1-40-43-900-5435	Gasoline - operating	401,437.72	330,000.00	330,000.00	0	0.00%
1-40-43-900-5999	Job Costing Materials	81,476.16		235,000.00	235,000	(100.00%)
Total Expenses		1,177,774.02	1,078,500.24	1,089,650.00	11,150	1.03%
Fleet Operations		197,723.75			0	(100.00%)
Transportation						
1-40-43-431-1000: 2 Revenue						
Expenses:						
1-40-43-431-3010	Reg Full-time Salaries & Wages	14,898.75	75,110.04	78,840.00	3,730	4.97%
1-40-43-431-3029	Distributed Wages	29,571.69	27,570.00	37,320.00	9,750	35.36%
1-40-43-431-3120	Statutory Benefits	1,204.07	7,970.04	6,770.00	(1,200)	(15.06%)
1-40-43-431-3130	Employer Benefits	1,069.01	9,380.04	6,880.00	(2,500)	(26.65%)
1-40-43-431-3135	OMERS	1,490.28	10,530.00	7,830.00	(2,700)	(25.64%)
1-40-43-431-4020	Training, Workshops, Exam Fees	1,561.84	1,500.00	1,500.00	0	0.00%
1-40-43-431-4022	Conference Fees	151.62	500.04		(500)	(100.00%)
1-40-43-431-4023	Association Membership Fees	954.64	500.04	500.00	()	(0.01%)
1-40-43-431-4075	Traffic Counts - Contracted Services	9,448.43	5,000.04	5,000.00	()	(0.00%)
1-40-43-431-4280	Staff Mileage	203.51	50.04	50.00	()	(0.08%)
1-40-43-431-5045	Uniforms/Clothing	228.95	249.96	240.00	(10)	(3.98%)
1-40-43-431-3090	Overtime		999.96	500.00	(500)	(50.00%)
Total Expenses		60,782.79	139,360.20	145,430.00	6,070	4.36%
Total Transportation		60,782.79	139,360.20	145,430.00	6,070	4.36%

**City of St Thomas
2023 Draft Operating Budget**

		2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
Transit						
Revenue:						
1-40-43-432-2180	Transit Passenger Revenue	-39,542.72	-120,000.00	-126,000.00	(6,000)	5.00%
1-40-43-432-2182	Bus Pass Revenue	-67,435.00	-219,999.96	-230,000.00	(10,000)	4.55%
1-40-43-432-2183	Bus Ticket Revenue	-66,093.75	-99,999.96	-105,000.00	(5,000)	5.00%
1-40-43-432-2300	Facility Rental Income	-9,718.79	-14,000.04	-14,000.00		(0.00%)
1-40-43-432-2510	Other Revenue	-7,902.84	-15,000.00	-15,000.00	0	0.00%
1-40-43-432-2181	Paratransit Passenger Revenue		-999.96		1,000	(100.00%)
	Total Revenue	-190,693.10	-469,999.92	-490,000.00	(20,000)	4.26%
Expenses:						
1-40-43-432-3029	Distributed Wages	35,889.95	27,565.20	37,320.00	9,755	35.39%
1-40-43-432-3129	Distributed Benefits	1,961.29	7,836.72		(7,837)	(100.00%)
1-40-43-432-3999	Job Costing Labour	23,870.88	24,999.96	26,000.00	1,000	4.00%
1-40-43-432-4023	Association Membership Fees	1,119.36	1,200.00	1,200.00	0	0.00%
1-40-43-432-4051	Advertising, Marketing & Prom.	3,735.30	3,000.00	3,000.00	0	0.00%
1-40-43-432-4068	GPS Maintenance	1,319.52	35,000.04	22,000.00	(13,000)	(37.14%)
1-40-43-432-4090	Conventional Bus Service	517,477.20	743,000.04	815,000.00	72,000	9.69%
1-40-43-432-4091	Paratransit Service	445,125.11	630,999.96	710,000.00	79,000	12.52%
1-40-43-432-4092	Ticket Sales Commission Fee	1,779.76	8,000.04	3,000.00	(5,000)	(62.50%)
1-40-43-432-4141	Building Maintenance/Repair	5,538.81	6,999.96	7,000.00		0.00%
1-40-43-432-4145	Vehicle Repairs & Maintenance	164,299.96	234,000.00	220,000.00	(14,000)	(5.98%)
1-40-43-432-4169	Job Cost Subcontractors	346.51	500.04	500.00	()	(0.01%)
1-40-43-432-4175	Vehicle Rent/Lease	137,432.90	174,999.96	175,000.00		0.00%
1-40-43-432-4176	Operating Equipment Rent/Lease	1,038.18	999.96	1,000.00		0.00%
1-40-43-432-4179	Job Cost Equipment	3,035.20	5,499.96	5,500.00		0.00%
1-40-43-432-4240	Telephone Services	1,819.70		700.00	700	(100.00%)
1-40-43-432-4259	Courier	1,007.47	999.96	1,000.00		0.00%
1-40-43-432-4272	Printing	2,930.62	2,600.04	2,600.00	()	(0.00%)
1-40-43-432-4700	Service Charges	447.27		225.00	225	(100.00%)
1-40-43-432-5116	Fuel Surcharge	53,758.61	-7,500.00	-7,500.00	0	0.00%
1-40-43-432-7132	Transfer from Provincial Gas Tax	-203,249.97	-270,999.96	-270,999.96	0	0.00%
	Total Expenses	1,200,683.63	1,629,701.88	1,752,545.04	122,843	7.54%
	Total Transit	1,009,990.53	1,159,701.96	1,262,545.04	102,843	8.87%
Railway Maintenance						
1-40-43-433-1000: 2 ¹ Revenue						
Expenses:						
1-40-43-433-4180	Railway Crossing Maintenance - CNR	27,260.28	35,000.04	36,000.00	1,000	2.86%
1-40-43-433-4181	Maintenance Contracts - CPR	243.21	249.96	250.00		0.02%
1-40-43-433-4182	Railway Maintenance - OSR	14,854.50	17,600.04	17,600.00	()	(0.00%)
1-40-43-433-4183	Railway Maintenance - PSTR	4,172.16	18,999.96	19,000.00		0.00%
	Total Expenses	46,530.15	71,850.00	72,850.00	1,000	1.39%
	Total Railway Maintenance	46,530.15	71,850.00	72,850.00	1,000	1.39%
Traffic Signals						
1-40-43-434-1000: 2 ¹ Revenue						
Expenses:						
1-40-43-434-3029	Distributed Wages	6,060.61	5,410.08	6,200.00	790	14.60%
1-40-43-434-3129	Distributed Benefits	484.57	1,482.24	1,560.00	78	5.25%
1-40-43-434-4075	Traffic Signals Maintenance Contract (PUC)	30,372.81	170,000.04	170,000.00	()	(0.00%)
1-40-43-434-5410	Traffic Signals - Hydro	20,079.10	26,499.96	32,000.00	5,500	20.75%
	Total Expenses	56,997.09	203,392.32	209,760.00	6,368	3.13%
	Total Traffic Signals	56,997.09	203,392.32	209,760.00	6,368	3.13%
Street Lighting						
1-40-43-435-1000: 2 ¹ Revenue						
Expenses:						
1-40-43-435-3029	Salary Distribution	18,209.99	16,255.20	18,540.00	2,285	14.06%
1-40-43-435-3129	Distributed Benefits	1,455.92	4,453.56	4,694.91	241	5.42%
1-40-43-435-4075	Street Lighting Maint Contract	156,770.39	234,999.96	235,000.00		0.00%
1-40-43-435-5410	Street Lighting - Hydro	295,538.00	510,000.00	500,000.00	(10,000)	(1.96%)
1-40-43-435-5099	Special Projects		15,000.00	15,000.00	0	0.00%
	Total Expenses	471,974.30	780,708.72	773,234.91	(7,474)	(0.96%)
	Total Traffic Signals	471,974.30	780,708.72	773,234.91	(7,474)	(0.96%)
Crossing Guards						
1-40-43-436-1000: 2 ¹ Revenue						
Expenses:						
1-40-43-436-3011	Req Part-time Salaries & Wages	38,112.71	49,239.96	40,700.00	(8,540)	(17.34%)

**City of St Thomas
2023 Draft Operating Budget**

		2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
1-40-43-436-3120	Statutory Benefits	2,178.25	4,710.00	3,970.00	(740)	(15.71%)
1-40-43-436-5040	Safety Wear & Supplies	1,663.77	750.00	750.00	0	0.00%
1-40-43-436-5045	Uniforms, Coveralls, etc.	283.89	1,400.04	1,400.00	()	(0.00%)
1-40-43-436-5999	Materials	630.85			0	(100.00%)
1-40-43-436-3135	OMERS			3,510.00	3,510	(100.00%)
	Total Expenses	42,869.47	56,100.00	50,330.00	(5,770)	(10.29%)
	Total Crossing Guards	42,869.47	56,100.00	50,330.00	(5,770)	(10.29%)
	By-Law Enforcement					
	Revenue:					
1-40-43-437-2592	By-law Enforcement Labour Recovery	-500.00	-2,499.96	-4,000.00	(1,500)	60.00%
1-40-43-437-2713	Taxi & Drivers Licence Fee	-4,300.00	-3,000.00	-3,000.00	0	0.00%
	Total Revenue	-4,800.00	-5,499.96	-7,000.00	(1,500)	27.27%
	Expenses:					
1-40-43-437-3010	Reg Full-time Salaries & Wages	52,444.96	176,390.04	290,490.00	114,100	64.69%
1-40-43-437-3029	Distributed Wages	8,507.77	9,750.00	14,100.00	4,350	44.62%
1-40-43-437-3090	Overtime	2,309.05	549.96	4,000.00	3,450	627.33%
1-40-43-437-3120	Statutory Benefits	5,120.26	16,329.96	18,580.00	2,250	13.78%
1-40-43-437-3129	Distributed Benefits	1,776.71	1,599.96	4,970.00	3,370	210.63%
1-40-43-437-3130	Employer Benefits	7,364.67	24,140.04	25,760.00	1,620	6.71%
1-40-43-437-3135	OMERS	4,972.60	16,700.04	17,410.00	710	4.25%
1-40-43-437-4020	Training, Workshops, Exam Fees	1,416.18	5,000.04	5,000.00	()	(0.00%)
1-40-43-437-4023	Association Membership Fees	1,606.97	350.04	350.00	()	(0.01%)
1-40-43-437-4240	Telephone Services	213.07	500.04	500.00	()	(0.01%)
1-40-43-437-5011	Office Supplies	637.21	2,000.04	2,000.00	()	(0.00%)
1-40-43-437-5045	Uniforms/Supplies	454.12	725.04	2,000.00	1,275	175.85%
1-40-43-437-7200	Internal Fleet Services Charges	9,865.11	3,200.04	5,000.00	1,800	56.25%
	Total Expenses	96,688.68	257,235.24	390,160.00	132,925	51.67%
	Total By-Law Enforcement	91,888.68	251,735.28	383,160.00	131,425	52.21%
	Parking Enforcement					
	Revenue:					
1-40-43-438-2271	Parking Meter Fees	-1,295.32	-15,799.92	-4,000.00	11,800	(74.68%)
1-40-43-438-2272	Parking Permits Fees	-48,743.23	-51,000.00	-75,000.00	(24,000)	47.06%
1-40-43-438-2273	Overnight Parking Permit Fees	-122.12	-6,000.00	-6,000.00	0	0.00%
1-40-43-438-2810	Parking - Initial Stage/Fine	-32,105.00	-75,000.00	-75,000.00	0	0.00%
1-40-43-438-2811	Cancellation Fee		-399.96	-100.00	300	(75.00%)
	Total Revenue	-82,265.67	-148,199.88	-160,100.00	(11,900)	8.03%
	Expenses:					
1-40-43-438-3010	Reg Full-time Salaries & Wages	87,161.89			0	(100.00%)
1-40-43-438-3039	Premium overtime/Standby	2,056.40			0	(100.00%)
1-40-43-438-3090	Overtime	1,751.67			0	(100.00%)
1-40-43-438-3120	Statutory Benefits	8,532.48			0	(100.00%)
1-40-43-438-3130	Employer Benefits	10,724.66			0	(100.00%)
1-40-43-438-3135	OMERS	8,124.60			0	(100.00%)
1-40-43-438-3999	Job Cost Labour	15,306.88	1,500.00	2,000.00	500	33.33%
1-40-43-438-4131	Security Contract	402.99	450.00	450.00	0	0.00%
1-40-43-438-4166	Parking Ticket Software	5,395.43	24,999.96	25,000.00	0	0.00%
1-40-43-438-4179	Job Costing Equipment	3,384.20	350.04	500.00	150	42.84%
1-40-43-438-4189	Job Cost Subcontractors	122.55	999.96	750.00	(250)	(25.00%)
1-40-43-438-4190	City Own Property Taxes	1,791.22	1,770.00	1,800.00	30	1.69%
1-40-43-438-4280	Staff Mileage	308.61	50.04	50.00	()	(0.08%)
1-40-43-438-4700	Service Charges	2,393.79	750.00	2,000.00	1,250	166.67%
1-40-43-438-5045	Uniforms/Supply	737.88			0	(100.00%)
1-40-43-438-5410	Electricity (Hydro)	2,020.03	2,649.96	3,150.00	500	18.87%
1-40-43-438-5999	Job Costing Materials	256.45	500.04	500.00	()	(0.01%)
1-40-43-438-7200	Internal Fleet Services Charges	374.51			0	(100.00%)
1-40-43-438-4051	Advertising, Marketing & Prom.		150.00	150.00	0	0.00%
1-40-43-438-4167	Hardware Support		24,999.96	25,000.00	0	0.00%
1-40-43-438-4272	Printing		2,250.00	2,250.00	0	0.00%
1-40-43-438-5010	General Supplies		3,000.00	3,000.00	0	0.00%
	Total Expenses	150,846.24	64,419.96	66,600.00	2,180	3.38%
	Total Parking Enforcement	68,580.57	-83,779.92	-93,500.00	(9,720)	11.60%
	Animal Control					
	Revenue:					
1-40-43-439-2211	Animal Impound Fees	-19,695.10	-20,000.04	-25,000.00	(5,000)	25.00%
1-40-43-439-2500	Donations Received	-2,155.00	-999.96	-1,000.00	()	0.00%
1-40-43-439-2510	Recoveries	-23,651.26	-65,000.04	-65,000.00	0	(0.00%)
1-40-43-439-2762	Doq Taq Revenue	-50.00			0	(100.00%)
	Total Revenue	-45,551.36	-86,000.04	-91,000.00	(5,000)	5.81%

**City of St Thomas
2023 Draft Operating Budget**

		2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
Expenses:						
1-40-43-439-3010	Reg Full-time Salaries & Wages	93,242.19	112,130.04	121,950.00	9,820	8.76%
1-40-43-439-3011	Reg Part-time Salaries & Wages	36,148.55	56,970.00		(56,970)	(100.00%)
1-40-43-439-3039	Premium overtime/Standby	11,665.60	15,699.96	15,700.00		0.00%
1-40-43-439-3090	Overtime	4,237.77	2,000.04	5,500.00	3,500	174.99%
1-40-43-439-3120	Statutory Benefits	13,478.32	16,380.00	22,240.00	5,860	35.78%
1-40-43-439-3130	Employer Benefits	14,289.82	17,430.00	37,520.00	20,090	115.26%
1-40-43-439-3135	OMERS	8,789.80	10,089.96	19,980.00	9,890	98.02%
1-40-43-439-4020	Training, Workshops, Exam Fees	75.00	3,000.00	3,000.00	0	0.00%
1-40-43-439-4075	Service Agreements - Animal Welfare	8,636.91	21,999.96	22,000.00		0.00%
1-40-43-439-4240	Telephone Services	1,855.66	1,800.00	1,650.00	(150)	(8.33%)
1-40-43-439-4267	Community Cat Spay/Neuter	3,910.35	3,999.96	4,000.00		0.00%
1-40-43-439-4268	Medical Services	20,619.67	15,000.00	20,000.00	5,000	33.33%
1-40-43-439-4269	Medical Services - Wildlife	2,747.30	2,000.04	2,000.00	()	(0.00%)
1-40-43-439-4700	Service Charges	954.84	1,299.96	1,300.00		0.00%
1-40-43-439-5012	Program Supplies	8,048.38	6,999.96	10,000.00	3,000	42.86%
1-40-43-439-5015	Community Cat Shelter	710.10	600.00	600.00	0	0.00%
1-40-43-439-5045	Uniforms/Supply	1,419.34	1,500.00	1,500.00	0	0.00%
1-40-43-439-5070	Tools & Equipment Replacement	453.79	999.96		(1,000)	(100.00%)
1-40-43-439-7200	Internal Fleet Services Charges	5,726.93	2,799.96	5,000.00	2,200	78.57%
1-40-43-439-4040	Legal Fees and Expenses		500.04	250.00	(250)	(50.00%)
1-40-43-439-4051	Advertising, Marketing & Prom.		399.96	400.00		0.01%
Total Expenses		237,010.32	293,599.80	294,590.00	990	0.34%
Total Animal Control		191,458.96	207,599.76	203,590.00	(4,010)	(1.93%)
Property Management						
1-40-43-845-1000: 2 nd Revenue						
Expenses:						
1-40-43-845-4141	Building Maintenance/Repair	1,938.87	3,000.00	3,000.00	0	0.00%
1-40-43-845-4240	Telephone Services	2,067.68	3,000.00	2,300.00	(700)	(23.33%)
1-40-43-845-5010	General Supplies	1,980.70			0	(100.00%)
1-40-43-845-5025	Janitorial Supplies	1,436.90	3,000.00	3,000.00	0	0.00%
1-40-43-845-5410	Electricity (Hydro)	1,658.14	2,000.04	2,000.00	()	(0.00%)
1-40-43-845-5415	Hydro - Water	432.50	650.04	650.00	()	(0.01%)
1-40-43-845-5421	Natural gas	2,456.51	2,000.04	2,000.00	()	(0.00%)
Total Expenses		11,971.30	13,650.12	12,950.00	(700)	(5.13%)
Total Property Management		11,971.30	13,650.12	12,950.00	(700)	(5.13%)
Total Roads and Transportation		4,707,216.10	5,687,400.84	6,032,169.95	344,769	6.06%
Capital Works						
1-40-44-1000: 2999 Revenue						
Expenses:						
1-40-44-100-3010	Reg Full-time Salaries & Wages	208,745.43	263,270.04	316,770.00	53,500	20.32%
1-40-44-100-3011	Reg Part-time Salaries & Wages	47,066.07	6,230.04		(6,230)	(100.00%)
1-40-44-100-3090	Overtime	14,969.63	18,000.00	18,000.00	0	0.00%
1-40-44-100-3120	Statutory Benefits	23,053.52	21,320.04	26,020.00	4,700	22.04%
1-40-44-100-3130	Employer Benefits	23,916.20	31,449.96	39,050.00	7,600	24.17%
1-40-44-100-3135	OMERS	21,815.09	26,520.00	32,230.00	5,710	21.53%
1-40-44-100-4020	Training, Workshops, Exam Fees	10,433.72	9,999.96	10,000.00		0.00%
1-40-44-100-4022	Conference Fees	2,765.14	1,500.00	1,500.00	0	0.00%
1-40-44-100-4023	Association Membership Fees	803.56	2,499.96	2,500.00		0.00%
1-40-44-100-4175	Vehicle Rentals	3,503.19	3,999.96	4,000.00		0.00%
1-40-44-100-4240	Telephone Services	2,337.42	3,000.00	3,000.00	0	0.00%
1-40-44-100-4280	Staff Mileage	104.21	50.04	50.00	()	(0.08%)
1-40-44-100-5015	Multi-Funct Printer Supplies	1,204.47	3,000.00	3,000.00	0	0.00%
1-40-44-100-5045	Coverall, Uniform Etc.	1,415.76	1,700.04	1,700.00	()	(0.00%)
1-40-44-100-5053	Surveying Supplies/Repair	9,801.72	12,999.96	13,000.00		0.00%
1-40-44-100-5070	Equipment & Supplies	2,079.87	1,500.00	1,500.00	0	0.00%
1-40-44-100-7200	Internal Fleet Services Charges	8,957.78	9,000.00	9,000.00	0	0.00%
1-40-44-100-4088	Bi-annual Bridge and Culvert inspections		9,999.96	1,000.00	(9,000)	(90.00%)
1-40-44-100-5510	Books & Subscriptions		99.96	100.00		0.04%
Total Expenses		382,972.78	426,139.92	482,420.00	56,280	13.21%
Total Capital Works		382,972.78	426,139.92	482,420.00	56,280	13.21%
Development and Compliance						
Administration						
Revenue:						
1-40-45-100-2191	Internal Subdivision Recovery	-559,594.47	-154,500.00	-200,000.00	(45,500)	29.45%
1-40-45-100-2196	Site Plan Review Fee	-9,000.00	-9,999.96	-10,000.00	()	0.00%
1-40-45-100-2197	ECA Transfer of Review	-7,300.00	-8,000.04	-5,000.00	3,000	(37.50%)
Total Revenue		-575,894.47	-172,500.00	-215,000.00	(42,500)	24.64%

**City of St Thomas
2023 Draft Operating Budget**

		2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
Expenses:						
1-40-45-100-3010	Reg Full-time Salaries & Wages	91,294.89	110,390.04	115,830.00	5,440	4.93%
1-40-45-100-3090	Overtime	1,106.66	500.04	750.00	250	49.99%
1-40-45-100-3120	Statutory Benefits	7,052.89	8,049.96	8,730.00	680	8.45%
1-40-45-100-3130	Employer Benefits	9,464.00	11,660.04	12,620.00	960	8.23%
1-40-45-100-3135	OMERS	10,063.76	11,750.04	12,380.00	630	5.36%
1-40-45-100-4020	Training, Workshops, Exam Fees	1,005.42	2,000.04	2,000.00	()	(0.00%)
1-40-45-100-4022	Conference Fees	1,462.20	2,000.04	2,000.00	()	(0.00%)
1-40-45-100-4023	Association Membership Fees	994.73	2,000.04	2,000.00	()	(0.00%)
1-40-45-100-4040	Legal Expenses	200.00	2,499.96	2,500.00		0.00%
1-40-45-100-4043	Engineering Services	5,275.48			0	(100.00%)
1-40-45-100-4051	Advertising	1,010.27	500.04	500.00	()	(0.01%)
1-40-45-100-4175	Vehicle Rental	4,541.13	5,400.00	5,400.00	0	0.00%
1-40-45-100-4280	Staff Mileage	544.79	249.96	250.00		0.02%
1-40-45-100-5045	Coverall, Uniform Etc.	1,000.00	999.96	1,000.00		0.00%
1-40-45-100-5070	Equipment Purchases	9,005.31	10,250.04	10,000.00	(250)	(2.44%)
1-40-45-100-7200	Internal Fleet Services Charges	8,276.16	3,999.96	5,000.00	1,000	25.00%
1-40-45-100-5075	Equipment Maintenance		249.96	250.00		0.02%
Total Expenses		152,297.69	172,500.12	181,210.00	8,710	5.05%
Total Administration		-423,596.78	0.12	-33,790.00	(33,790)	#####
Waste Management						
Revenue:						
1-40-45-450-1520	WDO Recoveries	-224,746.49	-200,000.04	-280,000.00	(80,000)	40.00%
1-40-45-450-1521	Household Hazardous Waste Recovery	-2,295.76	-3,999.96	-4,000.00	()	0.00%
1-40-45-450-1522	Recyclable Material Revenue	-187,510.39	-225,000.00	-210,000.00	15,000	(6.67%)
1-40-45-450-2075	Revenue from Other Municipalities	-94,815.01	-98,000.04	-110,000.00	(12,000)	12.24%
1-40-45-450-2510	Misc. Recoveries	-21,822.93	-30,000.00	-30,000.00	0	0.00%
Total Revenue		-531,190.58	-557,000.04	-634,000.00	(77,000)	13.82%
Expenses:						
1-40-45-450-3010	Req Full-time Salaries & Wages	85,396.48	103,599.96	108,620.00	5,020	4.85%
1-40-45-450-3120	Statutory Benefits	6,052.29	6,800.04	7,350.00	550	8.09%
1-40-45-450-3130	Employer Benefits	9,387.75	11,600.04	12,530.00	930	8.02%
1-40-45-450-3135	OMERS	9,655.40	11,499.96	12,180.00	680	5.91%
1-40-45-450-4051	Advertising	23,475.34	20,000.04	20,000.04	0	0.00%
1-40-45-450-4064	Public Space Recycling Replacement	4.66	5,000.04	5,000.00	()	(0.00%)
1-40-45-450-4075	Community Recycling Centre Operation	63,626.65	474,999.96	475,000.00		0.00%
1-40-45-450-4084	CRC Scales	7,810.28	3,500.04	5,000.00	1,500	42.86%
1-40-45-450-4087	CRC Waste Disposal	299,064.87	350,000.04	350,000.00	()	(0.00%)
1-40-45-450-4400	Household Hazardous Waste	119,733.80	45,000.00	50,000.00	5,000	11.11%
1-40-45-450-4402	Leaf & Yard Waste Collection	36,215.15	74,000.04	107,000.00	33,000	44.59%
1-40-45-450-4404	Organics Collection	298,175.76	414,999.96	425,000.00	10,000	2.41%
1-40-45-450-4406	Organics Processing	242,687.30	270,000.00	360,000.00	90,000	33.33%
1-40-45-450-4408	Recycling Collection	384,838.62	459,999.96	475,000.00	15,000	3.26%
1-40-45-450-4410	Recycling Processing	161,354.23	240,000.00	240,000.00	0	0.00%
1-40-45-450-4412	Residual Waste Collection	665,390.81	875,000.04	900,000.00	25,000	2.86%
1-40-45-450-4414	Residual Waste Disposal	399,267.12	450,000.00	475,000.00	25,000	5.56%
1-40-45-450-5010	CRC Supplies	11,382.81	8,499.96	8,500.00		0.00%
1-40-45-450-5045	Clothing Allowance	300.00	300.00	300.00	0	0.00%
1-40-45-450-5175	Green Cart Replacement	21,410.62	60,000.00	60,000.00	0	0.00%
1-40-45-450-4023	Association Membership Fees		999.96	500.00	(500)	(50.00%)
1-40-45-450-4040	Legal Expenses		999.96		(1,000)	(100.00%)
1-40-45-450-4280	Staff Mileage		249.96	250.00		0.02%
1-40-45-450-4401	Sharps Bin Collection		54,999.96	55,000.00		0.00%
1-40-45-450-5174	Purchase of Recycling Boxes		18,000.00	18,000.00	0	0.00%
Total Expenses		2,845,229.94	3,960,049.92	4,170,230.04	210,180	5.31%
Total Waste Management		2,314,039.36	3,403,049.88	3,536,230.04	133,180	3.91%
Community Recycling Centre						
Revenue:						
1-40-45-850-2523	Revenue Generated at CRC Depot	-259,379.75	-525,000.00	-700,000.00	(175,000)	33.33%
Total Revenue		-259,379.75	-525,000.00	-700,000.00	(175,000)	33.33%
Expenses:						
1-40-45-850-4070	Contracted Services - Grass Cutting/Snow Remov	26,745.58	20,000.04	20,000.00	()	(0.00%)
1-40-45-850-4120	Contracted Janitorial Services	3,228.77	3,000.00	3,000.00	0	0.00%
1-40-45-850-4141	Contracted Building Maintenance	4,465.22	2,000.04	2,000.00	()	(0.00%)
1-40-45-850-5020	Building Maintenance Supplies	1,820.73	999.96	1,000.00		0.00%
1-40-45-850-5410	Electricity (Hydro)	5,603.84	9,000.00	9,000.00	0	0.00%
1-40-45-850-5415	Water/Sewer	93.67	500.04	500.00		(0.01%)
1-40-45-850-5421	Natural gas	7,142.39	3,500.04	3,500.00	()	(0.00%)
Total Expenses		49,100.20	39,000.12	39,000.00	()	(0.00%)
Total Community Recycling Centre		-210,279.55	-485,999.88	-661,000.00	(175,000)	36.01%

City of St Thomas
2023 Draft Operating Budget

	2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
Total Development and Compliance	1,680,163.03	2,917,050.12	2,841,440.04	(75,610)	(2.59%)
Total Environmental Services	8,468,964.31	9,179,455.68	9,508,034.99	328,579	3.58%

Parks, Recreation and Property Management

Recreation

Administration

1-50-51-100-1000: 2nd Revenue

Expenses:

1-50-51-100-3010	Reg Full-time Salaries & Wages	319,565.65	458,020.00	442,683.95	(15,336)	(3.35%)
1-50-51-100-3011	Reg Part-time Salaries & Wages	3,275.13	31,721.00	31,864.00	143	0.45%
1-50-51-100-3090	Overtime	2,125.73	4,060.00	4,060.00	0	0.00%
1-50-51-100-3120	Statutory Benefits	26,389.78	33,760.00	37,792.67	4,033	11.95%
1-50-51-100-3130	Employer Benefits	35,102.12	52,471.00	52,719.73	249	0.47%
1-50-51-100-3135	OMERS	33,554.48	48,305.00	49,577.21	1,272	2.63%
1-50-51-100-3211	Clothing Allowance	500.00	650.04	650.04	0	0.00%
1-50-51-100-4020	Conference & Training	650.88	5,000.00	5,000.00	0	0.00%
1-50-51-100-4023	Association Membership Fees	1,277.08	2,500.00	3,000.00	500	20.00%
1-50-51-100-4051	Promotion/Advertising	1,947.13	3,000.00	4,000.00	1,000	33.33%
1-50-51-100-4240	Telephone Services	512.99	1,500.00	1,500.00	0	0.00%
1-50-51-100-4275	Photocopying	3,166.24	7,428.00	7,428.00	0	0.00%
1-50-51-100-4280	Staff Mileage	52.92	2,200.00	2,200.00	0	0.00%
1-50-51-100-4700	Service Charges	7,635.31	13,201.00	13,201.00	0	0.00%
1-50-51-100-5011	Office Supplies	6,855.77	5,192.00	5,192.00	0	0.00%
1-50-51-100-4052	Consultant Expense		50,000.00	50,000.00	0	0.00%
1-50-51-100-4272	Printing		500.00	500.00	0	0.00%
1-50-51-100-5510	Books & Subscriptions		500.00	500.00	0	0.00%
1-50-51-100-7011	Transfer from Reserve		-50,000.00	-50,000.00	0	0.00%

Total Expenses 442,611.21 670,008.04 661,868.60 (8,139) (1.21%)

Total Administration 442,611.21 670,008.04 661,868.60 (8,139) (1.21%)

Jaycee Pool

Revenue:

1-50-51-511-2134	Admissions	-8,065.22	-10,600.00	-10,600.00	0	0.00%
1-50-51-511-2540	Instructional Fees	-32,256.63	-22,728.00	-22,728.00	0	0.00%
1-50-51-511-2141	Concession Revenue		-200.00	-200.00	0	0.00%
1-50-51-511-2510	Staff Uniform Recovery		-1,500.00	-1,500.00	0	0.00%
1-50-51-511-2592	Miscellaneous		-2,000.00	-2,000.00	0	0.00%

Total Revenue -40,321.85 -37,028.00 -37,028.00 0 0.00%

Expenses:

1-50-51-511-3011	Reg Part-time Salaries & Wages	64,997.11	66,043.00	59,754.88	(6,288)	(9.52%)
1-50-51-511-3090	Overtime	1,862.63			0	(100.00%)
1-50-51-511-3120	Statutory Benefits	5,043.00	6,422.00	6,564.99	143	2.23%
1-50-51-511-4023	Association Membership Fees	4,071.22	600.00	1,000.00	400	66.67%
1-50-51-511-4240	Telephone Services	1,291.71	883.00	883.00	0	0.00%
1-50-51-511-5011	Office Supplies	1,009.54	2,100.00	2,100.00	0	0.00%
1-50-51-511-5045	Staff Uniforms	3,906.43	1,000.00	2,000.00	1,000	100.00%
1-50-51-511-3135	OMERS			5,676.48	5,676	(100.00%)
1-50-51-511-4051	Promotion/Advertising		1,200.00	1,200.00	0	0.00%
1-50-51-511-4280	Staff Mileage		100.00	100.00	0	0.00%

Total Expenses 82,181.64 78,348.00 79,279.35 931 1.19%

Total Jaycee Pool 41,859.79 41,320.00 42,251.35 931 2.25%

JTCC Programs

Revenue:

1-50-51-505-2130	Program Revenues	-49,687.18	-98,000.00	-98,000.00	0	0.00%
1-50-51-505-2132	Leisure Drop-in Skates	-1,986.64	-4,120.00	-4,120.00	0	0.00%
1-50-51-505-2135	Jr. B Stars Room Rental	-342.08	-2,702.00	-2,702.00	0	0.00%
1-50-51-505-2136	Jr. B Stars Ice Rental	-1,829.55	-32,692.00	-32,692.00	0	0.00%
1-50-51-505-2140	CC Advertising	-2,000.00	-6,180.00	-6,180.00	0	0.00%
1-50-51-505-2310	JTCC Room Rentals	-27,924.28	-30,000.00	-30,000.00	0	0.00%
1-50-51-505-2320	Ice Rental - JTCC	-312,557.46	-575,000.00	-575,000.00	0	0.00%
1-50-51-505-2340	Storage & Office Rental	-7,884.93	-6,200.00	-6,200.00	0	0.00%
1-50-51-505-2350	Off-Season Floor Rentals	-16,181.35	-25,750.00	-25,750.00	0	0.00%
1-50-51-505-2402	Vending Revenue	-5,582.90	-8,000.00	-8,000.00	0	0.00%
1-50-51-505-2405	ATM Revenue	-166.75	-800.00	-800.00	0	0.00%
1-50-51-505-2500	Walking Track Donations	-55.65	-100.00	-100.00	0	0.00%
1-50-51-505-2510	Misc Recoveries- JTCC	-9,582.89			0	(100.00%)
1-50-51-506-2131	Day Camp Revenue	-99,192.24	-67,500.00	-67,500.00	0	0.00%
1-50-51-507-2130	50+ Hockey Registration	-23,213.46	-38,645.00	-38,645.00	0	0.00%
1-50-51-509-2133	Public Skate Admissions	-506.27	-4,500.00	-4,500.00	0	0.00%
1-50-51-505-2137	Jr. B Advertising Revenue		-3,500.00	-3,500.00	0	0.00%
1-50-51-505-2400	Concession Revenue		-15,600.00	-15,600.00	0	0.00%

**City of St Thomas
2023 Draft Operating Budget**

		2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
1-50-51-505-2406	Pro Shop Revenue		-1,600.00	-1,600.00	0	0.00%
1-50-51-508-2130	Spring Hockey Registration		-37,500.00	-37,500.00	0	0.00%
	Total Revenue	-558,693.63	-958,389.00	-958,389.00	0	0.00%
Expenses:						
1-50-51-505-3011	Program Salaries	40,164.34	63,967.00	57,091.36	(6,876)	(10.75%)
1-50-51-505-3120	Statutory Benefits	3,447.49	5,987.00	5,813.04	(174)	(2.91%)
1-50-51-505-4240	Telephone Services	872.53	1,000.00	1,000.00	0	0.00%
1-50-51-505-5012	Program Supplies	1,473.04	5,110.00	6,500.00	1,390	27.20%
1-50-51-506-3011	Reg Part-time Salaries & Wages	61,196.46	45,663.00	55,658.00	9,995	21.89%
1-50-51-506-3120	Statutory Benefits	3,268.84	4,159.00	5,667.10	1,508	36.26%
1-50-51-506-4040	Legal Fees	1,365.00			0	(100.00%)
1-50-51-506-4240	Telephone Services	175.18			0	(100.00%)
1-50-51-506-5012	Camp Program Supplies	3,632.38	2,300.00	4,500.00	2,200	95.65%
1-50-51-507-4075	50+ Officials	5,200.00	9,800.00	10,000.00	200	2.04%
1-50-51-509-3011	Reg Part-time Salaries & Wages	580.96	4,368.00	4,650.00	282	6.46%
1-50-51-505-3135	OMERS		100.00	5,138.22	5,038	5038.22%
1-50-51-505-4020	Training, Workshops, Exam Fees		4,000.00	4,000.00	0	0.00%
1-50-51-505-7024	Transfer to Community Centres Cap Maint Reserve		30,385.00	30,385.00	0	0.00%
1-50-51-506-3135	OMERS		100.00	5,009.22	4,909	4909.22%
1-50-51-506-4020	Training, Workshops, Exam Fees		1,000.00	1,000.00	0	0.00%
1-50-51-507-5082	50+ Hockey Program Supplies		600.00	600.00	0	0.00%
1-50-51-508-4051	Promotion/Advertising		4,000.00	4,000.00	0	0.00%
1-50-51-508-4075	Spring Hockey Officials		5,000.00	5,000.00	0	0.00%
1-50-51-508-5012	Spring Hockey Program Supplies		2,500.00	2,500.00	0	0.00%
1-50-51-509-3120	Statutory Benefits		408.00	473.46	65	16.04%
1-50-51-509-3135	OMERS			418.50	419	(100.00%)
1-50-51-510-5032	Skateboard Park Supplies		3,500.00	3,500.00	0	0.00%
	Total Expenses	121,376.22	193,947.00	212,903.90	18,957	9.77%
	Total JTCC Programs	-437,317.41	-764,442.00	-745,485.10	18,957	(2.48%)
Memorial Arena Programs						
Revenue:						
1-50-51-500-2310	Memorial Room Rentals	-1,314.15	-14,832.00	-14,832.00	0	0.00%
1-50-51-500-2320	Ice Rentals - Memorial	-82,316.12	-244,389.00	-244,389.00	0	0.00%
1-50-51-500-2340	Storage & Office Rental	-812.43	-1,250.00	-1,250.00	0	0.00%
1-50-51-500-2350	Off Season Floor Rental		-8,000.00	-8,000.00	0	0.00%
1-50-51-500-2402	Vending Revenue		-1,824.00	-1,824.00	0	0.00%
	Total Revenue	-84,442.70	-270,295.00	-270,295.00	0	0.00%
Expenses:						
1-50-51-500-7024	Transfer to Community Centres Cap Maint Reserve		13,514.00	13,514.00	0	0.00%
	Total Expenses		13,514.00	13,514.00	0	0.00%
	Total Memorial Arena Programs	-84,442.70	-256,781.00	-256,781.00	0	0.00%
Music In The Park Program						
Expenses:						
1-50-51-515-4051	Promotion/Advertising		750.00	750.00	0	0.00%
1-50-51-515-4075	Music in the Park Contracted Service		2,676.00	2,676.00	0	0.00%
	Total Expenses		3,426.00	3,426.00	0	0.00%
	Total Music In The Park Program		3,426.00	3,426.00	0	0.00%
Movies In The Park Program						
Expenses:						
1-50-51-516-4176	Equipment Rental	2,500.00	3,745.00	3,745.00	0	0.00%
1-50-51-516-4051	Promotion/Advertising		500.00	500.00	0	0.00%
	Total Expenses	2,500.00	4,245.00	4,245.00	0	0.00%
	Total Movies in The Park Program	2,500.00	4,245.00	4,245.00	0	0.00%
Canada Day						
Revenue:						
1-50-51-517-2020	Federal Grant	-5,000.00	-2,499.96	-2,499.96	0	0.00%
1-50-51-517-2590	Canada Day Revenue	-5,000.00	-2,499.96	-2,499.96	0	0.00%
	Total Revenue	-10,000.00	-4,999.92	-4,999.92	0	0.00%
Expenses:						
1-50-51-517-4051	Promotion/Advertising	457.92	1,599.96	500.00	(1,100)	(68.75%)
1-50-51-517-4300	Fireworks	20,352.00	15,000.00	22,000.00	7,000	46.67%
1-50-51-517-4355	Canada Day - Entertainment	800.00	3,500.04	3,500.04	0	0.00%
1-50-51-517-4075	Miscellaneous Services		6,000.00	6,000.00	0	0.00%

**City of St Thomas
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		2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
1-50-51-517-4176	Equipment Rental		6,000.00	6,000.00	0	0.00%
1-50-51-517-5410	Electricity (Hydro)		500.04	500.04	0	0.00%
	Total Expenses	21,609.92	32,600.04	38,500.08	5,900	18.10%
	Total Canada Day	11,609.92	27,600.12	33,500.16	5,900	21.38%
Property Management - Jaycee Pool						
1-50-51-830-1000:2	Revenue					
Expenses:						
1-50-51-830-3010	Reg Full-time Salaries & Wages	6,662.08	12,032.00		(12,032)	(100.00%)
1-50-51-830-3090	Overtime	974.16			0	(100.00%)
1-50-51-830-3130	Employer Benefits	58.81	1,630.00		(1,630)	(100.00%)
1-50-51-830-4141	Contracted Building Maintenance	5,120.01	1,253.00	3,000.00	1,747	139.43%
1-50-51-830-5020	Building Maintenance Supplies	3,090.24	2,610.00	2,610.00	0	0.00%
1-50-51-830-5410	Electricity (Hydro)	7,060.46	6,255.00	6,255.00	0	0.00%
1-50-51-830-5415	Water	5,339.25	5,358.00	5,358.00	0	0.00%
1-50-51-830-5438	Chemicals	5,400.55	4,564.00	4,564.00	0	0.00%
1-50-51-830-3120	Statutory Benefits		1,143.00		(1,143)	(100.00%)
	Total Expenses	33,705.56	34,845.00	21,787.00	(13,058)	(37.47%)
	Total Property Management - Jaycee Pool	33,705.56	34,845.00	21,787.00	(13,058)	(37.47%)
Property Management - JTCC						
1-50-51-820-1000:2	Revenue					
Expenses:						
1-50-51-820-3010	Reg Full-time Salaries & Wages	209,489.97	345,931.00	316,424.28	(29,507)	(8.53%)
1-50-51-820-3011	Reg Part-time Salaries & Wages	88,022.42	104,155.00	130,057.00	25,902	24.87%
1-50-51-820-3039	Premium overtime/Standby	7,520.00	20,965.00	20,965.00	0	0.00%
1-50-51-820-3090	Overtime	16,377.03	30,983.00	30,983.00	0	0.00%
1-50-51-820-3120	Statutory Benefits	30,743.45	43,237.00	44,537.54	1,301	3.01%
1-50-51-820-3130	Employer Benefits	26,169.88	46,961.00	38,749.71	(8,211)	(17.49%)
1-50-51-820-3135	OMERS	21,993.91	31,177.00	39,911.62	8,735	28.02%
1-50-51-820-4020	Training, Workshops, Exam Fees	279.85	4,500.00	4,500.00	0	0.00%
1-50-51-820-4063	Contracted Garbage Collection	3,801.79	3,616.00	3,616.00	0	0.00%
1-50-51-820-4141	Contracted Building Maintenance	65,434.28	63,359.00	63,359.00	0	0.00%
1-50-51-820-4240	Telephone Services	3,173.22	3,573.00	3,573.00	0	0.00%
1-50-51-820-4800	Major Maintenance	33,012.74	100,000.00	100,000.00	0	0.00%
1-50-51-820-5011	Office Supplies	29.50			0	(100.00%)
1-50-51-820-5020	Building Maintenance Supplies	48,222.65	26,796.00	30,000.00	3,204	11.96%
1-50-51-820-5025	Janitorial Supplies	10,733.12	19,995.00	19,995.00	0	0.00%
1-50-51-820-5040	Safety Equipment	275.37	3,000.00	3,000.00	0	0.00%
1-50-51-820-5045	Uniforms, Coveralls etc	3,750.00	4,115.00	4,115.00	0	0.00%
1-50-51-820-5410	Electricity (Hydro)	141,471.13	240,501.00	240,501.00	0	0.00%
1-50-51-820-5415	Community Centre - Water	17,821.89	22,833.00	30,000.00	7,167	31.39%
1-50-51-820-5421	Natural gas	37,058.39	52,562.00	52,562.00	0	0.00%
1-50-51-820-5435	Motor Fuel	795.15	1,500.00	1,500.00	0	0.00%
1-50-51-820-5437	Propane	228.39	5,739.00	5,900.00	161	2.81%
1-50-51-820-7200	City Equipment-Parks, Recreation and Property---	4,847.00	8,320.00	8,320.00	0	0.00%
1-50-51-820-4023	Association Membership Fees		1,000.00	1,000.00	0	0.00%
1-50-51-820-4069	SOCAN/Licence Fees		2,000.00	1,000.00	(1,000)	(50.00%)
	Total Expenses	771,251.13	1,186,818.00	1,194,569.15	7,751	0.65%
	Total Property Management - JTCC	771,251.13	1,186,818.00	1,194,569.15	7,751	0.65%
Property Management - Memorial						
1-50-51-810-1000:2	Revenue					
Expenses:						
1-50-51-810-3010	Reg Full-time Salaries & Wages	115,496.96	121,057.00	193,786.21	72,729	60.08%
1-50-51-810-3011	Reg Part-time Salaries & Wages	2,161.00	28,801.00	12,493.00	(16,308)	(56.62%)
1-50-51-810-3039	Premium overtime/Standby	1,220.00	3,665.00	3,665.00	0	0.00%
1-50-51-810-3090	Overtime	2,604.72	5,086.00	5,086.00	0	0.00%
1-50-51-810-3120	Statutory Benefits	10,325.62	14,644.00	20,640.21	5,996	40.95%
1-50-51-810-3130	Employer Benefits	16,137.02	18,555.00	29,332.76	10,778	58.09%
1-50-51-810-3135	OMERS	10,328.31	11,142.00	18,556.43	7,414	66.54%
1-50-51-810-4063	Contracted Garbage Collection	1,096.43	1,305.00	1,305.00	0	0.00%
1-50-51-810-4069	SOCAN/Licence Fees - Auditorium	162.64	500.00	500.00	0	0.00%
1-50-51-810-4141	Contracted Building Maintenance	35,671.89	33,643.00	33,643.00	0	0.00%
1-50-51-810-4240	Telephone Services	1,987.41	2,000.00	2,000.00	0	0.00%
1-50-51-810-4800	Major Maintenance	5,256.05			0	(100.00%)
1-50-51-810-5011	Office Supplies	27.50	500.00	500.00	0	0.00%
1-50-51-810-5020	Building Maintenance Supplies	12,596.45	12,888.00	12,888.00	0	0.00%
1-50-51-810-5025	Janitorial Supplies	525.90	5,500.00	5,500.00	0	0.00%
1-50-51-810-5040	Safety Equipment	40.69	750.00	750.00	0	0.00%
1-50-51-810-5045	Uniforms, Coveralls etc	1,250.00	1,875.00	1,875.00	0	0.00%
1-50-51-810-5410	Electricity (Hydro)	24,105.58	80,515.00	80,515.00	0	0.00%
1-50-51-810-5415	Memorial Arena - Water	8,297.36	10,542.00	13,000.00	2,458	23.32%
1-50-51-810-5421	Natural gas	32,193.82	27,431.00	29,000.00	1,569	5.72%
1-50-51-810-5437	Propane	382.99	1,685.00	1,685.00	0	0.00%
1-50-51-810-7200	City Equipment-Parks, Recreation and Property---	4,847.01	8,320.00	8,320.00	0	0.00%

**City of St Thomas
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		2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
1-50-51-810-4020	Training, Workshops, Exam Fees		1,500.00	1,500.00	0	0.00%
1-50-51-810-4023	Association Membership Fees		500.00	500.00	0	0.00%
1-50-51-810-4170	Land Rental - ITC		7,200.00	7,200.00	0	0.00%
1-50-51-810-5435	Motor Fuel		200.00	200.00	0	0.00%
Total Expenses		286,715.35	399,804.00	484,440.61	84,637	21.17%
Total Property Management - Memorial		286,715.35	399,804.00	484,440.61	84,637	21.17%
Property Management - Brownsfield Properties						
1-50-51-840-1000:2	Revenue					
Expenses:						
1-50-51-840-4123	Brownsfield Properties-Parks, Recreation and Prope		3,000.00	3,000.00	0	0.00%
Total Expenses			3,000.00	3,000.00	0	0.00%
Total Property Management - Brownsfield Properties			3,000.00	3,000.00	0	0.00%
Total Recreation		1,068,492.85	1,349,843.16	1,446,821.77	96,979	7.18%
Parks and Forestry						
General Operations						
Revenue:						
1-50-52-100-2510	Misc. Recoveries	-13,456.82			0	(100.00%)
1-50-52-100-2767	Permit Fees	-12,633.99			0	(100.00%)
1-50-52-520-2310	Pinafore Pavilion Rental	-22,714.18	-25,900.00	-25,900.00	0	0.00%
1-50-52-521-2310	Waterworks Pavilion Rental	-2,782.47	-4,635.00	-4,635.00	0	0.00%
1-50-52-522-2360	1 Password Rental	-57,340.00	-75,000.00	-75,000.00	0	0.00%
1-50-52-530-2360	Athletic Park Field Rental	-8,950.26	-10,000.00	-10,000.00	0	0.00%
1-50-52-531-2360	Cowan Park Field Rental	-6,654.45	-5,500.00	-5,500.00	0	0.00%
1-50-52-532-2360	New York Central Field Rental	-2,711.56	-3,090.00	-3,090.00	0	0.00%
1-50-52-533-2360	Sauve Field Rental	-5,520.92	-7,725.00	-7,725.00	0	0.00%
1-50-52-534-2134	Lions Park User Charges	-536.77	-400.00	-400.00	0	0.00%
1-50-52-536-2360	Gorman Rupp Field Rental	-2,861.68	-1,854.00	-1,854.00	0	0.00%
1-50-52-537-2360	Emslie Field Rental	-5,757.49	-7,210.00	-7,210.00	0	0.00%
1-50-52-538-2360	DJ Tarry Ball Complex Field Rental	-52,826.02	-56,650.00	-56,650.00	0	0.00%
1-50-52-539-2360	Burwell Ball Park Field Rental	-1,534.79	-1,000.00	-1,000.00	0	0.00%
1-50-52-553-2310	V.A. Barrie Park Rental	-271.68	-100.00	-100.00	0	0.00%
1-50-52-581-2510	Recoveries - Talbot St. Plant & Trees	-10,000.00	-10,000.00	-10,000.00	0	0.00%
1-50-52-535-2360	Optimist Park Field Rental		-200.00	-200.00	0	0.00%
1-50-52-538-2400	DJ Tarry Ball Complex Concession Revenue-Parks, Re		-3,000.00	-3,000.00	0	0.00%
Total Revenue		-206,553.08	-212,264.00	-212,264.00	0	0.00%
Expenses:						
1-50-52-100-3010	Reg Full-time Salaries & Wages	640,588.78	838,447.00	796,853.13	(41,594)	(4.96%)
1-50-52-100-3011	Reg Part-time Salaries & Wages	413,142.33	495,535.00	504,279.78	8,745	1.76%
1-50-52-100-3039	Premium overtime/Standby	6,660.00	18,000.00	18,000.00	0	0.00%
1-50-52-100-3090	Overtime	15,799.73	20,000.00	20,000.00	0	0.00%
1-50-52-100-3120	Statutory Benefits	98,081.01	121,093.00	119,673.12	(1,420)	(1.17%)
1-50-52-100-3130	Employer Benefits	78,986.83	99,483.00	108,397.82	8,915	8.96%
1-50-52-100-3135	OMERS	62,877.29	79,306.00	121,431.22	42,125	53.12%
1-50-52-100-4022	Conference Fees	9,843.78	6,000.00	6,000.00	0	0.00%
1-50-52-100-4023	Association Membership Fees	867.51	3,000.00	3,000.00	0	0.00%
1-50-52-100-4040	Legal and Consulting Fees-Parks, Recreation and I	10,313.18	18,000.00	18,000.00	0	0.00%
1-50-52-100-4145	Park Vehicle/Equipment Maint./Purchases	72,954.65	102,960.00	127,960.00	25,000	24.28%
1-50-52-100-4192	Other Property Taxes	2,896.23	3,000.00	3,000.00	0	0.00%
1-50-52-100-4240	Telephone Services	5,419.23			0	(100.00%)
1-50-52-100-4260	Statutory Advertising	317.49			0	(100.00%)
1-50-52-100-4275	Photocopying	2,111.76	3,500.00	3,500.00	0	0.00%
1-50-52-100-4802	Contracted Services - Playground Upgrades	20,422.76	40,000.00	40,000.00	0	0.00%
1-50-52-100-5010	General Supplies	1,353.85	2,500.00	2,500.00	0	0.00%
1-50-52-100-5040	Health and Safety Supplies	30,751.10	6,000.00	10,000.00	4,000	66.67%
1-50-52-100-5045	Uniforms/Supply	6,177.39	5,625.00	5,625.00	0	0.00%
1-50-52-100-5070	Small Tools & Equipment	9,353.24	10,000.00	10,000.00	0	0.00%
1-50-52-100-5435	Park Fuel Used	74,154.11	45,000.00	60,000.00	15,000	33.33%
1-50-52-100-7200	Internal Fleet Services Charges-Parks, Recreation	100,728.93	78,500.00	78,500.00	0	0.00%
1-50-52-520-4141	Contracted Building Maintenance	561.71			0	(100.00%)
1-50-52-520-4142	Tennis Court Maintenance	7,781.96			0	(100.00%)
1-50-52-520-4144	Park Maintenance Services	74,346.16			0	(100.00%)
1-50-52-520-4153	Signage Services	6,078.65			0	(100.00%)
1-50-52-520-4154	Fencing Services	2,067.37			0	(100.00%)
1-50-52-520-4155	Graffiti/Vandalism Services	8,302.72			0	(100.00%)
1-50-52-520-4169	Subcontractors	9,015.72			0	(100.00%)
1-50-52-520-4240	Telephone Services	1,055.27			0	(100.00%)
1-50-52-520-5030	Grounds Maint Supply	77.92			0	(100.00%)
1-50-52-520-5031	Horticulture Maintenance Supplies	4,134.31			0	(100.00%)
1-50-52-520-5032	Park Maintenance Supplies	38,887.00			0	(100.00%)
1-50-52-520-5033	Greenhouse Supplies	20,028.88			0	(100.00%)
1-50-52-520-5034	Tennis Court Supplies	320.03			0	(100.00%)
1-50-52-520-5036	Picnic Tables and Benches	11,677.96			0	(100.00%)
1-50-52-520-5037	Turf Supplies	574.65			0	(100.00%)

