

**THE CORPORATION OF THE CITY OF ST. THOMAS, THE COUNTY OF ELGIN,  
AND THE ST. THOMAS-ELGIN GENERAL HOSPITAL  
HEALTH RECRUITMENT PARTNERSHIP COMMITTEE**

**COMMITTEE ROOM # 309, CITY HALL**

**MARCH 8, 2016**

7:30 a.m. The meeting convened with Councillor C. McWilliam, Chair, presiding.

**Attendance**

Councillor C. McWilliam, Chair, County of Elgin  
Councillor S. Wookey, City of St. Thomas  
Dr. K. Scott, Elgin Medical Association  
Cheryl Fish, Health Recruiter  
Wendell Graves, City Manager, City of St. Thomas  
Mark McDonald, CAO, County of Elgin  
Matt Smale, Corporate Administrative Clerk, City of St. Thomas

**Absent**

Dr. N. Whitmore, St. Thomas-Elgin General Hospital

**Approval of Minutes - January 26, 2015**

The members confirmed the minutes as presented.

**Activity Report and Recruitment Projects - Health Recruiter**

The members reviewed the report of the Health Recruiter.

Ms. Fish thanked the Medical Association for hosting events and extending an invitation to her in support of the Partnership's efforts.

The members discussed the pending conference call with Ms. Kelly McQueen, System Design and Integration Lead for the Southwest LHIN.

The members discussed the need for additional primary caregivers in various areas of the County. They talked about the impact this may have on existing physicians in the community.

Ms. Fish advised that similar to a new FHO. A new Nurse Practitioner led clinic would likely require a lead Nurse Practitioner.

Dr. Scott added that a physician would be required to act as the supervising authority for the clinic.

The members discussed incentives for physicians to act as this supervising authority, including the potential to sign the person onto the municipal benefit plan. They added that a retiring physician may also be willing to consider such a position.

Ms. McQueen joined the meeting via teleconference at 7:40 a.m.

Ms. McQueen introduced herself to the members and explained her role with the Southwest LHIN.

Ms. McQueen advised that the Ministry of Health and Long Term Care though seemingly open to the establishment of an NP led clinic had not committed to replacing a closed clinic elsewhere in the province. She added that there was not necessarily an urgency to complete an application as no immediate approval was pending.

The members discussed the different models for such a clinic and inquired if satellite clinics would be permitted, such as opening a satellite in Elgin County affiliated with a neighbouring Oxford County clinic.

Ms. McQueen advised that there were no multi-county clinics in the LHIN at this time however there was also nothing that would prevent such a clinic.

The members discussed the application process for a new clinic and whether it would be beneficial to submit a letter to the Ministry of Health informing them of Elgin-St. Thomas' intent to submit an application for a new NP clinic.

Ms. McQueen stated that applications could be vetted through the LHIN.

CONFIRMED\_\_\_\_\_CHAIR

The members thanked Ms. McQueen for her assistance.

The teleconference with Ms. McQueen ended at 8:00 a.m.

### **Next Steps**

Mr. Graves suggested contacting an expert for assistance in drafting an application if the members decided to apply for a new clinic. Ms. Theresa Agnew would be a good contact who may be able to assist or know of someone to assist with such an application.

Mr. McDonald suggested that the partnership submit a letter to the Ministry of Health signalling its intent.

The members discussed the possibility of applying for a clinic in the west end of the County.

The application could also indicate partnerships with other municipalities such as in Southwest Middlesex or First Nations communities.

Dr. Scott agreed to review the letter of intent from a medical professional's perspective.

The members agreed that the next step would be to contact Ms. Agnew for advice or consulting expertise with the required application.

### **Unfinished Business**

#### **Francis Osih**

Mr. Graves advised that a registered letter had been sent to Mr. Osih. No further response had been received to date.

This item will remain as unfinished business.

### **Next Meeting**

The next meeting is scheduled for April 26, 2016 at 7:30 a.m.

### **Adjournment**

The meeting adjourned at 8:15 a.m.