

HEALTH RECRUITMENT PARTNERSHIP COMMITTEE

COMMITTEE ROOM # 204, CITY HALL

JANUARY 30, 2018

7:43 a.m. The meeting convened with Councillor C. McWilliam, Chair, presiding.

ATTENDANCE

Councillor C. McWilliam, Chair, County of Elgin
Councillor S. Wookey, City of St. Thomas (Dep. 8:10 a.m.)
Dr. K. Scott, Sub-Region Clinical lead (Elgin) SouthWest LHIN
Cheryl Fish, Health Recruiter
Julie Gonyou, CAO, County of Elgin
Wendell Graves, City Manager, City of St. Thomas
Jon Hindley, Corporate Customer Service Assistant, City of St. Thomas

Absent

Dr. W. Chehadi, St. Thomas Elgin General Hospital

MINUTES

The members confirmed the minutes of November 21, 2017 as presented.

Activity Report and Recruitment Projects - Cheryl Fish

The members were provided with the Health Recruiter's Activity Report for the months of December, 2017 and January, 2018.

Ms. Fish advised that the orientation program for new physicians was moving well.

The members discussed the modification of the room setup, including the use of individual booths.

Ms. Fish advised that Kim Vo had been presented with her scholarship just before Christmas.

The Chair advised that Dr. Kamar had arrived a week early in Dutton and was working on building his patient base and doing some after hours clinic work in St. Thomas.

The members discussed ways in which to advertise newly recruited physicians.

The Chair advised that the Municipality of West Elgin had information posted on its website and had taken out newspaper advertisements about Dr. Kamar accepting new patients.

Ms. Fish advised that Discovery Week would be held from May 28th to 31st, 2018, and that she would be working with Kimberly Boughner at the St. Thomas – Elgin General Hospital.

Physician Retention

The members discussed the importance of retaining physicians in the area as well as recruiting them.

Social Event – March

Ms. Fish advised that the weekends of March 10th-11th and March 17th-18th, 2018 had the best potential for student availability to attend a social event.

The members discussed hosting the event as a brunch from 11:00 a.m. to 1:00 p.m. on March 11th, 2018.

Ms. Fish advised that she would finalize details, confirm availability at the St. Thomas-Elgin Public Art Centre and report back to the committee.

CONFIRMED_____CHAIR

Proposed 2018 Budget

The City Manager provided an overview of the proposed 2018 budget, noting that there may be some accrued funds available.

Motion by Dr. Scott – Chair McWilliam:

THAT: The Proposed 2018 Health Recruitment Partnership budget be approved as presented and forwarded to Elgin County Council and St. Thomas Council respectively for consideration.

Carried.

Request for Funds – Dr. Elsie Osagie

The City Manager advised that Dr. Osagie was taking over Dr. Green's practice and was requesting funds.

Motion by Dr. Scott – Chair McWilliam:

THAT: Funding of \$33,000 for one physician position be recommended for the request received from Dr. Elsie Osagie subject to approval from St. Thomas Council, and the execution of an agreement with Dr. Osagie.

Carried.

West Elgin Medical Centre – Request for Administrative Assistance

Ms. Fish advised that she had received a request from West Elgin Medical Centre for some statistics about staff numbers and administrative structures at physician's offices in the area. She further advised that it would take approximately 5-6 hours of research time.

Dr. Scott advised that this would not be in the purview of the Health Recruitment Partnership Committee. She further advised that physicians could be called directly and that there are specialists who can assist with workflow organisation and business efficiency.

Dr. Scott advised that she would provide some resources to Ms. Fish for response to West Elgin Medical Centre.

NEW BUSINESS

UNFINISHED BUSINESS

Funding Request – St. Thomas - Elgin General Hospital (Dr. McIntyre / Dr. Sheikh)

The City Manager advised that the committee had previously approved funding for two specialists at the St. Thomas - Elgin General Hospital in the name of the hospital. He further advised that the hospital had requested that this funding be provided directly to the physicians.

Motion by Chair McWilliam – Dr. Scott:

THAT: Funding of \$8,250 for each of two specialist positions be recommended for the request received from Dr. Fahad Sheikh and Dr. Kathryn McIntyre subject to approval from St. Thomas Council and the execution of agreements with Dr. Fahad Sheikh and Dr. Kathryn McIntyre.

Carried.

NEXT MEETING

The next meeting is scheduled for February 13th, 2018 at 7:30 a.m. in Committee Room #204, City Hall.

ADJOURNMENT

The meeting adjourned at 8:25 a.m.

CONFIRMED_____CHAIR