**City of St Thomas
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		2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
1-50-52-520-5410	Electricity (Hydro)	19,192.59			0	(100.00%)
1-50-52-520-5415	Water	13,261.83			0	(100.00%)
1-50-52-520-5421	Natural gas	16,950.13			0	(100.00%)
1-50-52-520-5999	Materials	366.96			0	(100.00%)
1-50-52-521-4143	Horticulture Maintenance	210.76			0	(100.00%)
1-50-52-521-4144	Park Maintenance Services	4,642.20			0	(100.00%)
1-50-52-521-4156	Homeless Activity Cleanup	2,071.50			0	(100.00%)
1-50-52-521-4169	Subcontractors	563.22			0	(100.00%)
1-50-52-521-4240	Telephone Services	337.22			0	(100.00%)
1-50-52-521-5410	Electricity (Hydro)	1,609.94			0	(100.00%)
1-50-52-521-5415	Water	21,321.64			0	(100.00%)
1-50-52-522-4153	Signage Services	1,004.27			0	(100.00%)
1-50-52-522-4155	Graffiti/Vandalism Services	1,203.27			0	(100.00%)
1-50-52-522-4169	Subcontractors	43,360.90			0	(100.00%)
1-50-52-522-4240	Telephone Services	37.02			0	(100.00%)
1-50-52-522-5410	Electricity (Hydro)	11,585.36			0	(100.00%)
1-50-52-522-5415	Water	11,493.17			0	(100.00%)
1-50-52-522-5999	Materials	17,759.79			0	(100.00%)
1-50-52-530-4154	Fencing Services	1,225.26			0	(100.00%)
1-50-52-530-4155	Graffiti/Vandalism Services	1,202.63			0	(100.00%)
1-50-52-530-4169	Subcontractors	4,445.13			0	(100.00%)
1-50-52-530-5410	Electricity (Hydro)	1,954.85			0	(100.00%)
1-50-52-530-5415	Water	988.46			0	(100.00%)
1-50-52-530-5999	Materials	4,501.00			0	(100.00%)
1-50-52-531-4169	Subcontractors	3,906.63			0	(100.00%)
1-50-52-531-5415	Water	2,838.18			0	(100.00%)
1-50-52-531-5999	Materials	4,291.92			0	(100.00%)
1-50-52-532-4169	Subcontractors	1,009.10			0	(100.00%)
1-50-52-532-5410	Electricity (Hydro)	529.36			0	(100.00%)
1-50-52-532-5415	Water	2,749.71			0	(100.00%)
1-50-52-532-5999	Materials	2,370.31			0	(100.00%)
1-50-52-533-4154	Fencing Services	1,635.23			0	(100.00%)
1-50-52-533-4169	Subcontractors	3,028.40			0	(100.00%)
1-50-52-533-5410	Electricity (Hydro)	1,154.07			0	(100.00%)
1-50-52-533-5415	Water	9,181.00			0	(100.00%)
1-50-52-533-5999	Materials	4,518.00			0	(100.00%)
1-50-52-534-4155	Graffiti/Vandalism Services	356.18			0	(100.00%)
1-50-52-535-4155	Graffiti/Vandalism Services	1,013.38			0	(100.00%)
1-50-52-535-5410	Electricity (Hydro)	253.40			0	(100.00%)
1-50-52-536-4169	Subcontractors	150.00			0	(100.00%)
1-50-52-536-5410	Electricity (Hydro)	311.95			0	(100.00%)
1-50-52-536-5415	Water	639.56			0	(100.00%)
1-50-52-536-5999	Materials	1,074.06			0	(100.00%)
1-50-52-537-4169	Subcontractors	4,266.33			0	(100.00%)
1-50-52-537-5410	Electricity (Hydro)	899.19			0	(100.00%)
1-50-52-537-5999	Materials	3,830.62			0	(100.00%)
1-50-52-538-4155	Graffiti/Vandalism Services	98.00			0	(100.00%)
1-50-52-538-4169	Subcontractors	14,261.87			0	(100.00%)
1-50-52-538-4240	Telephone Services	213.41			0	(100.00%)
1-50-52-538-5410	Electricity (Hydro)	24,364.16			0	(100.00%)
1-50-52-538-5415	Water	25,685.30			0	(100.00%)
1-50-52-538-5421	Natural gas	441.41			0	(100.00%)
1-50-52-538-5999	Materials	22,785.78			0	(100.00%)
1-50-52-539-5999	Materials	882.00			0	(100.00%)
1-50-52-540-5999	Materials	1,696.03			0	(100.00%)
1-50-52-550-4155	Graffiti/Vandalism Services	724.92			0	(100.00%)
1-50-52-550-4169	Subcontractors	518.52			0	(100.00%)
1-50-52-550-5999	Materials	264.58			0	(100.00%)
1-50-52-551-4155	Graffiti/Vandalism Services	278.67			0	(100.00%)
1-50-52-552-4169	Subcontractors	550.00			0	(100.00%)
1-50-52-553-4169	Subcontractors	1,357.27			0	(100.00%)
1-50-52-556-4155	Graffiti/Vandalism Services	789.47			0	(100.00%)
1-50-52-556-4169	Subcontractors	813.78			0	(100.00%)
1-50-52-556-5410	Electricity (Hydro)	204.18			0	(100.00%)
1-50-52-558-4155	Graffiti/Vandalism Services	278.67			0	(100.00%)
1-50-52-559-5410	Electricity (Hydro)	269.76			0	(100.00%)
1-50-52-561-4169	Subcontractors	2,861.18			0	(100.00%)
1-50-52-562-4153	Signage Services	4,939.84			0	(100.00%)
1-50-52-562-4169	Subcontractors	9,907.95		30,000.00	30,000	(100.00%)
1-50-52-562-5999	Materials	52.89			0	(100.00%)
1-50-52-570-4153	Signage Services	508.80			0	(100.00%)
1-50-52-570-4169	Subcontractors	1,804.46			0	(100.00%)
1-50-52-571-4169	Subcontractors	10,420.68			0	(100.00%)
1-50-52-572-4169	Subcontractors	52,348.39			0	(100.00%)
1-50-52-572-7010	Transfer from Reserve	44,268.65			0	(100.00%)
1-50-52-573-4169	Subcontractors	2,590.19			0	(100.00%)
1-50-52-573-5999	Playground Materials	2,228.62			0	(100.00%)
1-50-52-574-5999	Materials-Parks, Recreation and Property--	76.32			0	(100.00%)
1-50-52-575-4153	Signage Services	1,310.76			0	(100.00%)
1-50-52-575-4154	Fencing Services	915.84			0	(100.00%)
1-50-52-575-4155	Graffiti/Vandalism Services	4,037.33			0	(100.00%)
1-50-52-575-4169	L & PS Subcontractors	8,579.22			0	(100.00%)
1-50-52-575-4240	Telephone Services	226.54			0	(100.00%)
1-50-52-575-5056	Homeless Cleanup Supplies	192.32			0	(100.00%)
1-50-52-575-5999	L & PS Materials	6,293.00			0	(100.00%)

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		2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
1-50-52-576-4155	Graffiti/Vandalism Services	278.67			0	(100.00%)
1-50-52-576-4169	Subcontractors	1,560.61			0	(100.00%)
1-50-52-580-4073	Tree Trimming	27,292.99			0	(100.00%)
1-50-52-580-4074	Tree Removal	37,635.89			0	(100.00%)
1-50-52-580-4158	Roadside Weeds	21,178.31			0	(100.00%)
1-50-52-580-4240	Telephone Services	24.71			0	(100.00%)
1-50-52-580-5095	Special Events	2,736.53			0	(100.00%)
1-50-52-580-5999	Tree Planing Materials-Parks, Recreation and Prop	33.57			0	(100.00%)
1-50-52-581-4169	Subcontractors	14,981.01			0	(100.00%)
1-50-52-581-4240	Telephone Services	20.60			0	(100.00%)
1-50-52-581-5999	Materials-Parks, Recreation and Property---	4,601.88			0	(100.00%)
1-50-52-582-5410	Electricity (Hydro)	3,910.42			0	(100.00%)
1-50-52-582-5999	Materials-Parks, Recreation and Property---	10,219.76			0	(100.00%)
1-50-52-583-4155	Graffiti/Vandalism Services	3,926.12			0	(100.00%)
1-50-52-583-4156	Homeless Activity Cleanup	4,167.07			0	(100.00%)
1-50-52-583-4169	Subcontractors	12,248.01			0	(100.00%)
1-50-52-583-5410	Electricity (Hydro)	2,358.35			0	(100.00%)
1-50-52-583-5415	Water	4,439.75			0	(100.00%)
1-50-52-583-5999	Materials-Parks, Recreation and Property---	3,775.05			0	(100.00%)
1-50-52-584-5999	Materials-Parks, Recreation and Property---	1,495.86			0	(100.00%)
1-50-52-800-4141	Contracted Building Maintenance	260.30			0	(100.00%)
1-50-52-800-4800	Major Maintenance	99,927.15	100,000.00	100,000.00	0	0.00%
1-50-52-100-4169	Subcontractors		353,041.00	367,162.64	14,122	4.00%
1-50-52-100-5410	Electricity (Hydro)		333,232.00	346,561.28	13,329	4.00%
1-50-52-100-5999	Job Costing Materials		150,346.00	156,359.84	6,014	4.00%
Total Expenses		2,587,120.54	2,932,568.00	3,056,803.83	124,236	4.24%
Total Parks		2,380,567.46	2,720,304.00	2,844,539.83	124,236	4.57%

Property Management

Residential Administration

1-50-53-801-1000:2 Revenue

Expenses:

1-50-53-801-3010	Reg Full-time Salaries & Wages	191,399.07	243,966.00	361,551.77	117,586	48.20%
1-50-53-801-3011	Reg Part-time Salaries & Wages	11,090.26	53,074.00		(53,074)	(100.00%)
1-50-53-801-3039	Premium overtime/Standby	5,208.77	6,500.00	6,500.00	0	0.00%
1-50-53-801-3090	Overtime	673.39			0	(100.00%)
1-50-53-801-3120	Statutory Benefits	19,364.11	30,038.00	30,378.87	341	1.13%
1-50-53-801-3130	Employer Benefits	23,317.27	29,500.00	31,275.63	1,776	6.02%
1-50-53-801-3135	OMERS	20,570.36	25,113.00	36,299.12	11,186	44.54%
1-50-53-801-4020	Training, Workshops, Exam Fees	1,272.00	4,000.00	4,000.00	0	0.00%
1-50-53-801-4275	Photocopying	7,449.63	2,100.00	2,100.00	0	0.00%
1-50-53-801-4280	Staff Mileage	4,018.04	5,400.00	5,400.00	0	0.00%
1-50-53-801-5045	Uniforms/Supply	312.33	1,500.00	1,500.00	0	0.00%
1-50-53-801-3150	Payroll Clearing		-364,000.00	-364,000.00	0	0.00%
1-50-53-801-5010	General Supplies		500.00	500.00	0	0.00%
Total Expenses		284,675.23	37,691.00	115,505.39	77,814	206.45%
Total Residential Administration		284,675.23	37,691.00	115,505.39	77,814	206.45%

Non-Residential Administration

1-50-53-802-1000:2 Revenue

Expenses:

1-50-53-802-3010	Reg Full-time Salaries & Wages	250,919.27	324,007.00	348,913.89	24,907	7.69%
1-50-53-802-3039	Premium overtime/Standby	7,220.00	8,900.00	8,900.00	0	0.00%
1-50-53-802-3090	Overtime	4,226.56	7,000.00	7,000.00	0	0.00%
1-50-53-802-3120	Statutory Benefits	22,300.83	27,090.00	27,720.91	631	2.33%
1-50-53-802-3130	Employer Benefits	29,640.71	30,500.00	40,564.37	10,064	33.00%
1-50-53-802-3135	OMERS	26,755.30	27,782.00	35,928.86	8,147	29.32%
1-50-53-802-4020	Training, Workshops, Exam Fees	118.00	3,000.00	3,000.00	0	0.00%
1-50-53-802-4240	Telephone Services	1,381.08	600.00	600.00	0	0.00%
1-50-53-802-4280	Staff Mileage	494.44	1,000.00	1,000.00	0	0.00%
1-50-53-802-5010	General Supplies	16,363.01	500.00	500.00	0	0.00%
1-50-53-802-5011	Office Supplies	676.70			0	(100.00%)
1-50-53-802-5045	Uniforms/Supply	1,817.47	2,000.00	2,000.00	0	0.00%
1-50-53-802-5055	Flag Purchases	742.78	1,500.00	1,500.00	0	0.00%
1-50-53-802-5070	Tools and Equipment Replacement	305.26	2,500.00	2,500.00	0	0.00%
1-50-53-802-7200	Internal Fleet Services Charges-Parks, Recreation	10,441.77	18,280.00	18,280.00	0	0.00%
1-50-53-802-4023	Association Membership Fees		1,854.00	1,854.00	0	0.00%
1-50-53-802-4251	CMMS Support Fee-Parks, Recreation and Property---		34,000.00	34,000.00	0	0.00%
1-50-53-802-5510	Books & Subscriptions		1,000.00	1,000.00	0	0.00%
Total Expenses		373,403.18	491,513.00	535,262.03	43,749	8.90%
Toatl Non-Residential Administration		373,403.18	491,513.00	535,262.03	43,749	8.90%

City Hall

1-50-53-811-1000:2 Revenue

Expenses:

**City of St Thomas
2023 Draft Operating Budget**

		2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
1-50-53-811-4020	Training, Workshops, Exam Fees	61.06			0	(100.00%)
1-50-53-811-4075	Service Contracts	44,432.54	15,255.00	15,865.20	610	4.00%
1-50-53-811-4120	Contracted Janitorial Services	80,480.19	63,803.00	86,377.20	22,574	35.38%
1-50-53-811-4141	Contracted Building Maintenance	30,234.65	38,646.00	40,191.84	1,546	4.00%
1-50-53-811-4800	Major Maintenance	53,191.88	66,105.00	68,749.20	2,644	4.00%
1-50-53-811-5020	Building Maintenance Supplies	7,050.18	9,153.00	9,519.12	366	4.00%
1-50-53-811-5410	Electricity (Hydro)	43,603.74	73,224.00	76,152.96	2,929	4.00%
1-50-53-811-5415	Water	4,627.15	6,305.00	6,557.20	252	4.00%
1-50-53-811-5421	Natural gas	10,868.29	11,390.00	11,845.60	456	4.00%
	Total Expenses	274,549.68	283,881.00	315,258.32	31,377	11.05%
	Total City Hall	274,549.68	283,881.00	315,258.32	31,377	11.05%
	423 Talbot					
Revenue:						
1-50-53-812-2300	Rent Revenue - 423 Talbot		-79,000.00	-79,000.00	0	0.00%
	Total Revenue		-79,000.00	-79,000.00	0	0.00%
Expenses:						
1-50-53-812-4141	Building Repairs - 423 Talbot	9,549.41			0	(100.00%)
1-50-53-812-5405	Utilities - 423 Talbot	6,433.99			0	(100.00%)
1-50-53-812-7500	Debenture Payments - 423 Talbot	76,148.34			0	(100.00%)
1-50-53-812-7501	Debenture Interest - 423 Talbot	44,655.06			0	(100.00%)
	Total Expenses	136,786.80			0	(100.00%)
	Total 423 Talbot	136,786.80	-79,000.00	-79,000.00	0	0.00%
	Wellington Block					
Revenue:						
1-50-53-814-2300	Rental Income		-80,004.00	-80,004.00	0	0.00%
	Total Revenue		-80,004.00	-80,004.00	0	0.00%
Expenses:						
1-50-53-814-4063	Contracted Garbage Collection	3,002.04	1,220.00	1,268.80	49	4.00%
1-50-53-814-4141	Contracted Building Maintenance	23,767.92	15,255.00	15,865.20	610	4.00%
1-50-53-814-4212	Insurance	15,702.98	15,041.00	15,642.64	602	4.00%
1-50-53-814-4240	Telephone Services	1,037.54	1,220.00	1,268.80	49	4.00%
1-50-53-814-5020	Building Maintenance Supplies	6,421.50	2,034.00	2,115.36	81	4.00%
1-50-53-814-5410	Electricity (Hydro)	2,112.78	2,034.00	2,115.36	81	4.00%
1-50-53-814-5415	Water	1,632.47	2,237.00	2,326.48	89	4.00%
1-50-53-814-5421	Natural gas	12,980.54	9,155.00	9,521.20	366	4.00%
1-50-53-814-7045	Administration-Parks, Recreation and Property---	4,574.97	5,831.00	5,831.00	0	0.00%
	Total Expenses	71,232.74	54,027.00	55,954.84	1,928	3.57%
	Total Wellington Block	71,232.74	-25,977.00	-24,049.16	1,928	(7.42%)
	Seniors Block					
1-50-53-815-1000:2	Revenue					
Expenses:						
1-50-53-815-4800	Major Maintenance	18,417.49	35,595.00	37,018.80	1,424	4.00%
1-50-53-815-5020	Srs. Centre Building Maint. Materials	17,641.10	20,000.00	20,800.00	800	4.00%
1-50-53-815-7330	City Operating Grant - Senior Centre	55,000.00	60,000.00	60,000.00	0	0.00%
1-50-53-815-3029	Distributed Wages		1,500.00	1,500.00	0	0.00%
	Total Expenses	91,058.59	117,095.00	119,318.80	2,224	1.90%
	Total Seniors Block	91,058.59	117,095.00	119,318.80	2,224	1.90%
	Railway City Lofts					
Revenue:						
1-50-53-817-2300	Rental Income - 10 Princess Ave	-17,500.00	-30,000.00	-30,000.00	0	0.00%
	Total Revenue	-17,500.00	-30,000.00	-30,000.00	0	0.00%
1-50-53-817-3000:9	Expenses					
	Total Railway City Lofts	-17,500.00	-30,000.00	-30,000.00	0	0.00%
	City Property					
Revenue:						
1-50-53-819-2300	Bell Tower Lease	-16,325.00	-36,350.04	-36,350.04	0	0.00%
1-50-53-819-2310	CEPAC Office Rent	-4,608.00	-6,000.00	-6,000.00	0	0.00%
	Total Revenue	-20,933.00	-42,350.04	-42,350.04	0	0.00%
Expenses:						

**City of St Thomas
2023 Draft Operating Budget**

	2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
1-50-53-819-4141 Contracted Building Maintenance	7,092.18	17,289.00	17,980.56	692	4.00%
1-50-53-819-4190 Property Taxes-Pinafore/Dennis	6,210.60	4,068.00	4,230.72	163	4.00%
1-50-53-819-4240 Telephone Services	320.00	407.00	423.28	16	4.00%
1-50-53-819-4800 Major Maintenance	55,626.09	45,000.00	46,800.00	1,800	4.00%
1-50-53-819-5020 Building Maintenance	27,745.83	23,899.00	24,854.96	956	4.00%
1-50-53-819-5405 BX Tower Water and Hydro	1,342.05	2,034.00	2,115.36	81	4.00%
1-50-53-819-5415 Rental Utilities	6,702.33	153.00	159.12	6	4.00%
1-50-53-819-7600 Horton Market Transfer - Off Season Utilities	2,475.66	1,373.00	1,427.92	55	4.00%
Total Expenses	107,514.74	94,223.00	97,991.92	3,769	4.00%
Total City Property	86,581.74	51,872.96	55,641.88	3,769	7.27%
Total Property Management	1,300,787.96	847,075.96	1,007,937.26	160,861	18.99%
Total Parks, Rec & Property	4,749,848.27	4,917,223.12	5,299,298.86	382,076	7.77%

City of St Thomas
2023 Draft Operating Budget

2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
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Planning and Building

CEPAC

Revenue:

1-60-60-100-2190	Report Fees	-2,760.00	-3,000.00	-3,000.00	0	0.00%
1-60-60-600-2060	CEPAC Membershare-Central Elgin	-187,536.78	-250,049.04	-295,255.84	(45,207)	18.08%
1-60-60-100-2191	Subdivision User Fee		-3,000.00	1,800.00	4,800	(160.00%)
1-60-60-100-2499	Misc. Sales		-50.04	-50.04	0	0.00%
Total Revenue		-190,296.78	-256,099.08	-296,505.88	(40,407)	15.78%

Expenses:

1-60-60-100-3010	Reg Full-time Salaries & Wages	514,591.83	556,740.96	663,726.77	106,986	19.22%
1-60-60-100-3011	Reg Part-time Salaries & Wages	7,640.42	14,919.96	14,297.92	(622)	(4.17%)
1-60-60-100-3029	Distributed Wages	-22,875.03	-30,500.04	-30,500.04	0	0.00%
1-60-60-100-3090	Overtime	1,315.71			0	(100.00%)
1-60-60-100-3120	Statutory Benefits	40,135.27	39,506.04	51,736.90	12,231	30.96%
1-60-60-100-3130	Employer Benefits	57,891.57	61,505.04	79,658.17	18,153	29.51%
1-60-60-100-3135	OMERS	55,991.37	59,298.00	77,318.37	18,020	30.39%
1-60-60-100-3210	Car Allowance	61.83	600.00	600.00	0	0.00%
1-60-60-100-4005	Receptions/P. Relations	-2,583.19	150.00	150.00	0	0.00%
1-60-60-100-4020	Training, Workshops, Exam Fees	356.16	4,500.00	4,500.00	0	0.00%
1-60-60-100-4023	Association Membership Fees	3,625.23	3,000.00	4,000.00	1,000	33.33%
1-60-60-100-4166	Software Licenses/Maintenance/Updates	878.02	4,800.00	4,800.00	0	0.00%
1-60-60-100-4171	Building Rent/Lease	4,608.00	6,144.00	6,144.00	0	0.00%
1-60-60-100-4240	Telephone Services	144.20		240.00	240	(100.00%)
1-60-60-100-4272	Printing	611.44	1,800.00	1,800.00	0	0.00%
1-60-60-100-5010	Equipment Supplies	647.24	900.00	1,800.00	900	100.00%
1-60-60-100-5011	Office Supplies	1,414.25	2,199.96	2,199.96	0	0.00%
1-60-60-100-7600	Overhead Allocation	34,200.00	45,600.00	46,500.00	900	1.97%
1-60-60-100-4173	Equipment Rental Non-Owned		900.00	900.00	0	0.00%
1-60-60-100-4257	Regular Postage		200.04	200.04	0	0.00%
1-60-60-100-4259	Courier, Delivery, Freight		249.96	249.96	0	0.00%
1-60-60-100-4280	Staff Mileage		500.04	500.04	0	0.00%
1-60-60-100-5510	Books & Subscriptions		399.96	399.96	0	0.00%
1-60-60-100-7011	Transfer to Reserves		3,000.00	1,800.00	(1,200)	(40.00%)
1-60-60-100-7800	Surplus/Deficit Forward		-5,000.04		5,000	(100.00%)
Total Expenses		698,654.32	771,413.88	933,022.05	161,608	20.95%
Total CEPAC		508,357.54	515,314.80	636,516.17	121,201	23.52%

City Zoning and Planning

Removal of Part Lot Control

Revenue:

1-60-61-610-2194	Application Processing Fee	-4,980.00	-1,100.04	-1,100.04	0	0.00%
1-60-61-610-2198	Legal Fee Recovery		-800.04	-800.04	0	0.00%
Total Revenue		-4,980.00	-1,900.08	-1,900.08	0	0.00%

Expenses:

1-60-61-610-4040	Legal Fees Paid	1,201.52	800.04	800.04	0	0.00%
Total Expenses		1,201.52	800.04	800.04	0	0.00%
Total Removal of Part Lot Control		-3,778.48	-1,100.04	-1,100.04	0	0.00%

Official Plan and Zoning

Revenue:

1-60-61-611-2192	Official Plan Application Fees	-3,750.00	-1,500.00	-1,500.00	0	0.00%
1-60-61-611-2194	Zoning Application Fees	-8,080.00	-9,000.00	-9,000.00	0	0.00%
1-60-61-611-2198	Zoning By-Law Legal Fee Recovery		-2,000.04	-2,000.04	0	0.00%
Total Revenue		-11,830.00	-12,500.04	-12,500.04	0	0.00%

Expenses:

1-60-61-611-4040	Zoning By-Law Legal Fees Expense	4,970.98	2,000.04	2,000.04	0	0.00%
1-60-61-611-4051	Promotion/Advertising	5,674.54	6,000.00	6,000.00	0	0.00%
1-60-61-611-4257	Regular Postage	9.16			0	(100.00%)
1-60-61-611-4272	Printing		120.00	120.00	0	0.00%
Total Expenses		10,654.68	8,120.04	8,120.04	0	0.00%
Total Official Plan and Zoning		-1,175.32	-4,380.00	-4,380.00	0	0.00%

Site Plans

Revenue:

1-60-61-612-2194	Site Plan Application Fees	-2,550.00	-1,800.00	-1,800.00	0	0.00%
1-60-61-612-2196	Site Plan Review Fees	-5,100.00	-6,000.00	-6,000.00	0	0.00%

**City of St Thomas
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		2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
1-60-61-612-2198	Site Plan Legal Fees	-9,000.00	-6,000.00	-6,000.00	0	0.00%
	Total Revenue	-16,650.00	-13,800.00	-13,800.00	0	0.00%
Expenses:						
1-60-61-612-4040	Site Plan Legal Fees Paid	-495.42	6,000.00	6,000.00	0	0.00%
1-60-61-612-4259	Site Plan Courier		80.04	80.04	0	0.00%
1-60-61-612-4272	Printing		120.00	120.00	0	0.00%
	Total Expenses	-495.42	6,200.04	6,200.04	0	0.00%
	Total Site Plans	-17,145.42	-7,599.96	-7,599.96	0	0.00%
Plans for Subdivisions						
Revenue:						
1-60-61-613-2191	Subdivision Agreement Fees	-4,520.00	-2,520.00	-2,520.00	0	0.00%
1-60-61-613-2192	Subdivision Agreement Administration Fee	-6,820.00	-2,199.96	-2,199.96	0	0.00%
1-60-61-613-2193	Agreement Compliance Fee	-180.00	-90.00	-90.00	0	0.00%
1-60-61-613-2194	Application Fees	-6,750.00	-4,500.00	-4,500.00	0	0.00%
1-60-61-613-2195	Phased Registration Application Fees	-3,000.00	-3,000.00	-3,000.00	0	0.00%
1-60-61-613-2198	Subdivision Legal Fee	-14,000.00	-6,000.00	-6,000.00	0	0.00%
1-60-61-613-2510	Net Recoveries (P/Subd)		-5,499.96	-5,499.96	0	0.00%
	Total Revenue	-35,270.00	-23,809.92	-23,809.92	0	0.00%
Expenses:						
1-60-61-613-4040	Legal Expenses	6,240.40	6,000.00	6,000.00	0	0.00%
1-60-61-613-4259	Plan of Sub - Courier	9.16	80.04	80.04	0	0.00%
1-60-61-613-4261	Advertising	1,221.12	2,199.96	2,199.96	0	0.00%
1-60-61-613-4272	Printing		120.00	120.00	0	0.00%
	Total Expenses	7,470.68	8,400.00	8,400.00	0	0.00%
	Total Plans for Subdivision	-27,799.32	-15,409.92	-15,409.92	0	0.00%
Teranet						
Revenue:						
1-60-61-614-2510	Teranet Fees		-5,000.04	-5,000.04	0	0.00%
	Total Revenue		-5,000.04	-5,000.04	0	0.00%
Expenses:						
1-60-61-614-4075	Teranet Fees Paid	4,500.00	5,000.04	5,000.04	0	0.00%
	Total Expenses	4,500.00	5,000.04	5,000.04	0	0.00%
	Total Teranet	4,500.00			0	(100.00%)
Consent Applications						
Revenue:						
1-60-61-615-2198	Legal Fee Recovery		-999.96	-999.96	0	0.00%
	Total Revenue		-999.96	-999.96	0	0.00%
Expenses:						
1-60-61-615-4040	Legal Fees Paid		999.96	999.96	0	0.00%
	Total Expenses		999.96	999.96	0	0.00%
	Total Consent Applications				0	(100.00%)
Planning Studies						
1-60-61-616-1000:2	Revenue					
Expenses:						
1-60-61-616-4075	Contracted Services	73,666.70	69,999.96	110,000.00	40,000	57.14%
1-60-61-616-7011	Transfer to/from reserve	-65,949.99	-69,999.96	-69,999.96	0	0.00%
	Total Expenses	7,716.71		40,000.04	40,000	(100.00%)
	Total Planning Studies	7,716.71		40,000.04	40,000	(100.00%)
Community Improvement Grants						
1-60-61-617-1000:2	Revenue					
Expenses:						
1-60-61-617-4040	CIP-Legal Expenses	-226.63	750.00	750.00	0	0.00%
1-60-61-617-4300	CIP Program Funds - Grants	59,153.40	270,000.00	270,000.00	0	0.00%
	Total Expenses	58,926.77	270,750.00	270,750.00	0	0.00%
	Total Planning Studies	58,926.77	270,750.00	270,750.00	0	0.00%

City of St Thomas
2023 Draft Operating Budget

		2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
Total City Zoning and Planning		529,602.48	757,574.88	918,776.29	161,201	21.28%
Building and Plumbing						
General Operations						
Revenue:						
1-60-62-620-2190	Work Order / Permit Letter Fees	-11,769.50	-12,999.96	-12,999.96	0	0.00%
1-60-62-620-2750	Building Permit Fees	-688,361.05	-900,000.00	-900,000.00	0	0.00%
1-60-62-620-2751	Plumbing Permit Fees	-91,758.25	-135,000.00	-135,000.00	0	0.00%
1-60-62-620-2752	Sewer and Water Permit Fees	-19,400.00	-38,000.04	-28,000.00	10,000	(26.32%)
1-60-62-620-2753	Sign Permit Fees	-1,350.00	-5,000.04	-3,000.00	2,000	(40.00%)
Total Revenue		-812,638.80	-1,091,000.04	-1,078,999.96	12,000	(1.10%)
Expenses:						
1-60-62-620-3010	Reg Full-time Salaries & Wages	280,062.74	593,499.96	605,966.40	12,466	2.10%
1-60-62-620-3011	Reg Part-time Salaries & Wages	51,242.85		14,297.92	14,298	(100.00%)
1-60-62-620-3029	Distributed Wages	22,875.03	30,500.04	30,500.04	0	0.00%
1-60-62-620-3090	Overtime	7,235.31	6,000.00	6,000.00	0	0.00%
1-60-62-620-3120	Statutory Benefits	29,406.27	47,600.04	36,659.04	(10,941)	(22.99%)
1-60-62-620-3130	Employer Benefits	31,693.84	66,900.00	78,710.50	11,811	17.65%
1-60-62-620-3135	OMERS	28,730.40	56,900.04	63,308.58	6,409	11.26%
1-60-62-620-4020	Training, Workshops, Exam Fees	12,436.92	32,000.04	32,000.04	0	0.00%
1-60-62-620-4023	Association Membership Fees	3,185.88	4,500.00	4,500.00	0	0.00%
1-60-62-620-4040	Legal Fees & Expenses	254.40	20,000.04	20,000.04	0	0.00%
1-60-62-620-4075	Contracted Services	236,938.80	45,000.00	45,000.00	0	0.00%
1-60-62-620-4166	Software Maintenance	73,662.52	90,000.00	90,000.00	0	0.00%
1-60-62-620-4212	Insurance	26,622.30	25,500.00	25,500.00	0	0.00%
1-60-62-620-4240	Telephone Services	4,115.49	4,800.00	4,800.00	0	0.00%
1-60-62-620-4272	Printing	610.80	2,400.00	2,400.00	0	0.00%
1-60-62-620-4280	Staff Mileage	4,008.66	9,999.96	9,999.96	0	0.00%
1-60-62-620-5011	Office Supplies	3,417.01	3,500.04	3,500.04	0	0.00%
1-60-62-620-5045	Uniforms/Supply	1,104.41	3,500.04	3,500.04	0	0.00%
1-60-62-620-7200	Internal Fleet Services Charges	2,788.28	3,999.96	3,999.96	0	0.00%
1-60-62-620-7600	Overhead Allocation - Corporate Support Serv	43,575.03	58,100.04	59,300.00	1,200	2.07%
1-60-62-620-4051	Advertising		999.96	999.96	0	0.00%
1-60-62-620-4060	Contracted Services - Temp Agency		14,919.96	14,919.96	0	0.00%
1-60-62-620-4275	Photocopying		900.00	900.00	0	0.00%
1-60-62-620-7134	Transfer from (to) Building Services Reserve		-30,519.96	-77,762.48	(47,243)	154.79%
Total Expenses		863,966.94	1,091,000.16	1,079,000.00	(12,000)	(1.10%)
Total General Operations		51,328.14	0.12	0.04	0	(66.67%)
Property Standards Enforcement						
Revenue:						
1-60-62-621-2222	Order Admin Fees	-9,439.19	-3,999.96	-6,000.00	(2,000)	50.00%
1-60-62-621-2198	Legal Fee Recovery		-6,999.96	-6,999.96	0	0.00%
1-60-62-621-2213	Disbursement Admin Fees		-2,000.04	-2,000.04	0	0.00%
1-60-62-621-2510	Recovered Expenses		-8,000.04	-8,000.04	0	0.00%
Total Revenue		-9,439.19	-21,000.00	-23,000.04	(2,000)	9.52%
Expenses:						
1-60-62-621-3010	Reg Full-time Salaries & Wages	50,771.38	59,886.00	67,136.00	7,250	12.11%
1-60-62-621-3120	Statutory Benefits	4,760.42	4,191.96	6,538.25	2,346	55.97%
1-60-62-621-3130	Employer Benefits	4,504.90	6,587.04	6,018.56	(568)	(8.63%)
1-60-62-621-3135	OMERS	4,541.40	5,988.00	6,011.11	23	0.39%
1-60-62-621-3211	Clothing/Uniform Allowance	250.00	500.04	500.04	0	0.00%
1-60-62-621-4040	Legal Fees & Expenses	5,115.18	9,999.96	9,999.96	0	0.00%
1-60-62-621-4169	Subcontractors	-3,535.06	9,500.04	9,500.04	0	0.00%
1-60-62-621-4280	Staff Mileage	1,042.17	999.96	999.96	0	0.00%
1-60-62-621-3090	Overtime		2,000.04	2,000.04	0	0.00%
1-60-62-621-4052	Consulting Fees		2,000.04	2,000.04	0	0.00%
1-60-62-621-4257	Postage/Courier		500.04	500.04	0	0.00%
Total Expenses		67,450.39	102,153.12	111,204.04	9,051	8.86%
Total Property Standards Enforcement		58,011.20	81,153.12	88,204.00	7,051	8.69%
Building Files - Digital Conversion						
1-60-62-622-1000: 2 ¹ Revenue					0	(100.00%)
1-60-62-622-3000: 9 ¹ Expenses						
Total Building Files - Digital Conversion					0	(100.00%)
Total Building and Plumbing		109,339.34	81,153.24	88,204.04	7,051	8.69%
Total Planning and Building		638,941.82	838,728.12	1,006,980.33	168,252	20.06%

City of St Thomas
2023 Draft Operating Budget

		2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
Social Services						
Administration						
1-70-70-1000: 2999 Revenue						
Expenses:						
1-70-70-100-3010	Reg Full-time Salaries & Wages	165,101.51	203,708.04	226,407.00	22,699	11.14%
1-70-70-100-3120	Statutory Benefits	11,244.12	13,470.96	14,873.00	1,402	10.41%
1-70-70-100-3130	Employer Benefits	15,661.72	21,078.96	20,925.00	(154)	(0.73%)
1-70-70-100-3135	OMERS	19,051.85	22,287.96	25,197.00	2,909	13.05%
1-70-70-100-3136	Contracted Services	25,252.60	9,999.96	9,999.96	0	0.00%
1-70-70-100-4020	Training & Development	1,397.79	3,999.96	3,999.96	0	0.00%
1-70-70-100-4023	Association Membership Fees	18,251.69	9,999.96	9,999.96	0	0.00%
1-70-70-100-4040	Legal Fees	5,087.55	5,000.04	5,000.04	0	0.00%
1-70-70-100-4054	Professional Fees	100.00	2,000.04	2,000.04	0	0.00%
1-70-70-100-4166	Information Systems/Technology	19,505.35	30,000.00	30,000.00	0	0.00%
1-70-70-100-4173	Office Equipment Rental/Lease	7,093.21	15,000.00	15,000.00	0	0.00%
1-70-70-100-4240	Telephone Services	12,496.51	24,000.00	13,000.00	(11,000)	(45.83%)
1-70-70-100-4257	Regular Postage/Courier	42,236.91	30,000.00	30,000.00	0	0.00%
1-70-70-100-4275	Photocopying	5,187.92	8,000.04	8,000.04	0	0.00%
1-70-70-100-4280	Staff Mileage	321.03	2,000.04	2,000.04	0	0.00%
1-70-70-100-4700	Service Charges	998.33			0	(100.00%)
1-70-70-100-5010	General Supplies	835.14	5,000.04	5,000.04	0	0.00%
1-70-70-100-5011	Office Supplies	13,952.35	45,000.00	45,000.00	0	0.00%
1-70-70-100-5070	Office Equipment - Purchases	2,696.64	5,000.04	5,000.04	0	0.00%
1-70-70-800-4120	Janitorial Cleaning	31,763.36	39,999.96	39,999.96	0	0.00%
1-70-70-800-5020	Building Maint/Repair Supply	8,967.70	15,000.00	15,000.00	0	0.00%
1-70-70-800-5410	Building Operating Costs	68,172.48	87,999.96	100,000.00	12,000	13.64%
1-70-70-100-4051	Promotion/Advertising		500.04	500.04	0	0.00%
1-70-70-100-4160	Office Equipment Maint/Repair		5,000.04	5,000.04	0	0.00%
1-70-70-100-4330	Administrative and Accommodation Allocation		-919,046.04	-946,902.16	(27,856)	3.03%
1-70-70-800-4171	Building Rent/Lease		315,000.00	315,000.00	0	0.00%
Total Expenses		475,375.76			0	(100.00%)
Total Administration		475,375.76			0	(100.00%)
Ontario Works						
Revenue:						
1-70-71-100-2035	8648 - OW Administration/COA	-1,204,168.00	-1,445,000.04	-1,445,000.04	0	0.00%
1-70-71-100-2060	County of Elgin - Cost Share Subsidy	-323,800.00	-292,213.44	-418,727.30	(126,514)	43.30%
1-70-71-100-2061	County of Elgin - Admin Subsidy	-116,600.00	-63,643.32	-43,530.40	20,113	(31.60%)
1-70-71-100-2510	Misc. Recoveries	-70.25			0	(100.00%)
1-70-71-710-2035	MOH - Homemakers Funding	-1,026.31	-7,500.00	-7,500.00	0	0.00%
1-70-71-712-2035	MCSS - Assistance Subsidy (Form 3028)	-9,636,480.65	-13,284,999.96	-13,284,999.96	0	0.00%
1-70-71-713-2035	8693 - OW Employment Assistance	6,913.00	-1,227,000.00	-1,227,000.00	0	0.00%
1-70-71-714-2035	8668 - LEAP Incentives Subsidy	-920,250.00			0	(100.00%)
1-70-71-100-2525	Wage Recovery		-3,500.04	-3,500.04	0	0.00%
Total Revenue		-12,195,482.21	-16,323,856.80	-16,430,257.74	(106,401)	0.65%
Expenses:						
1-70-71-100-3010	Reg Full-time Salaries & Wages	1,306,859.83	2,026,701.96	2,142,948.88	116,247	5.74%
1-70-71-100-3011	Reg Part-time Salaries & Wages	15,672.88			0	(100.00%)
1-70-71-100-3090	Overtime	1,124.81			0	(100.00%)
1-70-71-100-3120	Statutory Benefits	120,213.97	175,632.00	190,777.00	15,145	8.62%
1-70-71-100-3130	Employer Benefits	193,382.76	299,310.96	289,994.00	(9,317)	(3.11%)
1-70-71-100-3135	OMERS	140,250.00	194,640.96	203,254.00	8,613	4.43%
1-70-71-100-4020	Staff Training & Development	16,727.41	9,999.96	9,999.96	0	0.00%
1-70-71-100-4075	Contracted Services	1,076.90	3,000.00	3,000.00	0	0.00%
1-70-71-100-4171	Office Rent	13,423.58	15,000.00	15,000.00	0	0.00%
1-70-71-100-4280	Staff Mileage	889.30	3,999.96	3,999.96	0	0.00%
1-70-71-100-4311	Emergency Planning	3,983.44		2,000.00	2,000	(100.00%)
1-70-71-100-4315	Refunds to Clients	2,891.33			0	(100.00%)
1-70-71-100-4316	Discretionary Benefits	443,590.61	519,999.96	519,999.96	0	0.00%
1-70-71-100-4317	Mandatory Benefits	290,882.87	360,000.00	360,000.00	0	0.00%
1-70-71-100-4318	Funeral	91,648.70	99,999.96	99,999.96	0	0.00%
1-70-71-100-4321	ERE - Supplies & Services	46,666.63	50,000.04	50,000.04	0	0.00%
1-70-71-100-4322	ERE - Employment Benefits	154,809.91	164,000.04	164,000.04	0	0.00%
1-70-71-100-5510	Books & Subscriptions	4,882.25			0	(100.00%)
1-70-71-100-7600	City O/H Allocation	374,100.03	498,800.04	508,800.00	10,000	2.00%
1-70-71-710-4300	OW Income Mtce Homemakers (80% AND 100%)	4,856.58	9,375.00	9,375.00	0	0.00%
1-70-71-712-4300	O.W. Allowances	9,084,742.38	12,500,000.04	12,500,000.04	0	0.00%
1-70-71-712-4312	Funeral Recoveries/Reimbursements	-120,330.83			0	(100.00%)
1-70-71-712-4313	Reimbursements	-23,835.28	-99,999.96	-99,999.96	0	0.00%
1-70-71-712-4314	Family Resp Centre Recoveries	-31,637.41	-120,000.00	-120,000.00	0	0.00%
1-70-71-712-4320	Transition Child Benefits	175,484.39	125,000.04	125,000.04	0	0.00%
1-70-71-100-4060	Contracted Services - Temp Agency		20,000.04	10,000.00	(10,000)	(50.00%)
1-70-71-100-4330	Administrative and Accommodation Allocation		735,236.76	757,521.73	22,285	3.03%
Total Expenses		12,312,357.04	17,590,697.76	17,745,670.65	154,973	0.88%
Total Ontario Works		116,874.83	1,266,840.96	1,315,412.91	48,572	3.83%

**City of St Thomas
2023 Draft Operating Budget**

		2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
Child Care						
Revenue:						
1-70-72-100-2035	A380 - ChildCare Administration	-8,677,849.00	-322,396.32	-350,000.00	(27,604)	8.56%
1-70-72-100-2060	County of Elgin - Cost Share Subsidy	-320,300.00	-156,507.84	-148,592.15	7,916	(5.06%)
1-70-72-100-2061	County of Elgin - Admin Subsidy	-84,000.00	-33,677.64	-17,726.96	15,951	(47.36%)
1-70-72-723-2035	CWELCC Funding	-960,923.00	-1,420,791.00	-1,420,791.00	0	0.00%
1-70-72-724-2035	Wage Enhancement	-132,452.47	-1,063,275.96	-1,063,275.96	0	0.00%
1-70-72-720-2035	EDU 80/20 Funding		-2,060,078.04	-2,060,078.04	0	0.00%
1-70-72-721-2035	ELCC Funding		-612,468.00	-612,468.00	0	0.00%
1-70-72-722-2035	Ontario Early Years Child and Family Centres		-1,108,569.96	-1,108,569.96	0	0.00%
1-70-72-725-2035	EDU 100% Funding		-3,472,387.68	-3,472,387.68	0	0.00%
	Total Revenue	-10,175,524.47	-10,250,152.44	-10,253,889.75	(3,737)	0.04%
Expenses:						
1-70-72-100-3010	Reg Full-time Salaries & Wages	405,789.64	535,592.04	551,661.00	16,069	3.00%
1-70-72-100-3120	Statutory Benefits	34,974.76	43,181.04	46,314.00	3,133	7.26%
1-70-72-100-3130	Employer Benefits	50,778.27	69,963.00	71,755.00	1,792	2.56%
1-70-72-100-3135	OMERS	41,732.40	53,805.00	55,566.00	1,761	3.27%
1-70-72-100-4020	Staff Training & Development	2,192.49	5,000.04	5,000.04	0	0.00%
1-70-72-100-4040	Childcare Legal Fees	-692.02	3,999.96	5,000.00	1,000	25.00%
1-70-72-100-4054	Professional Fees	3,510.72	20,000.04	15,000.00	(5,000)	(25.00%)
1-70-72-100-4166	Childcare Software Costs	35,141.95	15,500.04	15,500.04	0	0.00%
1-70-72-100-4280	Staff Mileage	1,169.69	6,999.96	6,999.96	0	0.00%
1-70-72-100-4310	Capacity Building Expense	15,479.97	48,002.04	48,002.04	0	0.00%
1-70-72-100-4323	Special Needs Costs	450,450.00	570,000.00	570,000.00	0	0.00%
1-70-72-100-4324	General Operating Grant Costs	2,582,547.00	3,454,956.00	3,454,956.00	0	0.00%
1-70-72-100-4325	Extended Day Fee Subsidy	15,954.88	150,000.00	150,000.00	0	0.00%
1-70-72-100-4326	Ontario Works ChildCare Formal	176,909.93	399,999.96	399,999.96	0	0.00%
1-70-72-100-4390	Family and Childrens Centres Expense	896,713.38			0	(100.00%)
1-70-72-100-7600	City O/H Allocation	37,725.03	50,300.04	51,300.00	1,000	1.99%
1-70-72-720-4300	Fee Subsidy	1,420,558.42	3,320,786.16	3,320,786.16	0	0.00%
1-70-72-722-4390	Ontario Early Years Child and Family Centres	932.88	1,108,569.96	1,108,569.96	0	0.00%
1-70-72-723-4360	Fee Reduction non-profit	1,149,185.42			0	(100.00%)
1-70-72-723-4361	Fee Reduction for-profit	301,510.25			0	(100.00%)
1-70-72-723-4364	Parent Fee Refund non-profit	163,147.98			0	(100.00%)
1-70-72-723-4390	CWELCC Admin	5,610.74			0	(100.00%)
1-70-72-724-4300	Wage Enhancement Expense	844,976.35	1,039,791.96	1,039,791.96	0	0.00%
1-70-72-726-4300	Emergency Childcare Expenses	33,252.16			0	(100.00%)
1-70-72-728-4300	Child Care Workforce Expenditure-Stablization	204,979.15			0	(100.00%)
1-70-72-100-4327	Ontario Works Childcare Informal		2,000.04	2,000.04	0	0.00%
1-70-72-100-4330	Administrative and Accommodation Allocation		91,904.64	94,690.22	2,786	3.03%
1-70-72-100-5012	Program Supplies		2,000.04	2,000.04	0	0.00%
1-70-72-724-4390	Wage Enhancement Admin		23,484.00	23,484.00	0	0.00%
1-70-72-729-3029	Distributed Wages---Best Start-		-253,452.96	-253,452.96	0	0.00%
	Total Expenses	8,874,531.44	10,762,383.00	10,784,923.46	22,540	0.21%
	Total Child Care	-1,300,993.03	512,230.56	531,033.71	18,803	3.67%
Housing						
Social Housing						
Revenue:						
1-70-73-100-2020	Federal Non-Specific Grant	-798,688.00	-918,681.00	-851,870.00	66,811	(7.27%)
1-70-73-100-2035	AHP Admin Funding	-4,579.11	-21,399.96	-21,399.96	0	0.00%
1-70-73-100-2060	County of Elgin - Cost Share Subsidy	-1,318,900.00	-1,467,973.32	-1,579,441.94	(111,469)	7.59%
1-70-73-100-2061	County of Elgin - Admin Subsidy	-80,400.00	-36,877.32	-20,870.19	16,007	(43.41%)
1-70-73-730-2525	Revolving Loan Recoveries	-36,684.26			0	(100.00%)
1-70-73-734-2035	COCHI Funding	-600,571.60	-664,395.00		664,395	(100.00%)
1-70-73-736-2035	Strong Communities Rent Supp	-50,933.59	-203,733.96	-203,733.96	0	0.00%
1-70-73-740-2035	CHPI Funding	-1,256,689.03	-1,458,954.00	-1,458,954.00	0	0.00%
1-70-73-743-2035	SSRF Funding	-1,994,819.25			0	(100.00%)
1-70-73-744-2035	COHB Funding	-1,500.00			0	(100.00%)
1-70-73-732-2035	Provincial Affordability Payment funding		-241,656.00	-241,656.00	0	0.00%
1-70-73-733-2028	Debenture Funding		-326,370.00	-326,370.00	0	0.00%
	Total Revenue	-6,143,764.84	-5,340,040.56	-4,704,296.05	635,745	(11.91%)
Expenses:						
1-70-73-100-3010	Reg Full-time Salaries & Wages	486,686.17	575,925.00	620,673.00	44,748	7.77%
1-70-73-100-3011	Req Part-time Salaries & Wages	22,241.07			0	(100.00%)
1-70-73-100-3029	Salary Distribution- Admin	-10,976.00			0	(100.00%)
1-70-73-100-3090	Overtime	5,960.76			0	(100.00%)
1-70-73-100-3120	Statutory Benefits	43,160.01	48,335.04	52,958.00	4,623	9.56%
1-70-73-100-3130	Employer Benefits	65,223.95	86,949.00	85,993.00	(956)	(1.10%)
1-70-73-100-3135	OMERS	47,898.76	56,352.00	61,829.00	5,477	9.72%
1-70-73-100-4020	Staff Training & Development	3,307.84	6,600.00	6,600.00	0	0.00%
1-70-73-100-4023	Association Membership Fees	8,915.47	5,150.04	5,150.04	0	0.00%
1-70-73-100-4075	Contracted Services	11,589.42	12,500.04	12,500.04	0	0.00%
1-70-73-100-4280	Staff Mileage	250.60	1,599.96	1,599.96	0	0.00%
1-70-73-100-4301	Service Manager Subsidy - Non Profit Providers	2,749,463.39	3,027,765.96	2,950,000.00	(77,766)	(2.57%)

