

**THE FIRST MEETING OF THE ST. THOMAS AREA
SECONDARY WATER SUPPLY SYSTEM BOARD OF MANAGEMENT**

ELGIN MIDDLESEX PUMPING STATION

JUNE 25, 2019

5:05p.m. The meeting convened with Councillor J. Pennings, Chair, presiding.

ATTENDANCE

Members

Councillor Jeff Kohler, City of St. Thomas
Councillor Linda Stevenson, City of St. Thomas
Councillor Justin Pennings, Southwold Township
Councillor Dennis Crevits, Municipality of Central Elgin

Staff

J. Lawrence, Director, Environmental Services and City Engineer
T. Tiersma, Administrative Assistant, Environmental Services
C. Andrew, Manager of Water & Sewer, Environmental Services
L. Higgs, CAO/Clerk/Deputy Treasurer, Southwold Township
K. Kamerman, Compliance Coordinator, Environmental Services
B. Tully, OCWA
S. Flanagan, OCWA

DISCLOSURES OF INTEREST

Nil.

MINUTES

Motion by Councillor Stevenson – Councillor Kohler :

THAT: The minutes of the meeting held on February 21st, 2019 be confirmed.

Carried.

REPORTS OF COMMITTEE

Report No. SWB 03-19 STASWSS Drinking Water Quality Management System –
Management Review Meeting 2019 – Appendix “A”

The Director, Environmental Services and City Engineer reported that during the year there was only 1 adverse drinking water test that was confirmed to be a false test after retesting.

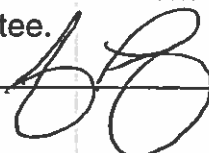
The Director, Environmental Services and City Engineer stated that the operational issue that occurred was due to a valve closure of the secondary system which resulted in the shutdown of water flow to Southwold and parts of Central Elgin. The valve had malfunctioned, and it was shut off while maintenance was performed. There was an assumption that Southwold could operate without this valve using its west side supply. There were a number of corrective action processes completed. Changes were made to the St. Thomas Area Secondary Water Supply System Operational Plan and Emergency Management Plan to ensure this does not occur again. The primary continuous improvements were communication based.

Councillor Stevenson inquired if there would be a test done regarding contingency plans to feed Southwold.

The CAO/Clerk/Deputy Treasurer, Southwold Township stated that Southwold Township would be interested in doing modelling on how much it can be backfed. Currently, the interfeed valve is manually turned to back-feed the system. Additionally, they will be testing water pressures as part of their operational procedures.

Councillor Stevenson requested that the City of St. Thomas work with Southwold staff to perform a test run and report back to the committee.

CONFIRMED _____



CHAIRMAN

The Manager of Water and Sewer reported that the third supply on Wellington Road is being fixed Thursday June 27th, 2019 after which a test can be run. There will be no water closure.

Councillor Stevenson inquired what the term "adequate resources" means in the report.

The Director, Environmental Services and City Engineer stated the term adequate implies there is enough capital from the set water rates to operate the facilities from a staff and budget perspective.

Motion by Councillor Crevits – Councillor Stevenson:

THAT: Report No. SWB 03-19, relating to St. Thomas Area Secondary Water Supply System Drinking Water Quality Management System (DWQMS) – Management Review Meeting 2019, be received for information.

Carried.

Report ES35-19 Elgin Area Water Supply Proposed By-Law Amendment – Appendix "B"

Received for information only. No Action from Board required.

The Director, Environmental Services and City Engineer noted that this report detailed a change that related to the voting structure of Central Elgin and Southwold with the potential inclusion of Dutton-Dunwich to the regional water system. St. Thomas City Council did not provide comments.

UNFINISHED BUSINESS

Agreement – Elgin Area Primary Water System

The Director of Environmental Services and City Engineer updated the committee on the EMPS ownership issue between the Primary and Secondary Boards.

Regarding the ownership of the Elgin Middlesex Pumping Station, an agreement is in process that the Landlord would be the Primary board and divide the costs between users. Costs would be determined by the Primary Board.

Councillor Crevits requested clarification on this.

Councillor Stevenson stated the concern regarding the maintenance of the building and that this agreement would split the costs between the municipalities using the facilities.

Councillor Kohler equated this to landlord and leasehold agreement in which rent, and project costs would have to be considered.

The Director of Environmental Services and City Engineer stated that a recommendation would be drafted and would have to be accepted by the individual water boards and London.

Mr. Tully stated that the Elgin Middlesex Pumping Station doesn't have reserve funds for the maintenance of the building but that perhaps an Asset Management Plan for the Secondary Board would be helpful.

Councillor Stevenson asked when this could be worked on between the committee members.

The Director of Environmental Services and City Engineer stated that this could start immediately but could take in excess of a year to finalize.

NEW BUSINESS

CONFIRMED



CHAIRMAN

OCWA presented an energy savings rebate cheque for recent LED lighting installations in the amount of \$1,339.05 for the City of St. Thomas to J. Lawrence.

The members decided the next meeting will be Wednesday September 26th at 5:00pm at the City of St. Thomas, 545 Talbot Street in Room 305.

ADJOURNMENT

Motion by Councillor Crevits – Councillor Kohler:

THAT: The Board adjourn at 5:32 p.m.

Carried.

A tour of the Elgin Middlesex Pumping Station commenced following the adjournment of the meeting.

CONFIRMED



CHAIRMAN

