

MINUTES

Date: Tuesday May 16, 2023

Location: Room 304, TEAMS

Time: 9:00 a.m.

9:00 a.m. The meeting convened with M. Sylvester, Chair presiding.

Attendance:

Members

Michelle Sylvester, Chair

Catherine Topping, Vice Chair

John Allen

Joe Docherty Jr.

Ed Vandermaarel

City Officials

Jon Hindley, Deputy City Clerk

Matt Byl, Supervisor, Property Management

Adrienne Jefferson, Supervisor, Parks &

Forestry

Absent

Councillor Rose Gibson

Ken Lizotte

Sheila Rodaway

DISCLOSURES OF INTEREST

NIL

ADOPTION OF MINUTES

Motion by J. Allen - J. Docherty Jr.:

THAT: The minutes of the meeting held on April 27, 2023, be confirmed.

Carried.

REPORTS of COMMITTEES

1. Budget

The members were advised that the Committee's annual budget is \$3,000 and that no expenditures have been made to date.

2. Special Events

The members were advised that a number of events were approved at the previous Special Events Committee meeting and that recommended changes to the Manual and Application form would be sent to Council for their approval.

3. Site Plan Control

There was no update under this committee.

UNFINISHED BUSINESS:

1. Playground Upgrade Consultation

The Supervisor of Parks and Forestry advised that the City was unsuccessful in the first round of grant funding for rubberized surfacing for the Burwell Park playground, but that there is still future rounds of funding to be announced. She further advised that the approximate cost is \$140,000 for the surfacing, which is higher than the budgeted amount for the usual Fibar material currently used.

The Supervisor of Parks and Forestry advised that rubberized surfacing had recently been installed in the Orchard Park playground at 50 Empire Parkway and that consideration would be given in future to lighter colours of the rubberized surfacing.

2. Remembrance Day Special Event & Road Closure

The members were advised that there was no update relating to this item.

3. Site Audit Review

The members discussed reviewing the site audit checklist criteria at a sub-committee meeting in June.

The Deputy City Clerk advised that he would send the members the old Site Audit forms, as well as the current forms.

The members agreed to conduct site audits on July 18, 2023 at 200 Chestnut Street, the St. Thomas-Elgin Social Services office, 230 Talbot Street and the Doug Tarry Sports Complex, with lunch at the St. Thomas Senior's Centre.

The members discussed the fact that there were schedule issues in 2022 and that the Committee was unable to use a Voyago bus and instead used a bus from Valleyview Home.

4. Joint Meeting with the Elgin County- Central Elgin Joint Accessibility Advisory Committee(JAAC)

The Deputy City Clerk advised that he is waiting to confirm availability from members of the Elgin-County - Central Elgin Joint Accessibility Advisory Committee, but that it would likely take place on June 1, 2023 at 3:00 p.m. at the St. Thomas Senior's Centre

5. Open House

The members advised that Councillor Gibson had received some quotes for tablecloths, but that she was still looking for additional quotes.

The members agree to look at 8-foot tablecloths with four sides, as these are the kind of tables at the St. Thomas Senior's Centre.

The members agreed to keep this topic on the next agenda.

NEW BUSINESS

1. AODA Standards Education - Transportation (Taxis)

The members agreed to move this topic to the next agenda.

2. Draft AccessAbility Week Proclamation

The members supported the draft AccessAbility Week proclamation to be read on Monday, May 29 at 10:00 a.m. in Council Chambers.

NEXT MEETING

Tuesday June 27th at 9:00am in person in Room 304 and available by Teams

ADJOURNMENT

Motion by E. Vandermaarel - J. Docherty Jr.:

THAT: The committee adjourned at 10:16 a.m.

Carried

Signed, Chair, Municipal Accessibility Advisory Committee

Date