City of St Thomas
2023 Draft Operating Budget

		2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
1-70-73-100-4302	Portable Housing Benefit	346,173.36	489,999.96	489,999.96	0	0.00%
1-70-73-100-4720	Eviction Expenses	3,340.80	11,300.04	11,300.04	0	0.00%
1-70-73-100-5010	Goods & Services	637.49	4,650.00	4,650.00	0	0.00%
1-70-73-100-7011	SHRRP transfer to reserve	-220,000.00			0	(100.00%)
1-70-73-100-7600	City O/H Allocation	24,900.03	33,200.04	33,900.00	700	2.11%
1-70-73-732-4300	Provincial Affordability	40,240.72	241,656.00	241,656.00	0	0.00%
1-70-73-733-7310	Debenture Expense	183,664.14	326,370.00	326,370.00	0	0.00%
1-70-73-734-3026	COCHI Admin Fees	27,587.50			0	(100.00%)
1-70-73-734-4300	COCHI Expenses	243,154.00			0	(100.00%)
1-70-73-736-4300	Provincial Rent Supplement	208,012.29	217,250.04	217,250.04	0	0.00%
1-70-73-736-4301	OCHAP CHSP Rent Supplement	69,984.16	84,999.96	84,999.96	0	0.00%
1-70-73-737-4300	Housing Allowance Program Expenses	134,167.14			0	(100.00%)
1-70-73-738-4300	Home Repair Expenses	38,612.17	714,395.04		(714,395)	(100.00%)
1-70-73-739-4300	Misc Expenses	660,000.00			0	(100.00%)
1-70-73-740-3026	HPP Admin Expenses	142,750.00	228,263.04	228,263.04	0	0.00%
1-70-73-740-3029	Distributed Wages	-182,041.50	-228,263.04	-228,263.04	0	0.00%
1-70-73-740-4300	CHPI Expenses	982,604.85	889,818.00	889,818.00	0	0.00%
1-70-73-740-4301	Help program expenses	147,327.11	340,872.96	340,872.96	0	0.00%
1-70-73-743-4300	SSRF Expenses	3,509,046.66			0	(100.00%)
1-70-73-744-4300	COHB	1,175.00			0	(100.00%)
1-70-73-100-4052	Development Consultant		20,400.00	20,400.00	0	0.00%
1-70-73-100-4300	AHP Program Delivery Expenses		999.96	999.96	0	0.00%
1-70-73-100-4330	Administrative and Accommodation Allocation		91,904.64	94,690.22	2,786	3.03%
1-70-73-730-4300	AHP Home Ownership Program		50,000.04	50,000.04	0	0.00%
1-70-73-730-7015	AHP Home Ownership Trfr to/from Reserve		-50,000.04	-50,000.04	0	0.00%
1-70-73-735-4300	ESHC Subsidy		896,964.96	1,096,365.00	199,400	22.23%
	Total Expenses	9,795,057.36	8,185,958.64	7,650,575.18	(535,383)	(6.54%)
	Total Social Housing	3,651,292.52	2,845,918.08	2,946,279.13	100,361	3.53%
	Public Housing					
	Revenue:					
1-70-74-100-2390	ESHC Rental Revenue	-2,020,613.00	-2,184,999.96	-2,400,000.00	(215,000)	9.84%
1-70-74-100-2391	ESHC - Online payments	-45,139.45			0	(100.00%)
1-70-74-100-2592	Sundry Revenue	-19,805.81	-38,000.04	-38,000.04	0	0.00%
1-70-74-100-2020	ESHC Non-Specific Grant CMSM		-896,964.96	-1,096,365.00	(199,400)	22.23%
1-70-74-100-2028	Debenture		-326,370.00	-326,370.00	0	0.00%
1-70-74-100-2514	Tenant Recoveries		-6,000.00	-6,000.00	0	0.00%
	Total Revenue	-2,085,558.26	-3,452,334.96	-3,866,735.04	(414,400)	12.00%
	Expenses:					
1-70-74-100-4040	Consultants - Legal	3,213.58	5,000.04	5,000.04	0	0.00%
1-70-74-100-4140	Building Maintenance/Repair	100,554.34			0	(100.00%)
1-70-74-100-4141	Contracted Building Maintenance	721,159.81	729,999.96	1,500,000.00	770,000	105.48%
1-70-74-100-4147	Capital Asset Repairs	573,141.90	380,000.04		(380,000)	(100.00%)
1-70-74-100-4176	Equipment Rental	2,809.87	5,000.04	5,000.04	0	0.00%
1-70-74-100-4192	City Own Property Taxes	760,365.59	875,300.04	875,300.04	0	0.00%
1-70-74-100-4212	Insurance	77,256.86	74,000.04	88,900.00	14,900	20.14%
1-70-74-100-4240	Telephone Services	18,019.97	17,499.96	15,000.00	(2,500)	(14.29%)
1-70-74-100-4280	Staff Mileage	143.49			0	(100.00%)
1-70-74-100-4315	Housing Tenant Refunds	5,219.35			0	(100.00%)
1-70-74-100-4700	Service Charges	362.11	75.00	75.00	0	0.00%
1-70-74-100-5011	Office Supplies	9,560.00			0	(100.00%)
1-70-74-100-5410	Electricity (Hydro)	244,910.87	360,000.00	305,000.00	(55,000)	(15.28%)
1-70-74-100-5415	Water	75,597.80	110,000.04	110,000.04	0	0.00%
1-70-74-100-5421	Natural gas	78,967.06	78,999.96	110,000.00	31,000	39.24%
1-70-74-100-4710	Bad Debts		21,000.00	47,000.00	26,000	123.81%
1-70-74-100-5099	Administration Expense		371,000.04	381,000.00	10,000	2.70%
1-70-74-100-7500	Debenture Expense		424,460.04	424,460.04	0	0.00%
	Total Expenses	2,671,282.60	3,452,335.20	3,866,735.20	414,400	12.00%
	Total Public Housing	585,724.34	0.24	0.16	0	(33.33%)
	Total Housing	4,237,016.86	2,845,918.32	2,946,279.29	100,361	3.53%
	Total Social Services	3,528,274.42	4,624,989.84	4,792,725.91	167,736	3.63%

City of St Thomas
2023 Draft Operating Budget

2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
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Valleyview

Administration

Revenue:

1-75-75-100-2035	Ontario Specific Grant-Nursing & Personal Care	-4,269,650.00	-6,494,619.00	-4,910,895.00	1,583,724	(24.39%)
1-75-75-100-2036	Ontario Specific Grant - Program & Support Ser	-504,084.00		-618,287.00	(618,287)	(100.00%)
1-75-75-100-2037	Ontario Specific Grant-Raw Foods	-436,903.00		-546,040.00	(546,040)	(100.00%)
1-75-75-100-2038	Ontario Specific Grant-Other Accomodation	-379,859.00		-2,787,782.00	(2,787,782)	(100.00%)
1-75-75-100-2040	Ontario Specific Grant - Covid Funding	-1,317,166.00		-580,000.00	(580,000)	(100.00%)
1-75-75-100-2045	Ontario Specific Grant - Equalization & Pay Eq	-134,620.00	-161,544.00	-161,544.00	0	0.00%
1-75-75-100-2500	Donations	-955.00		-1,500.00	(1,500)	(100.00%)
1-75-75-100-2550	Ward-Basic	-1,001,132.58	-1,404,252.00	-1,422,252.00	(18,000)	1.28%
1-75-75-100-2551	Private Basic	-348,990.73	-560,000.00	-560,000.00	0	0.00%
1-75-75-100-2553	Private-Preferred	-147,899.76	-220,000.00	-220,000.00	0	0.00%
1-75-75-100-2554	Semi Preferred	-87,112.04	-115,000.00	-135,000.00	(20,000)	17.39%
1-75-75-100-2555	Semi Basic	-431,462.21	-622,961.00	-622,961.00	0	0.00%
1-75-75-100-2590	Resident Refund	-2,869.19			0	(100.00%)
1-75-75-100-2592	Miscellaneous Revenue	-97,338.08		-978,372.00	(978,372)	(100.00%)
1-75-75-100-2499	Sales		-500.00	-500.00	0	0.00%
1-75-75-100-2552	Respite Revenue		-18,000.00		18,000	(100.00%)
Total Revenue		-9,160,041.59	-9,596,876.00	-13,545,133.00	(3,948,257)	41.14%

Expenses:

1-75-75-100-3010	Req Full-time Salaries & Wages	196,354.92	330,808.00	339,447.00	8,639	2.61%
1-75-75-100-3011	Req Part-time Salaries & Wages	75,203.97			0	(100.00%)
1-75-75-100-3090	Overtime	2,838.22			0	(100.00%)
1-75-75-100-3120	Statutory Benefits	23,290.36	25,012.00	26,527.00	1,515	6.06%
1-75-75-100-3130	Employer Benefits	26,327.43	37,841.00	40,672.00	2,831	7.48%
1-75-75-100-3135	OMERS	24,810.15	34,311.00	35,474.00	1,163	3.39%
1-75-75-100-4022	Conference Fees	410.00	2,700.00	2,700.00	0	0.00%
1-75-75-100-4023	Association Membership Fees	12,118.05	11,500.00	12,000.00	500	4.35%
1-75-75-100-4040	Legal Fees & Expenses	20,461.12	4,000.00	4,000.00	0	0.00%
1-75-75-100-4051	Promotion/Advertising	884.39	2,450.00	2,450.00	0	0.00%
1-75-75-100-4060	Contracted Services - Temp Agency	2,520.00			0	(100.00%)
1-75-75-100-4075	Other Contracted Services	3,732.21	11,500.00	11,500.00	0	0.00%
1-75-75-100-4145	Vehicle Repairs & Maintenance	3,098.88	1,200.00	1,200.00	0	0.00%
1-75-75-100-4166	Computer Program Maint. Contract	25,751.82	9,200.00	9,600.00	400	4.35%
1-75-75-100-4240	Telephone Services	3,708.31	12,000.00	12,000.00	0	0.00%
1-75-75-100-4257	Regular Postage	3,034.54	4,700.00	4,700.00	0	0.00%
1-75-75-100-4275	Photocopying	5,287.83	1,100.00	1,100.00	0	0.00%
1-75-75-100-4280	Staff Mileage	68.09	1,700.00	1,700.00	0	0.00%
1-75-75-100-4700	Service Charges	150.00			0	(100.00%)
1-75-75-100-4710	Bad Debts	2,745.82			0	(100.00%)
1-75-75-100-5010	Misc. Administrative Expenses	12,599.34	7,200.00	7,200.00	0	0.00%
1-75-75-100-5011	Office Supplies	10,967.89	10,500.00	10,500.00	0	0.00%
1-75-75-100-5038	In-Service Coordinator	300.00	1,200.00	1,200.00	0	0.00%
1-75-75-100-5075	Equipment Maint/Repair Supply	1,427.08	400.00	400.00	0	0.00%
1-75-75-100-5510	Books & Subscriptions	15,484.35	850.00	850.00	0	0.00%
1-75-75-100-7200	Internal Fleet Services Charges	3,551.90	7,680.00	7,680.00	0	0.00%
1-75-75-100-4042	External Audit Fees & Expenses		2,500.00	2,500.00	0	0.00%
1-75-75-100-5070	Tools & Equipment Replacement		1,500.00	1,500.00	0	0.00%
1-75-75-100-5090	Volunteer Expenses		2,200.00	2,200.00	0	0.00%
Total Expenses		477,126.67	524,052.00	539,100.00	15,048	2.87%
Total Administration		-8,682,914.92	-9,072,824.00	-13,006,033.00	(3,933,209)	43.35%

Operations

MDS

Revenue:

1-75-75-750-2035	MDS Funding	-60,018.00	-75,204.00	-75,204.00	0	0.00%
Total Revenue		-60,018.00	-75,204.00	-75,204.00	0	0.00%

Expenses:

1-75-75-750-3010	Reg Full-time Salaries & Wages	74,530.80	71,598.00	87,120.00	15,522	21.68%
1-75-75-750-3090	Overtime	2,434.20			0	(100.00%)
1-75-75-750-3120	Statutory Benefits	5,950.39	5,610.00	7,029.00	1,419	25.29%
1-75-75-750-3130	Employer Benefits	7,698.32	10,012.00	10,665.00	653	6.52%
1-75-75-750-3135	OMERS	7,079.16	6,989.00	8,856.00	1,867	26.71%
Total Expenses		97,692.87	94,209.00	113,670.00	19,461	20.66%
Total MDS		37,674.87	19,005.00	38,466.00	19,461	102.40%

High Intensity Needs

Revenue:

1-75-75-751-2035	Provincial Funding - High Intensity Needs	-50,061.00	-16,800.00	-16,800.00	0	0.00%
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**City of St Thomas
2023 Draft Operating Budget**

		2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
Total Revenue		-50,061.00	-16,800.00	-16,800.00	0	0.00%
Expenses:						
1-75-75-751-4285	High Intensity Transportation	39,428.38			0	(100.00%)
1-75-75-751-5010	General Supplies	42.62	5,000.00	5,000.00	0	0.00%
1-75-75-751-5085	Medical Supplies	9,550.27	5,000.00	5,000.00	0	0.00%
1-75-75-751-5070	Tools & Equipment Replacement		3,300.00	3,300.00	0	0.00%
1-75-75-751-5075	Equipment Maint/Repair Supply		3,000.00	3,000.00	0	0.00%
1-75-75-751-5510	Books & Subscriptions		500.00	500.00	0	0.00%
Total Expenses		49,021.27	16,800.00	16,800.00	0	0.00%
Total High Intensity Needs		-1,039.73			0	(100.00%)
Pharmacy Sponsored Program						
Revenue:						
1-75-75-752-2590	Pharmacy Sponsored Program	-328,258.11	-60,000.00	-60,000.00	0	0.00%
Total Revenue		-328,258.11	-60,000.00	-60,000.00	0	0.00%
Expenses:						
1-75-75-752-5012	Pharmacy Sponsored Expenditure	23,636.15	60,000.00	60,000.00	0	0.00%
Total Expenses		23,636.15	60,000.00	60,000.00	0	0.00%
Total Pharmacy Sponsored Program		-304,621.96			0	(100.00%)
Dietary Services						
Revenue:						
1-75-75-753-2510	Recoveries	2,971.75	-500.00	-500.00	0	0.00%
Total Revenue		2,971.75	-500.00	-500.00	0	0.00%
Expenses:						
1-75-75-753-4058	Food, Catering Costs	1,302,721.62	1,399,851.00	1,427,848.00	27,997	2.00%
1-75-75-753-4147	Equipment Maint/Repair Services	10,380.33			0	(100.00%)
1-75-75-753-5010	General Supplies	1,292.12	4,900.00	4,900.00	0	0.00%
1-75-75-753-5012	Program Supplies	6,510.87	7,400.00	7,400.00	0	0.00%
1-75-75-753-5070	Tools & Equipment Replacement	10,148.13	7,000.00	8,000.00	1,000	14.29%
1-75-75-753-5075	Equipment Maint/Repair Supply	19,435.30	10,000.00	10,000.00	0	0.00%
Total Expenses		1,350,488.37	1,429,151.00	1,458,148.00	28,997	2.03%
Total Dietary Services		1,353,460.12	1,428,651.00	1,457,648.00	28,997	2.03%
Housekeeping						
Revenue:						
1-75-75-754-2510	Laundry Service Recoveries		-500.00	-500.00	0	0.00%
Total Revenue			-500.00	-500.00	0	0.00%
Expenses:						
1-75-75-754-3010	Reg Full-time Salaries & Wages	228,911.97	374,099.00	589,311.00	215,212	57.53%
1-75-75-754-3011	Reg Part-time Salaries & Wages	317,243.61	195,646.00	311,449.00	115,803	59.19%
1-75-75-754-3090	Overtime	26,920.06	1,500.00	1,500.00	0	0.00%
1-75-75-754-3120	Statutory Benefits	51,974.72	54,763.00	58,711.00	3,948	7.21%
1-75-75-754-3130	Employer Benefits	46,643.59	65,357.00	66,675.00	1,318	2.02%
1-75-75-754-3135	OMERS	24,760.66	42,500.00	52,252.00	9,752	22.95%
1-75-75-754-4120	Contracted Janitorial Services	219,398.52	251,489.00		(251,489)	(100.00%)
1-75-75-754-5010	General Supplies	4,962.85	8,000.00	8,000.00	0	0.00%
1-75-75-754-5012	Program Supplies	24,189.70	10,000.00	11,000.00	1,000	10.00%
1-75-75-754-5025	Janitorial Supplies	52,670.76	51,000.00	52,500.00	1,500	2.94%
1-75-75-754-5028	Laundry Supplies	18,139.82	14,500.00	15,000.00	500	3.45%
1-75-75-754-5045	Uniforms/Supply	731.09	3,750.00	3,750.00	0	0.00%
1-75-75-754-5070	Tools & Equipment Replacement	531.70	1,000.00	1,000.00	0	0.00%
1-75-75-754-5071	Furnishings	32,197.65	2,500.00	3,000.00	500	20.00%
1-75-75-754-5075	Equipment Maint/Repair Supply	4,347.04	3,300.00	3,300.00	0	0.00%
1-75-75-754-5087	Incontinence Supplies	66,262.89	66,000.00	66,000.00	0	0.00%
1-75-75-754-3039	Premium overtime/Standby		500.00	500.00	0	0.00%
Total Expenses		1,119,886.63	1,145,904.00	1,243,948.00	98,044	8.56%
Total Housekeeping		1,119,886.63	1,145,404.00	1,243,448.00	98,044	8.56%
Ancillary Services						
Revenue:						
1-75-75-755-2510	Recoveries	-12,050.00			0	(100.00%)
Total Revenue		-12,050.00			0	(100.00%)
Expenses:						

**City of St Thomas
2023 Draft Operating Budget**

		2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
1-75-75-755-4350	Hairdressing/Barber Service	13,356.00			0	(100.00%)
1-75-75-755-4352	High Intensity Supplies	3,935.00			0	(100.00%)
	Total Expenses	17,291.00			0	(100.00%)
	Total Ancillary Services	5,241.00			0	(100.00%)
	Property Management					
	Revenue:					
1-75-75-800-2510	Misc. Recoveries		-1,000.00	-1,000.00	0	0.00%
	Total Revenue		-1,000.00	-1,000.00	0	0.00%
	Expenses:					
1-75-75-800-3010	Reg Full-time Salaries & Wages	202,805.70	243,086.00	237,856.00	(5,230)	(2.15%)
1-75-75-800-3011	Reg Part-time Salaries & Wages	10,078.21	15,000.00	15,000.00	0	0.00%
1-75-75-800-3039	Premium overtime/Standby	800.00	200.00	200.00	0	0.00%
1-75-75-800-3090	Overtime	3,833.32	1,500.00	1,500.00	0	0.00%
1-75-75-800-3120	Statutory Benefits	18,417.41	20,359.00	21,755.00	1,396	6.86%
1-75-75-800-3130	Employer Benefits	24,556.78	31,521.00	36,296.00	4,775	15.15%
1-75-75-800-3135	OMERS	20,430.03	25,891.00	24,482.00	(1,409)	(5.44%)
1-75-75-800-4063	Contracted Garbage Collection	23,304.84	16,000.00	17,000.00	1,000	6.25%
1-75-75-800-4075	Contracted Services	213,538.58	91,000.00	92,000.00	1,000	1.10%
1-75-75-800-4141	Contracted Building Maintenance	18,835.13	23,000.00	24,000.00	1,000	4.35%
1-75-75-800-4240	Telephone Services	9,452.03	750.00	750.00	0	0.00%
1-75-75-800-4246	Cable TV	6,448.19	6,000.00	6,000.00	0	0.00%
1-75-75-800-4280	Staff Mileage	154.34	400.00	400.00	0	0.00%
1-75-75-800-4800	Major Maintenance	59,683.58	50,000.00	50,000.00	0	0.00%
1-75-75-800-5010	Donation Purchases	18.32			0	(100.00%)
1-75-75-800-5020	Building Maint Supplies	45,050.95	21,000.00	22,000.00	1,000	4.76%
1-75-75-800-5045	Uniforms/Supply	300.00	925.00	925.00	0	0.00%
1-75-75-800-5070	Tools & Equipment Replacement	8,438.74	1,500.00	1,500.00	0	0.00%
1-75-75-800-5075	Equipment Maint/Repair Supply	13,446.95	57,000.00	57,000.00	0	0.00%
1-75-75-800-5410	Electricity (Hydro)	155,209.83	174,000.00	175,000.00	1,000	0.57%
1-75-75-800-5415	Water	42,617.30	46,000.00	49,000.00	3,000	6.52%
1-75-75-800-5421	Natural gas	93,091.89	83,000.00	85,000.00	2,000	2.41%
1-75-75-800-5510	Books & Subscriptions	420.94	150.00	150.00	0	0.00%
1-75-75-800-7650	ADP Building Distribution	-29,999.88	-20,000.00	-20,000.00	0	0.00%
	Total Expenses	940,933.18	888,282.00	897,814.00	9,532	1.07%
	Total Property Management	940,933.18	887,282.00	896,814.00	9,532	1.07%
	Total Operations	3,151,534.11	3,480,342.00	3,636,376.00	156,034	4.48%
	Activation					
	General Operations					
	Revenue:					
1-75-76-100-2592	Miscellaneous Revenue	-836.59		-500.00	(500)	(100.00%)
	Total Revenue	-836.59		-500.00	(500)	(100.00%)
	Expenses:					
1-75-76-100-3010	Reg Full-time Salaries & Wages	206,195.00	249,496.00	371,623.00	122,127	48.95%
1-75-76-100-3011	Reg Part-time Salaries & Wages	113,995.97	131,569.00	199,351.00	67,782	51.52%
1-75-76-100-3090	Overtime	3,697.02	400.00	400.00	0	0.00%
1-75-76-100-3120	Statutory Benefits	29,302.92	34,856.00	56,282.00	21,426	61.47%
1-75-76-100-3130	Employer Benefits	34,455.17	38,417.00	63,814.00	25,397	66.11%
1-75-76-100-3135	OMERS	20,306.41	26,923.00	52,100.00	25,177	93.51%
1-75-76-100-4022	Conference Fees	453.18	900.00	900.00	0	0.00%
1-75-76-100-4023	Association Membership Fees	395.25	300.00	300.00	0	0.00%
1-75-76-100-4058	Food, Catering Costs	12,243.49	44,000.00	44,000.00	0	0.00%
1-75-76-100-4075	Social Work	10,000.00	15,500.00	15,500.00	0	0.00%
1-75-76-100-4355	Resident Entertainment	18,390.45	23,000.00	23,000.00	0	0.00%
1-75-76-100-5010	General Supplies	25,728.02	1,000.00	1,000.00	0	0.00%
1-75-76-100-5011	Office Supplies	271.69	100.00	100.00	0	0.00%
1-75-76-100-5045	Uniforms/Supply	300.00	1,600.00	1,784.00	184	11.50%
1-75-76-100-5070	Tools & Equipment Replacement	2,454.01	600.00	600.00	0	0.00%
1-75-76-100-5075	Equipment Maint/Repair Supply	1,208.52	900.00	900.00	0	0.00%
1-75-76-100-5510	Books & Subscriptions	712.68	1,200.00	1,200.00	0	0.00%
1-75-76-100-3039	Premium overtime/Standby		800.00	800.00	0	0.00%
1-75-76-100-4280	Staff Mileage		225.00	225.00	0	0.00%
	Total Expenses	480,109.78	571,786.00	833,879.00	262,093	45.84%
	Total General Operations	479,273.19	571,786.00	833,379.00	261,593	45.75%
	Physiotherapy					
1-75-76-760-1000:2	Revenue					
	Expenses:					
1-75-76-760-4340	Exercise Expenses	32,562.32	12,000.00	12,000.00	0	0.00%

**City of St Thomas
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		2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
1-75-76-760-4341	Physiotherapy Expense	37,892.20	112,608.00	112,608.00	0	0.00%
	Total Expenses	70,454.52	124,608.00	124,608.00	0	0.00%
	Total Physiotherapy	70,454.52	124,608.00	124,608.00	0	0.00%
	Gentle Care					
Revenue:						
1-75-76-761-2500	Activation Donations	-3,156.37			0	(100.00%)
	Total Revenue	-3,156.37			0	(100.00%)
1-75-76-761-3000:9	Expenses					
	Total Gentle Care	-3,156.37			0	(100.00%)
	Family and Friends Council					
Revenue:						
1-75-76-762-2500	Family and Friends Council	-2,052.05			0	(100.00%)
	Total Revenue	-2,052.05			0	(100.00%)
1-75-76-762-3000:9	Expenses					
	Total Family and Friends Council	-2,052.05			0	(100.00%)
	The Whistle Stop					
Revenue:						
1-75-76-763-2500	The Whistle Stop	-20.00			0	(100.00%)
	Total Revenue	-20.00			0	(100.00%)
1-75-76-763-3000:9	Expenses					
	Total The Whistle Shop	-20.00			0	(100.00%)
	AHP Staff Supplement					
Revenue:						
1-75-76-764-2035	Provincial Funding---AHP Staffing Supplement-	-153,600.00			0	(100.00%)
	Total Revenue	-153,600.00			0	(100.00%)
1-75-76-764-3000:9	Expenses					
	Total AHP Staff Supplement	-153,600.00			0	(100.00%)
	Total Activation	390,899.29	696,394.00	957,987.00	261,593	37.56%
	Nursing					
	General Operations					
Revenue:						
1-75-77-100-2510	Recoveries	-16,363.40	-4,000.00	-4,000.00	0	0.00%
1-75-77-100-2541	Fall Prevention	-11,330.00	-10,000.00	-10,000.00	0	0.00%
1-75-77-100-2542	Physician On Call	-15,740.19		-15,500.00	(15,500)	(100.00%)
	Total Revenue	-43,433.59	-14,000.00	-29,500.00	(15,500)	110.71%
Expenses:						
1-75-77-100-3010	Reg Full-time Salaries & Wages	2,993,993.88	3,583,405.00	4,971,416.00	1,388,011	38.73%
1-75-77-100-3011	Reg Part-time Salaries & Wages	2,415,647.76	2,178,000.00	4,025,874.00	1,847,874	84.84%
1-75-77-100-3090	Overtime	279,723.98	37,500.00	37,500.00	0	0.00%
1-75-77-100-3120	Statutory Benefits	520,447.23	569,458.00	677,858.00	108,400	19.04%
1-75-77-100-3130	Employer Benefits	476,389.12	555,000.00	725,880.00	170,880	30.79%
1-75-77-100-3135	OMERS	318,212.91	415,126.00	646,069.00	230,943	55.63%
1-75-77-100-4022	Conference Fees	1,563.00	1,900.00	1,900.00	0	0.00%
1-75-77-100-4023	Association Membership Fees	2,903.26	200.00	200.00	0	0.00%
1-75-77-100-4054	Physician On Call	13,681.25	15,500.00	15,500.00	0	0.00%
1-75-77-100-4056	Medical Director	17,620.90	18,000.00	18,000.00	0	0.00%
1-75-77-100-4166	Computer Program Maint. Contract	3,275.02			0	(100.00%)
1-75-77-100-4280	Staff Mileage	51.05	250.00	250.00	0	0.00%
1-75-77-100-4342	Fall Prevention Expense	10,798.11	10,000.00	10,000.00	0	0.00%
1-75-77-100-5010	General Supplies	21,335.81	1,500.00	1,500.00	0	0.00%
1-75-77-100-5045	Uniforms/Supply	300.00	25,000.00	25,372.00	372	1.49%
1-75-77-100-5070	Tools & Equipment Replacement	19,735.51	69,000.00	69,000.00	0	0.00%
1-75-77-100-5075	Equipment Maint/Repair Supply	11,005.86	30,152.00	30,152.00	0	0.00%
1-75-77-100-5085	Medical Supplies	139,057.56	41,000.00	41,000.00	0	0.00%
1-75-77-100-5510	Books & Subscriptions	17,674.89	18,500.00	19,500.00	1,000	5.41%
1-75-77-100-3039	Premium overtime/Standby		51,000.00	51,000.00	0	0.00%
	Total Expenses	7,263,417.10	7,620,491.00	11,367,971.00	3,747,480	49.18%
	Total General Operations	7,219,983.51	7,606,491.00	11,338,471.00	3,731,980	49.06%

**City of St Thomas
2023 Draft Operating Budget**

		2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
Behavioural Supports (BSO)						
Revenue:						
1-75-77-770-2035	Provincial Funding - BSO	-58,120.00	-69,738.00	-69,744.00	(6)	0.01%
Total Revenue		-58,120.00	-69,738.00	-69,744.00	(6)	0.01%
Expenses:						
1-75-77-770-5010	General Supplies - BSO	458.03	2,400.00	2,400.00	0	0.00%
1-75-77-770-3010	Reg Full-time Salaries & Wages		6,730.00	6,736.00	6	0.09%
1-75-77-770-3011	Reg Part-time Salaries & Wages		47,122.00	47,122.00	0	0.00%
1-75-77-770-3130	Employer Benefits		6,897.00	6,897.00	0	0.00%
1-75-77-770-3135	OMERS		6,589.00	6,589.00	0	0.00%
Total Expenses		458.03	69,738.00	69,744.00	6	0.01%
Total Behavioural Supports (BSO)		-57,661.97			0	(100.00%)
Registered Practical Nurse						
Revenue:						
1-75-77-771-2035	Direct Care Funding	-88,340.00			0	(100.00%)
Total Revenue		-88,340.00			0	(100.00%)
Expenses:						
Total Registered Praactical Nurse		-88,340.00			0	(100.00%)
Infection Prevention and Control						
Revenue:						
1-75-77-773-2035	Provincial Funding Infection Prevention & Control	-34,547.00		-140,631.00	(140,631)	(100.00%)
Total Revenue		-34,547.00		-140,631.00	(140,631)	(100.00%)
Expenses:						
1-75-77-773-3010	Reg Full-time Salaries & Wages	23,041.00			0	(100.00%)
1-75-77-773-3029	IPAC Salary Distribution				0	(100.00%)
1-75-77-773-3090	Overtime	1,539.60			0	(100.00%)
1-75-77-773-3120	Statutory Benefits	481.95			0	(100.00%)
1-75-77-773-3130	Employer Benefits	1,960.23			0	(100.00%)
1-75-77-773-3135	OMERS	2,319.71			0	(100.00%)
1-75-77-773-5010	Infection Prevetion & Control Expenditures	22,336.73		140,631.00	140,631	(100.00%)
Total Expenses		51,679.22		140,631.00	140,631	(100.00%)
Total Infection Prevention and Control		17,132.22			0	(100.00%)
Medical Safety Technology						
Revenue:						
1-75-77-774-2035	Provincial Funding Medical Safety Technology	-37,314.00	-12,000.00	-12,000.00	0	0.00%
Total Revenue		-37,314.00	-12,000.00	-12,000.00	0	0.00%
Expenses:						
1-75-77-774-5010	Medical Safety Technology Expenditures			12,000.00	12,000	(100.00%)
Total Expenses				12,000.00	12,000	(100.00%)
Total Medical Safety Technology		-37,314.00	-12,000.00		12,000	(100.00%)
Total Nursing		7,053,799.76	7,594,491.00	11,338,471.00	3,743,980	49.30%
Adult Day Program						
General Operations						
Revenue:						
1-75-78-100-2035	Ontario Specific Grant	-652,841.31	-646,325.00	-649,342.00	(3,017)	0.47%
1-75-78-100-2042	Ontario Specific Grant One Time Funding	-24,073.00			0	(100.00%)
1-75-78-100-2510	Day Program Recoveries	-415.00	-8,000.00	-8,000.00	0	0.00%
1-75-78-100-2514	Recoveries/Sundry User Groups	-24,083.30	-57,980.00	-57,980.00	0	0.00%
1-75-78-110-2513	Recoveries/Other Municipality	-45,485.00			0	(100.00%)
1-75-78-100-2513	Recoveries/Other Municipality		-80,000.04	-80,000.00		(0.00%)
Total Revenue		-746,897.61	-792,305.04	-795,322.00	(3,017)	0.38%
Expenses:						
1-75-78-100-3010	Reg Full-time Salaries & Wages	52,354.22	176,568.00	124,966.00	(51,602)	(29.23%)
1-75-78-100-3011	Reg Part-time Salaries & Wages	277,895.15	362,725.00	295,000.00	(67,725)	(18.67%)
1-75-78-100-3039	Premium overtime/Standby	4,224.00	1,000.00	1,000.00	0	0.00%
1-75-78-100-3090	Overtime	9,961.75	4,500.00	4,500.00	0	0.00%
1-75-78-100-3120	Statutory Benefits	32,820.21	24,821.00	36,898.00	12,077	48.66%
1-75-78-100-3130	Employer Benefits	13,066.16	33,089.00	23,041.00	(10,048)	(30.37%)

**City of St Thomas
2023 Draft Operating Budget**

	2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
1-75-78-100-3135 OMERS	26,922.00	31,902.00	29,477.00	(2,425)	(7.60%)
1-75-78-100-4020 Training, Workshops, Exam Fees	7,929.99	2,000.00	2,000.00	0	0.00%
1-75-78-100-4023 Association Membership Fees	809.06	1,000.00	1,000.00	0	0.00%
1-75-78-100-4058 Contracted Services-Food	13,275.77	33,000.00	33,194.00	194	0.59%
1-75-78-100-4166 Computer Program Maint. Contract	1,530.76	1,000.00	1,000.00	0	0.00%
1-75-78-100-4240 Telephone Services	1,042.93	1,000.00	1,000.00	0	0.00%
1-75-78-100-4246 Adult Day Cable	815.67	4,000.00	4,000.00	0	0.00%
1-75-78-100-4280 Staff Mileage	1,604.37	8,700.00	8,700.00	0	0.00%
1-75-78-100-4285 Transportation	3,825.49	6,000.00	6,000.00	0	0.00%
1-75-78-100-4331 Allocated Administration	18,000.00	9,000.00	9,000.00	0	0.00%
1-75-78-100-4355 Entertainment	8,511.72	9,000.00	9,000.00	0	0.00%
1-75-78-100-5011 Office Supplies	456.81	1,500.00	1,500.00	0	0.00%
1-75-78-100-5012 Program Supplies	14,232.85	14,000.00	14,000.00	0	0.00%
1-75-78-100-5045 Uniforms/Supply	89.27	1,900.00	1,900.00	0	0.00%
1-75-78-100-5070 Equipment Purchases and Maintenance	284.92	6,000.00	6,000.00	0	0.00%
1-75-78-100-7200 Internal Fleet Services Charges	19,648.00	26,000.00	26,000.00	0	0.00%
1-75-78-100-7650 Building Occupancy	29,999.88	20,000.00	29,000.00	9,000	45.00%
1-75-78-110-3010 Reg Full-time Salaries & Wages	56,309.55	86,582.00	86,582.00	86,582	(100.00%)
1-75-78-110-3120 Statutory Benefits	5,330.18	7,032.00	7,032.00	7,032	(100.00%)
1-75-78-110-3130 Employer Benefits	8,410.57	11,179.00	11,179.00	11,179	(100.00%)
1-75-78-110-3135 OMERS	5,675.31		8,753.00	8,753	(100.00%)
1-75-78-100-4022 Professional Development		1,500.00	1,500.00	0	0.00%
1-75-78-100-4040 Legal Fees		2,000.00	2,000.00	0	0.00%
1-75-78-100-4042 Audit Fees & Expenses		600.00	600.00	0	0.00%
1-75-78-100-4051 Promotion/Advertising		5,000.00	5,000.00	0	0.00%
1-75-78-100-5093 Raw Food Costs		1,500.00	1,500.00	0	0.00%
1-75-78-100-7600 Central Agency Costs		3,000.00	3,000.00	0	0.00%
Total Expenses	615,026.59	792,305.00	795,322.00	3,017	0.38%
Total General Operations	-131,871.02	-0.04			(100.00%)
Overnights					
1-75-78-780-1000:2 Revenue					
Expenses:					
1-75-78-780-4061 Contracted Services - Wages	47,000.16			0	(100.00%)
1-75-78-780-4062 Contracted Services - Benefits	11,750.04			0	(100.00%)
Total Expenses	58,750.20			0	(100.00%)
Total Overnights	58,750.20			0	(100.00%)
Transportation					
Revenue:					
1-75-78-781-2510 Recoveries/Sundry User Groups	-6,130.48			0	(100.00%)
1-75-78-781-2513 Recoveries/Other Municipality	-33,000.00			0	(100.00%)
Total Revenue	-39,130.48			0	(100.00%)
1-75-78-781-3000:9 Expenses					
Total Transportation	-39,130.48			0	(100.00%)
Total Adult Day Program	-112,251.30	-0.04			(100.00%)
Total Valleyview	1,801,066.94	2,698,402.96	2,926,801.00	228,398	8.46%

Library

Library Operations

General Operations

Revenue:					
2-35-35-120-1030 Province of Ontario - Operating Grant		-54,533.04	-54,533.04	0	0.00%
2-35-35-120-1045 Provincial Pay Equity		-4,457.04	-4,457.04	0	0.00%
2-35-35-120-1116 Photocopier Income	-3,079.90	-750.00	-3,500.00	(2,750)	366.67%
2-35-35-120-1310 Room Rentals	-200.00		-5,000.00	(5,000)	(100.00%)
2-35-35-120-2080 Misc Grants	-4,000.00	-1,299.96	-1,300.00	()	0.00%
2-35-35-120-2400 Donation Revenue	-58.50			0	(100.00%)
2-35-35-120-2592 Desk Receipts	-164.85	-500.04	-500.00		(0.01%)
Total Revenue	-7,503.25	-61,540.08	-69,290.08	(7,750)	12.59%
Expenses:					
2-35-35-120-3010 Req Full-time Salaries & Wages	886,090.05	580,458.00	542,711.40	(37,747)	(6.50%)
2-35-35-120-3011 Req Part-time Salaries & Wages	358,205.71	408,551.04	446,482.62	37,932	9.28%
2-35-35-120-3090 Overtime	1,102.94		750.00	750	(100.00%)
2-35-35-120-3120 Statutory Benefits	111,502.91	93,471.00	101,074.61	7,604	8.13%
2-35-35-120-3130 Employer Benefits	140,477.80	104,565.96	101,325.51	(3,240)	(3.10%)
2-35-35-120-3135 OMERS	110,814.37	67,176.00	84,677.60	17,502	26.05%
2-35-35-120-3310 WSIB Premiums	3,587.03	4,317.00	4,372.65	56	1.29%
2-35-35-120-4020 Training, Workshops, Exam Fees	20,773.11	24,999.96	25,000.00		0.00%

**City of St Thomas
2023 Draft Operating Budget**

		2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
2-35-35-120-4023	Association Membership Fees	2,699.84	5,000.04	5,000.00	()	(0.00%)
2-35-35-120-4024	Employee Assistance Program	1,142.41	1,002.96	1,500.00	497	49.56%
2-35-35-120-4051	Promotion & Public Relations	15,333.56	25,800.00	25,800.00	0	0.00%
2-35-35-120-4054	Other Professional Fees - ITC	1,273.22	15,000.00	15,000.00	0	0.00%
2-35-35-120-4240	Telephone Services	6,254.66	5,499.96	6,000.00	500	9.09%
2-35-35-120-4257	Postage & Postage Meter	1,125.84	1,500.00	1,800.00	300	20.00%
2-35-35-120-4275	Photocopying	13,365.49	15,000.00	15,000.00	0	0.00%
2-35-35-120-4700	Library Bank Charges	1,058.37	2,499.96	2,500.00		0.00%
2-35-35-120-5010	Goods & Services/Misc.	2,370.86	3,500.04	3,500.00	()	(0.00%)
2-35-35-120-5011	Office Supplies	4,737.89	6,999.96	7,000.00		0.00%
2-35-35-120-5013	Programs-Adult	2,191.35	3,000.00	3,000.00	0	0.00%
2-35-35-120-5014	Programs-Children	12,113.21	6,000.00	6,000.00	0	0.00%
2-35-35-120-5071	Furniture & Equipment	14,833.50	20,000.04	20,000.00	()	(0.00%)
2-35-35-120-5510	Adult Books	88,198.09	96,000.00	84,000.00	(12,000)	(12.50%)
2-35-35-120-5520	Books-Children	35,090.94	60,000.00	60,000.00	0	0.00%
2-35-35-120-5540	Periodicals	3,955.44	5,000.04	5,000.00	()	(0.00%)
2-35-35-120-5552	AV - Videos/DVDs (Adults)	14,459.52	21,000.00	20,000.00	(1,000)	(4.76%)
2-35-35-120-5553	AV - Audio Books (Adults)	5,683.81	3,999.96	16,600.00	12,600	315.00%
2-35-35-120-5555	AV - Videos/DVDs (Children & Teens)	1,410.55	3,000.00	3,000.00	0	0.00%
2-35-35-120-5556	AV - Audio Books (Children & Teens)	116.70	1,299.96	2,900.00	1,600	123.08%
2-35-35-120-5560	Machine Readable	26,221.77	26,000.04	31,400.00	5,400	20.77%
2-35-35-120-5570	Acquisition Sevices	30,165.18	30,000.00	30,000.00	0	0.00%
2-35-35-120-5580	Library Technology	81,918.15	80,000.04	82,000.00	2,000	2.50%
2-35-35-120-7130	Contribution From Development Charges	-37,500.03	-50,000.04	-50,000.04	0	0.00%
2-35-35-110-3010	Reg Full-time Salaries & Wages		529,086.96	534,398.90	5,312	1.00%
2-35-35-110-3120	Statutory Benefits		36,522.00	40,694.47	4,172	11.42%
2-35-35-110-3130	Employer Benefits		73,062.00	78,203.37	5,141	7.04%
2-35-35-110-3135	OMERS		55,367.04	64,565.95	9,199	16.61%
2-35-35-120-5075	Office Contracts/Repairs		1,599.96	1,600.00		0.00%
Total Expenses		1,960,774.24	2,366,279.88	2,422,857.04	56,577	2.39%
Total General Operations		1,953,270.99	2,304,739.80	2,353,566.96	48,827	2.12%
Property Management						
2-35-35-800: 899-10 Revenue						
Expenses:						
2-35-35-800-4120	Contracted Janitorial Services	537.29			0	(100.00%)
2-35-35-800-4141	Contracted Building Maintenance	9,750.66	8,000.04	10,000.00	2,000	25.00%
2-35-35-800-4212	Insurance	7,934.49	7,599.96	8,739.95	1,140	15.00%
2-35-35-800-4800	Major Maintenance	5,727.91	60,000.00	60,000.00	0	0.00%
2-35-35-800-5020	Building Maint/Repair	7,418.48	10,500.00	10,500.00	0	0.00%
2-35-35-800-5025	Cleaning & Washroom Supplies	3,562.86	6,000.00	6,000.00	0	0.00%
2-35-35-800-5045	Clothing/Uniforms	729.96	350.04	350.00	()	(0.01%)
2-35-35-800-5070	Equipment Purchases	2,439.92	3,500.04	3,500.00	()	(0.00%)
2-35-35-800-5405	Utilities	29,578.21	50,000.04	53,000.00	3,000	6.00%
2-35-35-800-3010	Reg Full-time Salaries & Wages		41,399.04	47,188.40	5,789	13.98%
2-35-35-800-3011	Reg Part-time Salaries & Wages		34,112.04	35,138.19	1,026	3.01%
2-35-35-800-3120	Statutory Benefits		6,798.96	8,466.69	1,668	24.53%
2-35-35-800-3130	Employer Benefits		6,200.04	10,899.00	4,699	75.79%
2-35-35-800-3135	OMERS		6,774.00	7,175.14	401	5.92%
Total Expenses		67,679.78	241,234.20	260,957.37	19,723	8.18%
Total Property Management		67,679.78	241,234.20	260,957.37	19,723	8.18%
Total Library		2,020,950.77	2,545,974.00	2,614,524.33	68,550	2.69%

City of St Thomas
2023 Draft Operating Budget

2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
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Economic Development Corporation

EDC Operations

General Administration

Revenue:

3-65-65-100-2080	CUI Funding	-121,128.00		-35,000.00	(35,000)	(100.00%)
3-65-65-100-2580	Special Events Revenue				0	(100.00%)
3-65-65-100-2025	ICCI Funding		-35,000.04	-35,000.00		(0.00%)
	Total Revenue	-121,128.00	-35,000.04	-70,000.00	(35,000)	100.00%

Expenses:

3-65-65-100-3010	Reg Full-time Salaries & Wages	187,859.99	212,523.00	322,308.00	109,785	51.66%
3-65-65-100-3011	Partl-time Salaries & Wages				0	(100.00%)
3-65-65-100-3120	Statutory Benefits	14,040.89	20,177.04	21,998.00	1,821	9.02%
3-65-65-100-3130	Employer Benefits	19,337.93	37,047.00	34,877.00	(2,170)	(5.86%)
3-65-65-100-3135	OMERS	20,575.47	32,606.04	34,859.00	2,253	6.91%
3-65-65-100-3210	Car Allowance	500.00	600.00	600.00	0	0.00%
3-65-65-100-4020	Training, Workshops, Exam Fees	1,532.60	3,999.96	5,000.00	1,000	25.00%
3-65-65-100-4022	Conference Fees	2,099.63	3,999.96	4,000.00		0.00%
3-65-65-100-4023	Association Membership Fees	1,540.09	2,499.96	2,000.00	(500)	(20.00%)
3-65-65-100-4051	Marketing and Promotion	76,962.62	69,999.96	70,000.00		0.00%
3-65-65-100-4083	Web Site Maint. Contract	352.42	249.96	350.00	100	40.02%
3-65-65-100-4212	Insurance	3,967.24	3,800.04	4,100.00	300	7.89%
3-65-65-100-4240	Telephone Services	2,395.23	2,499.96	2,500.00		0.00%
3-65-65-100-4259	Courier	38.66	200.04	200.00	()	(0.02%)
3-65-65-100-4280	Staff Mileage	6,898.47	7,500.00	7,500.00	0	0.00%
3-65-65-100-4500	Trade Shows	10,433.86	35,000.04	35,000.00	()	(0.00%)
3-65-65-100-4501	Soma	30,000.00	30,000.00	30,000.00	0	0.00%
3-65-65-100-4524	CUI Expenditures	71,380.06		35,000.00	35,000	(100.00%)
3-65-65-100-5011	Office Supplies	1,634.89	2,000.04	2,000.00	()	(0.00%)
3-65-65-100-5070	Equipment Purchases	1,772.99	2,000.04	2,000.00	()	(0.00%)
3-65-65-100-7000	Small Business Enterprise Centre	50,000.00	50,000.04	50,000.00	()	(0.00%)
3-65-65-100-4040	Legal Fees & Expenses		999.96	1,000.00		0.00%
3-65-65-100-4042	External Audit Fees & Expenses		2,000.04	2,000.00	()	(0.00%)
3-65-65-100-4147	Operating Equip. Maint/Repair		249.96	250.00		0.02%
	Total Expenses	503,323.04	519,953.04	667,542.00	147,589	28.39%

Total General Administration

382,195.04 484,953.00 597,542.00 112,589 23.22%

Land Operations

Revenue:

3-65-66-100-2590	Land Lease Revenue	-1,200.00	-1,200.00	-1,200.00	0	0.00%
3-65-66-100-2650	Interest Earned	-187.78			0	(100.00%)
	Total Revenue	-1,387.78	-1,200.00	-1,200.00	0	0.00%

Expenses:

3-65-66-100-4192	Municipal Taxes				0	(100.00%)
	Total Expenses				0	(100.00%)

Total Land Operations

-1,387.78 -1,200.00 -1,200.00 0 0.00%

Tourism

Revenue:

3-65-67-100-2571	Relish Revenue	-5,571.81	-7,500.00	-7,500.00	0	0.00%
3-65-67-100-2581	Mural Project Revenue	-11,000.00	-20,000.04	-20,000.00		(0.00%)
3-65-67-100-2590	Tourism Revenue	-22,733.23	-5,000.04	-10,000.00	(5,000)	100.00%
3-65-67-100-2021	Canada Summer Jobs Program		-3,500.04	-7,000.00	(3,500)	100.00%
	Total Revenue	-39,305.04	-36,000.12	-44,500.00	(8,500)	23.61%

Expenses:

3-65-67-100-3010	Reg Full-time Salaries & Wages	56,842.91	68,165.04	71,838.00	3,673	5.39%
3-65-67-100-3011	Reg Part-time Salaries & Wages	14,974.44	14,079.96	22,000.00	7,920	56.25%
3-65-67-100-3120	Statutory Benefits	6,640.49	7,488.96	8,120.00	631	8.43%
3-65-67-100-3130	Employer Benefits	7,782.92	10,596.96	10,385.00	(212)	(2.00%)
3-65-67-100-3135	OMERS	5,305.75	6,191.04	7,772.00	1,581	25.54%
3-65-67-100-4020	Training, Workshops, Exam Fees	3,965.59	2,000.04	2,000.00	()	(0.00%)
3-65-67-100-4051	Tourism Marketing & Promtion	55,705.41	60,000.00	60,000.00	0	0.00%
3-65-67-100-4083	Web Site Maint. Contract	424.19	1,200.00	1,000.00	(200)	(16.67%)
3-65-67-100-4240	Telephone Services	487.73	750.00	650.00	(100)	(13.33%)
3-65-67-100-4280	Staff Mileage	296.54	699.96	700.00		0.01%
3-65-67-100-4522	Mural Project Expenses	165,304.16	20,000.04	20,000.00	()	(0.00%)
3-65-67-100-4523	Relish Expenses	6,332.31	7,500.00	7,500.00	0	0.00%
3-65-67-100-5011	Office Supplies	211.29	1,500.00	750.00	(750)	(50.00%)
3-65-67-100-5020	Station Expenses	9,595.29	6,000.00	6,500.00	500	8.33%
3-65-67-100-5070	Equipment Purchases	558.18	750.00	750.00	0	0.00%

