

**THE SECOND MEETING OF 2022 OF THE ST. THOMAS AREA  
SECONDARY WATER SUPPLY SYSTEM BOARD OF MANAGEMENT**

**MICROSOFT TEAMS MEETING**

**July 21 , 2022**

4:29 p.m. The meeting convened with Councillor Wookey, presiding.

**ATTENDANCE**

**Members**

Councillor Dennis Crevits, Municipality of Central Elgin  
Councillor Steve Peters, City of St. Thomas  
Councillor Stephen Wookey, City of St. Thomas

**Regrets**

Councillor Justin Pennings, Southwold Township

**Staff**

N. Bokma, Manager Development & Compliance, City of St. Thomas  
G. Brooks, Director of Infrastructure and Community Services, Municipality of Central Elgin  
S. Flanagan, Foreperson – Water & Sewer, City of St. Thomas  
K. Kamerman, Compliance Coordinator, Environmental Services  
P. Kavic , Director of Infrastructure & Development Services, Southwold Township  
J. Lawrence, Director, Environmental Services and City Engineer  
A. Piggot, Manager of Environmental Services , Municipality of Central Elgin  
T. Tiersma, Administrative Assistant, Environmental Services

**DISCLOSURES OF INTEREST**

Nil.

**MINUTES**

Motion by Councillor Crevits– Councillor Peters:

THAT: The minutes of the meeting held on March 10, 2022, be confirmed.

Carried.

**REPORTS OF COMMITTEE**

**Report SWB03-22** - STASWSS Drinking Water Quality Management System – Management Review Meeting 2022 Report

Motion by Councillor Peters – Councillor Crevits:

THAT: Report No. SWB 03-22, relating to St. Thomas Area Secondary Water Supply System Drinking Water Quality Management System (DWQMS) – Management Review Meeting 2022, be received for information.

Carried.

N. Bokma, Manager of Development & Compliance shared there was only one item to note in the annual performance review. During the replacement of the valve, the water was slow to turn back on and resulted in lower water pressure. J. Lawrence, Director of Environmental Services and City Engineer stated that the significant event was well planned and executed aside from the unforeseen re-start. Communications with MCE and Southwold were good throughout the restart and no complaints originated from there. Staff have discussed the pumping and pressure issues from the restart internally and with OCWA for future potential similar events.

**Report No. SWB04-22** – Valve Replacement and Metered Water Supply Reconciliation

Motion by Councillor Crevits– Councillor Wookey

CONFIRMED



CHAIRMAN

**2<sup>nd</sup> Meeting of 2022 - St. Thomas Area Secondary Water Supply System Board of Management - 2**

THAT: Report No. SWB 04-22, relating to metered supply reconciliation and valve replacements, be received for information.

Carried.

Members discussed the valve replacement, inquiring if there was any flag from the Primary Board on the high spike in water usage. J. Lawrence, Director of Environmental Services and City Engineer noted that because there are meters on all of our takes and non-revenue water use is already tracked, City staff had promptly noticed abnormal flows. Further, the Primary Board was acknowledged and thanked for working with the Secondary Board to credit the costs as detailed in the report. Councillor Crevits inquired as to why the repair took a year to complete. Staff commented that investigation was done, a high level of coordination had to be in place and that multiple attempts were taken to perform the replacement. Councillor Crevits asked if this significant event would skew actual usage and affect setting the 2023 water rates. J. Lawrence, Director of Environmental Services and City Engineer assured the board that rates were set by long term averages and any abnormalities would not adversely affect the budget.

**UNFINISHED BUSINESS**

Councillor Peters inquired on the progress of the removal of the Ford Water Tower. N. Bokma, Manager of Development & Compliance communicated that there is a firm game plan in place, but since it affects many different users, it requires complex coordination. The realistic timeline for the demolition would be 2023. J. Lawrence, Director of Environmental Services and City Engineer offered to share the report on the tower with members. Attached for reference.

**NEXT MEETING**

Thursday Oct 13<sup>th</sup>, 2022, at 4:30pm in Room 304

**ADJOURNMENT**

Motion by Councillor Peters – Councillor Crevits:

THAT: The Board adjourn at 4:48 p.m.

Carried.

CONFIRMED



CHAIRMAN