

**THE FOURTH MEETING OF 2021 OF THE ST. THOMAS AREA
SECONDARY WATER SUPPLY SYSTEM BOARD OF MANAGEMENT**

MICROSOFT TEAMS MEETING

December 16, 2021

4:30 p.m. The meeting convened with Councillor Crevits, presiding.

ATTENDANCE

Members

Councillor Dennis Crevits, Municipality of Central Elgin
Councillor Stephen Wookey, City of St. Thomas
Councillor Justin Pennings, Southwold Township
Councillor Steven Peters, City of St. Thomas

Staff

C. Andrew, Manager of Water and Sewer, Environmental Services
G. Brooks, Director of Infrastructure and Community Services, Municipality of Central Elgin
K. Kamerman, Compliance Coordinator, Environmental Services
P. Kavic, Director of Infrastructure & Development Services, Southwold Township
J. Lawrence, Director, Environmental Services and City Engineer
A. Piggot, Manager of Environmental Services, Municipality of Central Elgin
T. Tiersma, Administrative Assistant, Environmental Services

With Regrets

Councillor Jeff Kohler, City of St. Thomas
N. Bokma, Manager Development & Compliance, City of St. Thomas

DISCLOSURES OF INTEREST

Nil.

MINUTES

Motion by Councillor Peters– Councillor Pennings:

THAT: The minutes of the meeting held on October 14, 2021, be confirmed.

Carried.

NEW BUSINESS

City of St. Thomas COVID-19 Vaccination Policy & Procedure is not applicable to the members of this board. J. Lawrence suggested this board could create its own policy or rely on the policies from their respective municipalities. The board discussed and was favourable to relying on their respective policies. No further action is required.

REPORTS OF COMMITTEE

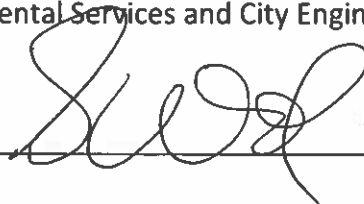
Report SWB07-21 –EMPS Operations and Maintenance Amending Agreement

J. Lawrence, Director, Environmental Services and City Engineer supported the extension and explained the process of signing the extension of the agreements and recommended that the board contemplate investigating the market for all options at the end of the 5-year agreement to review possible opportunities.

Councillor Wookey asked what the notice should be if the board considers another provider. J. Lawrence, Director, Environmental Services and City Engineer suggest that it be communicated one (1) year in advance with six (6) months transition period for staff, policies, and facilities if there is a new contract.

Councillor Peters asked how the board would ensure a coordinated request for proposal that would benefit all stakeholders. J. Lawrence, Director, Environmental Services and City Engineer suggested that

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CHAIRMAN

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this could be started eighteen (18) months in advance of renewal to allow for discussion of options with both the primary and secondary boards.

Motion by Councillor Wookey – Councillor Pennings:

THAT: Report SWB07-21, St. Thomas Area Secondary Water Supply System – EMPS Operations and Maintenance Amending Agreement, be received for information; and further that the Board Chair and Vice Chair be authorized to sign the Amending Agreement for the Operation and Maintenance of the Elgin Middlesex Pump Station (EMPS) on behalf of the Joint Board of Management.

Carried.

Report No. SWB 08-21 – EMPS Joint Occupancy and Use Agreement Elgin-Middlesex Pumping Station

The board discussed the logistics of each municipality signing copies to finalize the agreement.

Motion by Councillor Wookey – Councillor Peters:

THAT: Report No. SWB 08-21 relating to the Joint Occupancy and Use Agreement Elgin-Middlesex Pumping Station be received for information; and further and that the Board Chair and Vice Chair be authorized to sign the agreement regarding the Joint Occupancy and Use for the Elgin-Middlesex Pumping Station on behalf of the Joint Board of Management.

Carried.

UNFINISHED BUSINESS

Councillor Peters requested that a copy of the 50th Anniversary of the Elgin Area Water Supply System Water Treatment Plant be sent to the members of the board for interest. T. Tiersma, Secretary directed to forward to the members.

NEXT MEETING

At the Call of the Chair

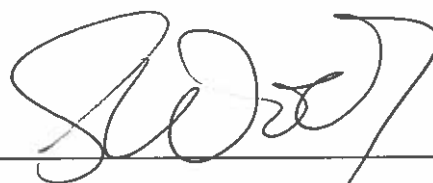
ADJOURNMENT

Motion by Councillor Wookey – Councillor Pennings:

THAT: The Board adjourn at 4:45 p.m.

Carried.

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CHAIRMAN