**City of St Thomas
2023 Draft Operating Budget**

		2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
3-65-67-100-5410	Electricity (Hydro)	641.33	600.00	750.00	150	25.00%
3-65-67-100-7229	SBEC	15,000.00	15,000.00	15,000.00	0	0.00%
3-65-67-100-4022	Conference Fees		3,000.00	3,000.00	0	0.00%
3-65-67-100-4023	Association Membership Fees		800.04	600.00	(200)	(25.00%)
3-65-67-100-4042	Audit Fees		849.96	850.00		0.00%
	Total Expenses	350,068.53	227,172.00	240,165.00	12,993	5.72%
	Total Tourism	310,763.49	191,171.88	195,665.00	4,493	2.35%
	Total EDC Operations	691,570.75	674,924.88	792,007.00	117,082	17.35%
Small Business Centre						
Core						
Revenue:						
3-65-68-650-2035	Provincial Core Funding	-65,451.21	-93,525.00	-93,525.00	0	0.00%
3-65-68-650-2060	Elgin County Funding	-50,000.00	-50,000.04	-50,000.00		(0.00%)
3-65-68-650-2075	St Thomas EDC Funding	-65,000.00	-65,000.04	-65,000.00		(0.00%)
3-65-68-650-2560	Ontario Works Revenue	-10,000.00	-9,999.96	-10,000.00	()	0.00%
3-65-68-650-2580	Special Events Revenue	-1,335.62	-6,000.00	-6,000.00	0	0.00%
3-65-68-650-2585	Sponsorship Revenue	-18,093.25	-7,500.00	-15,000.00	(7,500)	100.00%
3-65-68-650-2592	Miscellaneous Revenue	-1,580.85		-1,000.00	(1,000)	(100.00%)
	Total Revenue	-211,460.93	-232,025.04	-240,525.00	(8,500)	3.66%
Expenses:						
3-65-68-650-3010	Req Full-time Salaries & Wages	87,295.19	117,488.04	103,281.00	(14,207)	(12.09%)
3-65-68-650-3011	Req Part-time Salaries & Wages	56,446.08			0	(100.00%)
3-65-68-650-3120	Statutory Benefits	15,688.66	10,520.04	19,050.00	8,530	81.08%
3-65-68-650-3130	Employer Benefits	15,212.73	15,357.96	30,018.00	14,660	95.46%
3-65-68-650-3135	OMERS	10,554.34	9,825.96	19,505.00	9,679	98.50%
3-65-68-650-4020	Training, Workshops, Exam Fees	3,033.29	5,000.04	4,000.00	(1,000)	(20.00%)
3-65-68-650-4022	Conference Fees	1,501.82	2,000.04	2,000.00	()	(0.00%)
3-65-68-650-4023	Association Membership Fees	1,583.80	500.04	1,100.00	600	119.98%
3-65-68-650-4051	Marketing & Promotion	11,626.40	9,999.96	10,000.00		0.00%
3-65-68-650-4171	Office Rent	18,435.12	21,999.96	22,000.00		0.00%
3-65-68-650-4240	IT - Telephone/Internet	649.70	1,500.00	1,250.00	(250)	(16.67%)
3-65-68-650-4280	Staff Mileage	4,363.61	8,000.04	6,500.00	(1,500)	(18.75%)
3-65-68-650-5011	Office Expenses	3,083.83	1,500.00	1,500.00	0	0.00%
3-65-68-650-5095	Special Events Expenses	32,411.48	28,332.96	20,321.00	(8,012)	(28.28%)
	Total Expenses	261,886.05	232,025.04	240,525.00	8,500	3.66%
	Total Core	50,425.12			0	(100.00%)
Starter						
Revenue:						
3-65-68-651-2035	Provincial Funding	-67,089.94	-111,999.96	-112,000.00	()	0.00%
	Total Revenue	-67,089.94	-111,999.96	-112,000.00	()	0.00%
Expenses:						
3-65-68-651-3029	Distributed Wages	18,666.69	32,000.04	32,000.00	()	(0.00%)
3-65-68-651-4300	Program Grants	86,122.00	80,000.04	80,000.00	()	(0.00%)
	Total Expenses	104,788.69	112,000.08	112,000.00	()	(0.00%)
	Total Starter	37,698.75	0.12		0	(100.00%)
Summer						
Revenue:						
3-65-68-652-2035	Provincial Funding	-13,499.92	-50,000.04	-50,000.00		(0.00%)
	Total Revenue	-13,499.92	-50,000.04	-50,000.00		(0.00%)
Expenses:						
3-65-68-652-3029	Distributed Wages	11,666.69	20,000.04	20,000.00	()	(0.00%)
3-65-68-652-4300	Program Grants - Summer Comp	28,500.00	30,000.00	30,000.00	0	0.00%
	Total Expenses	40,166.69	50,000.04	50,000.00	()	(0.00%)
	Total Summer	26,666.77			0	(100.00%)
	Total Small Business Centre	114,790.64	0.12		0	(100.00%)
Horton Market						
Revenue:						
3-65-69-100-2585	Sponsorship Revenue	-22,500.00	-15,000.00	-25,000.00	(10,000)	66.67%
3-65-69-100-2590	Sales/Recoveries	-27,342.22	-35,049.96	-50,000.00	(14,950)	42.65%

**City of St Thomas
2023 Draft Operating Budget**

	2022 YTD Actuals	2022 Annual Budget	2023 Draft Budget	2023 Budget Increase \$	2023 Budget Increase %
Total Revenue	-49,842.22	-50,049.96	-75,000.00	(24,950)	49.85%
Expenses:					
3-65-69-100-3029 Distributed Wages	18,375.00	27,500.04	50,000.00	22,500	81.82%
3-65-69-100-4051 Promotion/Advertising	3,358.75	2,750.04	2,750.00	()	(0.00%)
3-65-69-100-4120 Contracted Janitorial Services	6,329.28	6,000.00	7,500.00	1,500	25.00%
3-65-69-100-4141 Contracted Building Maintenance	5,615.73	1,350.00	1,500.00	150	11.11%
3-65-69-100-4240 Telephone/Alarm Expense	2,174.92	5,000.04	3,600.00	(1,400)	(28.00%)
3-65-69-100-4700 Service Charges	357.18			0	(100.00%)
3-65-69-100-4800 Major Maintenance	14,357.19	15,000.00	15,000.00	0	0.00%
3-65-69-100-5012 Program Supplies	4,614.67	2,499.96	2,500.00		0.00%
3-65-69-100-5025 Janitorial Supplies	1,121.45	999.96	1,200.00	200	20.00%
3-65-69-100-5415 Water Expense	521.28	800.04	800.00	()	(0.00%)
3-65-69-100-5421 Natural gas	1,635.14	1,250.04	2,500.00	1,250	99.99%
3-65-69-100-7600 Transfer from City - Off Season Utilitie	-918.35			0	(100.00%)
3-65-69-100-4023 Association Membership Fees		500.04		(500)	(100.00%)
3-65-69-100-5410 Electricity (Hydro)		1,400.04	1,000.00	(400)	(28.57%)
Total Expenses	57,542.24	65,050.20	88,350.00	23,300	35.82%
Total Horton Market	7,700.02	15,000.24	13,350.00	(1,650)	(11.00%)
Total Economic Development Corporation	814,061.41	689,925.24	805,357.00	115,432	16.73%

2023 Reserve and Reserve Fund Forecast

RESERVES	Opening	Contributions	Draws	Closing
For Working Capital and Contingencies				
Working Reserve	3,800,000			3,800,000
Industrial Land Reserve	7,247			7,247
Industrial Land Servicing Reserve	476,400			476,400
Self Insurance Reserve	200,000			200,000
Airport Reserve	206,250	75,000	300,000 -	18,750
Community Centres Maintenance Reserve	27,921			27,921
Parks Bridge Estate	76,773			76,773
CEPAC	8,013			8,013
Subdivisions	1,270,538			1,270,538
Environmental Reserve	60,000			60,000
	6,133,142	75,000	300,000	5,908,142
For Human Resources				
Reserve for HR Issues	1,000,000			1,000,000
WSIB Excess Indemnity Reserve	1,000,000			1,000,000
	2,000,000	-	-	2,000,000
For Social and Family Services				
AHP Rental Unit Construction Reserve	8,171			8,171
One-time Federal	-			-
Best Start Unconditional Funding Reserve	-			-
Valleyview Donations	144,295			144,295
	152,466	-	-	152,466
For General Operations				
Infrastructure Renewal Reserve	7,355,735		6,500,000	855,735
Bus Replacement Reserve	80,000			80,000
	7,435,735	-	6,500,000	935,735
For Sewer Operations				
Sewer Connection Agreement	429,533			429,533
TOTAL RESERVES	16,150,876	75,000	6,800,000	9,425,876
RESERVE FUNDS				
	Opening	Contributions	Draws	Closing
For General Operations				
AHP Home Ownership Reserve Fund	247,211			247,211
VV Counsell Estate Reserve Fund	217,050			217,050
	464,261	-	-	464,261
For Water Operations				
Water Reserve Fund	11,857,992	3,300,000	3,970,000	11,187,992
Secondary Water Reserve Fund	3,902,385	1,100,000		5,002,385

	15,760,377	4,400,000	3,970,000	16,190,377
For Sewer Operations				
Sewer Reserve	25,244	7,408,000	5,750,000	1,683,244
Deferred Revenue:				
Development Charges	10,961,241	6,000,000	3,420,000	13,541,241
Parkland Reserve	155,347			155,347
Provincial Gas Tax Reserve	1,324,602	425,000	275,000	1,474,602
Canada Community Building Fund	-			-
Assessment Stabilization Reserve	1,967,424			1,967,424
Building Permit Fee Stabilization Reserve Fund	2,391,203		50,000	2,341,203
Grand Central Parking Garage Land Lease	30,000	10,000		40,000
Police Services Reserve	160,635		100,000	60,635
Safe Restart Funding Reserve Fund	1,248,560		1,248,560	-
	18,239,012	6,435,000	5,093,560	19,580,452
TOTAL RESERVE FUNDS	34,463,650	10,835,000	9,063,560	36,235,090
TOTAL RESERVES & RESERVE FUNDS	50,614,526	10,910,000	15,863,560	45,660,966

2023 Long-Term Debt Servicing

	Maturity Date	Opening Debt Balance 2023	2023 Repayments	Offsetting Revenue	Repayments Paid by Levy
Valleyview Home	2026	4,232,777	1,327,203	(513,768)	813,435
423 Talbot	2037	1,408,406	120,998		120,998
Police Services	2037	11,304,876	960,917		960,917
1Password Park	2038	8,005,241	658,652		658,652
Social Services - 230 Talbot	2050	7,800,534	413,090	(250,000)	163,090
Entegrus Investment Loan - internal debt	2033	6,607,427	550,000	(550,000)	-
Total Debt		39,359,261			
Annual Debt Servicing Cost			4,030,860		
Tax Paid Debt Cost					2,717,092

2023 Budget - Debt Analysis

Note:

The tables used for the debt analysis are from the 2021 BMA Study, they are the most recent stats available.

Two debt indicators have been included from the BMA study. Data is collected from many Ontario municipalities of all different sizes and combined to provide a comparison.

The first indicator (Table 1) is Debt Principal and Interest Payments divided by Own Source Revenue, not including water and wastewater. The lower the percentage, the better. This compares debt servicing costs to total revenue received by the municipality. The percentage for St Thomas is 4.9% and the average for all municipalities for this indicator is 4.2%. St. Thomas is a bit higher than average for this indicator meaning that the City's debt to revenue ratio is above average when compared to other Ontario municipalities.

The second indicator (Table 2) is Total Debt Outstanding divided by Population, not including water and wastewater. This simply divides the total debt by the municipal population. The debt per person for St Thomas is \$930 and the average for all municipalities is \$457 per person. This indicator shows that St Thomas has a higher debt per capita than the average for Ontario municipalities. While this is higher than average it's still reasonable when compared to municipalities in the high range.

Conclusion

While our debt is relatively high, servicing this debt isn't putting a large strain on the City's budget as our Levy per capita (Table 3) is at \$1,432, which is well below the average municipal levy at \$1,695.

It's important that Council be aware of City residents' ability to pay, when contemplating new debt, as Table 4 shows the City's Average Household Income is \$80,154, which is well below the provincial average of \$109,551.

The City's debt is higher than the provincial average but still manageable. It's recommended that the City try to reduce its current debt before taking on more, levy based, long-term debt.

2020 Total and Tax Debt Charges as a % of Own Source Revenues

Municipality	2020 Total Debt Charges as a % of Own Source Revenues	2020 Total less W/WW Debt Charges as a % of Own Source Revenues	Municipality	2020 Total Debt Charges as a % of Own Source Revenues	2020 Total less W/WW Debt Charges as a % of Own Source Revenues
East Gwillimbury	0.0%	0.0%	Central Elgin	16.7%	2.3%
Georgian Bluffs	2.1%	0.0%	Centre Wellington	7.7%	2.3%
Kenora	0.0%	0.0%	Woolwich	1.9%	2.4%
Markham	0.3%	0.0%	Elliot Lake	1.9%	2.5%
North Perth	4.7%	0.0%	Oakville	4.4%	2.6%
Timmins	3.6%	0.0%	Prince Edward County	6.2%	2.6%
Wilmot	0.0%	0.0%	Milton	6.9%	2.7%
Puslinch	0.0%	0.0%	King	2.1%	2.7%
Espanola	3.1%	0.0%	Brantford	3.5%	2.9%
Kingston	7.6%	0.0%	North Middlesex	2.3%	2.9%
Guelph	4.6%	0.0%	North Dumfries	3.0%	3.0%
Whitby	0.3%	0.0%	Halton Hills	7.7%	3.1%
South Bruce Peninsula	1.7%	0.0%	Springwater	2.5%	3.2%
Tiny	0.0%	0.0%	Cornwall	5.5%	3.2%
Scugog	0.9%	0.0%	Thunder Bay	6.3%	3.2%
West Grey	1.4%	0.0%	Lincoln	2.9%	3.4%
Windsor	2.1%	0.5%	Middlesex Centre	6.2%	3.8%
Clarington	3.1%	0.5%	Greater Sudbury	3.2%	3.9%
Aurora	1.4%	0.6%	Kitchener	3.4%	4.1%
Georgina	3.8%	0.6%	Cambridge	3.6%	4.2%
Thorold	0.5%	0.6%	Mississauga	4.2%	4.2%
The Blue Mountains	1.6%	0.8%	Ingersoll	4.3%	4.3%
Aylmer	1.0%	1.0%	Orangeville	3.4%	4.4%
Chatham-Kent	5.0%	1.2%	Hamilton	4.3%	4.4%
Sault Ste. Marie	1.6%	1.2%	Huntsville	4.5%	4.5%
Strathroy-Caradoc	3.2%	1.2%	Owen Sound	8.2%	4.7%
Innisfil	4.2%	1.4%	Southgate	7.2%	4.7%
Brampton	1.6%	1.6%	St. Thomas	4.3%	4.9%
Kincardine	1.5%	1.6%	Brant County	6.8%	5.1%
Hanover	1.2%	1.6%	Bracebridge	5.2%	5.2%
Caledon	2.0%	1.7%	Burlington	7.1%	5.2%
Whitchurch - Stouffville	5.5%	1.8%	Waterloo	4.9%	5.4%
Wellesley	1.8%	1.8%	Grey Highlands	4.9%	5.6%
Grimsby	1.4%	1.8%	Barrie	9.6%	5.8%
Ajax	2.1%	1.8%	New Tecumseth	14.6%	6.0%
Fort Erie	1.9%	1.9%	London	6.8%	6.0%
Vaughan	1.3%	2.0%	Parry Sound	9.0%	6.1%
Meaford	3.3%	2.0%	Oshawa	6.2%	6.2%
Tay	6.9%	2.0%	Belleville	6.9%	6.2%

2020 Total and Tax Debt Charges as a % of Own Source Revenues (cont'd)

Municipality	2020 Total Debt Charges as a % of Own Source Revenues	2020 Total less W/WW Debt Charges as a % of Own Source Revenues	Municipality	2020 Total Debt Charges as a % of Own Source Revenues	2020 Total less W/WW Debt Charges as a % of Own Source Revenues
Newmarket	4.4%	6.6%	Region York	7.3%	0.4%
Norfolk	6.6%	6.9%	Region Peel	8.1%	0.5%
Essex	8.5%	6.9%	District Muskoka	4.9%	0.7%
North Bay	8.2%	6.9%	Region Halton	3.5%	1.5%
Saugeen Shores	5.4%	7.2%	Region Durham	1.9%	1.8%
Mapleton	9.0%	8.0%	Region Waterloo	10.6%	8.4%
Sarnia	5.8%	8.0%	Region Niagara	6.9%	8.5%
Brockville	6.6%	8.1%	Average	6.2%	3.1%
Ottawa	9.8%	8.6%	Median	6.9%	1.5%
West Lincoln	8.7%	8.6%	Essex County	2.3%	0.0%
Pelham	13.5%	8.7%	Elgin County	0.2%	0.2%
Tillsonburg	9.0%	9.0%	Grey County	0.9%	0.9%
Lambton Shores	6.6%	9.2%	Middlesex County	2.2%	1.0%
Brock	9.3%	9.3%	Simcoe County	2.3%	2.3%
Toronto	8.3%	9.7%	Dufferin County	3.1%	3.1%
Quinte West	8.7%	10.8%	Wellington County	4.0%	3.2%
St. Catharines	9.5%	13.2%	Bruce County	6.7%	6.7%
Welland	9.4%	14.1%	Average	2.7%	2.2%
Wellington North	9.9%	14.6%	Median	2.3%	1.6%
Minto	10.8%	15.7%			
Dryden	15.1%	18.9%			
Guelph-Eramosa	16.2%	21.4%			
Average	5.1%	4.2%			
Median	4.4%	3.1%			

2020 Total Debt Outstanding per Capita

Municipality	Total Debt Outstanding Per Capita	Total less W/WW Debt Outstanding Per Capita	Municipality	Total Debt Outstanding Per Capita	Total less W/WW Debt Outstanding Per Capita
East Gwillimbury	\$ -	\$ -	Caledon	\$ 199	\$ 199
Espanola	\$ 993	\$ -	Vaughan	\$ 203	\$ 203
Kenora	\$ -	\$ -	Ingersoll	\$ 204	\$ 204
Puslinch	\$ -	\$ -	Cambridge	\$ 329	\$ 212
Wilmot	\$ -	\$ -	Meaford	\$ 416	\$ 216
Brock	\$ -	\$ -	Mississauga	\$ 226	\$ 226
South Bruce Peninsula	\$ 32	\$ -	Tay	\$ 732	\$ 233
Tiny	\$ -	\$ 2	Kitchener	\$ 234	\$ 234
Wellington North	\$ 79	\$ 7	Chatham-Kent	\$ 561	\$ 238
Markham	\$ 29	\$ 29	Timmins	\$ 1,090	\$ 267
Georgina	\$ 273	\$ 30	Huntsville	\$ 272	\$ 272
Thorold	\$ 38	\$ 38	The Blue Mountains	\$ 394	\$ 292
Sault Ste. Marie	\$ 110	\$ 51	Milton	\$ 295	\$ 295
Sarnia	\$ 61	\$ 61	Lincoln	\$ 314	\$ 314
Aylmer	\$ 73	\$ 65	Halton Hills	\$ 322	\$ 322
Wellesley	\$ 66	\$ 66	Oshawa	\$ 327	\$ 327
Scugog	\$ 76	\$ 76	Kincardine	\$ 374	\$ 374
North Dumfries	\$ 81	\$ 79	Grey Highlands	\$ 474	\$ 399
Ajax	\$ 83	\$ 83	Waterloo	\$ 456	\$ 422
Guelph-Eramosa	\$ 296	\$ 84	Burlington	\$ 423	\$ 423
Fort Erie	\$ 168	\$ 84	Innisfil	\$ 428	\$ 428
Georgian Bluffs	\$ 110	\$ 86	Newmarket	\$ 454	\$ 446
Hanover	\$ 91	\$ 91	Orangeville	\$ 485	\$ 453
Grimsby	\$ 93	\$ 93	Saugeen Shores	\$ 891	\$ 475
Clarington	\$ 93	\$ 93	London	\$ 658	\$ 489
West Grey	\$ 121	\$ 94	Bracebridge	\$ 496	\$ 496
Woolwich	\$ 105	\$ 99	Oakville	\$ 504	\$ 504
Strathroy-Caradoc	\$ 189	\$ 117	Hamilton	\$ 757	\$ 532
Aurora	\$ 120	\$ 120	Essex	\$ 766	\$ 536
Whitby	\$ 129	\$ 129	Minto	\$ 864	\$ 538
North Middlesex	\$ 168	\$ 142	Lambton Shores	\$ 715	\$ 539
Central Elgin	\$ 2,485	\$ 147	Middlesex Centre	\$ 1,049	\$ 549
Brampton	\$ 150	\$ 150	Mapleton	\$ 677	\$ 550
Centre Wellington	\$ 676	\$ 158	New Tecumseth	\$ 1,541	\$ 560
Elliot Lake	\$ 162	\$ 162	Brantford	\$ 755	\$ 560
Springwater	\$ 163	\$ 163	Prince Edward County	\$ 1,617	\$ 573
Dryden	\$ 1,110	\$ 164	Owen Sound	\$ 1,374	\$ 578
Southgate	\$ 588	\$ 166	Whitchurch - Stouffville	\$ 603	\$ 603
Windsor	\$ 269	\$ 189	King	\$ 720	\$ 607

2020 Total Debt Outstanding per Capita (cont'd)

Municipality	Total Debt Outstanding Per Capita	Total less W/WW Debt Outstanding Per Capita
Norfolk	\$ 1,189	\$ 621
Cornwall	\$ 875	\$ 678
Welland	\$ 861	\$ 686
Barrie	\$ 2,080	\$ 704
Guelph	\$ 712	\$ 712
Brockville	\$ 1,057	\$ 733
North Bay	\$ 1,036	\$ 751
Tillsonburg	\$ 842	\$ 842
St. Catharines	\$ 924	\$ 873
North Perth	\$ 1,686	\$ 882
St. Thomas	\$ 999	\$ 930
Thunder Bay	\$ 1,889	\$ 1,048
Brant County	\$ 1,347	\$ 1,073
West Lincoln	\$ 1,135	\$ 1,135
Quinte West	\$ 2,634	\$ 1,278
Greater Sudbury	\$ 1,543	\$ 1,313
Parry Sound	\$ 2,474	\$ 1,609
Pelham	\$ 1,829	\$ 1,798
Belleville	\$ 2,139	\$ 1,809
Kingston	\$ 2,894	\$ 2,103
Ottawa	\$ 3,194	\$ 2,571
Toronto	\$ 2,697	\$ 2,697
Average	\$ 685	\$ 457
Median	\$ 441	\$ 282

Municipality	Total Debt Outstanding Per Capita	Total less W/WW Debt Outstanding Per Capita
Region Durham	\$ 76	\$ 66
District Muskoka	\$ 747	\$ 85
Region Peel	\$ 897	\$ 122
Region Halton	\$ 424	\$ 167
Region Niagara	\$ 870	\$ 699
Region Waterloo	\$ 1,193	\$ 860
Region York	\$ 2,961	\$ 929
Average	\$ 1,024	\$ 418
Median	\$ 870	\$ 167
Middlesex County	\$ 10	\$ 10
Grey County	\$ 32	\$ 32
Essex County	\$ 68	\$ 68
Simcoe County	\$ 103	\$ 103
Elgin County	\$ 149	\$ 149
Dufferin County	\$ 185	\$ 185
Bruce County	\$ 271	\$ 271
Wellington County	\$ 348	\$ 348
Average	\$ 146	\$ 146
Median	\$ 126	\$ 126

2021 Net Municipal Levy per Capita

Municipality	2021 Levy per Capita	2021 Levy RankingPer Capita
Elliot Lake	\$ 1,123	low
Quinte West	\$ 1,154	low
Essex	\$ 1,172	low
Milton	\$ 1,211	low
Wilmot	\$ 1,225	low
Tay	\$ 1,239	low
Wellesley	\$ 1,246	low
Springwater	\$ 1,257	low
Hanover	\$ 1,270	low
Aylmer	\$ 1,288	low
Chatsworth	\$ 1,294	low
Brampton	\$ 1,294	low
Minto	\$ 1,295	low
West Grey	\$ 1,296	low
Strathroy-Caradoc	\$ 1,325	low
Kitchener	\$ 1,361	low
New Tecumseth	\$ 1,375	low
West Lincoln	\$ 1,387	low
Woolwich	\$ 1,395	low
North Perth	\$ 1,426	low
St. Thomas	\$ 1,432	low
Haldimand	\$ 1,439	low
Wellington North	\$ 1,453	low
Southgate	\$ 1,456	low
Tillsonburg	\$ 1,459	low
Markham	\$ 1,477	low
Newmarket	\$ 1,484	low
Halton Hills	\$ 1,489	low
Welland	\$ 1,500	low
Brant	\$ 1,520	low
Georgian Bluffs	\$ 1,521	low
Centre Wellington	\$ 1,525	low
Espanola	\$ 1,536	low
Ajax	\$ 1,541	low
Georgina	\$ 1,544	low
Lakeshore	\$ 1,549	low
Norfolk	\$ 1,553	low
Toronto	\$ 1,558	low

Municipality	2021 Levy per Capita	2021 Levy RankingPer Capita
Clarington	\$ 1,562	mid
Ingersoll	\$ 1,570	mid
London	\$ 1,573	mid
Cornwall	\$ 1,589	mid
Brantford	\$ 1,593	mid
Mississauga	\$ 1,598	mid
Whitchurch-Stouffville	\$ 1,601	mid
Chatham-Kent	\$ 1,606	mid
Windsor	\$ 1,615	mid
Niagara Falls	\$ 1,616	mid
North Dumfries	\$ 1,626	mid
Peterborough	\$ 1,634	mid
Prince Edward County	\$ 1,638	mid
Sarnia	\$ 1,638	mid
Sault Ste. Marie	\$ 1,641	mid
Thorold	\$ 1,643	mid
East Gwillimbury	\$ 1,645	mid
St. Catharines	\$ 1,646	mid
Hamilton	\$ 1,655	mid
Cambridge	\$ 1,663	mid
Burlington	\$ 1,666	mid
Barrie	\$ 1,679	mid
Brock	\$ 1,682	mid
Caledon	\$ 1,687	mid
Oshawa	\$ 1,702	mid
Brockville	\$ 1,705	mid
Guelph-Eramosa	\$ 1,707	mid
Parry Sound	\$ 1,707	mid
Huntsville	\$ 1,716	mid
Innisfil	\$ 1,734	mid
Fort Erie	\$ 1,748	mid
Mapleton	\$ 1,751	mid
Orangeville	\$ 1,752	mid
Timmins	\$ 1,753	mid
Middlesex Centre	\$ 1,773	mid
Aurora	\$ 1,774	mid
Greater Sudbury	\$ 1,781	mid
Vaughan	\$ 1,781	mid

2021 Net Municipal Levy per Capita (cont'd)

Municipality	2021 Levy per Capita	2021 Levy Ranking Per Capita
Ottawa	\$ 1,783	high
Kenora	\$ 1,788	high
Grimsby	\$ 1,793	high
Dryden	\$ 1,796	high
Guelph	\$ 1,809	high
Thunder Bay	\$ 1,816	high
Lincoln	\$ 1,821	high
Owen Sound	\$ 1,826	high
North Bay	\$ 1,826	high
Bracebridge	\$ 1,828	high
Tiny	\$ 1,841	high
Grey Highlands	\$ 1,841	high
Scugog	\$ 1,842	high
Whitby	\$ 1,866	high
Pelham	\$ 1,872	high
Kingston	\$ 1,875	high
Orillia	\$ 1,881	high
North Middlesex	\$ 1,900	high
Port Colborne	\$ 1,901	high
Oakville	\$ 1,901	high
Erin	\$ 1,910	high
Meaford	\$ 1,914	high
Waterloo	\$ 1,939	high
Saugeen Shores	\$ 1,945	high
Collingwood	\$ 1,954	high
Stratford	\$ 1,956	high
Wainfleet	\$ 1,976	high
Pickering	\$ 1,984	high
Belleville	\$ 1,990	high
Central Elgin	\$ 2,103	high
Kincardine	\$ 2,139	high
South Bruce Peninsula	\$ 2,156	high
Lambton Shores	\$ 2,211	high
King	\$ 2,436	high
Gravenhurst	\$ 2,456	high
Niagara-on-the-Lake	\$ 2,599	high
Puslinch	\$ 2,652	high
The Blue Mountains	\$ 3,982	high
Average	\$ 1,695	
Median	\$ 1,659	

2021 Estimated Average Household Income

Household income is one measure of a community's ability to pay for services. While a larger relative household income is a positive indicator of the overall local economy, it may lead to a greater expectation for quality programs and additional challenges in balancing desired levels of service with a willingness to pay for programs and services.

Municipality		Municipality		Municipality	
Cornwall	\$ 67,060	Strathroy-Caradoc	\$ 95,407	Ottawa	\$ 117,367
Elliot Lake	\$ 67,503	Southgate	\$ 95,490	Central Elgin	\$ 118,317
Parry Sound	\$ 72,147	Dryden	\$ 95,851	Waterloo	\$ 119,241
Brockville	\$ 75,102	Kitchener	\$ 96,368	Brant	\$ 119,467
Owen Sound	\$ 75,861	Essex	\$ 96,900	Lincoln	\$ 122,301
Windsor	\$ 77,965	Ingersoll	\$ 97,093	Markham	\$ 122,614
Hanover	\$ 78,080	North Perth	\$ 97,334	Ajax	\$ 124,516
Welland	\$ 79,076	Oshawa	\$ 97,337	Clarington	\$ 125,010
Aylmer	\$ 79,122	Kingston	\$ 97,888	Grimsby	\$ 125,181
Orillia	\$ 79,821	Collingwood	\$ 98,006	Scugog	\$ 125,184
St. Thomas	\$ 80,154	Brock	\$ 98,770	Niagara-on-the-Lake	\$ 126,372
Chatham-Kent	\$ 81,678	North Middlesex	\$ 99,034	Wilmot	\$ 128,422
Belleville	\$ 82,262	Bracebridge	\$ 99,653	Pickering	\$ 129,632
South Bruce Peninsula	\$ 82,371	Prince Edward County	\$ 99,756	Newmarket	\$ 130,710
Port Colborne	\$ 82,490	Hamilton	\$ 100,036	Burlington	\$ 131,649
Tillsonburg	\$ 82,972	Kenora	\$ 102,012	Kincardine	\$ 133,827
Niagara Falls	\$ 84,372	Sarnia	\$ 102,542	Lakeshore	\$ 134,145
West Grey	\$ 84,509	Huntsville	\$ 102,844	Saugeen Shores	\$ 134,159
Peterborough	\$ 84,832	Barrie	\$ 102,948	Whitby	\$ 136,169
St. Catharines	\$ 85,291	Cambridge	\$ 103,100	Pelham	\$ 136,839
Fort Erie	\$ 86,232	Georgina	\$ 103,938	Wellesley	\$ 137,611
Brantford	\$ 87,044	Timmins	\$ 104,377	Milton	\$ 137,789
Wellington North	\$ 87,439	Greater Sudbury	\$ 105,616	Woolwich	\$ 138,072
North Bay	\$ 87,728	Guelph	\$ 106,677	North Dumfries	\$ 138,966
Chatsworth	\$ 88,666	Haldimand	\$ 107,059	East Gwillimbury	\$ 143,839
Quinte West	\$ 89,306	Brampton	\$ 107,307	Halton Hills	\$ 143,981
Tay	\$ 89,472	Georgian Bluffs	\$ 107,855	Guelph-Eramosa	\$ 145,189
Thorold	\$ 89,533	Orangeville	\$ 107,959	The Blue Mountains	\$ 146,230
Sault Ste. Marie	\$ 89,541	Wainfleet	\$ 109,221	Vaughan	\$ 146,696
Stratford	\$ 89,846	Grey Highlands	\$ 110,153	Middlesex Centre	\$ 150,735
Norfolk	\$ 89,962	Tiny	\$ 110,564	Erin	\$ 152,497
Minto	\$ 89,985	Mapleton	\$ 111,491	Whitchurch-Stouffville	\$ 152,692
London	\$ 91,549	New Tecumseth	\$ 113,057	Springwater	\$ 153,279
Gravenhurst	\$ 91,638	Centre Wellington	\$ 113,665	Caledon	\$ 155,106
Espanola	\$ 92,098	Toronto	\$ 114,121	Aurora	\$ 162,618
Thunder Bay	\$ 92,986	Mississauga	\$ 114,423	Oakville	\$ 188,492
Meaford	\$ 93,329	West Lincoln	\$ 114,600	Puslinch	\$ 195,480
Lambton Shores	\$ 93,596	Innisfil	\$ 115,243	King	\$ 200,081
				Average	\$ 109,551
				Median	\$ 103,024

Source - Manifold Data Mining

FIR2021: St Thomas C

Asmt Code: 3421

MAH Code: 44101

Schedule 80
STATISTICAL INFORMATION
 for the year ended December 31, 2021

9. Building Permit Information (Performance Measures)

1300 What method does your municipality use to determine total construction value?

1302 If "Other Method" is selected in line 1300, please describe the method used to determine total construction value

Column 1 #	Column 2 #	Column 3 #	Description 4 LIST
			Other Method (Please describe below)
			Declared Value

Total Value of Construction Activity

1304 Total Value of Construction Activity for 2021 based on permits issued.

1 \$
126,436,669

Review of Complete Building Permit Applications: Median number of working days to review a complete building permit application and issue a permit or not issue a permit, and provide all reasons for refusal (by Category):

Median Number of Working Days 1 #
7

1306 **Category 1 : Houses (houses not exceeding 3 storeys/600 square metres)**
 Reference : provincial standard is 10 working days

7

1308 **Category 2 : Small Buildings (small commercial/industrial not exceeding 3 storeys/600 square metres)**
 Reference : provincial standard is 15 working days

11

1310 **Category 3 : Large Buildings (large residential/commercial/industrial/institutional)**
 Reference : provincial standard is 20 working days

16

1312 **Category 4 : Complex Buildings (post disaster buildings, including hospitals, power/water, fire/police/EMS), communications.**
 Note : If no complete applications were submitted and accepted for a Category on lines 1306 to 1312, please leave the cell blank and do not enter zero.

20

Number Of Building Permit Applications

1314 **Category 1 : Houses (houses not exceeding 3 storeys/600 square metres)**

1316 **Category 2 : Small Buildings (small commercial/industrial not exceeding 3 storeys/600 square metres)**

1318 **Category 3 : Large Buildings (large residential/ commercial/ industrial/ institutional)**

1320 **Category 4 : Complex Buildings (post disaster buildings, including hospitals, power/water, fire/police/EMS), communications.**

1322 **Subtotal**

Number of Complete Applications 1 #	Number of Incomplete Applications 2 #	Total Number of Complete and Incomplete Applications 3 #
		0
		0
		0
		0
0	0	0

Note: Zero should be entered on lines 1314 to 1320 in column 1 if no complete applications were submitted and accepted for a category. Zero should be entered in column 2 if no incomplete applications were submitted and accepted for a category.

10. Planning and Development

Land Use Planning (using building permit information)

1350 Number of residential units in new detached houses

1352 Number of residential units in new semi-detached houses

1354 Number of residential units in new row houses

1356 Number of residential units in new apartments/condo apartments

1358 **Subtotal**

Residential Units within Settlement Areas 1 #	Total Residential Units 2 #	Total Secondary Units 3 #
0	0	0

Land Designated for Agricultural Purposes

1370 Hectares of land designated for agricultural purposes in the Official Plan as of December 31, 2021.

Hectares 1 #
289

11. Transportation Services

1710 Roads : Total Paved Lane Km

1720 Condition of Roads : Number of paved lane kilometres where the condition is rated as good to very good.

1 #
500
393

1722 Has the entire municipal road system been rated?

1725 Indicate the rating system used and the year the rating was conducted

Column 1 #	Column 2 #	Column 3 #	Description 4 LIST
			Y
			Modified Pavement Condition Index 2019

FIR2021: St Thomas C

Asmt Code: 3421

MAH Code: 44101

Schedule 80
STATISTICAL INFORMATION
for the year ended December 31, 2021

1730	Roads : Total UnPaved Lane Km	2
1740	Winter Control : Total Lane Km maintained in winter	500
1750	Transit : Total Number of Regular Service Passenger Trips on Conventional Transit in Service Area	94,858
1755	Transit : Population of Service Area	42,840
1760	Bridges and Culverts : Total Square Metres of Surface Area on Bridges and Culverts	8,969

Number of structures where the condition of primary components is rated as good to very good, requiring only repair		Total Number
1	#	2
2	#	
3	#	
4	#	
5	#	
6	#	
7	#	
8	#	
Subtotal		24

Rating Of Bridges And Culverts

1765	Bridges	12	13
1766	Culverts	8	11
1767	Subtotal	20	24

Column 1	Column 2	Column 3	Description 4
#	#	#	LIST
			Y
			OSIM 2019

1768	Have all bridges and culverts in the municipal system been rated?	
1769	Indicate the rating system used and the year the rating was conducted.	

12. Environmental Services

		1
	#	
1810	Wastewater Main Backups : Total number of backed up wastewater mains	3
1815	Wastewater Collection/Conveyance : Total KM of Wastewater Mains	210
1820	Wastewater Treatment and Disposal : Total Megalitres of Wastewater Treated	6,612,677.000
1825	Wastewater Bypasses Treatment : Estimated megalitres of untreated wastewater	248,166.000
1835	Urban Storm Water Management : Total KM of Urban Drainage System plus (0.005 KM times No. of Catch basins)	189
1840	Rural Storm Water Management : Total KM of Rural Drainage System plus (0.005 KM times No. of Catch basins)	20
1845	Water Treatment : Total Megalitres of Drinking Water Treated	4,022,091.000
1850	Water Main Breaks : Number of water main breaks in a year	19
1855	Water Distribution/Transmission : Total kilometres of Water Distribution / Transmission Pipe	229
1860	Solid Waste Collection : Total tonnes collected from all property classes	14,599
1865	Solid Waste Disposal : Total tonnes disposed of from all property classes	7,139
1870	Waste Diversion : Total tonnes diverted from all property classes	7,460

13. Recreation Services

		1
	#	
1910	Trails : Total kilometres of trails (owned by municipality and third parties)	77
1920	Indoor recreation facility space : Square metres of indoor recreation facilities (municipally owned)	12,820
1930	Outdoor recreation facility space : Square metres of outdoor recreation facility space (municipally owned)	59,720

14. Other Revenue (Used for the calculation of Operating Cost)

		1
	\$	
2310	Fire Services: Other revenue	
2320	Paved Roads : Other revenue	
2330	Solid Waste Disposal : Other revenue	
2340	Waste Diversion : Other Revenue	
2370	Assessment on Exempt Properties (Enter data from returned roll)	

**The Corporation of the City of St. Thomas
2023 Draft Capital Budget**

Recommended for Approval in 2023

Target: \$5,570,000

Page No.	Department	Division	Project	Estimated Total Cost	Previously Approved	Reserves & Reserve Fund	Fund	Grants & Recoveries	Development Charges	Water Rates	Sewer Rates	Debt or Future Tax Levy	2023 Tax Levy
1	Clerks	Airport	Runway 03-21 Rehabilitation	960,000		300,000	Airport Reserve						660,000
3	Environmental Services	Fleet	Vehicle and Equipment Replacement	1,220,000						80,000	80,000		1,060,000
4	Environmental Services	Fleet	Skid Steer with Grapple Bucket	80,000					20,000	20,000	20,000		20,000
5	Environmental Services	Roads	Talbot Street Phase 3 - Mary to Ross	7,500,000						1,750,000	1,750,000		4,000,000
6	Environmental Services	Roads	Rail Crossing Compliance Works	150,000									150,000
7	Environmental Services	Roads	Annual Road Rehabilitation	1,000,000									1,000,000
8	Environmental Services	Roads	Complete Streets	10,000,000					400,000	2,000,000	3,800,000		3,800,000
9	Environmental Services	Roads	Culvert Major Maintenance	100,000							100,000		-
10	Environmental Services	Roads	Barwick Bridge Design and Preliminary Work	300,000									300,000
11	Environmental Services	Roads	Albert Roberts Generator and Electrical Infrastructure	120,000						120,000			-
12	Fire Department	Fire	Pumper Truck Replacement	700,000									700,000
15	Library	Library	Outreach Van	64,000		64,000	Library Reserve						-
16	Parks, Recreation, and Property Management	Parks	Club Car Replacement	100,000									100,000
17	Parks, Recreation, and Property Management	Parks	Kubota RTV 1100 Replacement	50,000									50,000
18	Parks, Recreation, and Property Management	Parks	Annual Athletic Field Maintenance Emslie Field Lighting Upgrade	200,000									200,000
19	Parks, Recreation, and Property Management	Parks	Annual Playground Replacement and Upgrades - Burwell Park	200,000									200,000
20	Parks, Recreation, and Property Management	Parks	Annual Trail Development - Pinafore Park and 1Password Repairs, Shaw V	200,000									200,000
21	Parks, Recreation, and Property Management	Property	City Hall Glass Wall Replacement	50,000									50,000
22	Parks, Recreation, and Property Management	Property	City Hall Tower Brickwork Repair	175,000									175,000
23	Parks, Recreation, and Property Management	Property	Joe Thornton Community Centre Security System Replacement	38,000									38,000
24	Parks, Recreation, and Property Management	Property	Air Exchange Unit Replacement	120,000									120,000
25	Police Services	Police	Women's Locker Room Expansion and Relocation of Quarter Masters	99,750									99,750
27	Police Services	Police	IT Equipment/Cyber Security Updates	86,019									86,019
29	Treasury	IT	Technology Upgrades and Projects	275,000									275,000
30	Valleyview	Valleyview	Mechanical Lift and Sling Replacement	39,000									39,000
31	Valleyview	Valleyview	Remove and Replace Insulation on Rooftop Ductwork	275,000	65,000								210,000
32	Valleyview	Valleyview	Painting/Flooring Replacement	51,700									51,700
33	Valleyview	Valleyview	Resident Rooms Revitalization	175,000									175,000
													-
			OCIF Funding			4,465,150							(4,465,150)
			CCBF Funding			3,724,319							(3,724,319)
													-
													-
				\$ 24,328,469	\$ 65,000	\$ 8,553,469		\$ -	\$ 420,000	\$ 3,970,000	\$ 5,750,000	\$ -	\$ 5,570,000

**The Corporation of the City of St. Thomas
2023 Draft Capital Budget**

Not Recommended for Approval in 2023

Target: \$5,570,000

Page No.	Department	Division	Project	Estimated Total Cost	Previously Approved	Reserves & Reserve Fund	Fund	Grants & Recoveries	Development Charges	Water Rates	Sewer Rates	Debt or Future Tax Levy	2023 Tax Levy
34	Clerks	Airport	Fuel Farm Expansion	325,000									325,000
35	Clerks	Airport	Taxiway Alpha and Apron One Resurfacing	680,000									680,000
36	Parks, Recreation, and Property Management	Parks	Pinafore Park and Waterworks Park Identification Signage	200,000									200,000
37	Parks, Recreation, and Property Management	Parks	Pinafore Park Street Railway (South) Shelter Replacement	250,000									250,000
38	Parks, Recreation, and Property Management	Property	Joe Thornton Community Centre Temporary Floor Purchase	110,000									110,000
39	Parks, Recreation, & Property Management	Property	Expansion of Maintenance Garage St. Thomas Municipal Airport	550,000									550,000
40	Environmental Services	Roads	Electric Charging Infrastructure	500,000				250,000		75,000			175,000
41	Parks, Recreation, and Property Management	Parks	1Password Irrigation Installation	175,000									175,000
42	Parks, Recreation, and Property Management	Property	100 Burwell Road Public Works Garage Bay Doors	260,000						86,667	86,667		86,667
													-
													-
													-
													-
													-
													-
													-
				\$ 3,050,000	\$ -	\$ -		\$ 250,000	\$ -	\$ 161,667	\$ 86,667	\$ -	\$ 2,551,667

Street Construction Schedule 2022 - 2031

STREET	FROM	TO	CATEGORY	YEAR
Aldbrough Ave & Axford Parkway			Development	2026
Alma Street	Nolan Street	Highway #3	Reconstruction	2028
Annual Sanitary Sewer Lining			Sanitary Lining	2024
Annual Sewer Lining			Sewer Lining	2028
Annual Watermain Lining			Water Lining	2024
Applewood Crescent	Chant Street	Chant Street	Rehabilitation	2022
Arthur Avenue	Talbot	End	Reconstruction	2030
Barwick Bridge Construction			Bridge	2023
Barwick Bridge Design			Bridge	2022
Barwick Street	Flora Street	Hughes Street	Reconstruction	2031
Brock Street	Start	Alma	Rehabilitation	2031
Burwell Road	Harwill Road	South Edgeware Road	Water Lining	2025
Burwell Road Culvert (C022)			Culvert	2023
Bush Line	West Limit	Sunset Drive	Reconstruction	2028
Butler Drive	Lawrence Ave	Lawrence Ave	Rehabilitation	2022
Centre - Pleasant to Stanley & King & Church			Reconstruction	2030
Centre Street	Stanley	Elgin	Combined /	2025
Chestnut Street	First	Daugharty	Reconstruction	2029
Churchill Crescent	Fifth	Elmina	Reconstruction	2029
Confederation Drive	Lakeview	South Edgeware	Rehabilitation	2030
Confederation Drive	Lakeview	South Edgeware	Rehabilitation	2030
Coyne Street	Churchill	Churchill	Reconstruction	2023
Crotia Ct.	Highview Avenue	End	Rehabilitation	2027
Curtis Street	St. George Street	Pearl Street	Reconstruction	2030
Cypress	Elmina	Fifth Avenue	Reconstruction	2029
David Drive			Rehabilitation	2029
Dieppe Drive	Dunkirk	Churchill	Rehabilitation	2029
Duckworth	First Avenue	Ontario Road	Rehabilitation	2028
Dunwhich Drive			Rehabilitation	2029
Dyer Street			Rehabilitation	2029
Edward Street	First	Inkerman	Water Lining	2022
Elmina Street Culvert (C006)			Culvert	2023
Elysian & East (Elysian to End)	St. George	Penwarden	Reconstruction	2023
Erie Street & Fourth (Erie to Forest)	Smith	Fouth	Reconstruction	2025
Fairview Bridge (B002)	Talbot	Steele	Bridge	2024
Fifth Ave - CS	Hemlock	Dunkirk	Reconstruction	2030
Fingal Line	Creek	City Limits	Rehabilitation	2029
Fingal Line (B011)			Bridge	2029
First Avenue	Talbot Street	Highway 3	Rehabilitation	2027
Flex-o-lite	South Edgeware	End	Rehabilitation	2023
Forest Ave	Third Avenue	Daugherty Drive	Reconstruction	2022
Forest Ave	Ross Street	Smith Avenue	Combined /	2024
Gaylord Road	Cosma Court	North End	Rehabilitation	2027
Gustin Place	Vanbuskirk Drive	End	Rehabilitation	2027
Harper Road	South Edgeware	Highway #3	Rehabilitation	2023

STREET	FROM	TO	CATEGORY	YEAR
Hiawatha Street	Owaissa	North End	Reconstruction	2030
Highbury Avenue	South Edgeware Road	Ron McNeil Line	Development	2023
Hincks Street	Wellington	Rosebery	Reconstruction	2027
Hughes Street	Highway 3	End	Rehabilitation	2031
John	Kains	Talbot	Reconstruction	2026
Kains	Alma	Hiawatha Street	Rehabilitation	2025
Kains Bridge (B007)	Bush Line		Bridge	2028
Kains/Alma Signal Rebuild			Traffic Signal	2023
Kerrr	Vanier	Airey	Rehabilitation	2029
Lakeview Crescent	Confederation	Confederation	Rehabilitation	2030
Lakeview Drive	Confederation	Confederation	Rehabilitation	2030
Leger	Aldborough	McGibbon	Rehabilitation	2029
Mackenzie Place	Lakeview	End	Rehabilitation	2030
Mackenzie Place	Start	End	Rehabilitation	2030
Massey Dr & Michener Ct.			Rehabilitation	2029
McCully Drive	Vanbuskirk Drive	Vanbuskirk Drive	Rehabilitation	2027
McGibbon Ave	Leger	Axford	Rehabilitation	2029
Meda Street	Hiawatha Street	East End	Reconstruction	2024
Meehan	Churchill	Elm	Reconstruction	2024
Metcalfe	Talbot	Wellington	Reconstruction	2031
Miller Street	Redan	Nolan	Reconstruction	2026
Mitchell - CS	Hincks	Princess	Reconstruction	2027
Mondamin Street	Talbot Street	Scott Street	Water Lining	2028
Montcalm Street	Start	End	Rehabilitation	2031
Old Talbot Street	Stanley	Sunset Drive	Reconstruction	2029
Ontario Road			Rehabilitation	2028
Parish Street			Rehabilitation	2029
Park Ave	Elm	Wellington	Rehabilitation	2026
Parkside Drive	Elm Street	South Limit	Combined /	2022
Parkview Drive	Elm	Mandeville	Rehabilitation	2029
Pearl - CS	Elysian	Scott	Combined /	2027
Phillip Street	High	end	Rehabilitation	2027
Pinafore Ct	Start	End	Rehabilitation	2029
Pine Valley Drive Culvert (C021)			Culvert	2023
Pleasant & Walnut			Combined /	2031
Pol Ct	Highview Avenue	End	Rehabilitation	2027
Porter Place			Rehabilitation	2029
Princess Avenue	Centre	Mitchell	Reconstruction	2027
Pullen Ave	Elm	Aldborough	Rehabilitation	2022
Raven Ave			Rehabilitation	2029
Ross Street	Wellington	Chestnut Street	Rehabilitation	2027
Simcoe Street	First	Churchill	Reconstruction	2023
Smith	Wellington	Forest	Reconstruction	2024
South Edgeware	Waterworks Park	Harper	Rehabilitation	2026
Southdale	City Limits	City Limits	Rehabilitation	2024
Sparta St	Aldborough	Aldborough	Rehabilitation	2022

STREET	FROM	TO	CATEGORY	YEAR
St. Anne's Place	Stanley	William	Reconstruction	2022
St. Anne's Place	William	Queen	Reconstruction	2022
St. Catharine Street	North End	Kains Street	Reconstruction	2024
Sunset	Glenwood	Elm	Development	2025
Sunset Drive	Elm	Talbot Street	Development	2027
Sunset Drive	Sunset Drive North	County Border	Rehabilitation	2030
Sunset Drive Mid Bridge (B009)			Bridge	2027
Sunset Drive South Bridge (B008)			Bridge	2027
Talbot Bridge (B005)	Kettle Creek		Bridge	2028
Talbot Bridge (B006)	Dodd's Creek		Bridge	2028
Talbot Hill	Wellington Road	Stanely street	Rehabilitation	2028
Talbot Streetscape Ph 3	Mary	Princess	Reconstruction	2023
Talbot Streetscape Ph 4	Princess	Horton	Development	2026
Talbot Streetscape Ph 5	Horton	Inkerman	Development	2029
Tecumseh Street	Start	End	Rehabilitation	2031
Third	Erie	Myrtle	Reconstruction	2023
Vanbuskirk Drive	Paulson Court	McCully Drive North	Rehabilitation	2027
Vanier Pl			Rehabilitation	2029
Warren Crescent	Confederation	Confederation	Rehabilitation	2030
Wellington	Moore	Fairview	Rehabilitation	2031
Wellington Road Bridge (B004)			Bridge	2031
Wellington Road Culvert			Culvert	2022
Wellington Street	Highview Avenue	Manor	Rehabilitation	2025
Wellington/Highview Signal Re-Build			Traffic Signal	2023
William Street	Centre Street	Stanley	Reconstruction	2022
Wolfe & Flora	Baldwin	Hughes Street	Reconstruction	2031
Yarmouth Road	Talbot Street	Railroad Tracks	Reconstruction	2025

CAPITAL PROJECT FOR 2023

Project Name:

**Runway 03-21 Rehabilitation
Milling /Pavement/Paint**

Department:

Clerks - Airport

Estimated Gross Cost:

\$959,270

Estimated Project Timeline:

Tender/RFP release: *Jan 2023*
 Project award: *Feb 2023*
 Project completion: *September 2023*



SITE MAP IF REQUIRED

Funding Sources:

Tax	Previously			Existing	2023	Debt/	
Funded	Approved	Grant	Gas Tax	Reserve	Reserve	Future tax	Total
				225,000	75,000		300,000

PROJECT DESCRIPTION:

The rehabilitation of Runway 03/21 and new lighting was recommended in the Future Growth Strategies Report, 2016 for the St. Thomas Municipal Airport during the Phase 1 timeframe - 2017-2022. The proposed project is less capital intensive than recommended and does not include new lighting.

As the only operational secondary runway, Runway 03/21 is critical to the Airport’s accessibility during wind conditions, particularly for smaller aircraft use.

It was reconstructed to a pavement load rating of 9 in 1991 and the pavement is currently in fair to poor condition, requiring, at minimum, a milling and repaving which would provide a smooth even surface, to improve direction control and braking performance of aircraft. This would also safeguard the substructure of the runway for an additional 30 years.

This project would consist of the following:

General Construction Items:

- 1- Mobilization, demobilization, insurance and bonding
- 2- Utility Locate
- 3- Implementation of Construction Sequence

- 4- Construction layout and quality Assurance
- 5- Erosion and sediment control
- 6- Quality control Testing
- 7- As-built Survey and Closeout Documentation
- 8- Project soft costs, engineering and project management and project contingencies

Runway 03-21 rehabilitation:

- 1. Partial depth Milling (50mm)
- 2. Major Crack Repairs
- 3. HMAC (50mm HL4)
- 4. Pavement Line Markings



CAPITAL PROJECT FOR 2023

Project Name:

Vehicle & Equipment Replacement

Department:

Environmental Services

Estimated Gross Cost:

\$1,540,000



Estimated Project Timeline:

Tender/RFP release: *Feb 2023*
 Project award: *Mar 2023*
 Project completion: *Dec 2024*

Funding Sources:

Tax	Previously			Water	Sewer	Debt/	
Funded	Approved	Grant	Gas Tax	Reserve	Reserve	Future tax	Total
1,380,000				80,000	80,000		1,540,000

PROJECT DESCRIPTION:

The asset management process to track, maintain, and assess replacement vehicles and equipment involves staff from mechanics, to users, to asset managers. The process outputs the most economically and functionally viable years for replacements.

