

January 18, 2023

**ZOOM WEBINAR**

The meeting convened at 10:30 A.M.

**ATTENDANCE**

Ms. S. Datars Bere, City Manager  
Mr. J. McCoomb, Manager of Planning Services  
Mr. J. Bray, Director of Parks, Recreation and Property Management  
Mr. A. DiCicco, Chief Building Official  
Mr. N. Bokma, Manager of Development and Compliance  
Mr. L. Pompilii, Director, Planning & Building Services  
Ms. C. Penney, Secretary, Site Plan Control Committee

Mr. Bokma called the first meeting of the 2023 Site Plan Control Committee to order.

**DISCLOSURES OF INTEREST**

Nil.

**MINUTES**

Motion by Ms. Datars Bere – Mr. DiCicco

THAT: The minutes of the meeting held on December 14, 2022 be confirmed.

Carried.

**NEW BUSINESS**

**SPC 01-23 – 84 Edward Street** – Proposed pylon sign

Appearances

David Fife – Thames Valley District School Board

Representation

Mr. Fife advised the committee that the proposal is for a pylon sign to help promote the school and provide better communication to the broader community, students and families.

Mr. McCoomb noted that the school board is considered a public authority under the Zoning By-law and land in any zone can be used for a public authority. He added that a sign is considered accessory to the school use. Mr. McCoomb advised the committee that when scaling the proposed location using the City's GIS system, the proposed sign location appears to be outside of the property and staff cannot approve the sign if it is located on the road allowance.

Mr. Fife advised the committee that he would double check the measurements and circulate any revisions to the secretary of the committee for staff review and approval.

Mr. Pompilii enquired about the lighting of the sign due to the proximity to residences and Mr. Fife confirmed that the sign will have a dimming option.

Mr. Bokma opened the meeting up for questions from the public and there were none.

There being no further questions or comments, Mr. Bokma asked that a resolution be brought forward.

THAT: the Site Plan Control Committee recommends that the Director of Planning and Building Services provide final approval to the application and plan submitted with respect to the proposed pylon sign on lands known municipally as 84 Edward Street, City of St. Thomas, subject to the following conditions:

1. Compliance with all other applicable regulations and municipal by-laws;
2. The proposed sign be entirely located on the school property and include dimming mechanisms;
3. The plan be amended as directed by the Committee and the revised plan submitted to the Secretary of the Committee for circulation for final review and approval.

Carried.

**ADJOURNMENT**

Motion by Mr. McCoomb – Mr. DiCicco

THAT: The meeting be adjourned (10:40 a.m.)

Carried.