

MINUTES

Date: Thursday August 24, 2023

Location: Memorial Arena Auditorium

Time: 11:00 a.m.

11:15 a.m. The meeting convened with M. Sylvester, Chair presiding.

Attendance:

Members

Michelle Sylvester, Chair

Catherine Topping, Vice Chair

Councillor Rose Gibson

John Allen

Amanda Stark

City Officials

Jon Hindley, Deputy City Clerk

Absent

Ken Lizotte

Joe Docherty Jr.

Sheila Rodaway

Ed Vandermaarel

DISCLOSURES OF INTEREST

NIL

WELCOME AND INTRODUCTIONS

The members welcomed Amanda Stark to the Committee.

ADOPTION OF MINUTES

Motion by J. Allen – Councillor Gibson:

THAT: The minutes of the meeting held on July 18, 2023, be confirmed.

Carried.

REPORTS of COMMITTEES

1. Budget

The members discussed expenditures relating to advertising for the AccessAbility Open House, a donation to Canada Hopes in recognition of the Guest Speaker's time and payment for a performance from the Dreams Come True Music Studio.

The Deputy City Clerk provided an overview of free advertising initiatives being undertaken for the Open House and the costs for paid advertising opportunities, including myFM, the St. Thomas Times Journal and the Chamber of Commerce.

The members discussed any potential for sponsorship to cover some event costs.

Motion by C. Topping - J. Allen:

THAT: The Committee supports the following approximate expenditures for the 2023 AccessAbility Open House:

Paid Advertising - \$400

Dreams Come True Music Studio Performance - \$200

Donation to Canada Hopes on behalf of Guest Speaker - \$500

Carried.

2. Special Events

There was no update under this Committee.

3. Site Plan Control

Councillor Gibson advised that she was in the process of setting up a site visit with the Director of Environmental Services to review the location of accessible parking spots at the City's new childcare centre.

UNFINISHED BUSINESS:

1. Remembrance Day Special Event & Road Closure

Councillor Gibson advised that the Legion had submitted their Special Event application for Remembrance Day and that she hoped to be in attendance when it is considered.

The members discussed issues in previous years where buses would not access the parking lot through the alternate gravel entrance off Centre Street.

The members discussed the potential for a designated pick up and drop off location for paratransit, should someone need a ride during the event.

2. Open House

Councillor Gibson provided an overview of the cost to order tablecloths.

The members discussed ensuring they have appropriate supplies at the welcome table.

The Deputy City Clerk advised that he would put supplies together based on the list created last year.

Councillor Gibson advised that the raffle box from the Legion could be borrowed for the event.

Motion by Councillor Gibson - A. Stark:

THAT: The Committee purchase two branded tablecloths from Vanpelts at an approximate cost of \$524.

Carried.

3. Accessible Parking near St. Thomas Public Library

The Deputy City Clerk advised that a site meeting had been held at the St. Thomas Public Library to review a layby location near the ramp entrance.

The Deputy City Clerk advised that the Traffic and Parking By-law had been amended to accommodate the accessible parking layby location.

NEW BUSINESS

1. 2023 Accessibility Plan

The members reviewed the 2023 Accessibility Plan.

The members discussed potential locations for next year's site audits including Emslie Field and the Paratransit buses.

Motion by C. Topping - Councillor Gibson:

THAT: The 2023 Accessibility Plan be approved by the Committee, subject to an updated letter from the Chair being included.

Carried.

2. Updates to the AODA

The members discussed updates that have been made to the Accessibility for Ontarians with Disabilities Act and that new residential buildings are required to have 15% of their units accessible.

The members discussed inviting the Chief Building Official to discuss built form standards at a future meeting.

NEXT MEETING

September 21, 2023 at 3:30 p.m.

ADJOURNMENT

Motion by J. Allen - Councillor Gibson

THAT: The committee adjourned at 12:20 p.m.

Carried.