At the end of expected lifecycles, every vehicle is assessed in terms of its ongoing maintenance costs versus replacements. Many asset replacements are deferred during this assessment.

- 2023 project includes replacing 1 gasoline, 1 diesel, and 2 propane powered assets with electric battery powered assets. This is another set of positive steps towards electrifying the City Fleet. There are 7 existing approved e-vehicles and this account will add 4 more. Every new fleet purchase is compared gas/diesel vs e versions using life cycle cost analysis. If there is long term value

In future years, once a powerful but base model e-pickup truck becomes available, there will be a significant number of e-replacements for councils consideration.

This budget includes funding for replacements only. New fleet assets are budgeted separately.

Asset value for fleet: \$11,000,000
 Infrastructure gap (backlog of needs): \$0
 Annual funding deficit/surplus: Sustainable funding if approved as recommended

CAPITAL PROJECT FOR 2023

Project Name:

Skid steer with grapple bucket

Department:

Environmental Services

Estimated Gross Cost:

\$80,000



Estimated Project Timeline:

Tender/RFP release: 2023

Project award: 2023

Project completion: 2023

Funding Sources:

SITE MAP IF REQUIRED

Tax	Previously			W/S			
Funded	Approved	Grant	Gas Tax	Reserve	Reserve	Dev Charges.	Total
20,000				40,000		20,000	80,000

PROJECT DESCRIPTION:

A skid steer is frequently used for several tasks around the City from asphalt repairs, water/sewer restorations, shouldering, soil conditioning, sweeping, clean ups and plowing transit stops.

Due to the high frequency of use, the additional skid steer will aid in providing more efficient services.

This vehicle will have a service life of approximately 12 years.

CAPITAL PROJECT FOR 2023

Project Name:

Talbot Street Phase 3 – Mary to Ross

Department:

Environmental Services

Estimated Gross Cost:

\$7,500,000

Estimated Project Timeline:

Tender/RFP release: Jan 2023
 Project award: Feb - 2023
 Project completion: Sep 2023



Funding Sources:

Tax	Previously	Dev.		Water	Sanitary	Storm	
Funded	Approved	Charges	Gas Tax	Reserve	Reserve	Reserve	Total
2,000,000			2,000,000	1,750,000	1,750,000		7,500,000

PROJECT DESCRIPTION:

The project includes continuing on with the success of the Talbot Streetscape project with phase 3 from Mary to Ross Street. The Railway streetscape theme will be continued. Preliminary consultation with the downtown development board has occurred noting that the project is subject to council approval. Project scope includes watermain and sanitary sewer replacement and streetscaping surface works.

CAPITAL PROJECT FOR 2023

Project Name:

Rail Crossing Compliance Works

Department:

Environmental Services

Estimated Gross Cost:

\$150,000

Estimated Project Timeline:

Tender/RFP release: Feb 2023
 Project Award: Mar - Apr 2023
 Project Completion: Nov 2023



Funding Sources:

Tax	Previously			Infrastructure	Storm	Debt/	
Funded	Approved	Grant	Gas Tax	Reserve	Reserve	Future tax	Total
150,000							150,000

PROJECT DESCRIPTION:

Environmental Services staff have carried out regulatory audits on all rail crossings within the City. The audit identified several non-compliances which need to be addressed in coordination with the respective rail authorities. The non-compliances generally involved in-adequate sightlines, surface improvements and additional or relocated signage and line markings.

The work will be carried out in coordination with the rail authority with jurisdiction and will require flagging.

CAPITAL PROJECT FOR 2023

Project Name:

Annual Road Rehabilitation

Department:

Environmental Services

Estimated Gross Cost:

\$2,000,000

Estimated Project Timeline:

Tender/RFP release: Feb 2023
 Project Award: Mar - Apr 2023
 Project Completion: Nov 2023



Funding Sources:

Tax	Previously			Infrastructure	Storm	Debt/	
Funded	Approved	Grant	Gas Tax	Reserve	Reserve	Future tax	Total
			2,000,000				2,000,000

PROJECT DESCRIPTION:

Annual Road Rehabilitation includes resurfacing, pavement structure reconstruction, maintenance hole raising, curb and sidewalk replacements.

During design a complete streets approach is undertaken. Projects are considered opportunities to make improvements to sidewalks, cycle paths, road geometrics, streetscape, integration with schools/parks/private land use, bus stops and shelters, etc.

Road pavement conditions are reviewed annually to assess needs and monitor condition trends. Projects are generally prioritized based on Pavement Condition Index (PCI) while taking into account underground infrastructure condition, future development and utility needs within the corridor.

CAPITAL PROJECT FOR 2023

Project Name:

Complete Streets

Department:

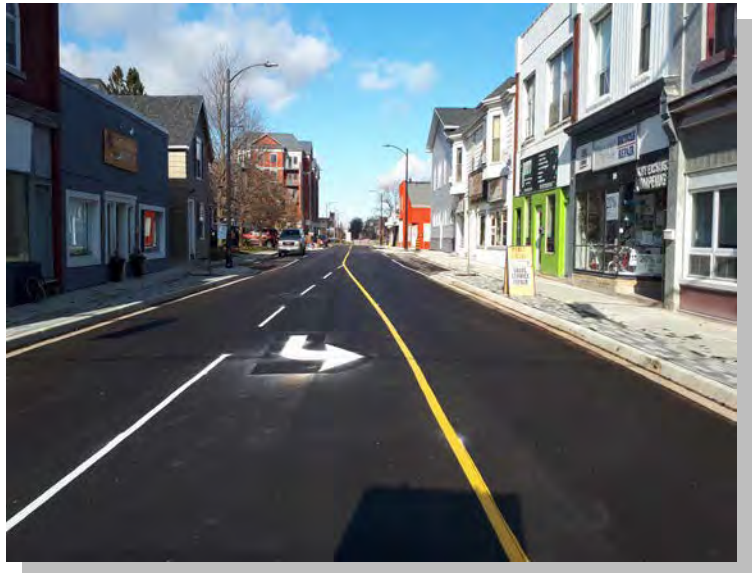
Environmental Services

Estimated Gross Cost:

\$10M

Estimated Project Timeline:

Tender/RFP release: Jan 2023
 Project award: Feb - Mar 2023
 Project completion: Oct 2023



Funding Sources:

Tax	Previously	Gas Tax	Development	Water	Sanitary	Storm	
Funded	Approved		Charges	Reserve	Reserve	Reserve	Total
3,300,000		500,000	400,000	2,000,000	1,900,000	1,900,000	10,000,000

PROJECT DESCRIPTION:

This project includes road, water, and sewer reconstruction projects within the right of way. Complete Streets is a shift in mindset from the historical car centric streets to modern multi-purpose streets that appropriately support all modes of transportation. City Staff have developed a [Complete Streets Guideline](#) customized to St. Thomas that outlines the philosophy and concisely highlights a number of tools that can be utilized to create a Complete Street. The intent is not to create strict rules but to emphasize the concept, provide high level ideas, and then allow each individual project to apply the most appropriate tools for the local context. Projects planned for 2023 include:

Simcoe Street – First Ave to Churchill Crescent

Coyne Street – Churchill Crescent to Churchill

Parkside Drive & Bell Drive – Elm Street to Southerly Limits

It should be noted that as part of the Parkside Drive project, a traffic signal will be installed at Sunset and the entrance to Parkside and John Wise schools prior to Parkside Drive starting construction. It is also intended to install a sidewalk along the east side of Sunset Drive from the schools entrance to Wilson Ave.

Asset value for roads: \$316M
 Infrastructure Gap (backlog of needs): \$4.5M (Roads with PCI < 25).
 Sustainable Spending Rate: \$6.3 – 9.5M (7.9M average)
 2023 Budget Request: \$9.4M
 Annual funding deficit/surplus: \$1.5M Surplus

CAPITAL PROJECT FOR 2023

Project Name:

Culvert Major Maintenance

Department:

Environmental Services

Estimated Gross Cost:

\$100,000

Estimated Project Timeline:

Tender/RFP release: Jan 2023
 Project award: Feb - Mar 2023
 Project completion: Oct 2023



Funding Sources:

Tax	Previously	Gas Tax	Development	Water	Sanitary	Storm	
Funded	Approved		Charges	Reserve	Reserve	Reserve	Total
						100,000	100,000

PROJECT DESCRIPTION:

This project includes erosion protection improvements to the inlet and outlet at various culverts as well as clearing of brush. Performing this maintenance now ensures the longevity of the culverts.

CAPITAL PROJECT FOR 2023

Project Name:

Barwick Bridge Design and Preliminary Work

Department:

Environmental Services

Estimated Gross Cost:

\$300,000

Estimated Project Timeline:

Design:	2023
Construction	2023/2024



Funding Sources:

Tax	Previously	Gas Tax	Development	Water	Sanitary	Storm	
Funded	Approved		Charges	Reserve	Reserve	Reserve	Total
		300,000					300,000

PROJECT DESCRIPTION:

This bridge is owned by CN but municipalities are required to cost share on replacements in this road over rail scenario. The total construction estimate and cost sharing will be determined through a process aided by federal guidelines.

The likely replacement structure will include 2 lanes and a sidewalk. Due to the road configuration, this neighbourhood has only a single entrance. Therefore a new bridge would likely be built in halves to maintain traffic flow.

Once preliminary plans are available, they can be shared with the public noting that the planning, design and construction will fall under CN regulations as opposed to typical municipal processes.

CAPITAL PROJECT FOR 2023

Project Name:

Albert Roberts Generator and Electrical Infrastructure

Department:

Environmental Services

Estimated Gross Cost:

\$120,000

Estimated Project Timeline:

Tender/RFP release: *Feb 2023*

Project award: *Mar 2023*

Project design completion: *Jun 2023*



Funding Sources:

SITE MAP IF REQUIRED

Tax	Previously				Water	Debt/	
Funded	Approved	Grant	Gas Tax	Reserve	Reserve	Future tax	Total
					120,000		120,000

PROJECT DESCRIPTION:

The Albert Robert’s pump station provides 75% of the water supply to the City of St Thomas and currently the station has no backup power. In the event of a power failure a portable generator is dispatched to power the facility but may not arrive in time or may be required for other facilities.

It is recommended that the design, supply and installation of a new permanent generator and surrounding infrastructure be completed.

CAPITAL PROJECT FOR 2023

Project Name:

New Pumper.

Department:

Fire Department

Estimated Gross Cost:

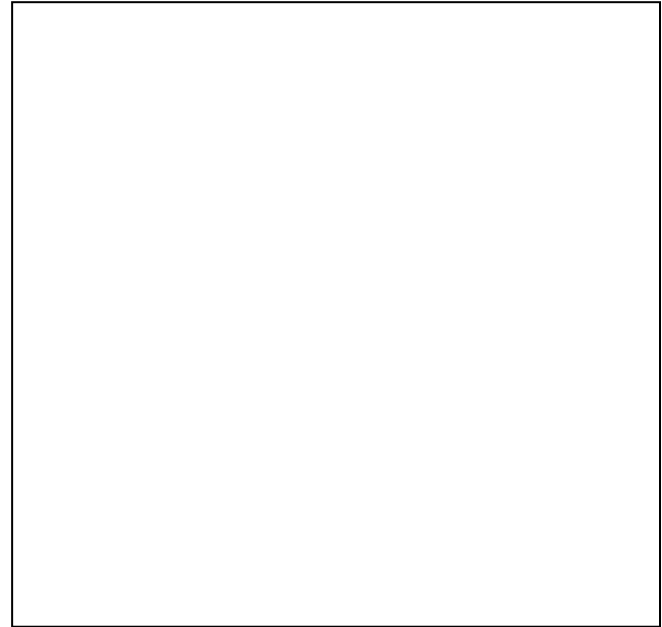
\$ 800,000 Canadian.

Estimated Project Timeline:

Tender/RFP release: *Jan 2023*

Project award: *Feb 2023*

Project completion: *Mar 2023*



SITE MAP IF REQUIRED

Funding Sources:

Tax Funded.

PROJECT DESCRIPTION:

The City of ST Thomas Fire Department is on track to replace Pump One as per NFPA1911. Pump one is a 2001 E One pumper. This truck has been a back-up truck for the last few years to Pump Six. This truck is mechanically sound but is starting to show it's age and is losing value as it sits. Pump one still has some value currently but in 3 years it is to be completely retired as a frontline truck. The Pumper could eventually be sold to a collector or used as a water truck for a municipality or farm.

Replace Fire Vehicle (Pump 1)

In 2022 this vehicle (known as Pump1) will be twenty (21) years old (purchased in 2001) and according to; best practices and applicable standards; Fire Underwriter's recommendations; the recommendation of a fleet expert; and the City's Fleet Asset Management Replacement Schedule, is scheduled to be replaced.

Estimated delivery time for a custom-built fire truck is about 12 to 18 months from the date of order.

Reasons for the Replacement

A) Fire Underwriters Survey

Fire Underwriters Survey (FUS) is a national organization that represents more than 90 percent of the casualty insurers in Canada. The organization establishes fire insurance classifications that are used in the development of property insurance base rates for all subscribing members.

Fire Underwriters Survey's lengthy experience in evaluating fire apparatus indicates that apparatus should be designed to an acceptable standard. According to this agency, the standard for fire apparatus that is accepted throughout Canada is the Underwriters' Laboratories of Canada (ULC) Standard S515 (most updated version) titled, "Standard for Automobile Fire Fighting Apparatus," which was adopted as a National Standards of Canada (Standards Council of Canada) in September 2004. Alternatively, NFPA 1901, the "Standard for Automotive Fire Apparatus" (most updated version) is also accepted by Fire Underwriters Survey.

According to Fire Underwriters and based on the aforementioned standards, fire apparatus should respond as frontline vehicles to first alarm assignments for the first fifteen (15) years of service life. During this period, it has reasonably been shown that fire apparatus effectively responds and perform's as designed without failure, at least 95% of the time.

For the next five (5) years, (service years 15 to 20), these vehicles should be held in reserve status for use at major fires, used as a temporary replacement for out-of-service front line apparatus or used as a conveyance for additional personnel that are responding to major emergency events. Fire apparatus should be retired from service at twenty (20).

Table 1 - Service Schedule for Fire Apparatus for Fire Insurance Grading Purposes

Apparatus Age	Major Cities ³	Medium Sized Cities ⁴	Small Communities ⁵ and Rural Centres
0 – 15 Years	First Line Duty	First Line Duty	First Line Duty
16 – 20 Years	Reserve	2 nd Line Duty	First Line Duty
20 – 25 Years ¹	No Credit in Grading	No Credit in Grading or Reserve ²	No Credit in Grading or 2 nd Line Duty ²
26 – 29 Years ¹	No Credit in Grading	No Credit in Grading or Reserve ²	No Credit in Grading or Reserve ²
30 Years +	No Credit in Grading	No Credit in Grading	No Credit in Grading

¹ All listed fire apparatus 20 years of age and older are required to be service tested by recognized testing agency on an annual basis to be eligible for grading recognition. (NFPA 1071)

² Exceptions to age status may be considered in a small to medium sized communities and rural centres conditionally, when apparatus condition is acceptable and apparatus successfully passes required testing.

³ Major Cities are defined as an incorporated or unincorporated community that has:

- a populated area (or multiple areas) with a density of at least 400 people per square kilometer; AND
- a total population of 100,000 or greater.

⁴ Medium Communities are defined as an incorporated or unincorporated community that has:

- a populated area (or multiple areas) with a density of at least 200 people per square kilometer; AND/OR
- a total population of 1,000 or greater.

⁵ Small Communities are defined as an incorporated or unincorporated community that has:

- no populated areas with densities that exceed 200 people per square kilometer; AND
- does not have a total population in excess of 1,000.

The NFPA Handbook, 20th Edition, also provides best practices recommendations on when and where aerial/ladder trucks are required. These recommendations include the following:

HIGH-HAZARD OCCUPANCIES (schools, hospitals, nursing homes, explosive plants, refineries, high-rise buildings, and other high-risk or large fire potential occupancies):

At least four pumpers, **two ladder trucks** (or combination apparatus with equivalent capabilities), two chief officers, and other specialized apparatus as may be needed to cope with the combustible involved; not fewer than 24 firefighters and two chief officers.

MEDIUM-HAZARD OCCUPANCIES (apartments, offices, mercantile and industrial occupancies not normally requiring extensive rescue or firefighting forces):

At least three pumpers, **one ladder truck** (or combination apparatus with equivalent capabilities), one chief officer, and other specialized apparatus as may be needed or available; not fewer than 16 firefighters and one chief officer.

CAPITAL PROJECT FOR 2023

Project Name:

Outreach Van

Department:

Library

Estimated Gross Cost:

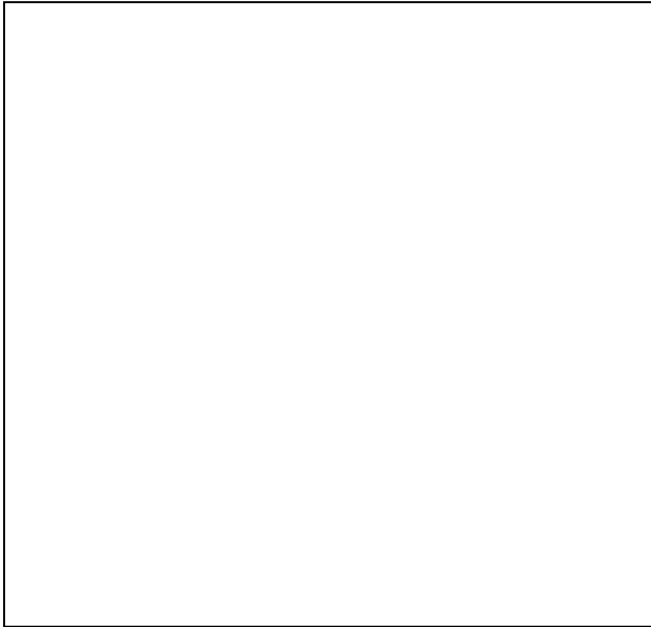
\$64,000

Estimated Project Timeline:

Tender/RFP release: *March 2023*

Project award: *April 2023*

Project completion: *May 2023*



SITE MAP IF REQUIRED

Funding Sources:

Tax	Previously					Debt/	
Funded	Approved	Grant	Gas Tax	Reserve	Reserve	Future tax	Total
							0

PROJECT DESCRIPTION:

The City of St. Thomas continues to grow. The Library’s downtown location is well used but studies conducted as part of our Master Plan indicate that we are not reaching potential users in all areas of the City. We do have a holds locker and kiosk in the Elgin Centre which is well used. However, our new Master Plan indicates the need to find ways to serve people in other parts of the City. This means an increased focus on outreach which involves travel to community events and locations more frequently, often with banners, library materials, tents, tables, chairs and activities in tow. Currently staff are using their own vehicles but sometimes their vehicles are not large enough to carry everything. Additionally, time needs to be taken to load and unload each time. If we had a van, all the materials could be left in it. Additionally, it would be like a “moveable billboard” as it could be wrapped in a skin advertising the library thus extending awareness of the library beyond those who already visit the library building or on social medial. The presence of the van signals to people not only that the library is there, but also that the people providing programming are trustworthy. This has the potential of increasing participation in community-based library programs.

We would propose purchasing a Ford E-Transit Cargo Van using the **Library’s Deferred Designated Funds**. The vehicle could be charged at a charging station in the new Westlake Evans Civic Square. The City has indicated that it would support this by charging a fee for maintenance and insurance and allowing us to take advantage of the fleet maintenance programs that they currently have in place.

CAPITAL PROJECT FOR 2023

Project Name:

**Club Car 252 Carryall
Replacements – Quantity 4**

Department:

Parks Recreation & Property
Management ~ Parks Division

Estimated Gross Cost:

\$100,000



Estimated Project Timeline:

Tender: March 2023

Project award: May 2023

Funding Sources:

Tax Funded	Previously Approved	Grants	D.C. Reserve	Water Reserve	San. Reserve	Stm. Reserve
\$100,000						

PROJECT DESCRIPTION

The Parks Division uses Club Cars are used by summer and seasonal staff year-round to access park amenities effectively and efficiently in regional parks. The Club Cars can access areas where trucks are too large to deliver required materials, and transport products to different locations within parks, e.g., garbage, plant material and cleaning products.

These Club Car units have an average lifecycle of 15 years. Due to age and wear, parts are being difficult to source and repair costs have continued to increase over the past several years. Four of the eight existing units that require replacement range in age from 14-18 years old and are all gas powered. In line with the City’s mandate to be environmentally responsible, staff are proposing to transition the new units to electric power.

TOTAL:

\$100,000

CAPITAL PROJECT FOR 2023

Project Name:

Kubota RTV 1100 - Replacement

Department:

Parks Recreation & Property Management ~ Parks Division

Estimated Gross Cost:

\$50,000



Estimated Project Timeline:

Tender: March 2023

Project award: May 2023

Funding Sources:

Tax Funded	Previously Approved	Grants	D.C. Reserve	Water Reserve	San. Reserve	Stm. Reserve
\$50,000						

PROJECT DESCRIPTION

On a daily basis throughout the year, the Parks Division uses the rugged terrain vehicles to maintain the recreational trails throughout the City. The proposed vehicle is designed to meet the heavy work requirements of trail maintenance and repair, i.e.,:

- Travel at higher speeds (at times, they are required to travel on roads)
- Ability to be outfitted with a plough and sander for winter maintenance
- Can accept a sweeper unit for brushing off the trails during the spring, summer, and fall
- Be used to transport material for trail repairs and cleanup tasks.

This existing unit is 7 years old. Due to age and design, this unit cannot effectively address winter maintenance and requires immediate replacement. Additionally, it requires maintenance on a weekly basis. This reduces staff's maintenance capabilities, adds to the Fleet section's workload and to the Parks Division's operational costs.

TOTAL:

\$50,000

CAPITAL PROJECT FOR 2023

Project Name:

**Annual Athletic Field Maintenance –
Emslie Field Lighting Upgrade**

Department:

Parks Recreation and Property
Management Department ~ Parks Division

Estimated Gross Cost:

\$200,000



Estimated Project Timeline:

Tender: January 2023
 Project award: March 2023
 Project construction: April 2023

Funding Sources:

Tax Funded	Previously Approved	Grants	D.C. Reserve	Water Reserve	San. Reserve	Stm. Reserve
\$200,000						

PROJECT DESCRIPTION:

The existing Emslie Field lighting system was installed in 2012. Through the recent safety inspection of the light standards, staff became aware that most parts of the lighting system are no longer being manufactured, making future repairs impossible. Additionally, although the existing light ballasts have a weatherproof rating there is demonstrated water infiltration because of exposure to the elements over the past 10 years.

This project will retrofit the existing poles to enable the ballast replacement and the installation of a more cost-efficient LED lighting system. The 56 replacement luminaires will provide a consistent, even light coverage – critical for safe play during Emslie Field’s very busy baseball season.

Total: \$200,000

CAPITAL PROJECT FOR 2023

Project Name:

Annual Playground Replacement and Upgrades – Burwell Park

Department:

Parks Recreation & Property Management ~ Parks Division

Estimated Gross Cost:

\$200,000



Estimated Project Timeline:

Project tendered and installed through our playground equipment contractor
 Project construction: May/June 2023

Funding Sources:

Tax Funded	Previously Approved	Grants	D.C. Reserve	Water Reserve	San. Reserve	Stm. Reserve
\$200,000						

PROJECT DESCRIPTION

The City of St. Thomas has 23 playgrounds and 3 splash pads with a gross value close to 4.2 million dollars.

Staff recommends the 2023 annual Capital expense of \$200,000 contribute to the overall replacement cost of the Burwell Park playground. These playground components were installed in the late 90's and have exceeded their lifecycle. A complete replacement is also required to meet the current CSA Z614-20 Standards which includes updated safety and accessibility requirements.

The installation of this playground will improve the amenities at a busy north end park that provides baseball, basketball, and a connection to recreational trails.

TOTAL:

\$200,000

CAPITAL PROJECT FOR 2023

Project Name:

**Annual Trail Development –
Pinafore and 1Password Repairs,
Shaw Valley Park South Trail**



Department:

Parks Recreation & Property
Management – Parks Division

Estimated Gross Cost:

\$200,000

Estimated Project Timeline:

Tender: February 2023
 Project award: April 2023
 Project construction: June 2023

Funding Sources:

Tax Funded	Previously Approved	Grants	D.C. Reserve	Water Reserve	San. Reserve	Stm. Reserve
\$200,000						

PROJECT DESCRIPTION:

Several kilometers of recreational trail development and repair are planned for completion over the next 15 to 20 years in neighbourhood parks, and along major connecting links. Through the provision of opportunities to engage in healthy lifestyles and active transportation, these improvements benefit every demographic within our community.

The \$200,000 in funding allows up to one kilometer of trail repairs and development annually.

Under the 2023 budget, repairs to sections of Pinafore Park and 1Password Park trails are required. The north trail section of Shaw Valley Park was installed in 2022. When the outstanding park parcel is received from the developer, the remaining recreational trail section will be completed.

	POTENTIAL FUTURE TRAIL DEVELOPMENT LOCATIONS:
	Waterworks Park – Top of Hill, Reservoir Trail
	Burwell Park Hydro Corridor Recreational Trail Link
	Homedale Park
	Cowan Park
	Massey Park
	VA Barrie Park

TOTAL:

\$200,000

CAPITAL PROJECT FOR 2023

Project Name:

City Hall – Glass Wall Replacement

Department:

Parks Recreation & Property Management ~ Property Management Division

Estimated Gross Cost:

\$190,000

Estimated Project Timeline:

Tender/RFP release: Jan 2023
 Project award: Mar. 2023
 Project completion: Oct. 2023



Funding Sources:

Tax	Previously					Debt/	
Funded	Approved	Grant	Gas Tax	Reserve	Reserve	Future tax	Total
190,000							190,000

PROJECT DESCRIPTION:

The City Hall glass curtain wall is over 30 years old, and is no longer watertight and requires complete review and repairs as follows:

- New glass panels installed, while maintaining the existing support structure
- New structure connecting clips
- New sealant to ensure the structure is waterproof
- Interior drywall repairs

TOTAL:

\$190,000

CAPITAL PROJECT FOR 2023

Project Name:

City Hall Tower Brickwork Repair

Department:

Parks Recreation & Property Management ~ Property Management Division

Estimated Gross Cost:

\$275,000

Estimated Project Timeline:

Tender/RFP release: Jan 2023
 Project award: Feb 2023
 Project completion: Aug 2023



Funding Sources:

Tax	Previously					Debt/	
Funded	Approved	Grant	Gas Tax	Reserve	Reserve	Future tax	Total
275,000							275,000

PROJECT DESCRIPTION:

It has been over 30 years since the last time the brickwork repairs were completed on the City Hall clock tower. Complete masonry repairs to City Hall tower is required to infill large holes/cracks with mortar to Federal Heritage specifications. Additional maintenance to repair failed caulking, repair exposed joints, metal and to the clock face will be completed.

TOTAL:

\$275,000

CAPITAL PROJECT FOR 2023

Project Name:

Joe Thornton Community Centre – Security System Replacement

Department:

Parks Recreation & Property Management ~ Recreation Facilities Division

Estimated Gross Cost:

\$38,000

Estimated Project Timeline:

Tender: February 2023

Project award: May 2023

Funding Sources:

Tax Funded	Previously Approved	Grants	D.C. Reserve	Water Reserve	San. Reserve	Stm. Reserve
\$38,000						

PROJECT DESCRIPTION

The existing security system at the Joe Thornton Recreation Centre is 17 years old. As it is key-based, there are potential issues maintaining the facility’s ongoing security and an external contractor is required to provide new keys.

A new access control system would eliminate keys, associated issues and allow staff to update users internally. This system would allow staff to secure and monitor all entry points - interior and exterior. There would also be the built-in capability to integrate the access control system with a future visual monitoring system.

CAPITAL PROJECT FOR 2023

Project Name:

Air Exchange Unit Replacements
 - Pinafore Park Office
 - Works Garage

Department:

Parks Recreation & Property
 Management ~ Property
 Management Division

Estimated Gross Cost:

\$120,000

Estimated Project Timeline:

Tender: February 2023
 Project award: August 2023

Funding Sources:

Tax Funded	Previously Approved	Grants	D.C. Reserve	Water Reserve	San. Reserve	Stm. Reserve
\$120,000						

PROJECT DESCRIPTION

There are five air exchange units that require replacement:

- Works Garage – two units
- Pinafore Parks Office – three units

All units have exceeded their lifecycle and subsequently are starting to fail and require maintenance to maintain operations, e.g. a recent repair bill for a Pinafore Park unit was \$4,999 (incl. HST).

TOTAL:

\$120,000

CAPITAL PROJECT FOR 2023

Project Name:

Women’s Locker-room Expansion and Re-location of Quarter Masters

Department:

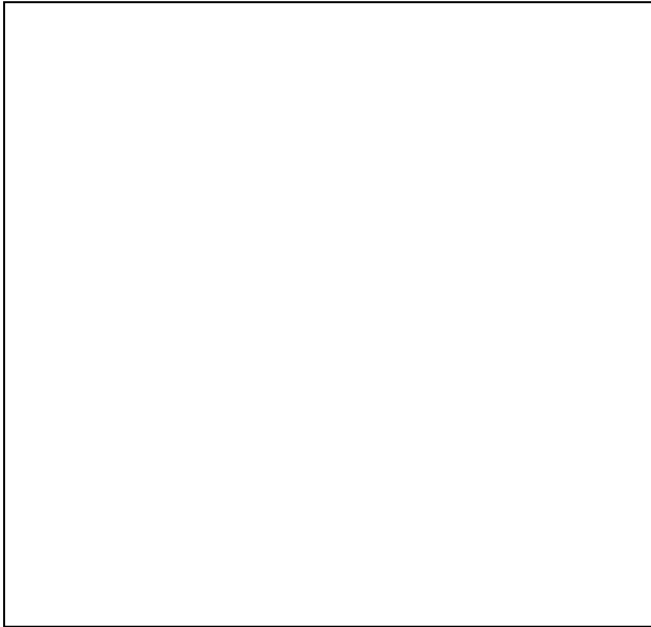
St. Thomas Police Service

Estimated Gross Cost:

\$99,750

Estimated Project Timeline:

Tender/RFP release: *Jan 2023*
 Project award: *Feb 2023*
 Project completion: *Mar 2023*



SITE MAP IF REQUIRED

Funding Sources:

Tax	Previously					Debt/	
Funded	Approved	Grant	Gas Tax	Reserve	Reserve	Future tax	Total
							0

PROJECT DESCRIPTION:

In 2017, the STPS moved into our headquarters located at 45 CASO Crossing. At the time, there were 57 male employees and 27 female employees (both sworn and civilians) primarily working out of this building. The current floor plan, based on demographics at the time provided 79 locker spaces for men and 28 locker spaces for women.

Every member receives a locker space to account for personal wellness aspects, such as working out, and showering. The lockers are individualized, secure and hygienically customized to ensure health and safety aspects are met to the highest standards.

In 2020, temporary adjustments were necessary in order to ensure the female locker-room was sufficient to support our additional members. Small lockers were purchased for civilian members, leaving the large locker spaces for sworn women police officers. This temporary measure has now reached its max and is no longer an option.

In response to an increasingly growing City, STPS has increased staffing levels to meet the current public safety demands of the community. We currently have 48 female employees (both sworn and civilian), an increase of 78% since 2017.

This Capital Project request is a necessity to ensure the female members of the police service have adequate locker-room space. We are very fortunate to have a finished storage room (Quartermasters) positioned directly beside the Women’s Locker-room. The proposed plan is to adjoin the existing women’s locker-room to the existing storage room. This renovation will add another 320 square feet of locker-room space and 29 lockers for our female members. A new Quartermasters storage room will be constructed in the unfinished area of our basement as a result.

This modernization project will further reflect the evolving face of our service and accommodate the high percentages of female police employees that serve this community, both short-term and long-term. The costs include all renovations, required furniture and a 3% contingency allowance.

CAPITAL PROJECT FOR 2023

Project Name:

IT Equipment/Cyber Security Updates

Department:

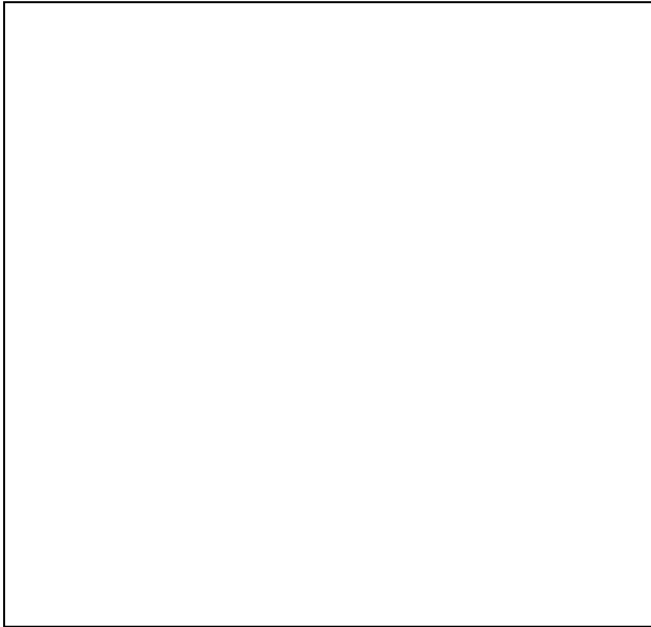
St. Thomas Police Service

Estimated Gross Cost:

\$86,019.00

Estimated Project Timeline:

Tender/RFP release: *Jan 2023*
 Project award: *Feb 2023*
 Project completion: *Mar 2023*



Funding Sources:

SITE MAP IF REQUIRED

Tax	Previously					Debt/	
Funded	Approved	Grant	Gas Tax	Reserve	Reserve	Future tax	Total
							0

PROJECT DESCRIPTION:

These following upgrades are deemed to be required investments that will maximize IT capabilities and present as risk management strategies to maintain police service networks and applications operating to the highest and required security levels.

1. MS Office LTSC 2021 Upgrade – current Microsoft Applications are being discontinued and will no longer be supported in the STPS IT environment. Upgrades are required. These upgrades will include the purchase of current software that offers security updates. This upgrade will also maintain all Microsoft Office licences into the future.

2. Fortigate Firewall Replacement – our current Fortigate 400D firewalls will reach end of life in May 2023 and must be replaced. Our current hardware is 5+ years old and presents as a major security risk. This necessary upgrade will ensure the installation of new Fortigate hardware and the reliability of strong security with vendor supports in place.

3. Exchange Server Upgrade – our exchange server has will reach end of life by April 2023. This upgrade will migrate the server to a supported version before the expiry. The current system and version presents as a security risk after the expiry date as no product supports will exist. This upgrade will offer a new exchange server supported by Microsoft and on a fully supported Operating System, and offer full compliance with licencing requirements.

These upgrades will improve productivity, security and ensure vendor supports. Technology in policing is changing at a rapid pace and as a result, operating systems are vulnerable to security threats. With

a combination of ongoing Operating Budget upgrades and these necessary Capital Project upgrades, the STPS will maintain and exceed current levels of technology and cyber security without any disruptions to public safety service delivery.

CAPITAL PROJECT FOR 2023

Project Name:

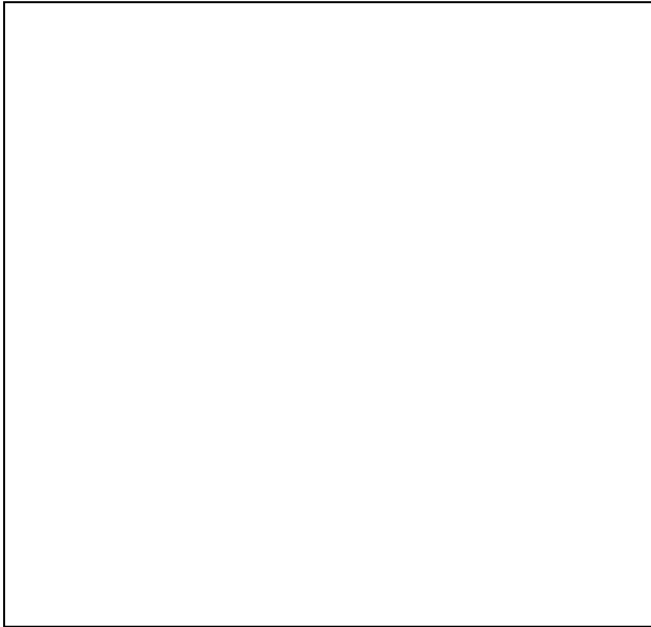
2023 IT Projects

Department:

Treasury

Estimated Gross Cost:

\$275,000



SITE MAP IF REQUIRED

Estimated Project

Timeline: Tender/RFP
 release: *Jan 2023* Project
 award: *Feb 2023* Project
 completion: *Mar 2023*

Funding Sources:

Tax	Previously			Development	Property	Debt/	
Funded	Approved	Grant	Gas Tax	Charges	Sales	Future tax	Total
275,000							275,000

PROJECT DESCRIPTION:

Various upgrades and repairs to the City computer network.

CAPITAL PROJECT FOR 2023

Project Name:

Resident Lifting (Mechanical Lifts, Overhead lifts, and Slings)

Department:

Valleyview

Estimated Gross Cost:

\$39000

Estimated Project Timeline:

Tender/RFP release: *Jan 2023*
 Project award: *Feb 2023*
 Project completion: *Mar 2023*



SITE MAP IF REQUIRED

Funding Sources:

Tax	Previously					Debt/	
Funded	Approved	Grant	Gas Tax	Reserve	Reserve	Future tax	Total
39,000							39,000

PROJECT DESCRIPTION:

Mechanical lifts are used to transfer residents. In particular, the apparatus is used to transfer residents from bed to chair and to aid in the bathing program. Care requirements are such that a majority of our residents now require a two person staff transfer. The use of mechanical lifts reduces the risk of staff injury and provides a secure transfer for the resident.

Some of our lifts and slings are at the end of their life cycle. Due to the potential for serious injury to a resident if an apparatus fails, the Ministry of Health and Long Term Care recommends that the lifts be replaced on an ongoing basis. Currently, all our lifts receive regular inspections.

Recent warnings from health Canada stress the need to reduce the years of service for sling use. Slings are used to hold the resident while being lifted and are attached to the lift.

CAPITAL PROJECT FOR 2023

Project Name:

Rooftop Ductwork Insulation

Department:

Valleyview

Estimated Gross Cost:

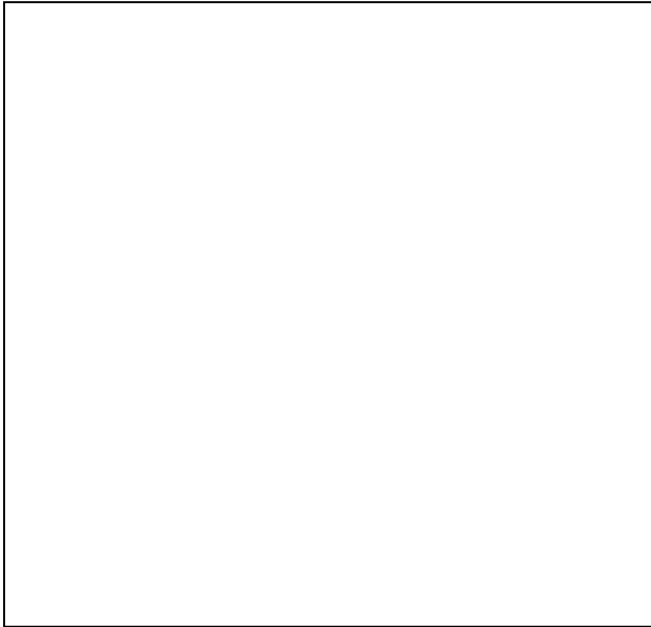
\$275,000

Estimated Project Timeline:

Tender/RFP release: *Jan 2023*

Project award: *Mar 2023*

Project completion: *June 2023*



SITE MAP IF REQUIRED

Funding Sources:

Tax	Previously					Debt/	
Funded	Approved	Grant	Gas Tax	Reserve	Reserve	Future tax	Total
210,000	65,000						275,000

PROJECT DESCRIPTION:

The rooftop ductwork is exposed to the elements and animals. It is 17 years old and has degraded over the years.

Re-insulating the ductwork will help preserve it and increase energy efficiency. Currently in exposed areas heat and cold are being influenced by the external temperature.

Project was approved in 2022 but tenders were received more than budget. It was decided to resubmit in 2023 with new budget amount.

CAPITAL PROJECT FOR 2023

Project Name:

Painting and Restoration

Department:

Valleyview

Estimated Gross Cost:

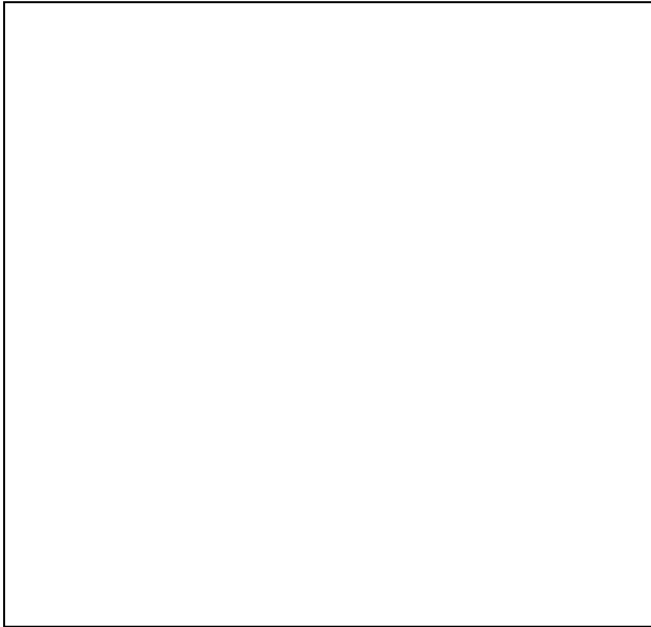
\$51,700

Estimated Project Timeline:

Tender/RFP release: *Jan 2023*

Project award: *Feb 2023*

Project completion: *April 2023*



SITE MAP IF REQUIRED

Funding Sources:

Tax	Previously					Debt/	
Funded	Approved	Grant	Gas Tax	Reserve	Reserve	Future tax	Total
51,700							51,700

PROJECT DESCRIPTION:

Valleyview will soon enter its seventeenth year of operation. The condition of the building is such that it is recommended that the painting program continue. The painting program involves completely repainting the remaining two resident home areas. Three were completed several years ago.

All resident rooms, work areas, tub rooms, dining rooms, etc. will be done on the Resident Home area.

The building, especially the resident home areas are subject to heavy wear and tear, from electric wheelchairs. It is important that the home presents well to the residents and family members.

CAPITAL PROJECT FOR 2023

Project Name:

Resident Room Revitalization

Department:

Valleyview

Estimated Gross Cost:

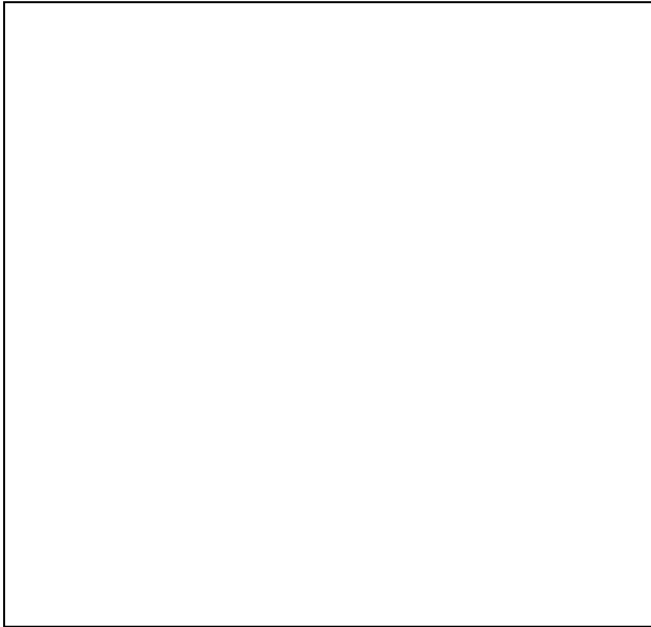
\$175,000

Estimated Project Timeline:

Tender/RFP release: Feb 2023

Project award: April 2023

Project completion: July 2023



SITE MAP IF REQUIRED

Funding Sources:

Tax	Previously					Debt/	
Funded	Approved	Grant	Gas Tax	Reserve	Reserve	Future tax	Total
175,000							175,000

PROJECT DESCRIPTION:

Valleyview is entering its seventeenth year of operation and resident roofs need to be refreshed to ensure that our service level meets Valleyview standards. This project would see the replacement of all bedding, drapes, blinds, and privacy curtains, as well as any other permanent features in the room which needs replacement. Valleyview has 136 beds.

CAPITAL PROJECT FOR 2023

Project Name:

Fuel Farm expansion

Department:

City Clerks – Airport

Estimated Gross Cost:

\$325,000

Estimated Project Timeline:

Tender/RFP release: *Jan 2023*
 Project award: *Feb 2023*
 Project completion: *July 2023*



Existing fuel farm and truck

SITE MAP IF REQUIRED

Funding Sources:

Tax	Previously					Debt/	
Funded	Approved	Grant	Gas Tax	Reserve	Reserve	Future tax	Total
							0

PROJECT DESCRIPTION:

- New 50,000 L Jet A Tank
- New concrete pad to accommodate 50,000 L Jet A Tank
- Fuel delivery system able to accept gravity drop fuel deliveries
- Twinning two 25,000L tanks to increase storage capacity of 100LL to 50,000 litres
- Upgrade of electrical services to accommodate fuel farm expansion
- Environmental mitigation controls
- Engineering and design

This capital work will increase the Airport’s fuel storage capacity and ensure that there is a consistent supply of fuel for airport users.

Allowing for larger fuel deliveries would enable the Airport to take advantage of lower pricing (approximately 5 cents per litre) and the improvements will expand the number of fuel suppliers that can deliver fuel to the St. Thomas Municipal Airport. The delivery of the fuel itself would be accomplished faster, allowing staff to proceed with other duties in a more timely fashion.

Since the system will decrease the time it takes to fill the fuel truck, larger aircraft can be re-fuelled in a shorter time period.

CAPITAL PROJECT FOR 2023

Project Name:

Taxiway Alpha and Apron one Resurfacing

Department:

Clerk's - Airport

Estimated Gross Cost:

\$680,000.

Estimated Project Timeline:

Tender/RFP release: *Jan 2023*
 Project award: *Mar 2023*
 Project completion: *Oct 2023*



SITE MAP IF REQUIRED

Funding Sources:

Tax	Previously					Debt/	
Funded	Approved	Grant	Gas Tax	Reserve	Reserve	Future tax	Total
							0

PROJECT DESCRIPTION:

The repaving of the main taxiway Alpha on the north side of Runway 27-09, the Airport's main runway, and the east taxiway Apron 1 adjacent to the former WWII hangar was recommended in the Future Growth Strategies Report, 2016 for the St. Thomas Municipal Airport during the Phase 1 timeframe - 2017-2022.

The project would see a total of 15,000 square metres being resurfaced with a 50 mm mill and pave.

This taxiway was last resurfaced in 1983.

Crack filling has been ongoing on this taxiway. The re-pave would add strength and smoothness and reduce annual maintenance costs.

CAPITAL PROJECT FOR 2023

Project Name:

Pinafore Park and Waterworks Park Identification Signage

Department:

Parks Recreation & Property Management ~ Parks Division

Estimated Gross Cost:

\$200,000

Estimated Project Timeline:

Tender: March 2023
 Project award: May 2023
 Project construction: September 2023



Funding Sources:

Tax Funded	Previously Approved	Grants	D.C. Reserve	Water Reserve	San. Reserve	Stm. Reserve
\$200,000						

PROJECT DESCRIPTION

Due to deterioration, the Pinafore and Waterworks entrance signs were removed in 2019. Staff have consulted with an environmental designer to develop cohesive conceptual park identification and vehicular/pedestrian wayfinding signage designs. The entrance signs will assist visitors and provide a sense of place for the parks.

The design incorporates historical ties to St. Thomas' and Pinafore Park's railroad history and ensures a timeless design that will last for many years. The fabrication materials for both signs contain COR-TEN steel, that ties into the established signage aesthetic used in the many sculptures around the City.

Staff are considering different options for lighting to ensure the signs will be always visible.

The implementation of the future wayfinding system will provide consistent, identifiable signage for park users at key road locations and within all parks throughout the city.

TOTAL: **\$200,000**

CAPITAL PROJECT FOR 2023

Project Name:

**Pinafore Park Street Railway
(South) Shelter Replacement**

Department:

Parks Recreation & Property
Management ~ Parks Division

Estimated Gross Cost:

\$250,000



Estimated Project Timeline:

Tender: March 2023

Project award: May 2023

Project construction: September 2023

Funding Sources:

Tax Funded	Previously Approved	Grants	D.C. Reserve	Water Reserve	San. Reserve	Stm. Reserve
\$250,000						

PROJECT DESCRIPTION

The Street Railway (South) Shelter is the last pavilion to be replaced in Pinafore Park. Built over 80 years ago, the pavilion is requiring additional maintenance. Concerns have been raised about the structural integrity of the wooden posts where they connect with the concrete base.

Through the following, the new pavilion will provide the opportunity to improve service in the park:

- Realignment to improve access from the street and improve universal accessibility
- Increase the size to accommodate larger rental requests

This pavilion is Pinafore Park’s most popular rental facility because of its proximity to the splash pad, playground, and washrooms. However, due to its age, this pavilion will not accommodate future demands.

TOTAL:

\$250,000

CAPITAL PROJECT FOR 2023

Project Name:

**Joe Thornton Community Centre –
Temporary Floor Purchase**

Department:

Parks Recreation & Property
Management ~ Recreation Facilities
Division

Estimated Gross Cost:

\$110,000

Estimated Project Timeline:

Tender: March 2023
Project award: September 2023

Funding Sources:

Tax Funded	Previously Approved	Grants	D.C. Reserve	Water Reserve	San. Reserve	Stm. Reserve
\$110,000						

PROJECT DESCRIPTION

Presently only the A Pad has temporary flooring that enables special events to move into the facility while ice is in. To rent and install a temporary floor on a single pad for a week is: \$19,000. (2022 pricing)

Having a temporary floor system for both ice surfaces will enable the facility to accommodate larger events and subsequently increase revenue.

TOTAL:

\$110,000

CAPITAL PROJECT FOR 2023

Project Name:

**Expansion of Maintenance Garage,
St. Thomas Municipal Airport**

Department:

**Parks Recreation and Property
Management**

Estimated Gross Cost:

\$550,000



Estimated Project Timeline:

Tender/RFP release: Jan 2023
 Project award: Feb 2023
 Project completion: Nov 2023

Funding Sources:

Tax	Previously					Debt/	
Funded	Approved	Grant	Gas Tax	Reserve	Reserve	Future tax	Total
							0

PROJECT DESCRIPTION:

This expansion calls for a 30' x 48' addition to the Airport's existing maintenance garage.

The surrounding gravel parking area of approximately 20,000 square feet would be paved to provide additional parking and support to the Airport's maintenance activities and the adjacent hangar.

Currently, the Airport support equipment is being stored in the corporate hangar. The garage expansion will free up this space that has a high retail value and could subsequently be used to generate revenue.

TOTAL:

\$550,000

CAPITAL PROJECT FOR 2023

Project Name:

Electric Charging Infrastructure

Department:

Environmental Services

Estimated Gross Cost:

\$500,000

Estimated Project Timeline:

Tender/RFP release:	Apr 2023
Project award:	May 2023
Project completion:	Aug 2023



Funding Sources:

Tax	Previously			W/S			
Funded	Approved	Gov. Funding	Gas Tax	Reserve	Reserve	Dev. charges	Total
75,000		250,000		75,000		100,000	500,000

PROJECT DESCRIPTION:

As we continue to prioritize zero emission initiatives and expand the city electric vehicle fleet there is a growing need to install adequate charging stations

City Council has already supported funding for the purchase of 7 electric vehicles with 4 more in 2023. As the popularity of electric vehicles grows in our community, so does the need for accessible charging infrastructure. Installing supporting charging stations is fully endorsed by both the St. Thomas Economic Development Corporation and the Downtown Development Board.

Staff is recommending analyzing the installing electric chargers in the City Hall lot, Pinafore Park, 1 Password Park, Joe Thornton Arena, the Parkette near the Library as well as a few downtown municipal parking lots. These installations will tangibly encourage and support more electric vehicles, both public and private, on our roads. The most cost effective and technically feasible locations will be selected to maximize the funding.

CAPITAL PROJECT FOR 2023

Project Name:

1Password Irrigation Installation

Department:

Parks Recreation & Property Management ~ Parks Division

Estimated Gross Cost:

\$175,000

Estimated Project Timeline:

Tender: January 2023
 Project award: March 2023
 Project construction: May 2023



Funding Sources:

Tax Funded	Previously Approved	Grants	D.C. Reserve	Water Reserve	San. Reserve	Stm. Reserve
\$175,000						

PROJECT DESCRIPTION

The irrigation systems for the 9v9 and 7v7 fields were installed with the initial park construction. To keep construction costs down, not all fields were constructed with an irrigation system.

During the extended drought during the 2022 system, the non-irrigated fields' turf went dormant. As a result, field use was compromised. At that time, staff received an estimate of \$13,000 for a 3-week period to provide a temporary watering service for these sites. Note that staff time to daily move the temporary service was not included in this cost.

The addition of the remaining irrigation systems required to water the 5v5 and the 3v3 fields would assist in the establishment of healthy, resilient turf. This will provide reduce annual maintenance costs, i.e., less fertilizer and herbicides, and provide a better quality and safer playing surface for all users.

TOTAL:

\$175,000

CAPITAL PROJECT FOR 2023

Project Name:

100 Burwell Rd Public Works – Garage Bay Doors

Department:

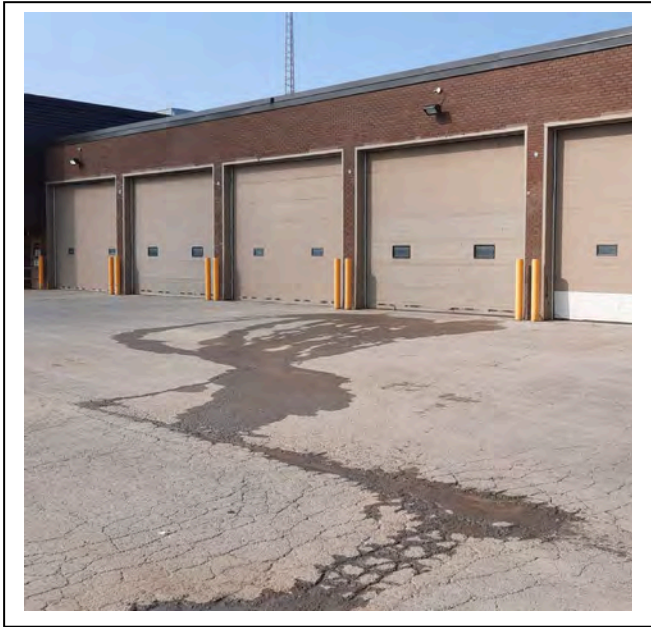
Parks Recreation & Property Management ~ Property Management Division

Estimated Gross Cost:

\$260,000

Estimated Project Timeline:

Tender/RFP release: January 2023
 Project award: March 2023
 Project completion: August 2023



Funding Sources:

Tax	Previously					Debt/	
Funded	Approved	Grant	Gas Tax	Reserve	Reserve	Future tax	Total
260,000							260,000

PROJECT DESCRIPTION:

Functional bay doors are required to maintain operations at the Roads and Transportation yard. The garage has 10 bay doors that are 31 years old and have exceeded their lifecycle. Replacement is required due to corrosion along bases of door frames and some doors being dented. It is recommended to split this project into 2 Phases. This project, Phase 1, would replace four garage bay doors.

TOTAL:

\$260,000

Goal 1: Providing a Safe, Healthy and Vibrant Community

Objective 1.1: Develop, support and promote recreational and leisure programs and infrastructure to meet the needs of the community

Action

1.1.1: Continue to promote recreational and leisure programs and services available

1.1.2: Work with partners to identify if there are gaps or overlaps in programs and services currently being delivered or future plans for delivery

1.1.4: Explore funding opportunities, recreational grants and public/private partnerships for the development and maintenance of recreation infrastructure

1.1.5: Update the outdoor pool to reflect current needs and safety requirements

1.1.6: Create a new skateboard park to reflect current needs, safety requirements and visitor opportunities

1.1.3: Conduct a feasibility study and develop a plan to identify and implement the multi-use potential for Timken Centre

Objective 1.2: Develop and promote healthy options to get around the City

Action

1.2.8: Continue to develop safe bike routes – sharing the road initiatives supported by required infrastructure improvements

1.2.7: Ensure the integration of walkable communities in new residential developments

1.2.1: Evaluate current sidewalks to improve safety, connectivity, and accessibility around the City

1.2.2: Evaluate the road network to determine road improvement requirements

1.2.3: Evaluate and improve the availability of public transit

1.2.4: Continue to implement the recommendations of the Urban Area Expansion Transportation Master Plan

1.2.5: Update and implement the Trails Master Plan to promote expansion and connectivity of the trail systems

Objective 1.3: Continue to support and encourage active volunteers

Action

1.3.2: Develop and promote key messages to share with newcomers to integrate them into the volunteer community

1.3.1: Continue to promote and acknowledge strong and supportive volunteers through an annual event

1.3.3: Establish and promote volunteer opportunities focused on youth and young unemployed adults

1.3.4: Develop a Volunteer Engagement Strategy

Objective 1.4: Continue to support the provision of health and social services for the residents of St. Thomas when financially feasible

Action

1.4.1: Continue to work with partners, developers and other stakeholders in efforts to nurture and encourage safe and affordable housing alternatives

1.4.2: Investigate ways to integrate health and social services to improve linkages and collaborative efforts

1.4.3: Plan for a range of housing that provides options for people at all stages of life

1.4.4: Develop a seniors' strategy

1.4.5: Conduct a 'value for money' assessment of emergency services through an analysis of effectiveness, efficiency and economy of each service (police, fire and land ambulance)

Objective 1.5: Promoting arts and culture programs and services

Action

1.5.1: Identify opportunities to develop and blend cultural services, programs, initiatives and projects that link St. Thomas as it continues to grow and develop

1.5.5: Continue to leverage and identify opportunities to establish a year-round farmer's market/artisan fair

1.5.4: Create a Public Art and Public Space Policy that recognizes, promotes and facilitates the development of a vibrant city

1.5.2: Continue to develop and implement the Cultural Plan

1.5.3: Encourage the development of more arts and cultural programs by exploring opportunities for funding, including grants, sponsoring of programs, and resources available

Objective 1.6: Creating pride and promoting the history and heritage of the City

Action

1.6.1: Assess the merits of developing a heritage strategy that examines both built heritage and cultural heritage

1.6.3: Explore opportunities to enhance and promote local events that engage residents and contribute to the sense of community in the City of St. Thomas

1.6.4: Continue to explore opportunities to establish partnerships that contribute to the celebration of culture in the community

1.6.2: Develop a Cultural Master Plan

Objective 1.7: Ensuring the delivery of municipal services to meet the needs of the residents

Action

1.7.1: Foster open and transparent municipal operations and governance by developing and implementing new communications strategy

1.7.2: Develop a Corporate Strategic Plan inclusive of an Organizational review

1.7.3: Continue to promote a progressive Council and Staff by providing a training budget for education and opportunities investment

1.7.4: Monitor and update the Accessibility Plan to ensure compliance with Accessibility for Ontarians with Disabilities Act (AODA)

Goal 2: Developing and Retaining a Diverse and Thriving Economy

Objective 2.1: Promoting and showcasing St. Thomas as a City to live, work, play and invest

Action

2.1.5: Review the Community Improvement Plans for areas requiring updating and renewal

2.1.3: Continue to work with local community organizations/groups and identify collaborative opportunities to showcase St. Thomas as a city to live, work, play and invest

2.1.6: Develop and implement an Information Technology Plan to improve the City's efficiency in service provision

2.1.1: Review and update a Branding Strategy that identifies how you want to be seen by others

2.1.2: Continue to strengthen the relationship with the County of Elgin to collaborate on shared initiatives

2.1.4: Advocate for other levels of government and agencies to meet the Community's needs

Objective 2.2: Continuing to provide support to local businesses to strengthen the economy of St. Thomas

Action

2.2.3: Continue to promote the Elgin Business Resource Centre – promoting the services available and the establishment of new

2.2.1: Conduct a needs assessment to better understand and support the requirements of local businesses and ensure that they have the resources required to remain successful and sustainable

2.2.2: Continue to support local businesses, restaurants, stores, through a shop local initiative - promote and encourage a buy-local culture

Objective 2.3: Attracting new businesses to grow and diversify the economy of St. Thomas

Action

2.3.1: Continue to review the current initiatives underway for attraction of new businesses by the EDC

2.3.2: Continue to review and regularly update the Economic Development Strategy (2009) for the City of St. Thomas

2.3.3: Continue to update the community profile (2012) to showcase the benefits of locating in St. Thomas

2.3.4: Undertake a city-wide review of surplus lands and structures to facilitate growth and revitalization in the Community

2.3.6: Identify/confirm industrial and commercial land availability, and develop an industrial and commercial land strategy to utilize the available land

2.3.9: Partner with others and let them promote the City internationally through their mandates

2.3.10: Research and develop a Tourism Profile that would be used as an attraction and marketing tool for increasing tourism sector

2.3.7 Develop an inventory of vacant space downtown and establish a strategy to utilize the space

2.3.8: Give consideration to the implementation of Brownfield Policies that will provide for the redevelopment/intensification of underutilized lands and buildings

Objective 2.4: Revitalizing the downtown core

Action

- 2.4.3: Create and enforce a property standards by-law to aid in improving structures, facade improvements making store owners more accountable for a new, revised and updated look
- 2.4.1: Create a strategy for revitalizing the downtown core that is financially feasible
- 2.4.2: Researching and promoting the grants available to revitalize the downtown core
- 2.4.4: Assess the feasibility of establishing a community square/gathering area/piazza in the Downtown area

Goal 3: Creating and Maintaining Sustainable Infrastructure and Natural Spaces

Objective 3.1: Promoting and conserving natural spaces

Action

- 3.1.1: Advocate and promote the protection and enhancement of green spaces
- 3.1.7: Identify, document and evaluate the City's natural capital assets
- 3.1.3: Continue to support Lake Erie Protection and promotion initiatives
- 3.1.4: Continue to support Source Water Protection and promotion initiatives
- 3.1.2: Create an Environmental Advisory Committee of Council
- 3.1.5: Evaluate and monitor opportunities to participate in Watershed/Sub-Watershed Protection Plans
- 3.1.6: Consider developing and implementing an Environmental Action Plan/Environmental Strategy

Objective 3.2: Ensuring clean air and reducing our greenhouse gas emissions

Action

- 3.2.1: Increase natural landscaping and the urban tree canopy across the City
- 3.2.2: Develop a city tree by-law aimed at protecting urban forests/trees
- 3.2.5: Promote and encourage naturalization initiatives across the City
- 3.2.3: Promote renewable energies, and explore the use of solar energy on municipal properties
- 3.2.4: Explore opportunities with energy providers to reduce energy consumption and investigate alternative forms of energy where

Objective 3.3: Striving for excellence in sustainability practices

Action

<p>3.3.8: Promote practices and projects that will contribute to the reduction of carbon emission in the environment and the creation of a climate neutral community</p> <p>3.3.3: Emphasize reducing and re-using in the City's waste management strategy, while furthering greater waste diversion</p> <p>3.3.2: Plan for and promote energy efficient buildings, renewable energy, water conservation and low emission vehicles</p> <p>3.3.7: Continue to create and promote waste diversion education programs</p> <p>3.3.5: Develop a Green Purchasing Policy</p> <p>3.3.1: Promote a green culture within the organization and look for opportunities to develop green infrastructure where appropriate</p> <p>3.3.4: Consider the creation of an Office of Sustainability in order to drive and promote sustainability across the corporation</p> <p>3.3.6: Explore the development of a Food Strategy that includes 'buy local and grow local' components</p>
<p>Objective 3.4: Planning and the development of infrastructure for the safety of the community</p>
<p>Action</p>
<p>3.4.3: Establish policies and programs that enhance the accessibility and safety of new and existing facilities and infrastructure in compliance with Accessibility for Ontarians with Disabilities Act (AODA)</p> <p>3.4.1: Development of a Financial Plan that explores opportunities to increase and sustain Capital Funding to address the City's deteriorating municipal infrastructure</p> <p>3.4.2: Implement actions that ensure the long term safety of the community through CPTED (Crime Prevention Through Environmental</p> <p>3.4.4: Enforcement of by-laws to ensure safe streets and buildings</p> <p>3.4.5: Maintain and expand infrastructure to support the forecasted population through technology, waste management, roads, emergency services and accessibility</p>
<p>Objective 3.5: Practicing and promoting sustainable land use planning and practices</p>
<p>Action</p>
<p>3.5.1: Promote community involvement in environmental initiatives</p> <p>3.5.2: Support and enhance community planting programs in appropriate locations</p> <p>3.5.3: Continue to encourage and support the efforts of businesses and volunteers by recognizing outstanding environmental contributions</p> <p>3.5.5: Continue to ensure policies and by-laws for developments that are sensitive to the environment</p> <p>3.5.4: Create an inventory of potential Brownfield Sites, and if applicable, develop a remediation plan</p> <p>3.5.6: If applicable, work with local landowners to rehabilitate Brownfields</p>



ASSET MANAGEMENT PLAN 2023

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HOW THIS PLAN IS ORGANIZED

There are **17 major asset classes** that in total are worth **\$1.221B** that are looked after by the City of St. Thomas.

The following pages show summaries of the total assets owned by St. Thomas, the average condition, the annual funding deficit, and the back logged work (often called the infrastructure gap). While St. Thomas has some infrastructure deficit and gaps, it still compares well to most Canadian cities.

The municipal assets are portrayed in a series of infographics that conveying a snapshot of the current state of the City's infrastructure. There are infographics for the overall asset value and then each of the 3 main categories: Water and Sewer, Streetscapes, and Facilities.

A risk matrix portraying the relative order of the 17 asset classes in terms of likelihood and consequence is then shown to guide decisions.

A financial plan shows how much we have been spending and then illustrates how much we should be spending. The various sources of financing are discussed in terms of their sustainability and preferred use.

Next, each asset has its own detailed asset report card describing condition, Canadian average condition, condition trend, historical funding, infrastructure surplus/deficit, and infrastructure gap.

Finally, there are asset descriptions, age distributions, staff assigned to manage the asset, condition assessment methodology; process to develop capital plans, existing levels of service, lifecycle management activities, and finally the proposed levels of service.

This plan is developed in accordance with the requirements as set out in Ontario Regulation 588/17: Asset Management Planning for Municipal Infrastructure under the *Infrastructure for Jobs and Prosperity Act, 2015*.

TOTAL MUNICIPAL ASSET VALUES

WATERMANS
PUMPING STATIONS
STORM SEWERS
SANITARY SEWERS
STORM POND MANAGEMENT
POLLUTION CONTROL

WATER AND SEWER

SUMMARY ON PAGE 6

\$1.22 Billion
TOTAL VALUE

\$2.55M ANNUAL FUNDING DEFICIT

\$39.1M INFRASTRUCTURE GAP

\$66,419 is the
per household annual cost to
replace City infrastructure

FACILITIES

SUMMARY ON PAGE 7

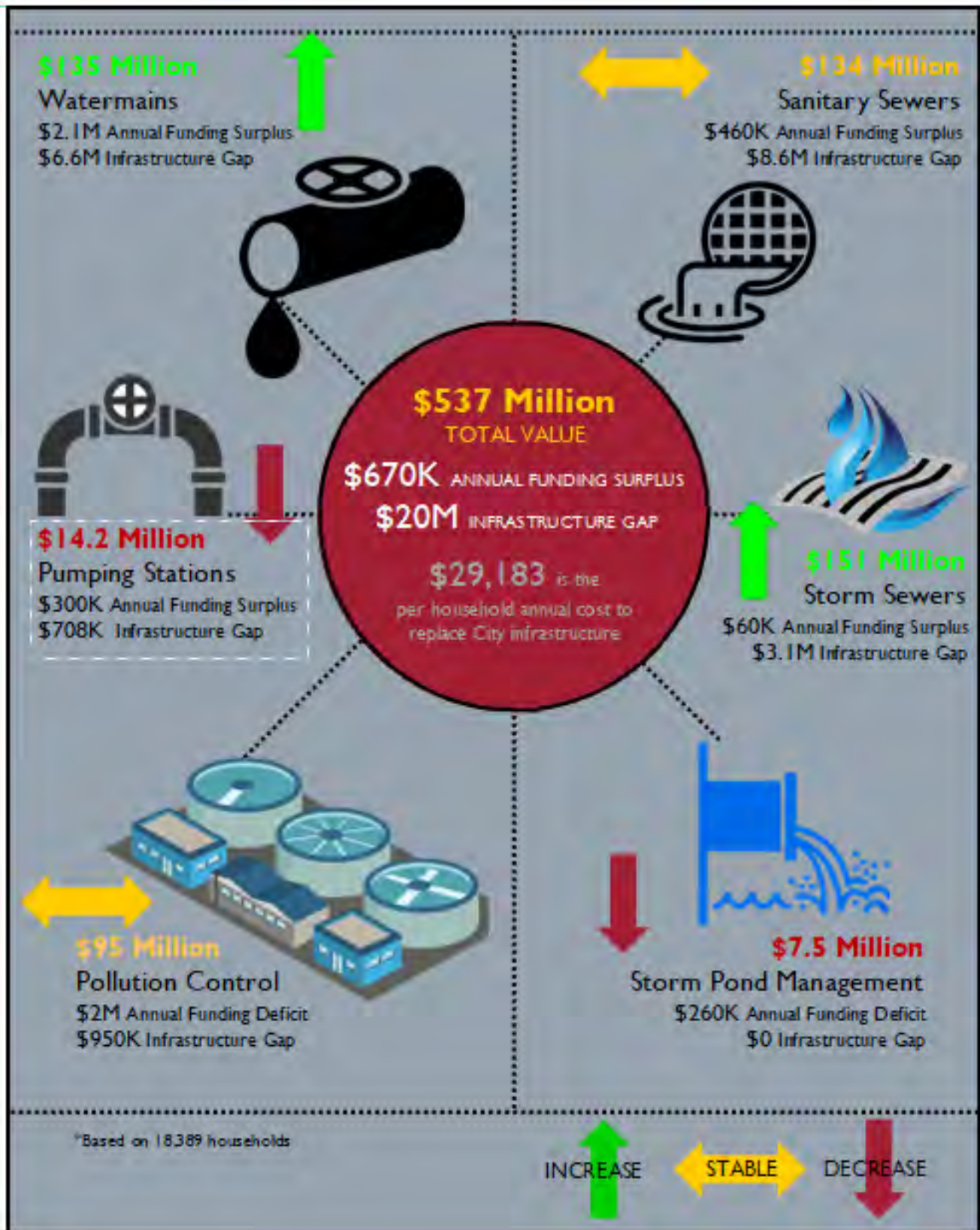
CITY OWNED BUILDINGS
HOUSING CORPORATION PROPERTIES
AIRPORT ASSETS
PLAYGROUNDS
OUTDOOR RECREATION FACILITIES

STREETSCAPES

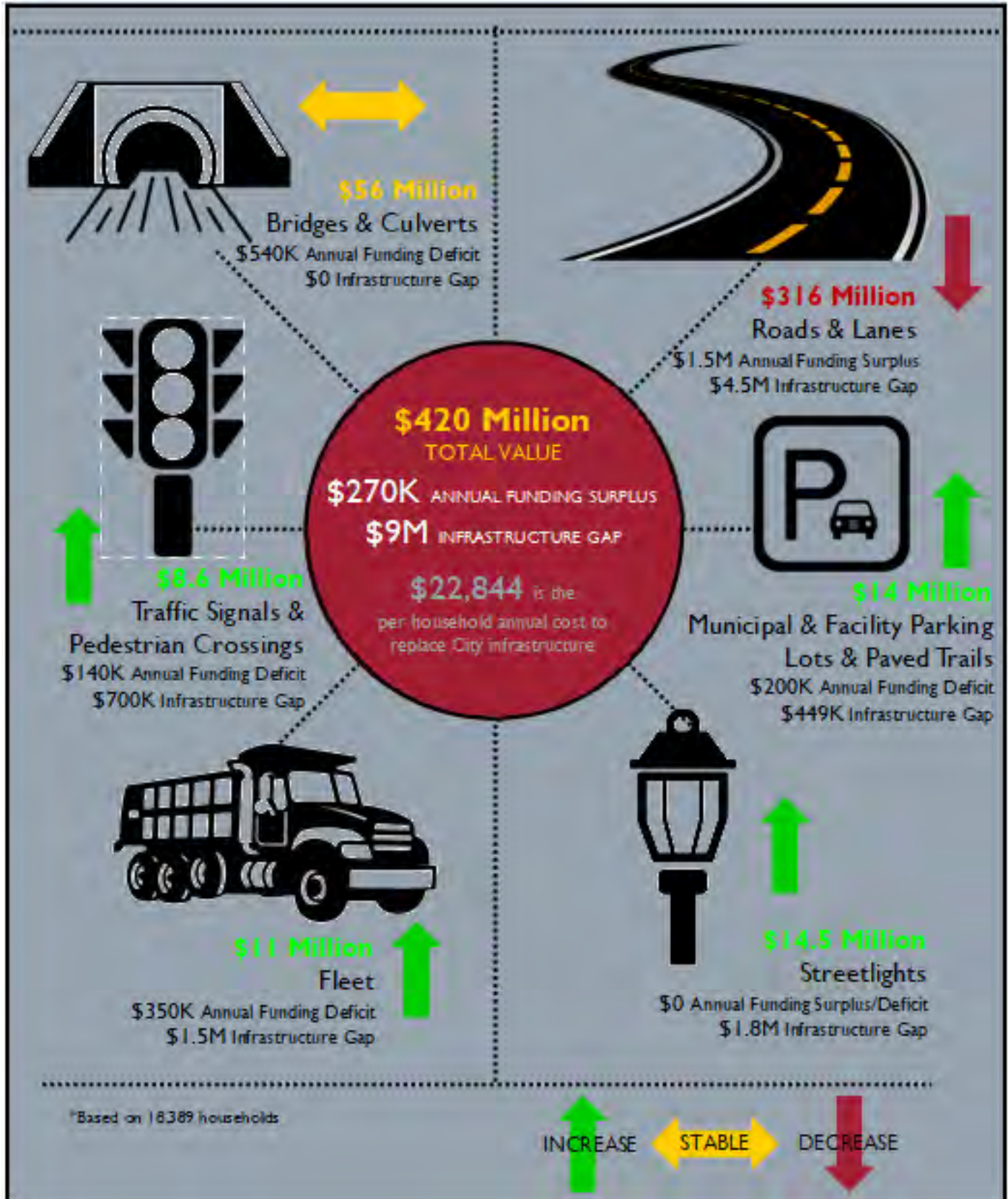
SUMMARY ON PAGE 8

BRIDGES & CULVERTS
ROADS & LANES
TRAFFIC SIGNALS & PEDESTRIAN CROSSINGS
STREETLIGHTS
FLEET
MUNICIPAL & FACILITY PARKING LOTS & PAVED TRAILS

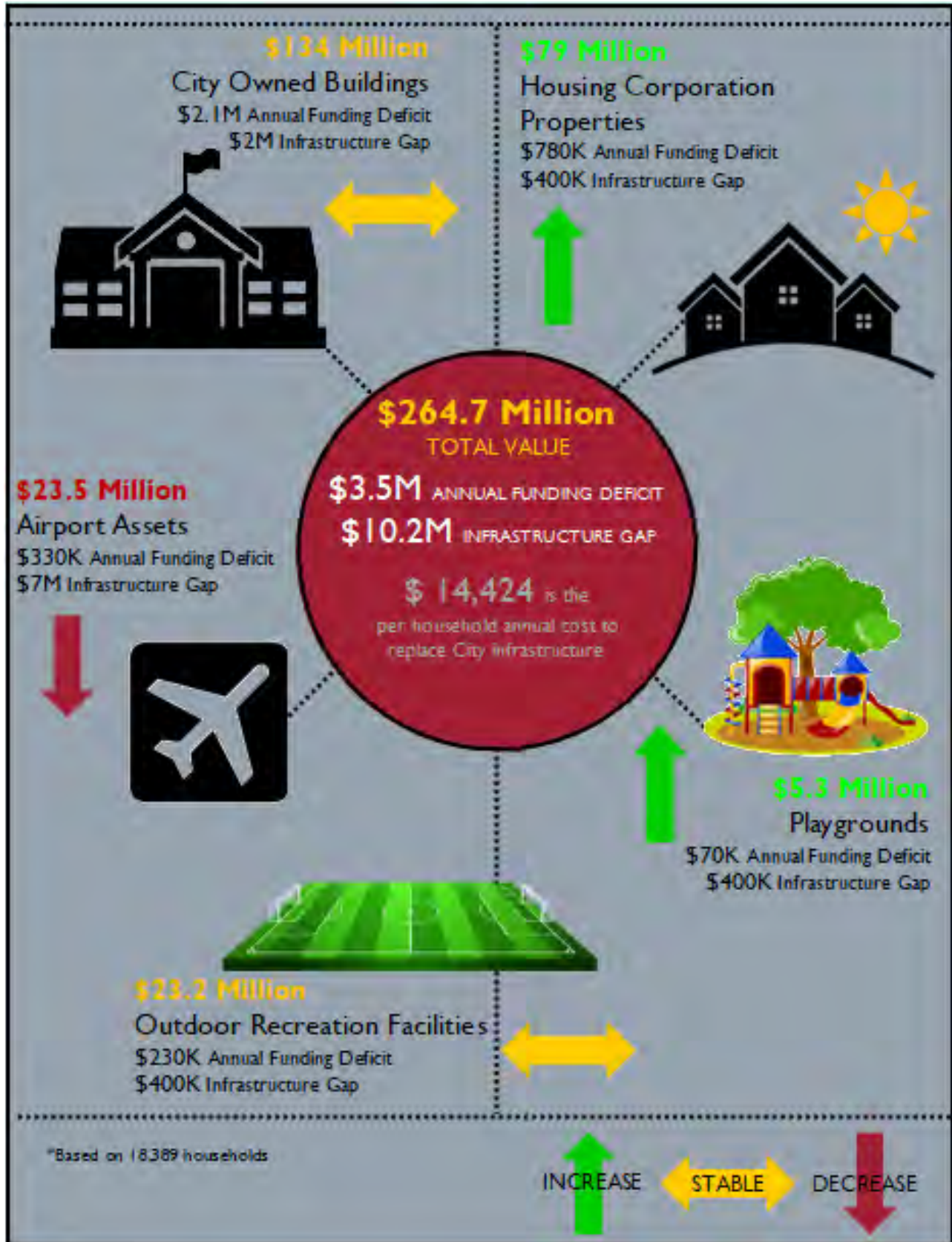
WATER AND SEWER



STREETSCAPES

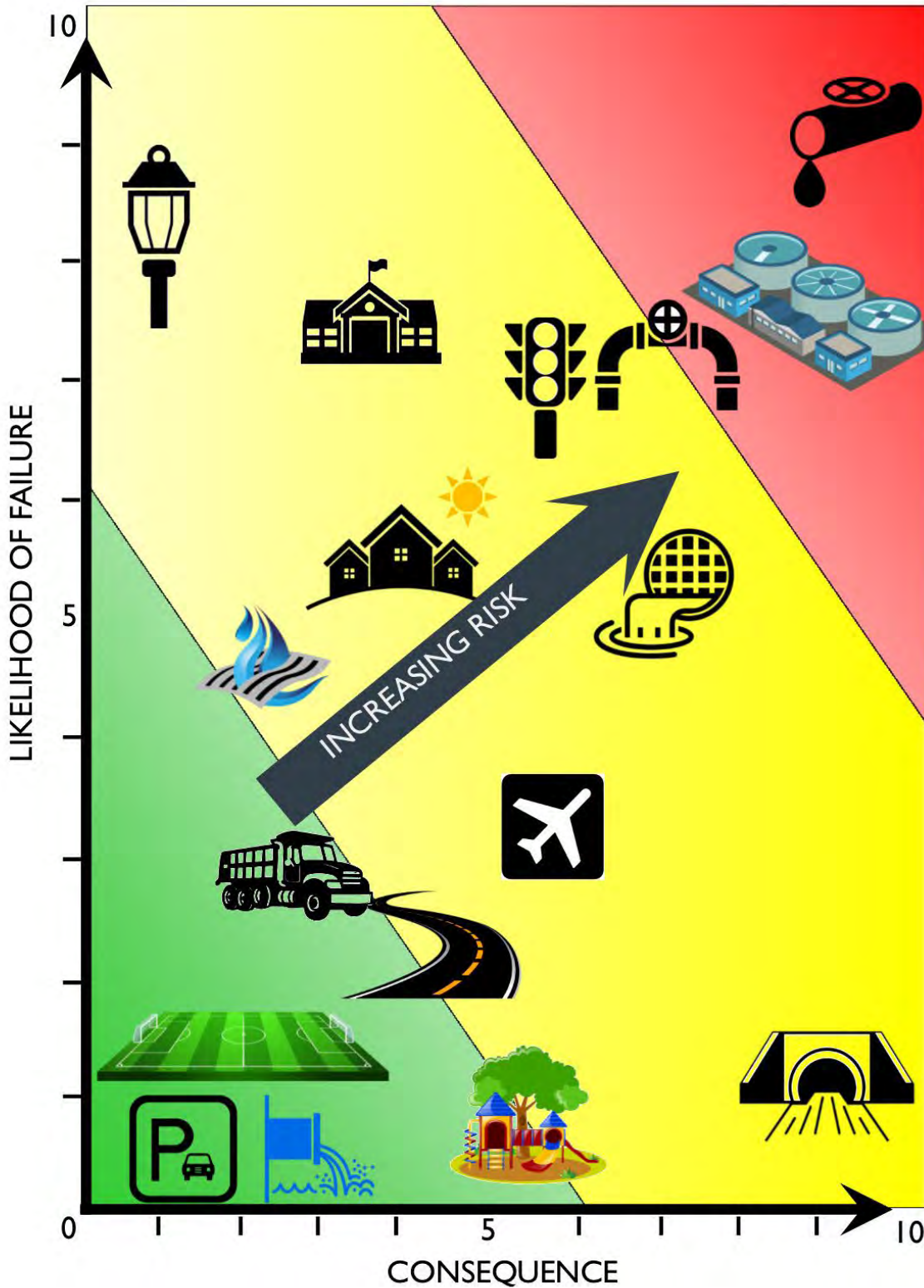


FACILITIES



RISK MATRIX

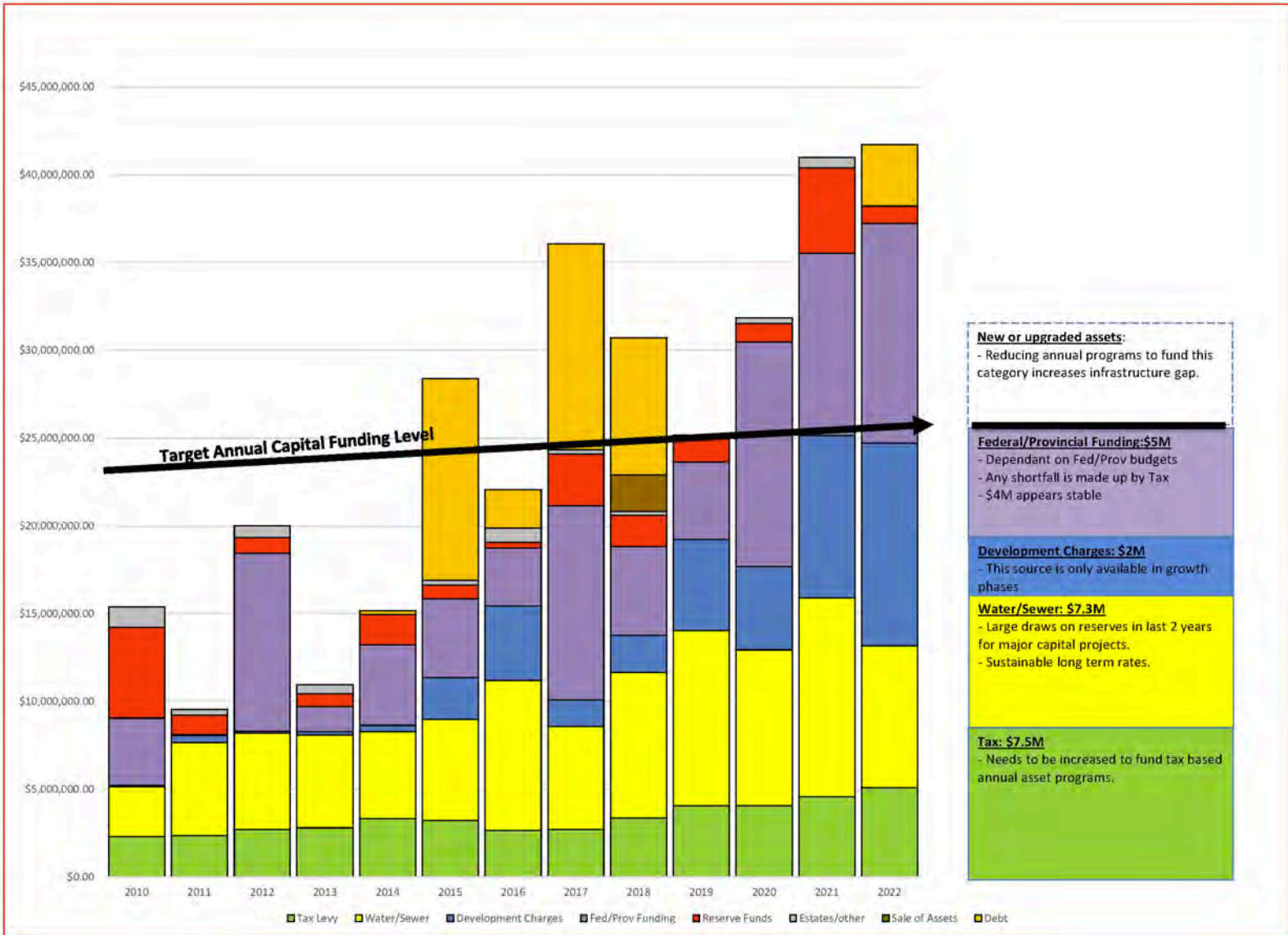
This Risk Matrix can be used to prioritize choices in capital budgeting and daily operations. It is not recommended to make large shifts as neglecting an asset can lead to a compounded financial risk.



ASSET	RELATIVE RISK
WATER	90
POLLUTION CONTROL	72
PUMPING STATIONS	53
TRAFFIC SIGNALS	42
SANITARY SEWER	40
CITY OWNED BUILDINGS	30
HOUSING CORPORATION PROPERTIES	22
AIRPORT	18
STORM SEWER	15
BRDIGES & CULVERTS	13
FLEET	11
ROADS	10
STREETLIGHTS	9
PLAYGROUND	6
OUTDOOR RECREATIONAL FACILITIES	4
STORM POND MANAGEMENT	3
MUNICIPAL LOTS, FACILITY PARKING LOTS AND PAVED TRAILS	2

SOURCES OF CAPITAL FUNDING

The chart below illustrates approved capital budgets from 2010 to 2020 broken down into the sources of financing. The target annual capital funding was calculated using each detailed asset report card and shown in a gradually increasing slope due to population growth. The wide column on the right illustrates the ideal sustainable funding from each source.



RECOMMENDATIONS

Financial:

- Increase tax based capital from current \$5.0M to \$10M over next decade
- Monitor and prepare for reduced provincial and federal funding
- Reduce number and value of assets where possible
- Ensure development charges fully fund growth
- Don't expand levels of service until we understand and accept the long term operating cost
- Continue sustainably funding Sewer and Water assets through planned rate increases
- Do not rely on Estates, Selling of Assets, or Reserves as sustainable sources

Council and Community:

- Prioritize annual funding increases to assets with the largest 5-year average infrastructure deficits including Roads, City Housing Properties, and City Owned Buildings.
- City programs and decisions should focus on the lowest net societal cost which includes capital, operating, user fees, and private costs.
- Don't build new facilities until we understand and accept the long term operating costs
- Consider operating costs when increasing levels of service.
- Improve accessibility to the Library by investing in the Justice Parking Lot adjacent to the Library.

Administrative:

- Publish asset management plan annually to aide staff, council and the community in financial decisions.
- Create individual Annual Asset Projects for each of the 17 assets.
- Staff asset owners should only request the minimum funding required to achieve levels of service.
- Every asset needs a 10 year plan that is updated annually to minimize unplanned projects.
- Use risk matrix, which includes likelihood and consequence of asset failure, to prioritize spending choices.

Future enhancements to Asset Management Plan:

- Create and share 10 year plans for those assets that aren't currently included in this plan.
- Continue to perfect condition assessments and databases.
- Use 5 year averages to calculate funding as individual years move up and down with large projects.

Watermain Asset Management Report Card

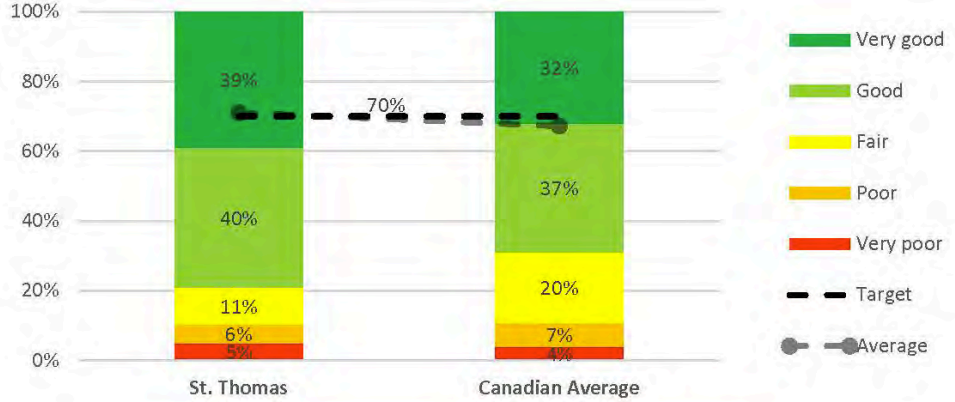
Watermain

Asset Report Card - ID No. 11



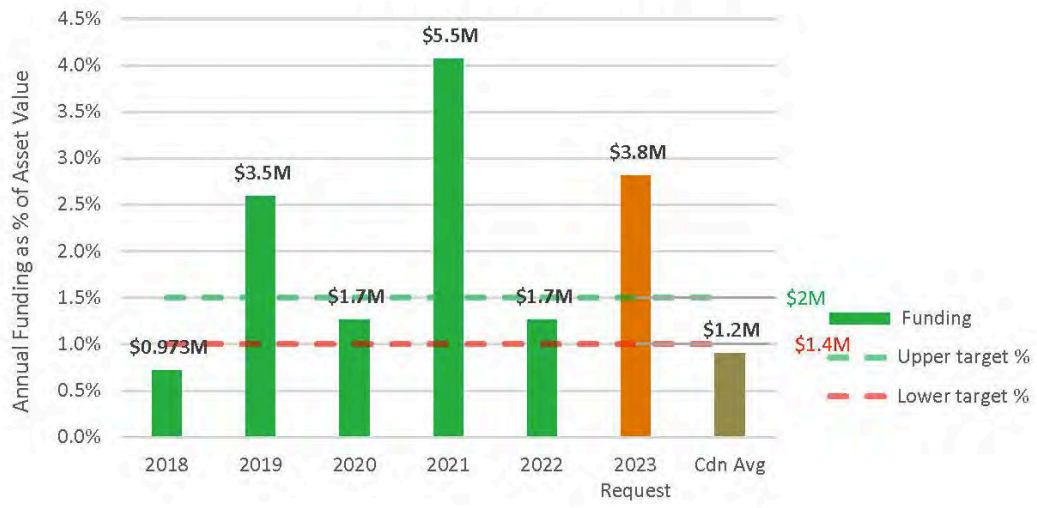
221 - \$135,000,000 (\$7340/household)

Asset Condition 0-100



Condition Trend				
2020	2021	2022	Target	Trend
70	68	71	70	↑

Funding (5 Year Historical)



Infrastructure Gap - \$6,600,000 (\$359/household)

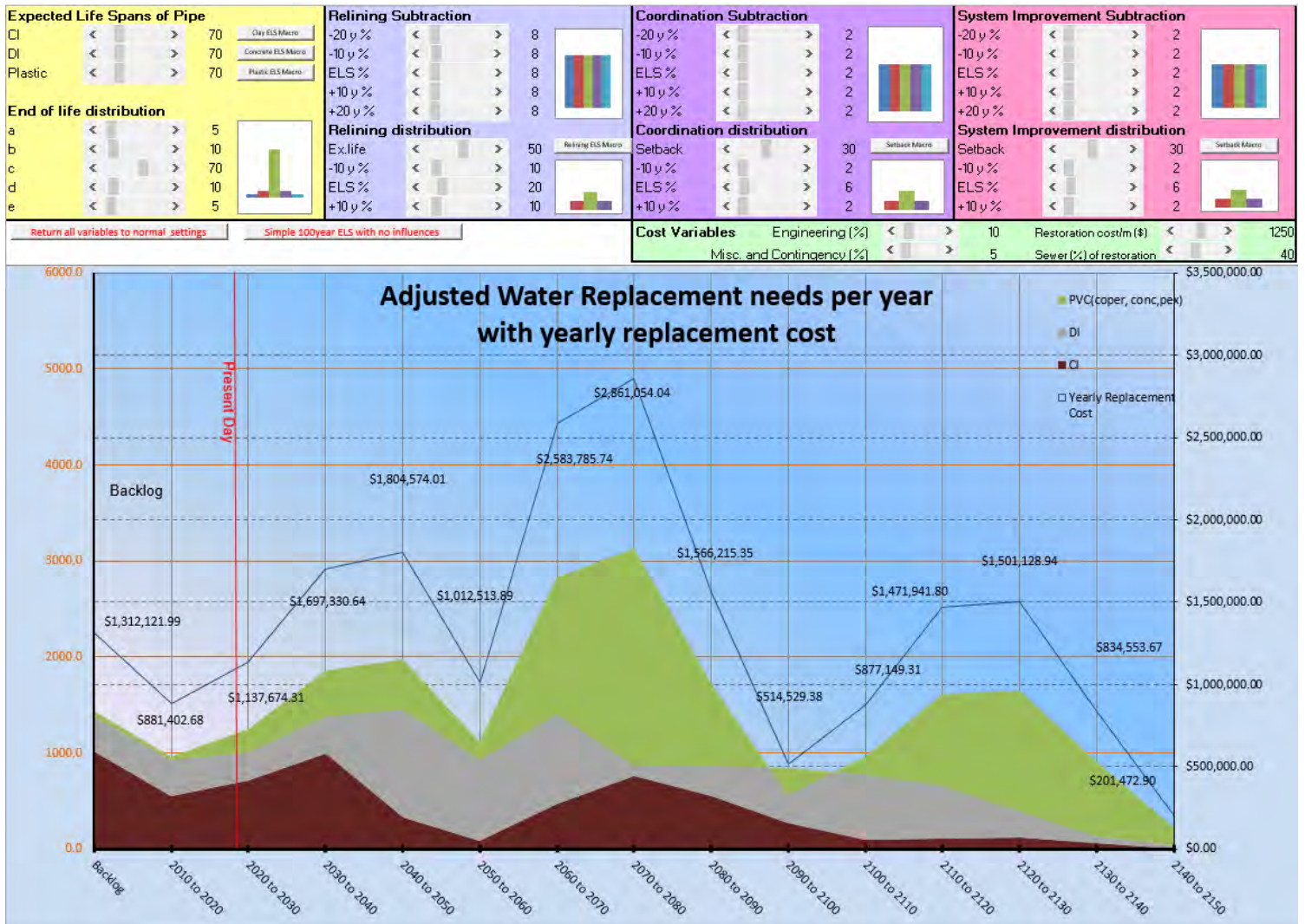
Annual Funding Surplus - \$2,110,000 (\$115/household)

Watermain: Condition, Assessment & Levels of Service

Asset description:

- Approximately 223km of watermain
- Sizes between 25mm and 900mm
- Materials include ductile iron, cast iron, polyvinyl chloride (PVC), copper, concrete.
- 2 water pumping stations
- Water services to property line for approximately 15,000 properties
- Water sample stations
- Water valves
- Pressure reducing chambers and valves
- Fire Hydrants

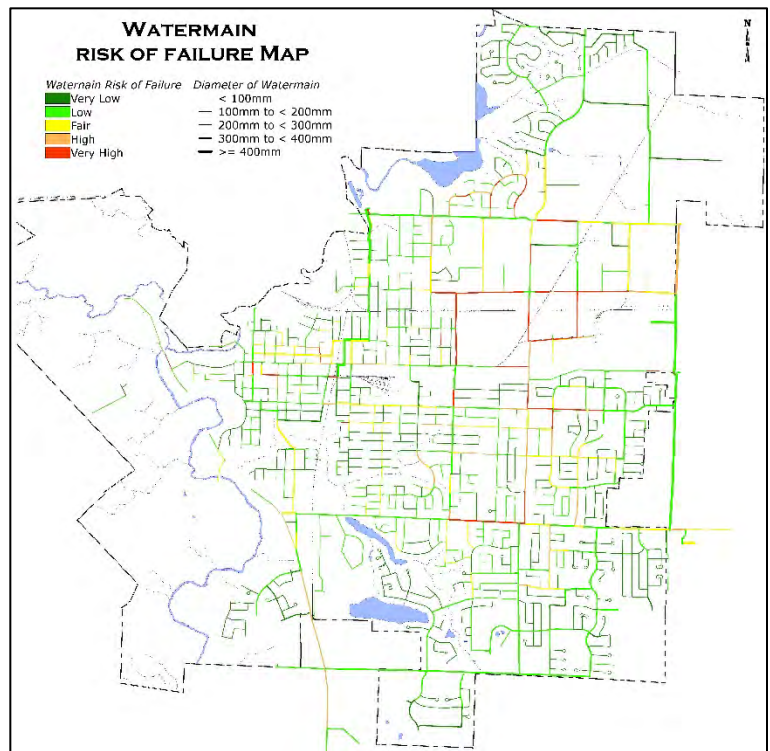
Age distribution: A full database of every watermain link is stored in our asset repository (Municipal Data Works). A separate customized replacement model is kept to estimate year and value of replacement needs. The figure below is an excerpt from that water model.



Staff assigned to manage asset: Manager of Water and Sewer in conjunction with Manager of Capital Works.

Condition assessment and methodology

1. The water model applies a customizable age-based deterioration using material, Weibull curves for end of life, and coordination adjustments for relining, capital projects, and system improvements.
2. A risk matrix is used in the creation of the long-term capital plan which combines watermains, storm sewers, sanitary sewers, and roads. The risk matrix includes factors for size, location, environmental impact, and social impact. The end product is shown in the figure to the right.
3. The maintenance of watermains comply with the Ontario Safe Drinking Water Act (SDWA) and associated Drinking Water Quality Management System (DWQMS) policies and procedures.
4. 10-year capital plan submitted into sewer rate study every 5 years.
5. 10-year capital plan submitted into 5-year update of asset management plan.



Existing Levels of Service (LOS)

1. The city is legislated to maintain the water system as per detailed procedures and levels of service defined in the SDWA.
2. Number of breaks per year per km is modelled into the long-term capital plan.
3. The long-term capital plan combines risk, condition, and financial factors for water, storm, sanitary, and road systems.

Lifecycle Management Activities

The expected useful life of a watermain is 75 years, on average. The city performs a multitude of lifecycle activities depending on the condition rating of the water and risk associated with its failure. These include:

1. Flushing and testing as defined by DWQMS
2. Hydrant and valve maintenance
3. Supervisory Control and Data Acquisition (SCADA) system monitoring and work orders.
4. Watermain and service repairs.
5. Water pump maintenance and repairs at 1 water pumping station.
6. Relining.

Proposed Levels of Service (LOS):

It is expected that all levels of service for watermain will remain as dictated by DWQMS. Funding of the system is required to be sustainable and is reviewed every 5 years as part of a rate study. Each year the rates are adjusted by City Council.

Pumping Stations Asset Management Report Card

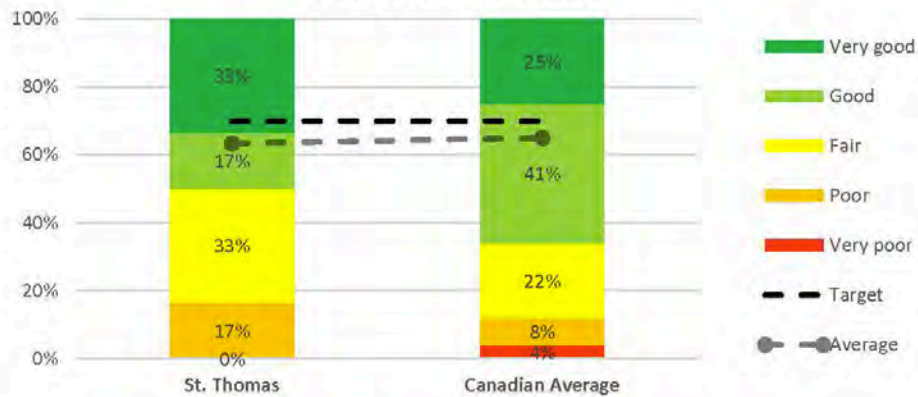
Pumping Station

Asset Report Card - ID No. 4



12 pumping stations - \$14,150,000 (\$770/household)

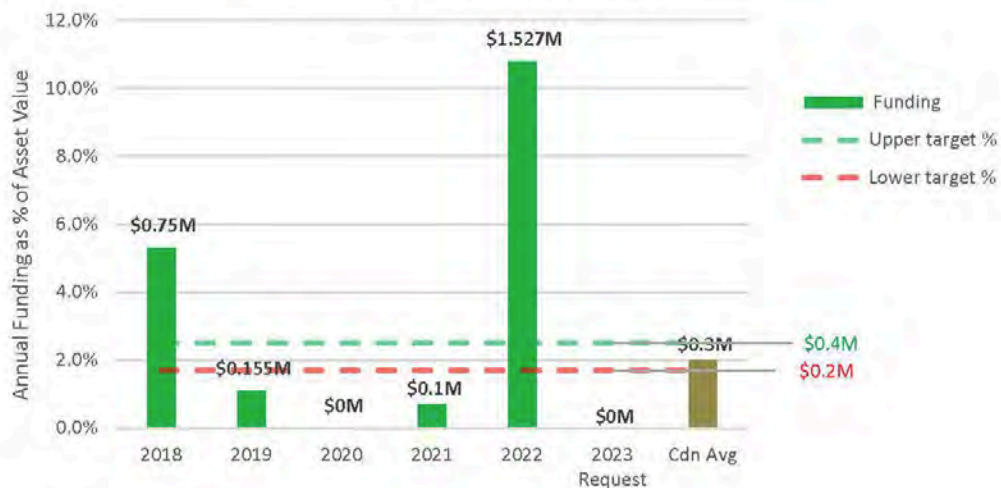
Asset Condition 0-100



Condition Trend

2020	2021	2022	Target	Trend
75	65	63	70	↓

Funding (5 Year Historical)



Infrastructure Gap - \$707,500 (\$38/household)

Annual Funding Surplus - \$300,000 (\$16/household)

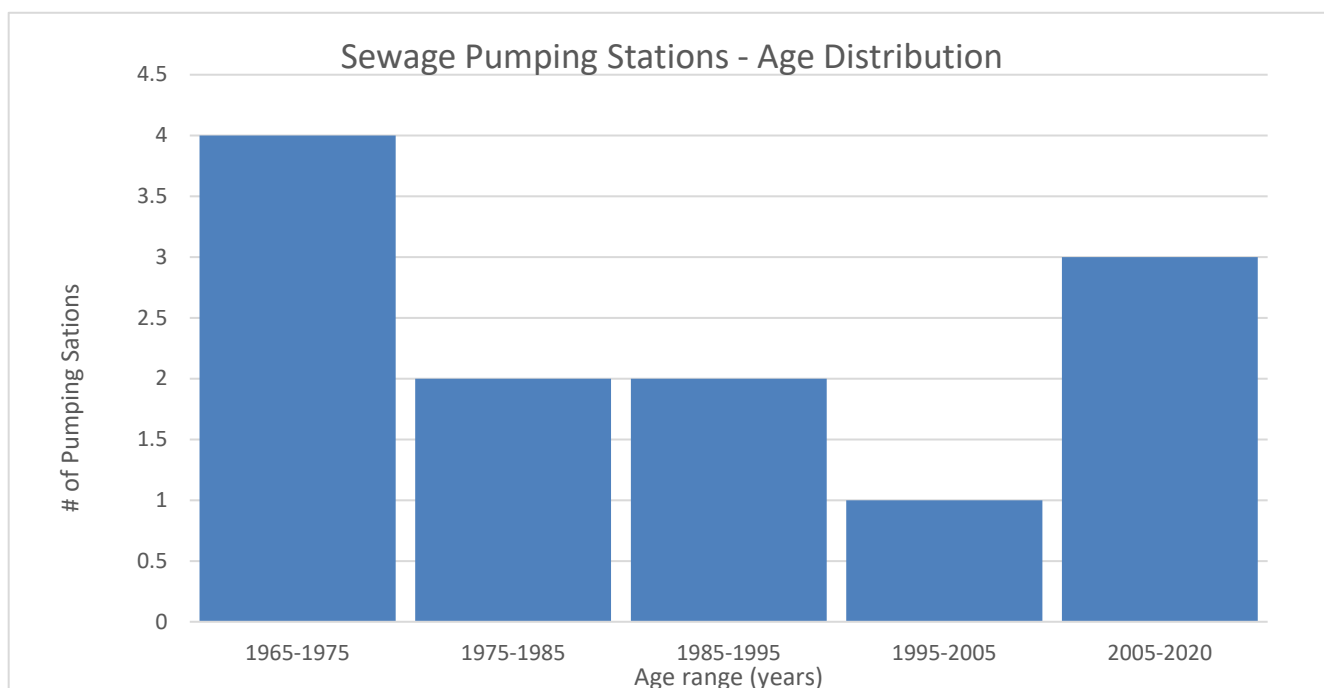
Pumping Stations: Condition, Assessment & Levels of Service

Asset description:

- 12 pumping stations
- Capacities between 600 cubic meters/day and 11700 cubic meters/day.
- Backup power systems
- Scada systems
- The newest station was added in 2019 on Elm Street east of Peach Tree Blvd
- Note there are 5 stations owned by Central Elgin that are maintained by St. Thomas that are not part of the asset management system

Age distribution:

Each station is broken down into components that vary in age.



Staff assigned to manage asset: Manager of Pollution Control.

Condition assessment and methodology:

1. Each station has a projected long-term capital replacement program that is included as part of the Sewer Rate studies. These studies are required to be completed every 5 years and are target a fully sustainable funding level.
2. 10-year capital plan submitted into sewer rate study every 5 years.
3. 10-year capital plan submitted into 5-year update of asset management plan.

Existing Levels of Service (LOS):

The Ministry of the Environment, Conservation and Parks (MECP) has strict guidelines for certificates of approval, inspections, testing, reporting, and operating. These standards for the absolute bottom limit for level of service. Some output parameters

Lifecycle Management Activities

1. Staff perform numerous maintenance, repair, testing and reporting activities. A Computerized Maintenance Management System (CMMS) is used to generate planned work orders and record ad hoc repairs.

2. Capital replacement can be interrupted and upsized due to new growth. New growth is typically then funded through Development Charges which are calculated at a 5-year frequency.
3. Any overflows are reported under a strict process to the MECP.

Proposed Levels of Service (LOS)

No change is predicted to provincial regulations which dictate level of service. If the MECP does rerate a station, or redefine capacity per person, or demand new controls on overflows then the resulting funding would need to be added to the City Financial Plan and future Sewer Wastewater Rate Studies.

Storm Sewers Asset Management Report Card

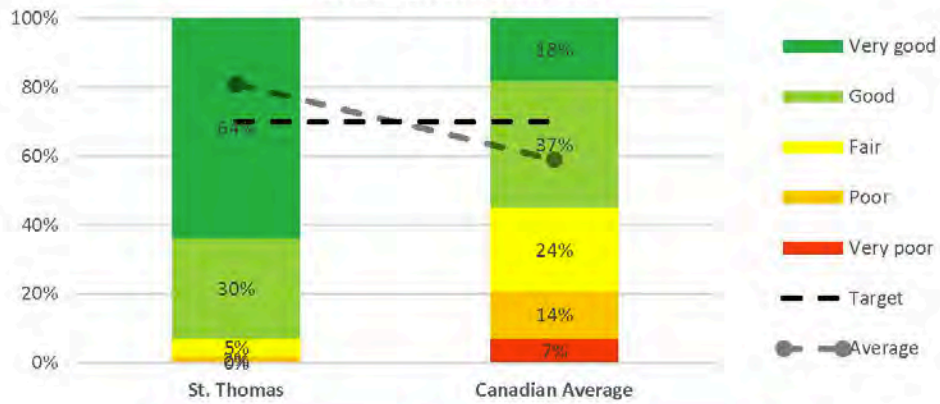
Storm Sewers

Asset Report Card - ID No. 7



160 - \$151,000,000 (\$8210/household)

Asset Condition 0-100



Condition Trend

2020	2021	2022	Target	Trend
79	80	81	70	↑

Funding (5 Year Historical)



Infrastructure Gap - \$3,090,000 (\$168/household)

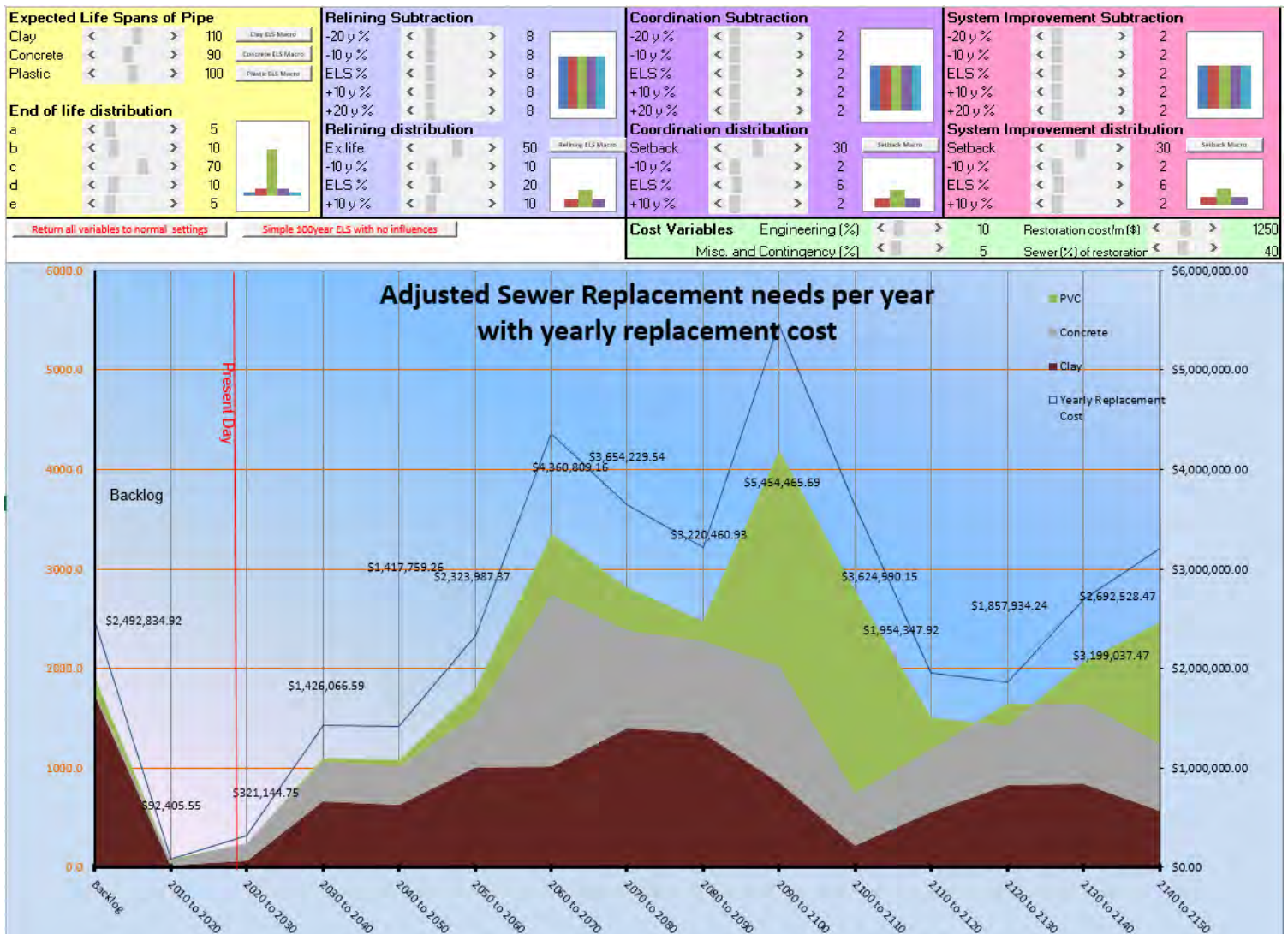
Annual Funding Surplus - \$60,000 (\$3/household)

Storm Sewers: Condition, Assessment & Levels of Service

Asset description:

- Approximately 161 km of storm sewers
- Sizes between 10 mm and 3000 mm
- Materials include High-Density Polyethylene (HDPE), polyvinyl chloride (PVC), CSP, concrete.
- Storm manholes
- Ditch inlet grates
- Storm outlet structures
- Catch basins and leads

Age distribution: A full database of every storm sewer link is stored in the asset repository, MDW. A separate customized replacement model is kept to estimate year and value of replacement needs. The figure below is an excerpt from that storm and sanitary sewer settings model.



Staff assigned to manage asset: Manager of Water and Sewer in conjunction with Manager of Capital Works.

Condition assessment and methodology

1. The sewer model applies a customizable age-based deterioration using material, Weibull curves for end of life, and coordination adjustments for relining, capital projects, and system improvements.
2. The long-term capital plan combines watermains, storm sewers, sanitary sewers, and roads. Considerations include size, location, environmental impact, and social impact.
3. 10-year capital plan submitted into sewer rate study every 5 years.
4. 10-year capital plan submitted into 5-year update of asset management plan.

Existing Levels of Service (LOS)

1. The city is legislated to maintain the sewer system as per the Ontario Water Resources Act (OWRA) and various other Federal and Provincial legislation.
2. The following ministries and agencies are involved in approvals, monitoring, and reporting. MECP, Ministry of Natural Resources, Kettle Creek Conservation Authority, and the Department of Fisheries.
3. Number of breaks per year per km is modelled into the long-term capital plan.
4. The long-term capital plan combines risk, condition, and financial factors for water, storm, sanitary, and road systems.

Lifecycle Management Activities

The expected useful life of a storm sewer varies by material, size, depth, and location but is 75 years, on average. The city performs the following management activities via the CMMS:

1. Outlet cleaning
2. SCADA system monitoring.
3. Catch basin cleaning
4. Private drain service repairs.
5. Street sweeping (removal of debris on roadway prior to entry in storm sewer system).
6. Sewer break repairs.
7. Capital replacement can be interrupted and upsized due to new growth. New growth is typically then funded through Development Charges which are calculated at a 5-year frequency.
8. Relining.

Proposed Levels of Service (LOS)

It is expected that all levels of service for storm sewers will remain as dictated by federal and provincial legislation. Funding of the system is required to be sustainable and is reviewed every 5 years as part of a rate study. Each year the rates are adjusted by City Council.

Sanitary Sewers Asset Management Report Card

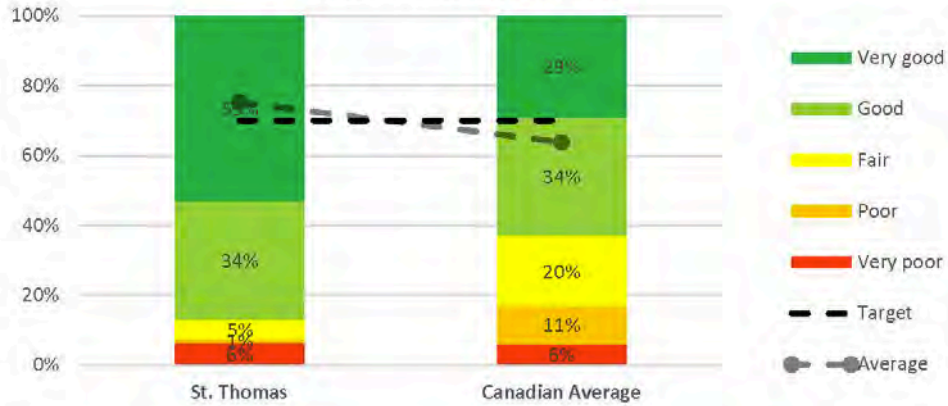
Sanitary Sewers

Asset Report Card - ID No. 2



198 kilometres - \$134,000,000 (\$7290/household)

Asset Condition 0-100



Condition Trend

2020	2021	2022	Target	Trend
69	75	75	70	↔

Funding (5 Year Historical)



Infrastructure Gap - \$8,560,000 (\$465/household)

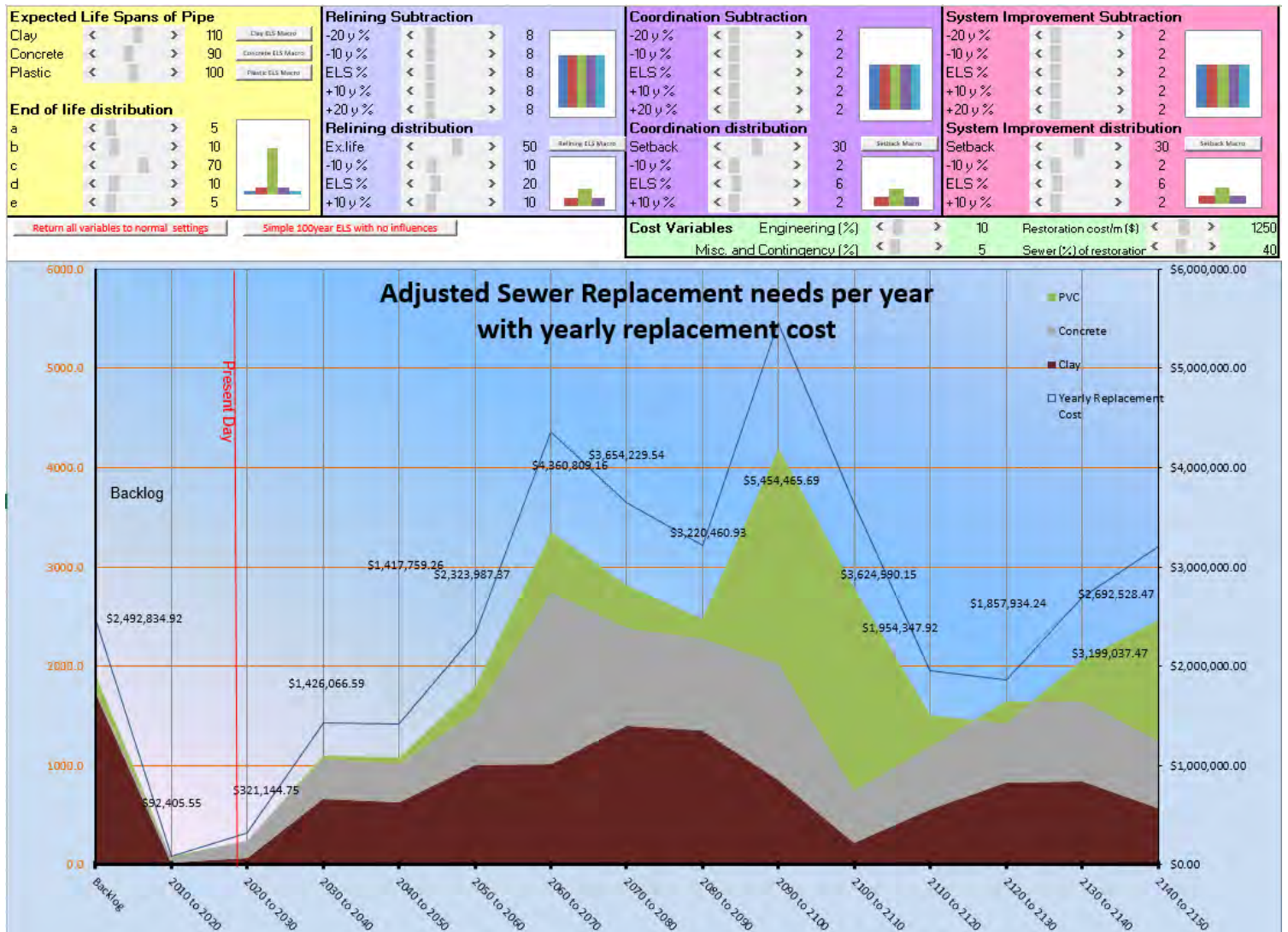
Annual Funding Surplus - \$460,000 (\$25/household)

Sanitary Sewers: Condition, Assessment & Levels of Service

Asset description:

- Approximately 194 km of sanitary sewers
- Sizes between 100 mm and 1350 mm
- Materials include HDPE, PVC, CSP, concrete.
- Sanitary manholes
- Private Drain connections to property line
- Overflow control structure in Mill Creek

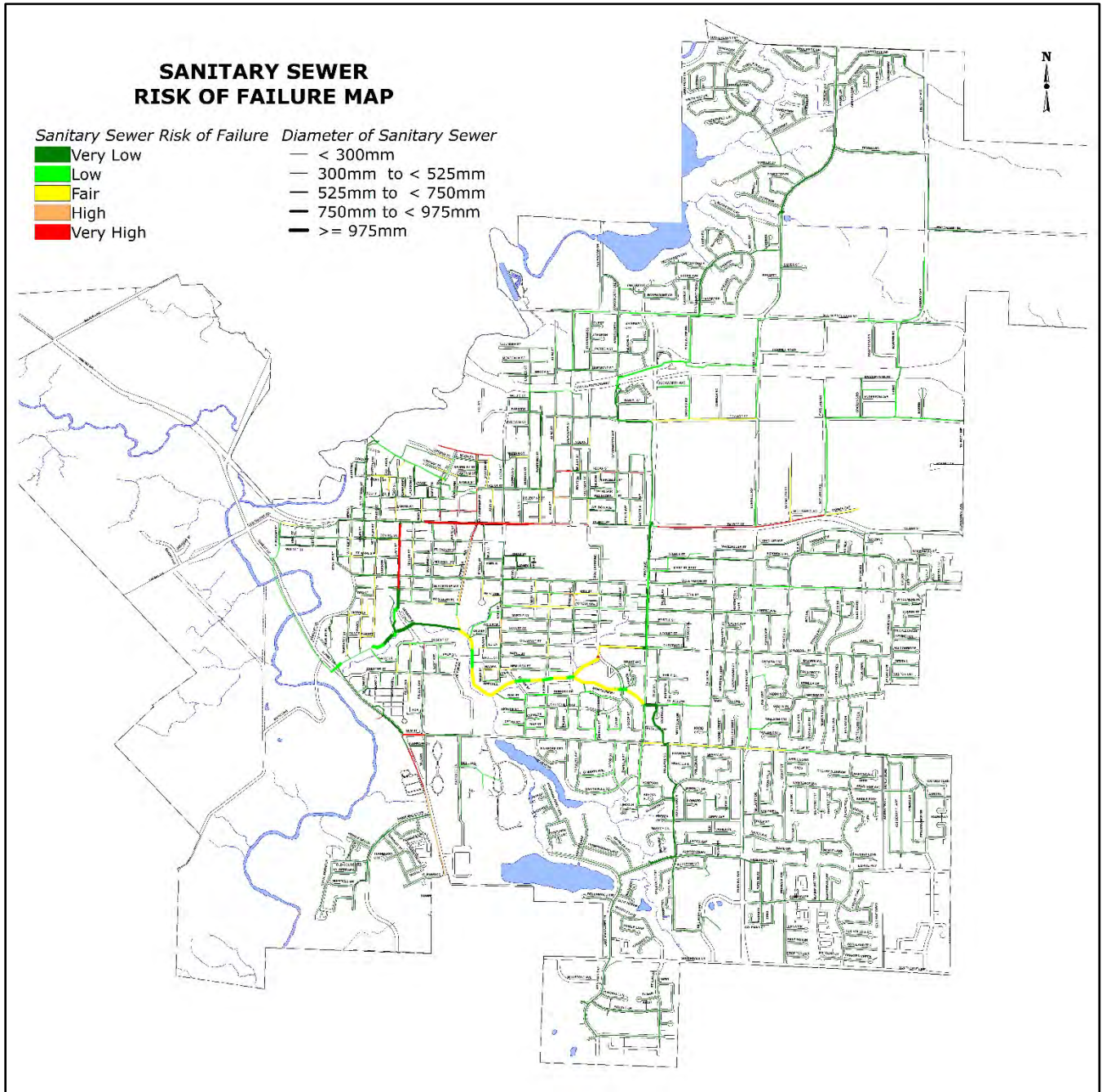
Age distribution: A full database of every sanitary sewer link is stored in Municipal Data Works. A separate customized replacement model is kept to estimate year and value of replacement needs. The figure below is an excerpt from that sewer model.



Staff assigned to manage asset: Manager of Water and Sewer in conjunction with Manager of Capital Works.

Condition assessment and methodology

1. The sewer model applies a customizable age-based deterioration using material, Weibull curves for end of life, and coordination adjustments for relining, capital projects, and system improvements.
2. A risk matrix is used in the creation of the long-term capital plan which combines watermains, storm sewers, sanitary sewers, and roads. The risk matrix includes factors for size, location, environmental impact, and social impact. The end product is shown in the map to the right.



Existing Levels of Service (LOS)

1. The city is legislated to maintain the sewer system as per the Ontario Water Resources Act (OWRA) and various other Federal and Provincial legislation.
2. The following ministries and agencies are involved in approvals, monitoring, and reporting. MECP, Ministry of Natural Resources, Kettle Creek Conservation Authority, and the Department of Fisheries.
3. Number of breaks per year per km is modelled into the long-term capital plan.
4. The long-term capital plan combines risk, condition, and financial factors for water, storm, sanitary, and road systems.
5. 10-year capital plan submitted into sewer rate study every 5 years.
6. 10-year capital plan submitted into 5-year update of asset management plan.

Lifecycle Management Activities

The expected useful life of a storm sewer varies by material, size, depth, and location but is 75 years, on average. The city performs the following management activities via the CMMS:

1. Sewer flushing
2. Rodding
3. Outlet cleaning
4. SCADA system monitoring and work orders.
5. Catch basin cleaning
6. Private drain service repairs.
7. Sewer break repairs.
8. Capital replacement can be interrupted and upsized due to new growth. New growth is typically then funded through Development Charges which are calculated at a 5-year frequency.
9. Relining.

Proposed Levels of Service (LOS)

It is expected that all levels of service for storm sewers will remain as dictated by federal and provincial legislation. Funding of the system is required to be sustainable and is reviewed every 5 years as part of a rate study. Each year the rates are adjusted by City Council.

Storm Pond Management Asset Management Report Card

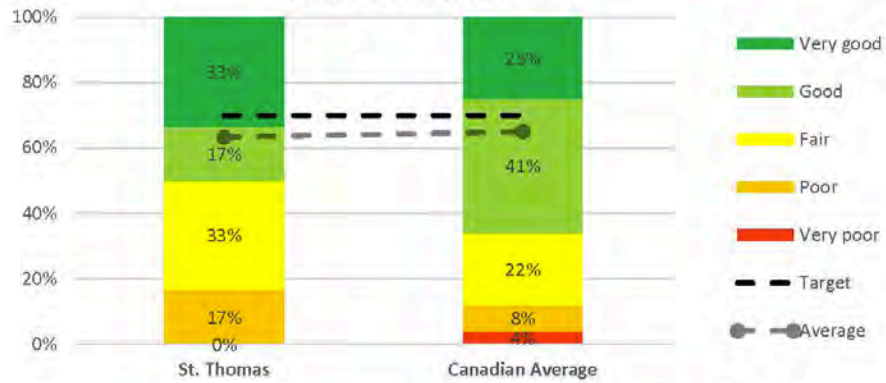
Pumping Station

Asset Report Card - ID No. 4



12 pumping stations - \$14,150,000 (\$770/household)

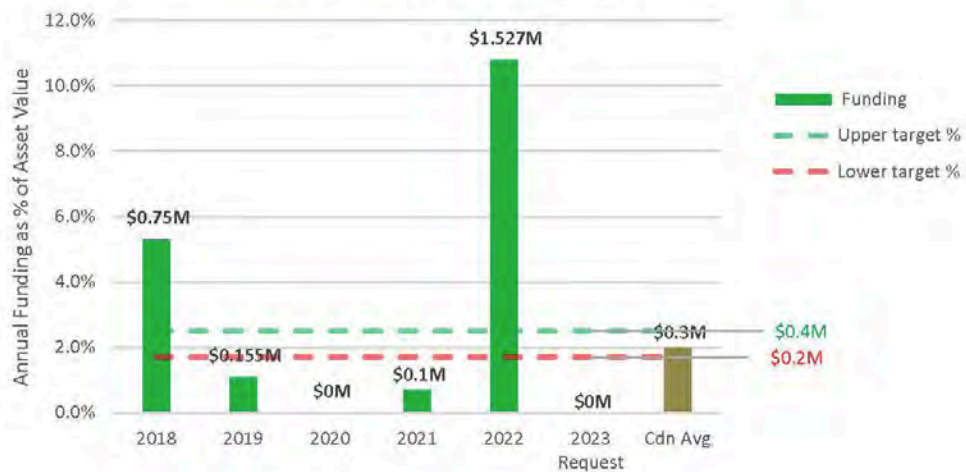
Asset Condition 0-100



Condition Trend

2020	2021	2022	Target	Trend
75	65	63	70	↓

Funding (5 Year Historical)



Infrastructure Gap - \$707,500 (\$38/household)

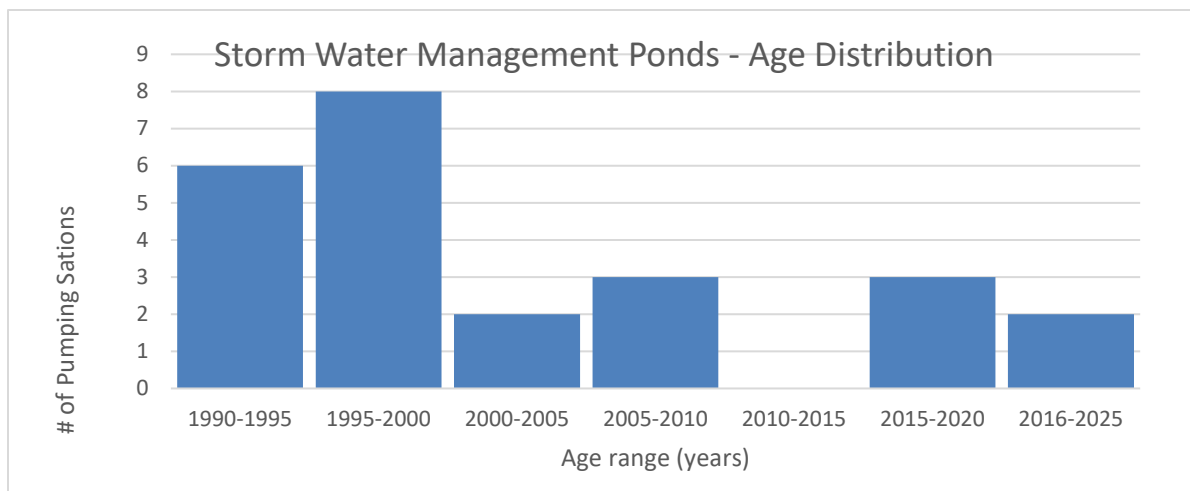
Annual Funding Surplus - \$300,000 (\$16/household)

Storm Pond Management: Condition, Assessment & Levels of Service

Asset description:

- 24 Ponds ranging in size from 200 sq.m to 28,000 sq.m

Age distribution: The majority of swm ponds were built within the 1990's and 2000's. There are several new ponds that will be assumed in 2020 to 2025 approximately.



Staff assigned to manage asset: Manager of Water and Sewer.

Condition assessment and methodology:

1. Existing ponds are monitored as part of the regular monthly activities dictated by the CMMS work order system. Ponds are regularly monitored for inlet flow, outlet flow, overflow, vegetation encroachment, and silt levels.
2. Cleanouts are completed as necessary. However, it is unclear if replacement will ever be needed. It is more likely that efficiencies in cleanouts will become an operating/maintenance function and seldom require capital clean outs.
3. 10-year capital plan submitted into sewer rate study every 5 years.
4. 10-year capital plan submitted into 5-year update of asset management plan.

Existing Levels of Service (LOS)

1. Ponds are required to function as defined in their original design briefs.
2. The funding for SWM pond maintenance and capital is included in the Sewer Rate Studies which occur on a 5-year cycle although rates are adjusted annually.

Lifecycle Management Activities

1. Outlet cleaning
2. Vegetation removal
3. Street sweeping
4. Cleanouts as required

Proposed Levels of Service (LOS)

There are no planned or forecasted changes in LOS.

Pollution Control Asset Management Report Card

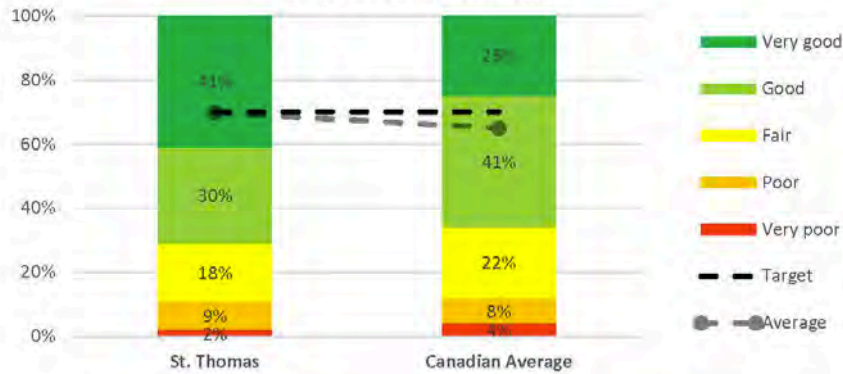
Pollution Control Plant

Asset Report Card - ID No. 10



Pollution Control Plant - \$95,000,000 (\$5170/household)

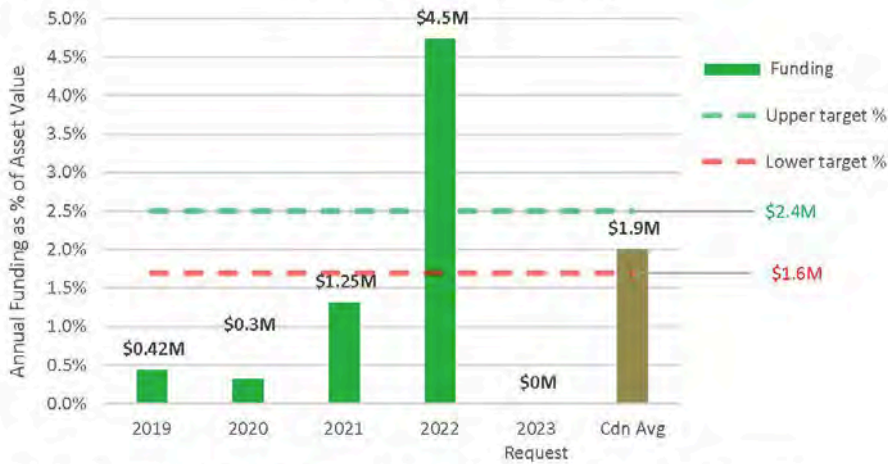
Asset Condition 0-100



Condition Trend

2020	2021	2022	Target	Trend
69	70	70	70	↔

Funding (5 Year Historical)



Note: The 2021 request does not include the Green Stream funding (pending approval).

Infrastructure Gap - \$950,000 (\$52/household)

Annual Funding Deficit - -\$2,000,000 (\$-109/household)

Pollution Control: Condition, Assessment & Levels of Service

Asset description:

- Inlet pipes and screen room
- Grit chamber
- 3 plants each containing tank systems
- Aeration system including blowers, distribution piping, and diffusers
- Full plant back up power system
- Administration building
- Electrical system and controls
- SCADA
- Lab and testing equipment
- Biosolids system (Lystek) including holding tanks, building, process, odour control, and storage)
- Pumps and forcemains between processes
- UV disinfection
- Final pumping station and outlet
- Trailers with portable power and portable pumping capability
- The Mill creek storage system is included in the sanitary sewer system

Age distribution:

The original plant was built in the early 1900's (Plant 1). There have been 3 plants added since and Plant 1 has been decommissioned. The biosolids system was built in 2017/2018. The backup power was built in 2017. The administration and some outbuildings were built in the 1960's. Each individual asset component above the financial thresholds are listed in MDW

Staff assigned to manage asset: Manager of Pollution Control.

Condition assessment and methodology

1. Staff and the manager keep a prioritized live list of short, medium, and long-term priorities that are not included as regular work orders. These lists are reviewed and adjusted weekly.
2. Each component is kept based on remaining functional ability except when repair time exceeds the cost of replacement.
3. Redundant parts and supplies are kept for most components in the plant
4. 10-year capital plan submitted into sewer rate study every 5 years.
5. 10-year capital plan submitted into 5-year update of asset management plan.

Existing Levels of Service (LOS)

1. The MECP defines strict operating parameters, testing, and reporting limits. Each altered functional component in the plant requires approval of the MECP.
2. Operating parameters are defined with targets and limits which are reported to the province and federal governments through online portals.
3. Inflow and Infiltration objectives are tracked via a KPI of Treated Flow Percentage. There are collaborative activities including each ESD service area and the Building/Planning department to decrease I/I. To mitigate I/I, storage and rapid treatment should be expanded within a 5 year timeline.
4. A Pollution Prevention Control Plan (PPCP) is being developed to compile all the ongoing operating and capital activities that contribute to improvements in operating parameters.

Lifecycle Management Activities

1. CMMS is used to plan a very large program of maintenance activities for 5 daily shifts.
2. Outsourced repairs and maintenance as necessary.

Proposed Levels of Service (LOS)

It is expected that all levels of service for pollution control will remain as dictated by federal and provincial legislation.

Storage and rapid treatment should be expanded within a 5 year timeline to improve environmental protection.

There has some indication that the MECP may lower allowable overflows as dictated by Provincial Guideline F5-5. In the event this occurs, a significant increase in funding will be required.

Funding of the system is required to be sustainable and is reviewed every 5 years as part of a rate study. Each year the rates are adjusted by City Council.

Bridges and Culverts Asset Management Report Card

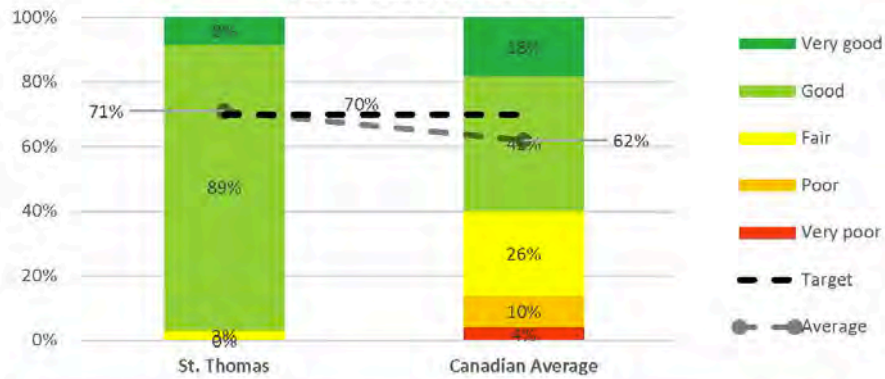
Bridges & Large Culverts

Asset Report Card - ID No. 1



13 Bridges & 9 Large Culverts - \$56,000,000 (\$3050/household)

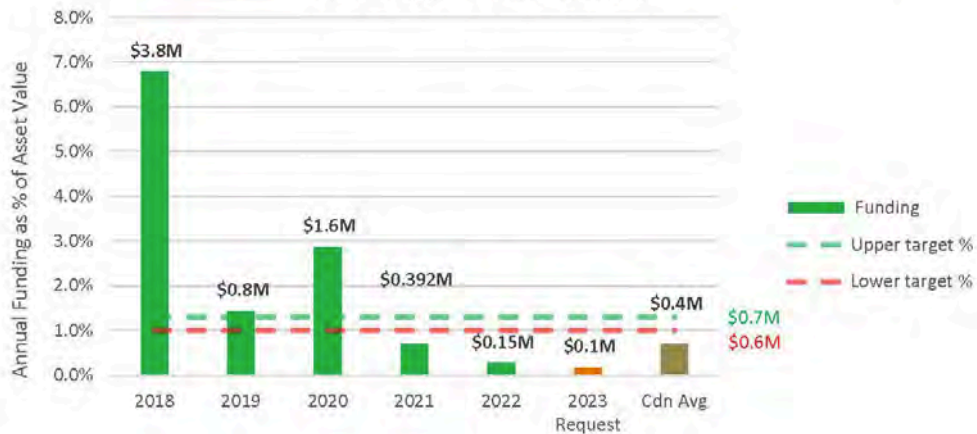
Asset Condition 0-100



Condition Trend

2018	2019	2020	2021	2022	Target	Trend
65	71	72	71	71	70	↔

Funding (5 Year Historical)



Infrastructure Gap - \$ (\$0/household)

Annual Funding Deficit - -\$540,000 (\$-29/household)

Bridges and Culverts: Condition, Assessment & Levels of Service

Asset description:

- 13 Bridges
- 9 Large culverts

Age distribution:

See chart output from MDW database. They included a distributed asset age.

Staff assigned to manage

asset: Manager of Capital Works.

Condition assessment and methodology:

1. Bi-annual structural review by a P.Eng legislated in Ontario
2. Asset inspection typically conforms to OSIMS (Ontario Structures Inspection Manual) format or achieves the principles
3. Each asset is broken down into components for inspection, maintenance recommendations, and capital recommendations.
4. The results of the biannual inspection advise the Manager of Capital works who introduces capital projects for the following year. Note that capital projects may have a 5-year cycle from planning to design to construction.
5. The maintenance recommendations from the inspections are forwarded to the Manager of Roads and Transportation who may choose an in-house or outsourced solution.
6. 10-year capital plan submitted into 5-year update of asset management plan.

YearBuilt	YearLastRehab	SiteNumber	BridgeName	ReplacementCost	RehabilitationCost
1958	2006	B001	Talbot St. Over CASO	\$500,000	\$82,000
1975	1975	B002	Fairview Ave. Over CASO	\$500,000	\$2,953,000
1983	1983	B003	Dalewood Drive Over Reservoir	\$3,800,000	\$2,077,000
1958	1958	B004	Wellington Road Over Dodds Creek	\$2,469,000	\$1,213,000
1955	1997	B005	Talbot Hill Over Kettle Creek	\$10,112,000	\$4,959,000
1955	1997	B006	Talbot Hill Over Dodds Creek	\$2,204,000	\$1,416,000
1970	1970	B007	Kains	\$2,742,000	\$2,299,000
1997	1997	B008	Sunset Over Kettle Creek - South	\$3,595,000	\$128,000
1997	1997	B009	Sunset Dr. Over Kettle Creek Mid	\$3,580,000	\$132,000
1969	1969	B010	Sunset Drive Over Kettle Creek	\$2,549,000	\$6,000
1956	1956	B011	Fingal Line over Kettle Creek	\$3,366,000	\$1,896,000
1959	1997	B012	Sunset Drive Over Dodds Creek	\$3,652,000	\$1,138,000
1967	1967	B013	Saint George St. Over Kettle Creek	\$3,512,000	\$1,434,000
1965	1965	C002	First Avenue Over Creek	\$509,000	\$516,000
1965	1965	C003	Churchill Crescent Over Creek	\$589,000	\$693,000
1965	2014	C006	Elmina Street Over Creek	\$1,185,000	\$104,000
1998	1998	C007	Elgin Street Over Mill Pond Creek	\$6,759,000	\$0
1940	1997	C008	Sunset Drive Over Mill Pond Creek	\$1,203,000	\$33,000
1992	1992	C011	Major Line Over Auckland Drain	\$614,000	\$0
		C020	Southdale Line West of Bill Martyn	\$750,000	
		C021	Pine Valley Drive North of Greenway	\$750,000	
		C022	Burwell Road	\$750,000	
1950	1950	C005	Fifth Avenue	\$1,403,000	\$1,514,000
1925	1925	C009	Palm Street Over Mill Pond Creek	\$1,214,000	\$1,333,000
1950	1950	C010	Third Avenue Over Creek	\$618,000	\$808,000

Existing Levels of Service (LOS)

A structure is required to pass the biannual inspection. In the event the inspection, or an inter-period review, recommends the structure is unsuitable then 3 options exist:

1. Closure
2. Traffic load limit
3. Traffic limitation via signals or signs.

Lifecycle Management Activities

1. Bridge washing
2. Vegetation removal and trimming
3. Railing and end treatment repairs
4. Drainage system clearing and repair
5. Erosion protection monitoring and repair
6. Minor concrete repairs
7. Road surface paving
8. Joint monitoring and cleaning

Proposed Levels of Service (LOS)

No changes are proposed.

Roads & Public Lanes Asset Management Report Card

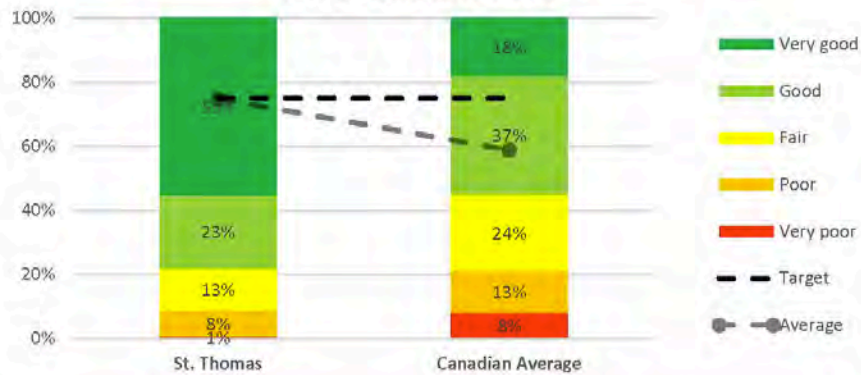
Roads and Lanes

Asset Report Card - ID No. 5



506 lane kilometres - \$316,000,000 (\$17180/household)

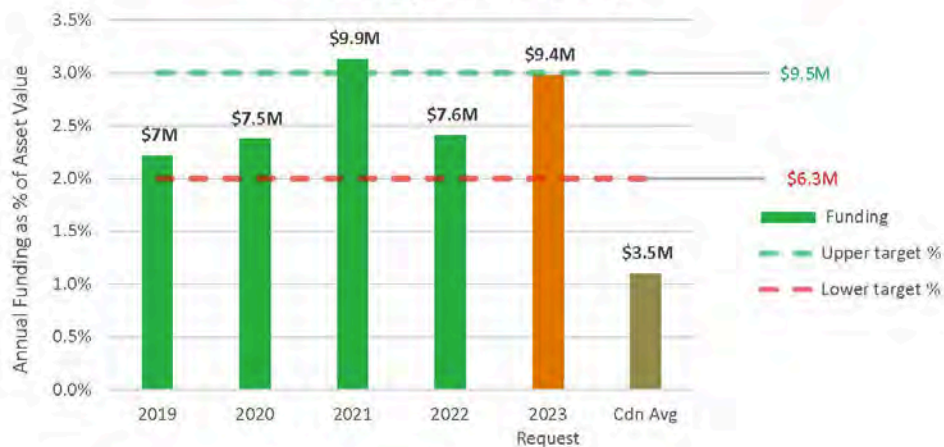
Asset Condition 0-100



Condition Trend

2018	2019	2020	2021	2022	Target	Trend
75	75	75	76	75	75	↓

Funding (5 Year Historical)



Infrastructure Gap - \$4,500,000 (\$245/household)

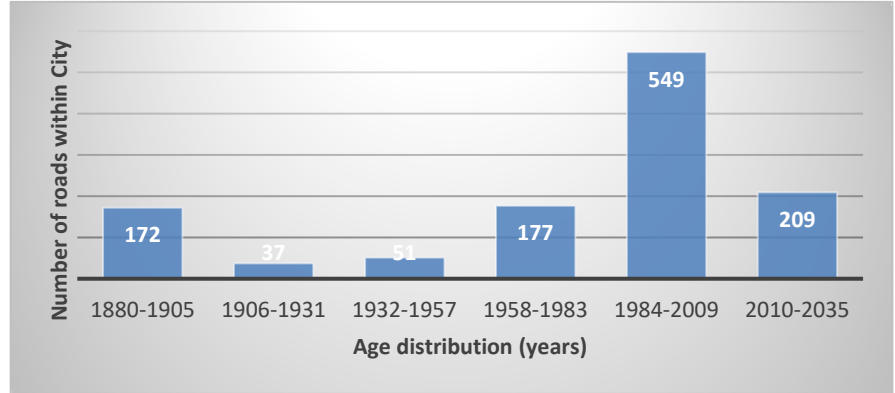
Annual Funding Surplus - \$1,500,000 (\$82/household)

Roads & Public Lanes: Condition, Assessment & Levels of Service

Asset description:

105 km of Local roads
 52 km of Arterial roads
 35 km of Collector roads
 1.5 km of Public Lanes

Age distribution: The majority of roads were either built or rebuilt between 1984 and 2009, as shown in Figure 1.



Staff assigned to manage asset: Manager of Roads and Transportation.

Condition assessment and methodology

- Road inspections are carried out by senior Roads and Traffic technologist (experienced) and the Asset Management Coordinator. PCI training and detailed knowledge is required to maintain consistent and accurate ratings.
- The City of St. Thomas's road network is broken up into block sections, each with a unique ID. Each section will be rated separately and should reference the unique ID to correspond with the Asset Management System.
- An industry standard rating system, Pavement Condition Index (PCI), is used to rank these roads based on condition and produce an equivalent number that corresponds to a plan of action to replace or reconstruct road.
- The PCI combines two sets of criteria to come up with one rating number. The first is the Ride Comfort Rating.

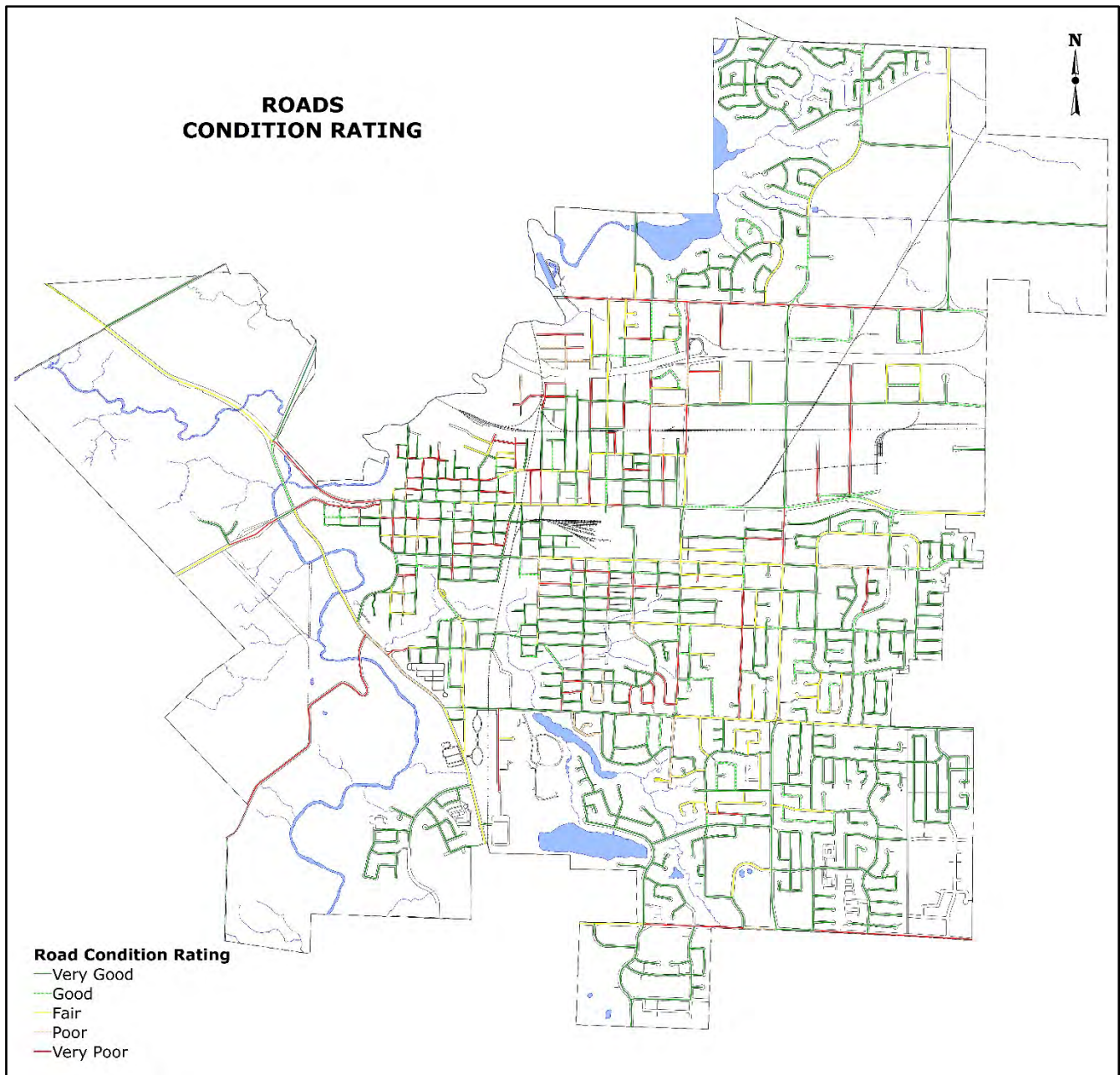
Ride Comfort Rating	Description
0 - 2	<i>Very Poor</i> – Uncomfortable with constant bumps or
2 - 4	<i>Poor</i> – Uncomfortable with frequent bumps or depressions
4 - 6	<i>Fair</i> - Comfortable with intermittent bumps or depressions
6 - 8	<i>Good</i> - Smooth with a few bumps or depressions
8 - 10	<i>Excellent</i> - Very smooth

- The second set of criteria of the PCI focuses on the physical state of the road including: Surface Defects, Surface Deformations and Cracking.
 - The Surface Defects include: Ravelling & loss of surface aggregate and Flushing.
 - The Surface Deformations include: Rippling and Shoving, Wheel Track Rutting and Distortion.
 - Cracking is broken into Longitudinal Wheel Track, Centerline, Pavement Edge, Transverse, and Longitudinal – meander or mid-lane and Random. The first 4 cracking categories are further broken down into Single and Multiple or Alligator forms of cracking.
- Each Pavement defect, deformation or cracking is given a severity of distress rating of either Very Slight, Slight, Moderate, Severe or Very Severe as well as a Density of Distress of either Few (<10% of area) Intermittent (10-20% of area), Frequent (20-40%), Extensive (40-80%) or Throughout (>80%). Explanations of how the Severity of Distress is determined can be found in the [Manual for condition rating of flexible pavement SP-024](#) by the MTO.
- The scores are entered into the program and a calculation produces the PCI. The PCI Decision Matrix is used to determine the remaining useful life of a road asset. This is only a guideline and will need to be used in conjunction with the personal observations of the road inspectors.

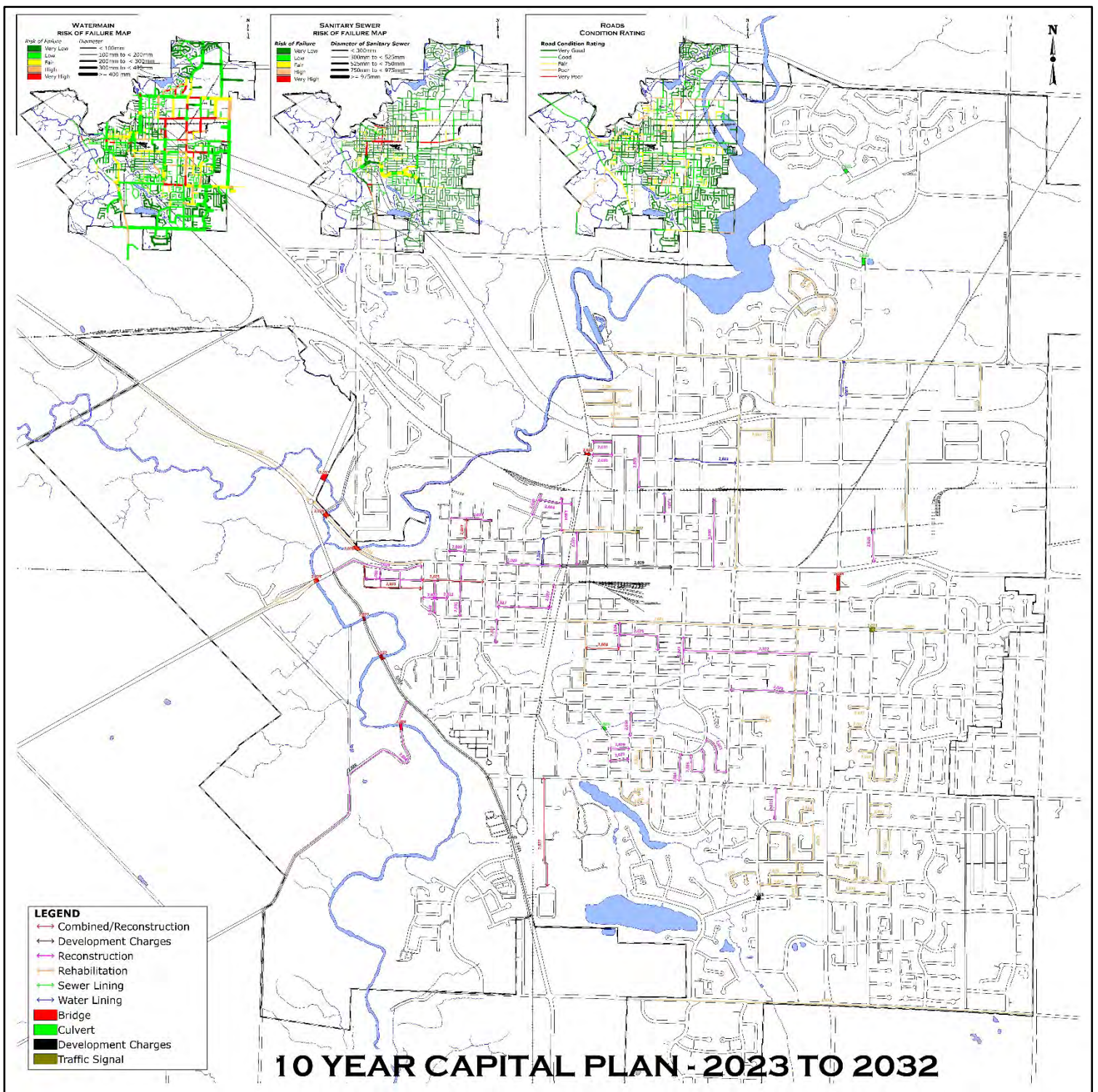
PCI Decision Matrix				
TIME OF IMPROVEMENT	FREEWAY	ARTERIAL	COLLECTOR	LOCAL
NOW Reconstruct	< 60	< 50	< 45	< 40
NOW Rehabilitate	60 to 65	50 to 55	45 to 50	40 to 45
1 to 5 years	66 to 75	56 to 75	51 to 70	46 to 65
6 to 10 years	76 to 85	76 to 85	71 to 80	66 to 80
Adequate	>85	>85	>80	>80

Existing Levels of Service (LOS)

1. As shown in Figure 3, the city maintains around 192 km of paved roads; 55% of which are local roads, 27% are arterial roads, and 18% are collector roads. These roads are marked based on the optimal condition rating and lifecycle options.
2. The average PCI for paved roads within the city is 75 (as of 2018). There is about 800 metres of unpaved road that is in the Good-Fair category for surface condition.
3. The performance of the roads assets is based solely on the road inspection performed annually.
4. All inspections are done in compliance with Ontario's minimum maintenance standards (MMS) for municipal highways (O. Reg. 366/18).
5. The maintenance of roads complies with the Ontario Highway Traffic Act and applicable sections of Ontario Traffic Manual (OTM)
6. The figure below shows the end results of the condition rating process.



7. The full City map figure on the following page is the compilation of the sewer, water, and road condition ratings. It also factors in new development work, system upsizing, traffic network disruption, business impact, and social impact. Each year this long term capital plan is adjusted based on predicted asset funding.



10 YEAR CAPITAL PLAN - 2023 TO 2032

Lifecycle Management Activities

The expected useful life of a road asset is 25 years, on average. The city performs a multitude of lifecycle activities depending on the condition rating of the road and risk associated with its failure. These include:

1. Road surface maintenance: road inspection, road patrol, asphalt repairs, shoulder maintenance, asphalt patching, bridge surface, street cleaning, litter on road surface, crack sealing capital
2. Roadside maintenance: sidewalk inspection, sidewalk/curb/gutter maintenance, roadside litter, Safety device maintenance, pavement marking, street and traffic control signs, guidepost and guiderail maintenance, Winter maintenance
3. Winter maintenance: winter patrol, snow plowing, snow removal, sidewalk plowing and bus stop clearing, manual sidewalk, sanding/salting streets, sanding sidewalks, spring cleanup, snow fencing

Proposed Levels of Service (LOS)

No changes are proposed

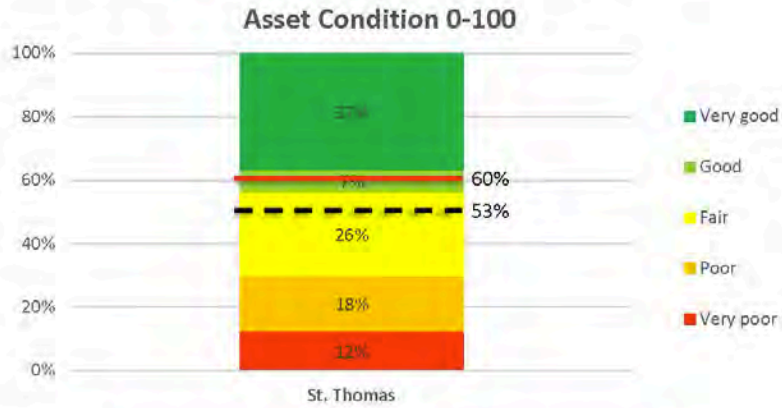
Traffic Signals Asset Management Report Card

Traffic Signals & Pedestrian Crossings

Asset Report Card - ID No. 9

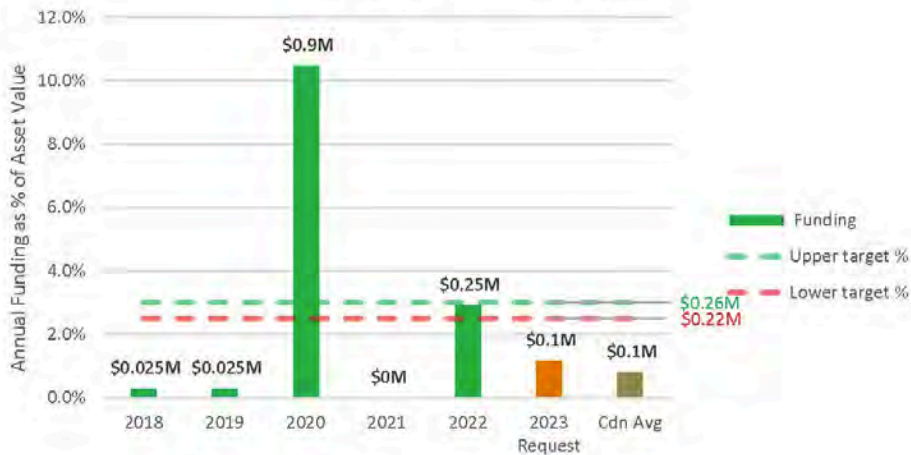


40 Traffic Signals - \$8,600,000 (\$470/household)



Condition Trend				
2020	2021	2022	Target	Trend
48	48	58	60	↑

Funding (5 Year Historical)



Note: 2020 Request from Federal/Provincial Transit Funding

Infrastructure Gap - \$700,000 (\$38/household)

Annual Funding Deficit - -\$140,000 (\$-8/household)

Traffic Signals: Condition, Assessment & Levels of Service

Asset description:

- 40 Traffic signals predominantly with 4 legs and pedestrian signals
- 40 Traffic controllers and 1 spare.
- Each signal location includes a power source, poles, arms, heads, electrical wiring, conduits and junction boxes
- 12 Pedestrian crossings (mix of powered, solar, and signs/lines)

Age distribution: Vary in age between 1984 and 2019.

Staff assigned to manage asset: Manager of Roads and Transportation

Condition assessment and methodology:

1. Annual inspections are done in compliance with Ontario's minimum maintenance standards (MMS) for municipal highways (O. Reg. 366/18).
2. Each traffic signal is also considered as part of the capital work plan as the street or intersection is reconstructed.
3. New or replacement signals are included as part of the capital budget process.
4. New growth impacts are forecast in development studies, forecasted for inclusion in the development charges, and then constructed as part of the annual capital budget process.

Existing Levels of Service (LOS)

1. All inspections are done in compliance with Ontario's minimum maintenance standards (MMS) for municipal highways (O. Reg. 366/18).
2. The maintenance of traffic signals complies with the Ontario Highway Traffic Act and applicable sections of Ontario Traffic Manual (OTM)

Lifecycle Management Activities:

1. Ongoing work orders based on requests from City to outsourced maintenance contractor.
2. Bulb replacement, head adjustment, and electrical repairs via outsourced maintenance contractor.
3. Collision repair

Proposed Levels of Service (LOS)

No changes are forecasted for this asset. New growth can increase the demand for a traffic signal as traffic volumes rise however those costs are captured in the DC fund process.

Streetlights Asset Management Report Card

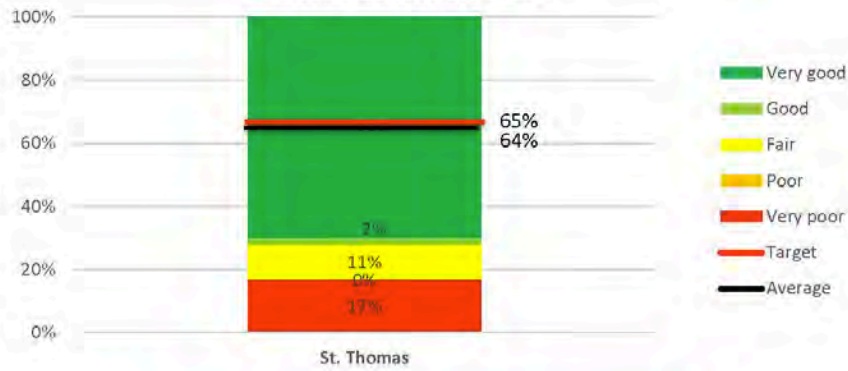
Streetlights

Asset Report Card - ID No. 8



5352 Streetlights & 2577 Poles - \$14,470,500 (\$790/household)

Asset Condition 0-100



Condition Trend

2020	2021	2022	Target	Trend
67	67	72	65	↑

Funding (5 Year Historical)



Infrastructure Gap - \$1,810,000 (\$98/household)

Annual Funding Surplus - \$ (\$0/household)

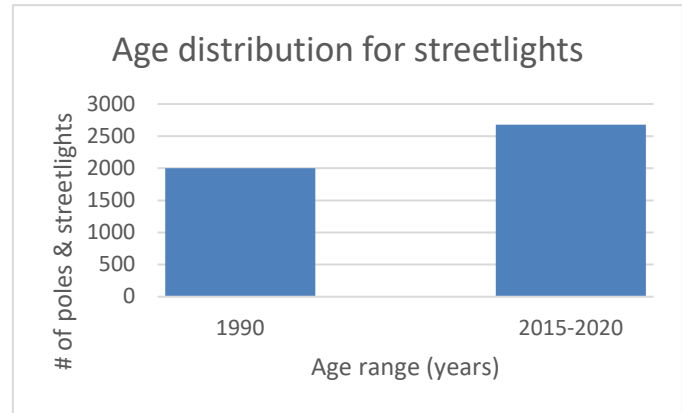
Streetlights: Condition, Assessment & Levels of Service

Asset description:

- 5352 Streetlights
- 2577 poles.

Age distribution: Poles and arms vary in age between 1920 and present. A mass relamping occurred in 2015/2016 to upgrade to LED. The figure to the right shows a variety of poles types and ages. Note that a large portion of streetlights are located on Entegrus poles.

ASSET ID	ASSET NAME	MATERIAL	COUNT	INSTALLATION DATE	Replacement year
ALUMINUM POL	ALUMINUM POLES	ALUMINUM	52	2018	2088
ALUMINUM POLES	ALUMINUM POLES	ALUMINUM	1602	1990	2060
WOOD POLES 2015	WOOD POLES	WOOD	53	2015	2045
STEEL POLES	STEEL POLES	STEEL	69	1990	2060
CONCRETE POLES	CONCRETE POLES	CONCRETE	76	1990	2040
WOOD POLES	WOOD POLES	WOOD	515	1990	2020
DECORATIVE CONCRETE POLE	DECORATIVE CONCRETE POLE	CONCRETE	210	1990	2040
Sum			2577	2016	2041
Lights on STEI Poles			2775		



Staff assigned to manage asset: Manager of Roads and Transportation.

Condition assessment and methodology:

1. Ongoing maintenance is done in compliance with Ontario's minimum maintenance standards (MMS) for municipal highways (O. Reg. 366/18).
2. Each street light section is also considered as part of the capital work plan as the street or intersection is reconstructed.
3. New growth impacts are forecasted in development studies, forecasted for inclusion in the development charges, and then constructed as part of the annual capital budget process.

Existing Levels of Service (LOS)

1. Having streetlights or not is a subjective choice based on perception of walking safety.
2. Lit intersections can reduce accidents. Particular focus should be directed to consistent light levels.
3. All inspections are done in compliance with Ontario's minimum maintenance standards (MMS) for municipal highways (O. Reg. 366/18).
4. The maintenance of traffic signals complies with the Ontario Highway Traffic Act and applicable sections of Ontario Traffic Manual (OTM)

Lifecycle Management Activities:

1. Ongoing work orders based on requests from City to outsourced maintenance contractor.
2. Bulb replacement, head adjustment, and electrical repairs via outsourced maintenance contractor.
3. Collision repair

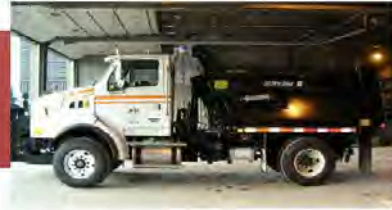
Proposed Levels of Service (LOS)

No changes are forecasted for this asset. New growth can increase the demand for a streetlights in semi-urban areas which become urban. Ideally, each new subdivision covers that cost or DC funds are used.

Fleet Asset Management Report Card

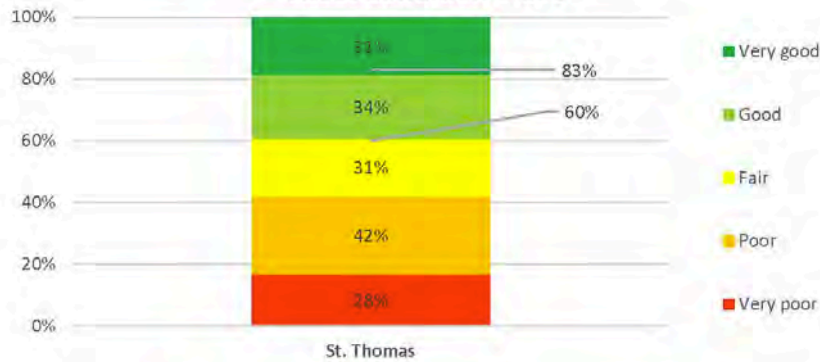
Fleet

Asset Report Card - ID No. 3



78 Vehicles, 53 Pieces of Equipment & 11 Transit Vehicles - \$11,000,000 (\$600/household)

Asset Condition 0-100



Condition Trend

2020	2021	2022	Target	Trend
92	79	83	60	↑

Funding (5 Year Historical)



Infrastructure Gap - \$1,541,250 (\$84/household)

Annual Funding Deficit - -\$350,000 (\$-19/household)

Fleet: Condition, Assessment & Levels of Service

Asset description:

- 78 Vehicles
- 53 pieces of equipment worth \$25k or more.
- 11 Transit Buses
- Passenger vehicles, medium/large trucks, firetrucks, transit buses, street cleaning, water/sewer equipment vehicles.

Age distribution: Vary in age between 1980 and 2021. Vehicle and major equipment inventory housed in MDW.

Staff assigned to manage asset: Manager of Roads and Transportation

Condition assessment and methodology:

1. Annual inspections are done inhouse.
2. At expected year of replacement, each vehicle is assessed in terms of its expected operating costs vs the costs of ownership.
3. Decisions are made in conjunction with mechanics, departmental users, and Treasury whether to keep a vehicle past its expected lifecycle or dispose of the asset.
4. Level of service changes are addressed through adjustment in Fleet capabilities, size, and features during the replacement process
5. Replacement vehicles are procured in groups where possible or through regional procurement groups.
6. New growth impacts are forecast in development studies, forecasted for inclusion in the development charges, and then constructed as part of the annual capital budget process.
7. All replacement vehicles and capitalized equipment are reviewed in a 10 year plan and accommodated within a single annual program.
8. Any new vehicles or major equipment request are proposed as separate capital project submissions which require justification administratively and to council.

Existing Levels of Service (LOS)

1. Inspect and maintain assets as per Ontario Commercial Vehicle Operator's Registration (CVOR) regulations, other applicable legislation, and industry best practices.
2. Speciality vehicles like Fire apparatus and passenger buses have some unique inspections requirements.
3. Fueling systems have unique requirements
4. Licensing requirements dictated by province.
5. Infrastructure gap is due to exemplary asset maintenance which allows assets to function at an adequate level of service outside of it's expected lifecycle.

Lifecycle Management Activities:

1. Vehicles and equipment are inspected and maintained per regulatory requirements and best practices. Details of the accomplishments and costs are recorded in the CMMS. Planned maintenance and inspection works orders are automatically generated by the work order software.
2. Very minor outsourcing due to speciality repairs
3. Having in-house mechanics with detailed knowledge of every piece of equipment and fleet allows more informed decisions.

Proposed Levels of Service (LOS)

No changes are forecasted for this asset. New growth can increase the demand for new vehicles based on a larger population and area however those costs are captured in the DC fund process. New facilities can create the need for new vehicles and equipment.

Municipal & Facility Parking Lots & Paved Trails Asset Management Report Card

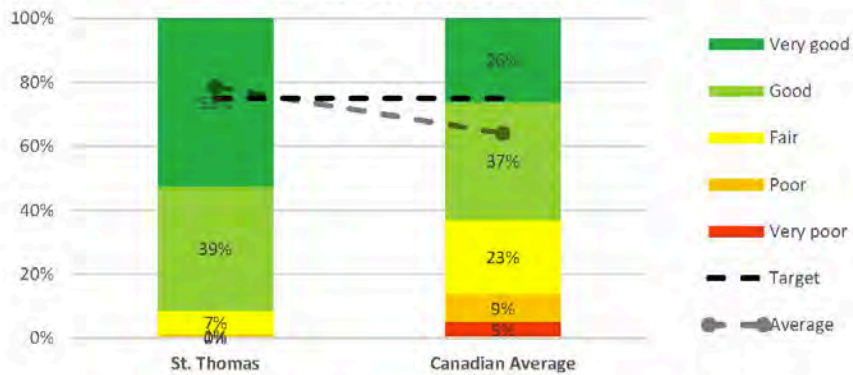
Municipal & Facility Parking Lots & Paved Trails

Asset Report Card - ID No. 16



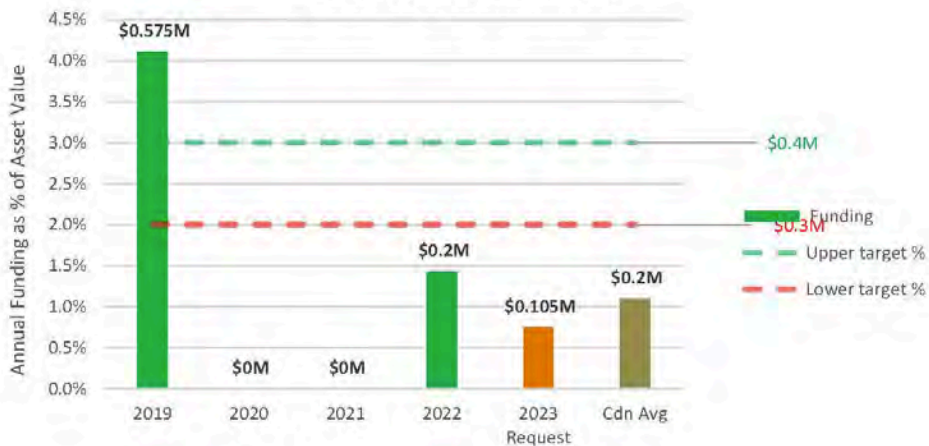
19 Municipal Lots, 20 Facility Lots & 14 Paved Trails - \$14,000,000 (\$760/household)

Asset Condition 0-100



Condition Trend				
2020	2021	2022	Target	Trend
79	77	78	75	↑

Funding (5 Year Historical)



Infrastructure Gap - \$449,315 (\$24/household)

4 year Average Annual Funding Deficit - -\$200,000 (\$-11/household)

Municipal & Facility Parking Lots & Paved Trails: Condition, Assessment & Levels of Service

Asset description:

- 21 Municipally run parking lots
- 9 Municipally owned facility paved parking lots
- 6 Municipally owned facility unpaved parking lots
- 11.2 km of paved trails

Age distribution: Varies from 1 year to 70 years.

Staff assigned to manage asset:

- Municipal Parking Lots: Manager of Roads and Transportation
- Facility Parking Lots: Supervisor of Property Management
- Paved Trails: Supervisor of Parks and Forestry

Condition assessment and methodology:

1. Municipal and Facility Parking Lots and Paved Trails are carried out by senior Roads and Traffic technologist (experienced) and the Asset Management Coordinator. Condition Assessment training and detailed knowledge is required to maintain consistent and accurate ratings.
2. Each Parking Lot and Trail will be rated separately and should reference the unique ID to correspond with the Asset Management System.
3. The industry standard rating system for Roads, Pavement Condition Index (PCI), has been modified and used to rank parking lots and paved trails on condition and produce an equivalent number that corresponds to a plan of action to replace or reconstruct road.
4. Condition Assessment for Parking Lots and Trails is based on an Industry standard Rating system that is used for Roads, Pavement Condition Index (PCI) and is modified to rank the Parking Lots and Trails based on condition and produce an equivalent number that corresponds to a plan of action to replace or reconstruct the Parking Lot or Trail.
5. The PCI combines two sets of criteria to come up with one rating number. The first is the Ride Comfort Rating. The Ride Comfort Rating will take into consideration many modes of transportation including automobile, bicycle, wheelchair, etc.

Ride Comfort Rating	Description
0 - 2	<i>Very Poor</i> – Uncomfortable with constant bumps or
2 - 4	<i>Poor</i> – Uncomfortable with frequent bumps or depressions
4 - 6	<i>Fair</i> - Comfortable with intermittent bumps or depressions
6 - 8	<i>Good</i> - Smooth with a few bumps or depressions
8 - 10	<i>Excellent</i> - Very smooth

6. The second set of criteria of the PCI focuses on the physical state of the Parking Lot or Trail including: Surface Defects, Surface Deformations and Cracking.
 - iv. The Surface Defects include: Ravelling & loss of surface aggregate and Flushing.
 - v. The Surface Deformations include: Rippling and Shoving, Wheel Track Rutting and Distortion.
 - vi. Cracking is broken into Longitudinal Wheel Track, Centerline, Pavement Edge, Transverse, and Longitudinal – meander or mid-lane and Random. The first 4 cracking categories are further broken down into Single and Multiple or Alligator forms of cracking.
7. The scores are entered into the program and a calculation produces the PCI. The PCI Decision Matrix is used to determine the remaining useful life of a Parking Lot or Trail asset. This is only a guideline and will need to be used in conjunction with the personal observations of the road inspectors.

TIME OF IMPROVEMENT	PARKING LOT/TRAIL
NOW Reconstruct	< 40
NOW Rehabilitate	40 to 45
1 to 5 years	46 to 65
6 to 10 years	67 to 80
Adequate	>80

Existing Levels of Service (LOS)

1. The city maintains around 230 000 m² of parking lots and 11.2 km of paved trails and 695 640 m² of Public Lanes. These assets are marked based on the optimal condition rating and lifecycle options.
2. The average modified PCI for parking lots and paved trails is 80 (as of 2019).
3. The performance of the parking lots and trails based solely on the parking lot and trails inspection performed annually.
4. There are 6 gravel parking lots maintained by the City. These 6 have a level of service adequate to it's function.

Lifecycle Management Activities

The expected useful life of a parking lot or pave trail is 25 years, on average. The city performs a multitude of lifecycle activities depending on the condition rating of the asset and risk associated with its failure. These include:

1. Surface maintenance: inspection, asphalt patching, crack sealing, pavement marking
2. Winter maintenance: snow plowing, snow removal, salting

Proposed Levels of Service (LOS)

1. The Justice Building Parking Lot has recently become available for use by the Library, which is adjacent to the Parking Lot. The use of this parking lot will allow patrons to park next to the Library avoiding crossing the road and easily accessing the Library. This parking lot has a very low score of 44.9 and needs to be rehabilitated to accommodate the Level of Service needed to function as a parking lot with multiple accessibility needs.

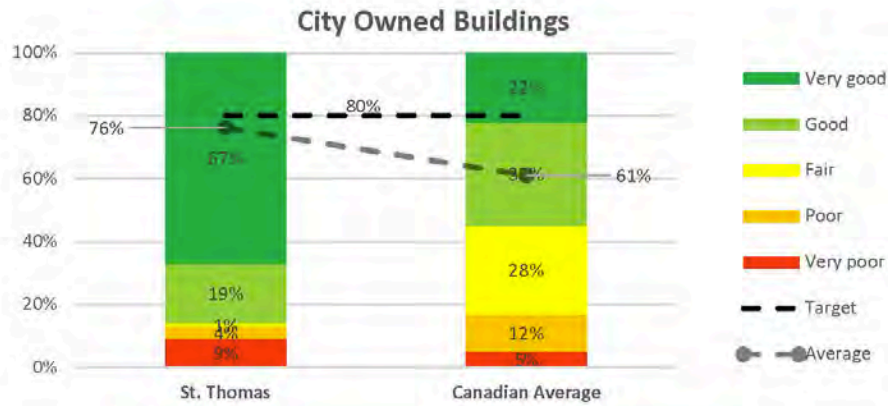
City Owned Buildings Asset Management Report Card

City Owned Buildings

Asset Report Card - ID No. 14



66 Non-Residential Buildings - \$133,600,000 (\$7270/household)



Condition Trend				
2016	2021	2022	Target	Trend
70	76	76	80	↔



Infrastructure Gap - \$2,000,000 (\$109/household)

Annual Funding Deficit - -\$2,080,600 (\$-113/household)

City Owned Buildings: Condition, Assessment & Levels of Service

Asset description:

- Approximately 66 assets
- Asset types include: Arenas, Fire Stations, Police Station, City Hall, Library, Social Services (Ontario Works), Senior Citizens, Long term Care, Community Recycling, Public Works, Markets, Tourism Office, Animal Shelter, Transit Terminal, Monuments, Park Shelters/Pavilions, Signs, Sculptures
- A new phase of 230 Talbot Street will add 45 affordable housing units in 2023 as well as a new fire substation.
- A new Child Care facility is scheduled for 2024.
- A new Animal Shelter is slated to be built by 2024.

Age Distribution: Assets range from Heritage 1898 to present.

Staff assigned to manage asset: Supervisor of Property Management.

Condition Assessment and methodology:

- Property Management will conduct building condition assessments (BCA's) on all City Buildings in 2019/2020.
- BCA's will be conducted every 5 years.
- The information will be stored in a new condition assessment database software system called AssetPlanner, which contains a condition assessment Module called Asset Planning.
- 20% of the building portfolio will then be reassessed annually and the database updated.
- Any new major building system replacements will be uploaded into the database.
- The Asset Planning Module will be used to create 5-10 year Capital Plans with funding requirements.

Lifecycle Management Activities:

- Property Management began using the CMMS Maintenance Module in the AssetPlanner software system starting in 2019. The Module will be used for accepting on-line customer service requests, creating work orders for reactive maintenance, scheduling preventative maintenance activities, and for reporting performance indicators.
- AssetPlanner also contains a Project Module that will be used to develop major maintenance and capital projects for building system replacements identified in the Capital Plans above.

Levels of Service (LOS):

City Building Services - Customer Level of Service (LOS)				
Service Attribute	Service Objective	Performance Measure Process	Current Performance	Expected position in 5 years
CLIENT LEVELS OF SERVICE				
Quality	Building facilities are clean and in good condition for users	Customer service requests relating to service quality	50-75 / month average	Likely to increase
	Organizational measure	% of buildings in very good/good and poor/very poor condition	- 70 % of buildings in very good/good condition - 30% of buildings in poor condition	- 50 % of buildings in very good/good condition - 50% of buildings in poor condition - Condition is likely to reduce as renewal requirements are not being fully funded
	Confidence level Low/Medium/High		Low-Medium (not data based - professional judgement)	Low-Medium (not data based - professional judgement)
Function	Facilities meet users' and program delivery needs	Customer service requests relating to usage and availability	2-3 / average - Just completed Environmental Services Area	same
	Organizational measure.	% of buildings with very good/good and poor/very poor functionality	- 90 % of buildings with very good/good functionality - 10% of buildings with poor functionality	- 90 % of buildings with very good/good functionality - 10% of buildings with poor functionality - Functionality should remain stable as space is renovated to meet new programming needs
	Confidence level Low/Medium/High		Low-Medium (Professional Judgement)	Low-Medium (Professional Judgement)
Capacity/ Utilization	Building facilities have sufficient capacity to meet program delivery needs	Customer service requests relating to usage and availability	2 -3 / year average	same
	Organizational measure.	% of buildings with very good/good and poor/very poor capacity/utilization	- 90 % of buildings with very good/good capacity/utilization - 10% of buildings with poor capacity/utilization	- 90 % of buildings with very good/good capacity/utilization - 10% of buildings with poor capacity/utilization - Capacity/utilization should remain stable as space is renovated and new buildings are introduced
	Confidence level Low/Medium/High		Low-Medium (Professional Judgement)	Low-Medium (Professional Judgement)
City Building Services - Technical Level of Service (LOS)				
Service Attribute	Service Objective	Activity Measure Process	Current Performance	Desired for optimum life cycle cost
TECHNICAL LEVELS OF SERVICE				
Operation	Building facilities meet user's needs	- 20% of buildings/year will have condition assessments	- currently no condition assessments exist - Plan to do all City Buildings in 2019/2020 to establish baseline - New condition assessment software system	Condition – 5 year rolling program
	Buildings are clean	Cleaning scheduled tasks & frequency	- Cleaning Contract in place - task frequencies vary by daily/weekly/monthly/annually	- Continue with same
		Budget	- Condition Assessments - no budget allocation currently - Cleaning \$97.37k	- Condition Assessments - \$20-30k/yr - Cleaning \$120k/yr
Maintenance	Buildings are suitable for purpose	Reactive service requests completed within adopted time frames	- work order cycle time averages 10-15 working days - new Maintenance Management (CMMS) system starting in 2019	Not anticipated to change significantly
		Planned maintenance activities completed to schedule	- 100% of planned maintenance activities required can be completed to agreed schedule - many more PM schedule will be added	Not anticipated to change significantly
		Budget	- under budget - significant backlog in deferred maintenance - Reactive & PM's Maintenance \$810k	- Reactive maintenance = 1% of CRV - Planned maintenance = 0.5% of CRV
Renewal	Building facilities meet user's needs	- Most building system renewals required are funded in the Major Maintenance budget - Significant system replacements require Capital funding	Major Maintenance \$525k	- 1.5% of Current Replacement Value (CRV)

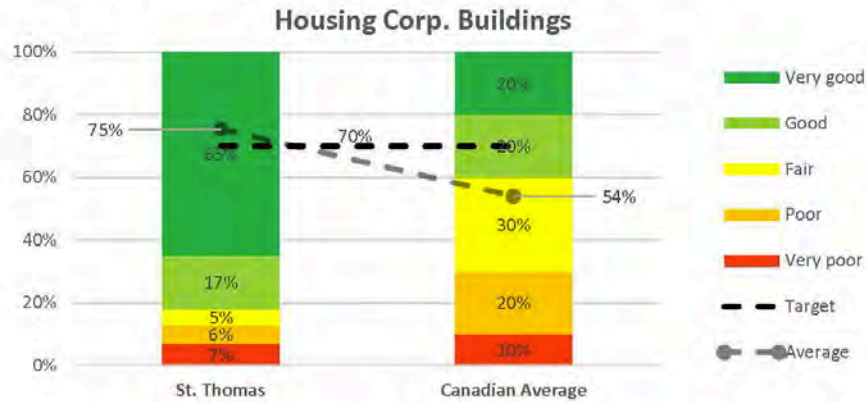
Housing Corporation Properties Asset Management Report Card

Housing Corp Buildings

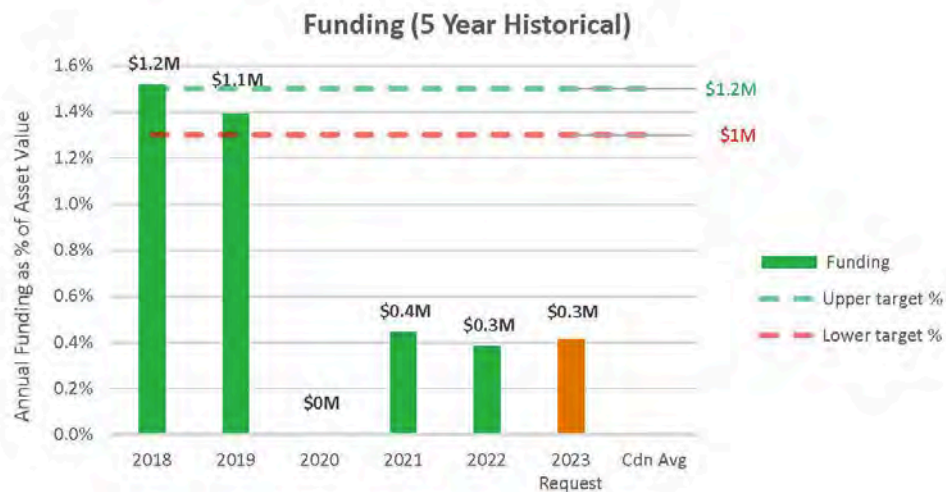
Asset Report Card - ID No. 15



113 Residential Buildings - \$79,000,000 (\$4300/household)



Condition Trend				
2020	2021	2022	Target	Trend
61	74	75	70	↑



Infrastructure Gap - \$400,000 (\$22/household)

Annual Funding Deficit - -\$780,000 (\$-42/household)

Asset description:

- 113 Assets
- Total area: approximately 409,010 ft²
- Current Replacement Value (CRV): \$79,00,000
- Building types include: Single Storey Duplexes, 2 Storey Duplexes, Single Family Homes, 2 Storey Townhouses, 2-4 Storey Apartment Buildings
- A new phase of 230 Talbot Street will add 45 affordable housing units in 2023 as well as a new fire substation.

Age Distribution: Assets range from 1952 - 2021

Staff assigned to manage asset: Supervisor of Property Management.

Condition Assessment and methodology:

- Condition assessments on all assets were conducted in 2015.
- No assessments have been done since; however, they will all be updated in 2020.
- The information is stored in a condition assessment database software system called AssetPlanner, which contains a condition assessment Module called Asset Planning.
- 20% of the building portfolio will be reassessed annually and the database updated.
- Any new major building system replacements will be uploaded into the database.
- The Asset Planning Module will be used to create 5-10 year Capital Plans with funding requirements.

Lifecycle Management Activities:

- Property Management began using the CMMS Maintenance Module in the AssetPlanner software system in 2020. The Module will be used for accepting on-line customer service requests, creating work orders for reactive maintenance, scheduling preventative maintenance activities, and for reporting performance indicators.
- AssetPlanner also contains a Project Module that will be used to develop major maintenance and capital projects for building system replacements identified in the Capital Plans above.

Levels of Service (LOS):

Housing - Building Services - Customer Level of Service (LOS)				
Service Attribute	Service Objective	Performance Measure Process	Current Performance	Expected position in 5 years
CLIENT LEVELS OF SERVICE				
Quality	Building facilities are clean and in good condition for users	Customer service requests relating to service quality	250-300 / month average	- will likely remain the same
	Organizational measure	% of buildings in very good/good and poor/very poor condition	- 90% of buildings in good condition - 10% of buildings in poor condition	- 80% of buildings in good condition - 20% of buildings in poor condition - Condition is likely to reduce as renewal requirements increase and buildings age
	Confidence level Low/Medium/High		Low-Medium (not data based - professional judgement)	Low-Medium (not data based - professional judgement)
Housing Building Services - Technical Level of Service (LOS)				
Service Attribute	Service Objective	Activity Measure Process	Current Performance	Desired for optimum life cycle cost
TECHNICAL LEVELS OF SERVICE				
Operation	Building facilities meet user's needs	- 20% of buildings/year will have condition assessments	- condition assessments completed in 2015 - Plan to start new assessments in 2020	Condition – 5 year rolling program
	Buildings are clean	Cleaning scheduled tasks & frequency	- Cleaning Contract in place - task frequencies vary by daily/weekly/monthly/annually	- Continue with same
		Budget	- Condition Assessments - no budget allocation currently - Cleaning \$ 59k	- Condition Assessments - \$ 20-30k/yr - Cleaning \$ 80k/yr
Maintenance	Buildings are suitable for purpose	Reactive service requests completed within adopted time frames	- work order cycle time averages 10-15 working days	Not anticipated to change significantly
		Planned maintenance activities completed to schedule	- 100% of planned maintenance activities required can be completed to agreed schedule	Not anticipated to change significantly
		Budget	- under budget - significant backlog in deferred maintenance - Reactive & PM's \$ 714k	- Reactive maintenance = 1% of CRV - Planned maintenance = 0.5% of CRV
Renewal	Building facilities meet user's needs	- Most building system renewals required are funded in the Major Maintenance budget - Significant system replacements require Capital funding	- Major Maintenance \$372k	- 1.5% of Current Replacement Value (CRV)

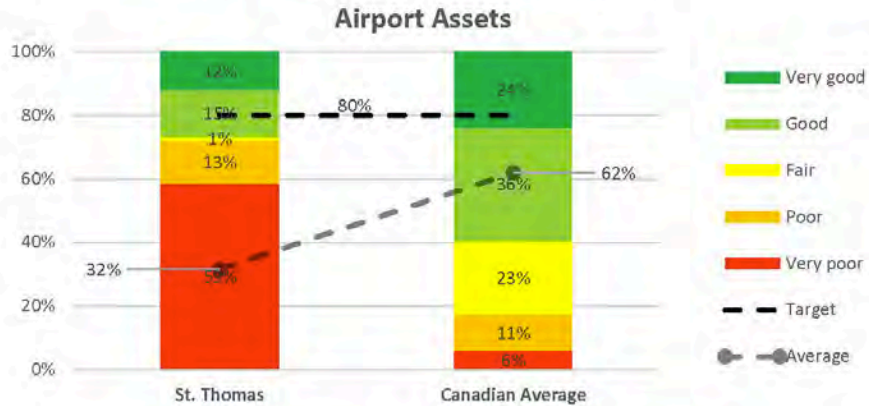
Airport Asset Management Report Card

Airport Assets

Asset Report Card - ID No. 17



Airport Assets - \$23,538,000 (\$1280/household)



Condition Trend				
2020	2021	2022	Target	Trend
34	34	32	80	↓

Funding (5 Year Historical)



Infrastructure Gap - \$7,000,000 (\$381/household)

5 year Average Annual Funding Deficit - -\$330,000 (\$-18/household)

Airport: Condition, Assessment & Levels of Service

Asset description:

A detailed asset database is kept in Municipal Data Works (MDW) including age, initial value, location, replacement value, quantity, asset condition. These assets can be generally categorized as follows:

- Runways
- Taxiways
- Internal roadways and parking lots
- Large Hangers
- Small Hangers
- Sewage treatment
- Water distribution
- Administration buildings
- Maintenance garage
- Fueling equipment
- Fleet
- Airport lighting systems

Age distribution: The airport assets vary in age. Although original construction was in the 1940's however most assets have been upgraded to some degree since then. The average age of the runways has been a noted concern for the last decade as dedicated funding has not been available. Consequently, 1 of 3 runways has been closed due to safety concerns. This closure greatly impacts the safety of landing planes in various wind conditions.

Staff assigned to manage asset: Airport Superintendent

Condition assessment and methodology:

1. Runways are inspected in a bi-annual process that rates based on pavement condition index similar to roads. These inspections have been completed by City staff and by outsourced consultants.
2. Building condition assessments (BCA's) are to be conducted every 5 years either in-house or via consultant.
3. Building components are budgeted for in short, medium, and long term methods.
4. Immediate priorities from BCA's or other inspections are completed in house or via contract
5. Medium and long priorities are sorted based on risk, consequence of failure, best value return on investment, maintaining service levels expectations of users, and coordination with long term airport strategy.

Existing Levels of Service (LOS)

1. BCA's are set based on maintaining occupancy and usage.
2. National Building Code requirements
3. Water and sewer legislation.
4. Runway capacity and usability.
5. Snow clearing as per Transport Canada(TC) regulations.
6. Airport lighting as per TC regulations.
7. Fuel equipment availability key performance indicators (KPI).
8. Fleet equipment availability KPI.
9. Available hangar space for commercial need.

Lifecycle Management Activities

1. Survey and identify obstacles for conflict with airspace.
2. Crack sealing runways
3. Vegetation trimming and removal to maintain clear zones and site lines.
4. Watermain check valve and hydrant checking.
5. Fleet preventative maintenance.
6. Fix immediate needs from BCA's and plan for long term needs.
7. Relining runway pavement markings
8. Check and replace airport lighting

Proposed Levels of Service (LOS)

There are no proposed LOS however it is a key priority to re-open all runways to meet a fundamental safety need and enhance air traffic as a transportation mode.

1 of 3 runways is currently closed. As a result, airport usability is negatively impacted which restricts commercial and private air traffic to the City of St.Thomas and surrounding region.

Playgrounds Asset Management Report Card

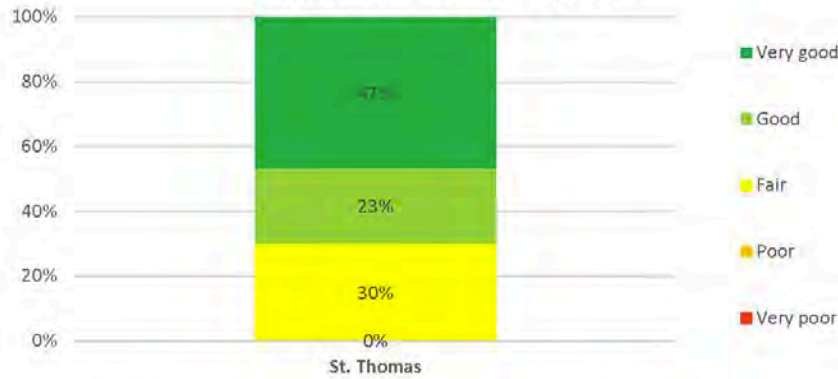
Playgrounds

Asset Report Card - ID No. 13



23 Playgrounds & 3 Splashpads - \$5,320,000 (\$290/household)

Playgrounds and Splashpads



Condition Trend

2020	2021	2022	Target	Trend
67	70	73	80	↑

Funding (5 Year Historical)



Infrastructure Gap - \$400,000 (\$22/household)

Annual Deficit - -\$70,000 (\$-4/household)

Playgrounds: Condition, Assessment & Levels of Service

Asset description:

- There are 23 playgrounds ranging in size, location, and features.
- 3 splashpads

Age distribution: They vary between 1 year old and 20 years since the last major renovation.

Staff assigned to manage asset: Supervisor of Parks and Forestry

Applicable CSA section	Items checked relative to the protective surfacing element	Compliant with CSA-Z614-14 ?	
		YES	NO
14.0 inclusive	Performance requirements for PLAYSPACE LAYOUT	Y	
10.2 specifically	All equipment with an elevated fall height shall be located on protective surfacing.	Y	
10.3 inclusive	Acceptability of various surfacing materials.	Y	
10.4.2 specifically	A method of containment for loose-fill materials shall be provided.	Y	
10.4.3 specifically	Protective surfacing shall be free from materials that could cause injury.	Y	
10.4.4 specifically	Displacement of loose-fill materials (heavy use areas) shall be monitored, maintained.		N
10.4.5 specifically	Loose-fill materials to be loose, attention shall be paid to maintain consistency.		N
10.4.8 specifically	Standing or ponding water is not acceptable, drainage is essential.	Y	
10.1 specifically	The surfacing material in the protective surfacing zone shall have a Gmax not exceeding 200 and a HIC not exceeding 1000 when tested to the defined fall height. <i>Note: see attached ASTM F1292-99 field test data report</i>		N

Note: items that are shown as "N" (Non Compliant) will be described in full detail later in report

Condition assessment and methodology:

1. Annual update of rating.
2. Overall playground rating out of 10.
3. Sort annual needs into short, medium, and long term
4. Short term needs are referred to playground practitioners who may fix themselves or contract out.
5. Medium needs are referred into Major Maintenance program
6. Long term needs are sorted into a 10 year plan and then upcoming year are placed into the capital budget.
7. There is currently \$200k in the annual capital budget that is allotted to 1 or 2 replacements or new builds.

Existing Levels of Service (LOS):

1. CSA standard Z614-14 is the chosen LOS.
2. Annex H is also met in terms of AODA requirements
3. Minimum playground rating of 2.

Lifecycle Management Activities

1. Daily, weekly, and monthly inspections depending on location, number of users, and features. Analyze for liability, risk, and general maintenance requirements.
2. Work orders for students to maintain fibar, weeding.
3. Garbage pickup weekly minimum.
4. Repairs and minor maintenance by playground practitioners or contracted out.

Proposed Levels of Service (LOS)

1. AODA changes to Annex H have likely stabilized
2. New playgrounds are added as residential growth occurs. New playgrounds at future playgrounds in Orchard Park, Shaw Valley, and Parish Park. These will impact operating and capital.

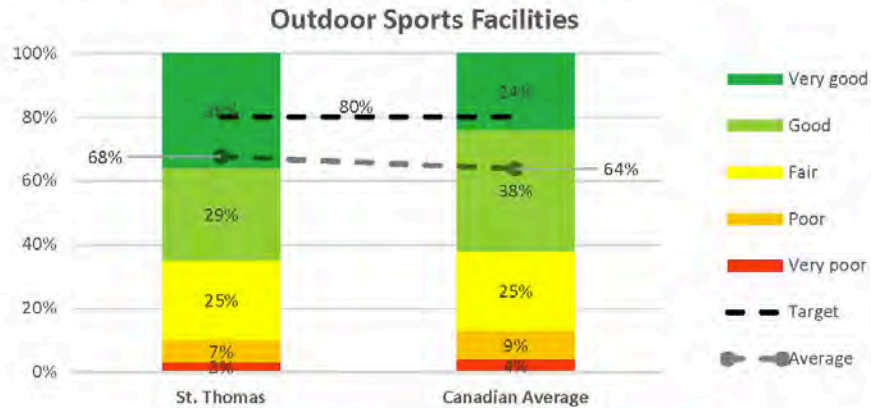
Outdoor Recreation Facilities Asset Management Report Card

Outdoor Sports Facilities

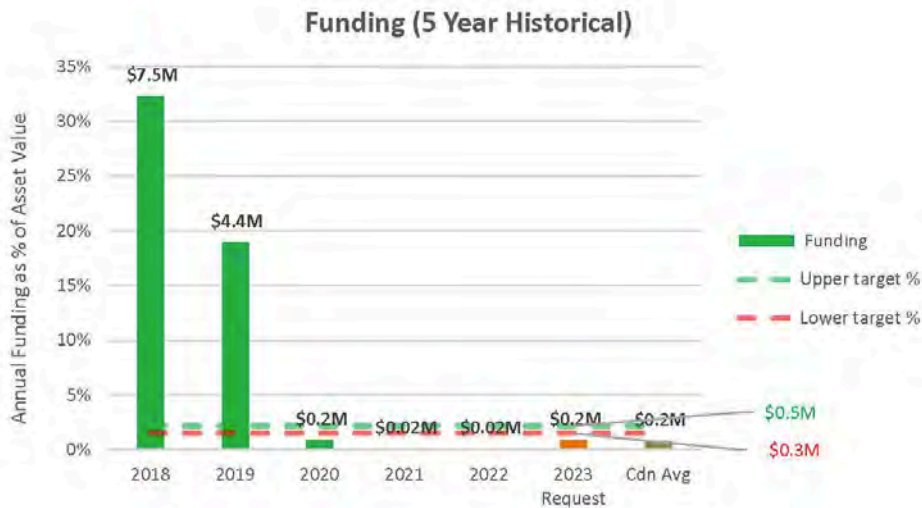
Asset Report Card - ID No. 12



28 Outdoor Facilities - \$23,200,000 (\$1340/household)



Condition Trend				
2020	2021	2022	Target	Trend
68	68	68	80	↔



Infrastructure Gap - \$400,000 (\$23/household)

Annual Funding Deficit - -\$230,000 (\$-13/household)

Outdoor Recreations Facilities: Condition, Assessment & Levels of Service

Asset description:

- 1 outdoor pool
- 1PWD – Soccer, basketball, football,
- Athletic and Cowan - Soccer
- New York Central - Baseball
- Lions Park – Baseball, 3 on 3 basketball
- DTL – softball
- Cardinal field - Baseball
- Centennial Ball Complex - baseball
- Pinafore Park – Tennis and Pickleball
- Emslie - Baseball
- Burwell Park – Baseball and basketball
- Gorman Rup – Baseball
- Optimist – Soccer, basketball, baseball
- Applewood – Soccer
- Railway City Skatepark - skateboard
- VA Barrie – Disc Golf
- Water Parks – Disc Golf
- 1Password Park – Basketball, Soccer, multi-featured complex

Age distribution: Varies from 1 year to over 100 years.

Staff assigned to manage asset: Supervisor of Parks and Forestry

Condition assessment and methodology:

1. Annual update of rating.
2. Overall playground rating out of 10.
3. Sort annual needs into short, medium, and long term
4. Short term needs are referred to playground practitioners who may fix themselves or contract out.
5. Medium needs are referred into Major Maintenance program
6. Long term needs are sorted into a 10 year plan and then upcoming year are placed into the capital budget.

Existing Levels of Service (LOS)

1. Sports field monthly inspections for safety and playability
2. Daily and weekly inspections during active seasons.
3. Minimum playground rating of 2.
4. Offseason turf management.

Lifecycle Management Activities

1. Daily, weekly, and monthly inspections depending on location, number of users, and features. Analyze for liability, risk, and general maintenance requirements.
2. Work orders for students to maintain grass cutting, prepping diamonds, lining, trimming
3. Garbage pickup weekly minimum.
4. Repairs and minor maintenance by playground staff or contracted out.
5. VA Barrie – user group involvement for improvements
6. Cleaning system and disinfection of pool

Proposed Levels of Service (LOS)

- Maintain existing outdoor recreational facilities as well as add new as population and usage increases.